

# Government Printing Works Notice submission deadlines

Government Printing Works has over the last few months implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submit your notice request.

In line with these business rules, GPW has revised the notice submission deadlines for all gazettes. Please refer to the GPW website <u>www.gpwonline.co.za</u> to familiarise yourself with the new deadlines.

## CANCELLATIONS

Cancellation of notice submissions are accepted by GPW according to the deadlines stated in the table above. Non-compliance to these deadlines will result in your request being failed. **Please pay special attention to the different deadlines for each gazette**.

#### Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.

Requests for cancellation must be sent by the original sender of the notice and must accompanied by the relevant notice reference number (N-) in the email body.

## AMENOMENTS TO NOTICES n



With effect from 01 October, GPW will not longer accept amendments to notices. The cancellation process will need to be followed and a new notice submitted thereafter for the next available publication date.

## CUSTOMER INQURIES

Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While GPW deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

GPW has a 2-working day turnaround time for processing notices received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

# PROOF OF PAYMENTS REMINDER

GPW reminds you that all notice submissions **MUST** be submitted with an accompanying proof of payment (PoP) or purchase order (PO). If any PoP's or PO's are received without a notice submission, it will be failed and your notice will not be processed.

When submitting your notice request to <u>submit.egazette@gpw.gov.za</u>, please ensure that a purchase order (GPW Account customer) or proof of payment (non-GPW Account customer) is included with your notice submission. All documentation relating to the notice submission must be in a single email.

A reminder that documents must be attached separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment/purchase order – 2 separate attachments – where notice content is applicable, it should also be a 3rd separate attachment).

## REMINDER OF THE GPW BUSINESS RULES

- □ Single notice, single email with proof of payment or purchase order.
- All documents must be attached separately in your email to GPW.
- □ 1 notice = 1 form, i.e. each notice must be on a separate form
- Please submit your notice **ONLY ONCE.**
- Requests for information, quotations and inquiries must be sent to the Contact Centre **ONLY**.
- The notice information that you send us on the form is what we publish. Please do not put any instructions in the email body.
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This gazette is also available free online at www.gpwonline.co.za

## DISCLAIMER:

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email *info.egazette@gpw.gov.za* 

#### **ADVERTISEMENT**

		Gazette No.	Page No.
	<b>PROVINCIAL NOTICES • PROVINSIALE KENNISGEWINGS</b>		
193	Local Government: Municipal Structures Act (117/1998): Municipal Demarcation Board: Delimitation of municipal wards: Tsolwana/Inkwanca/Lukanji Local Municipality (EC139)	3567	4

### PROVINCIAL NOTICES • PROVINSIALE KENNISGEWINGS

#### **PROVINCIAL NOTICE 193 OF 2015**

#### MUNICIPAL DEMARCATION BOARD : DELIMITATION OF MUNICIPAL WARDS IN TERMS OF THE LOCAL GOVERNMENT : MUNICIPAL STRUCTURES ACT, 1998.

### Tsolwana/Inkwanca/Lukanji Local Municipality

### EC139

In terms of Item 5(2) of Schedule 1 to the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998) ("the Act") the Municipal Demarcation Board has considered written objections to its determination of wards.

Wards delimited and listed in Schedule 1 have been varied by the Board. Wards listed in Schedule 2 have been confirmed by the Board.

Die Munisipale Afbakeningsraad het ingevolge Item 5(2) van Bylae 1 van die Wet op Plaaslike Regering: Munisipale Regering: Munisipale Strukture, 1998 (Wet No. 117 van 1998) ("die Wet"), besware teen sy afbakening van wyke oorweeg.

Wyke afgebaken en gelys in Bylae 1 is deur die Raad gewysig. Wyke gelys in Bylae 2 is deur die Raad bevestig.

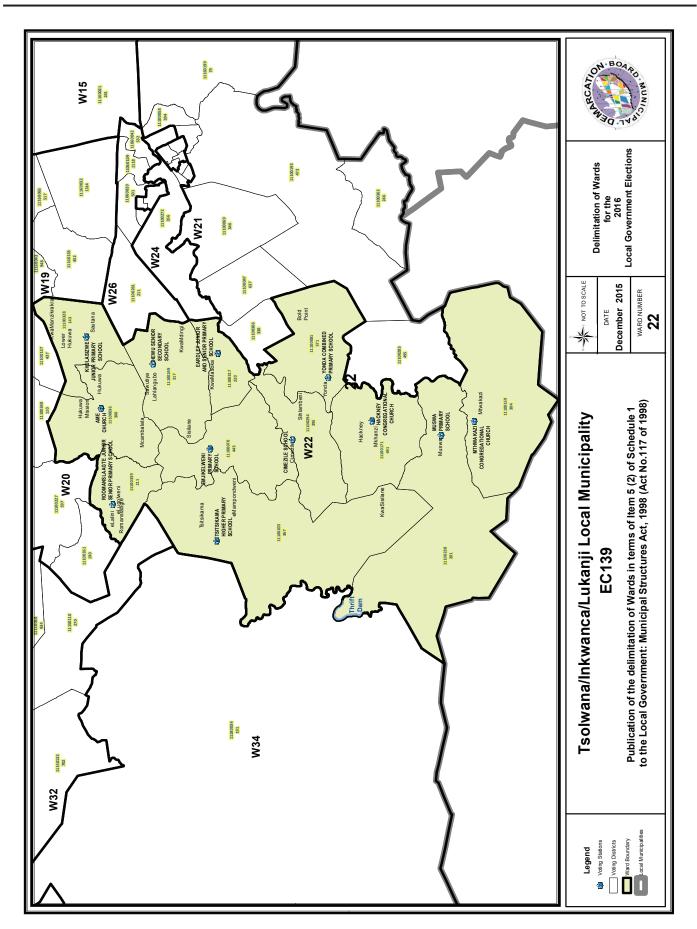
#### MS JANE THUPANA CHAIRPERSON: MUNICIPAL DEMARCATION BOARD

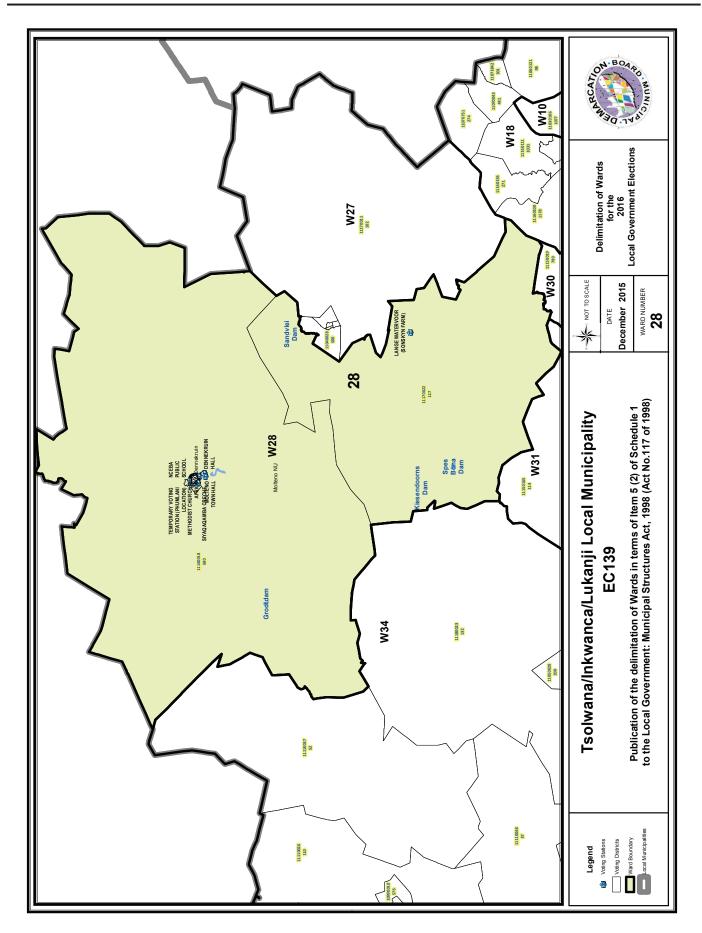
## SCHEDULE 1/BYLAE 1

	of a total of 4025 registered voters. t 'n totaal van 4025 geregistreerde kiese NORM 3557	ers. Max voters/kieser 4091
VOTING DISTRICT No. STEMDISTRIK No.	VOTING STATION NAME STEMLOKAAL NAAM	NUMBER OF VOTERS SPLIT VD GETAL KIESERS VERDEELDE SD
11100070	EMJIKELWENI PRIMARY SCHOOL	445
11100081	YONDA COMBINED PRIMARY SCHOOL	571
11100159	MTHWAKAZI CONGREGATIONAL CHURCH	304
11100171	HACKNEY CONGREGATIONAL CHURCH	491
11100238	MUSWA PRIMARY SCHOOL	201
11100294	CIMEZILE SCHOOL	395
11100036	AME CHURCH	360
11100205	TSITSIKAMA HIGHER PRIMARY SCHOOL	367
11100249	HEWU SENIOR SECONDARY SCHOOL	317
11100328	KHULASIZWE JUNIOR PRIMARY SCHOOL	143
11100339	ROOMANSLAAGTE JUNIOR SENIOR PRIMARY SCHOO	211
11100317	EARDLEY JUNIOR AND SENIOR PRIMARY SCHOOL	220
-	of a total of 3170registered voters.t 'n totaal van 3170geregistreerde kieseNORM 3557	ers. MAX VOTERS/KIESER 4091
MIN VOTERS/KIESER 3023	NORM 3557	MAX VOTERS/KIESER 4091

VOTING DISTRICT No.	VOTING STATION NAME	NUMBER OF VOTERS SPLIT VD		
STEMDISTRIK No.	STEMLOKAAL NAAM	GETAL KIESERS	VERDEELDE SD	
11170022	LANGE WATERVOOR (SONSKYN FARM)	127		
11020048	SIYAQAQAMBA CRECHE	701		
11020105	DENNEKRUIN HALL	290		
11020116	METHODIST CHURCH IN AFRICA	71		
11140018	MOLTENO TOWN HALL	680		
11020060	TEMPORARY VOTING STATION (PHUMLANI LOCATION	N 585		
11020059	NCEBA PUBLIC SCHOOL	716		







## **EASTERN CAPE PROVINCE**

## **SCHEDULE / BYLAE 2**

		Wards to be		Notice	Provincial
Municipality	Code	Confirmed	Date	Number	Gazette Number
Tsolwana/Inkwanca/	EC139	Wards not in	16 Nov	165	3545
Lukhanji	EC139	Schedule 1	2015		

This gazette is also available free online at www.gpwonline.co.za

# **IMPORTANT** Information

from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.

#### **GPW Business Rules**

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.



- Notices can only be submitted in Adobe electronic form format to the email submission address <u>submit.egazette@gpw.gov.za</u>. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be <u>rejected</u>. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
- 3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be <u>rejected</u>. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
- 4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
- 5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
- 6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines <u>www.gpwonline.co.za</u>)
- 7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email <u>info.egazette@gpw.gov.za</u>)
- 8. All re-submissions by customers will be subject to the above cut-off times.
- 9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
- 10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from Monday, 18 May 2015 should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012-748 6030** will also be <u>discontinued</u> from this date and customers will only be able to submit notice requests through the email address <u>submit.egazette@gpw.gov.za</u>.







Printed by and obtainable from the Government Printer, Bosman Street, Private Bag X85, Pretoria, 0001. Contact Centre Tel: 012-748 6200. eMail: info.egazette@gpw.gov.za Also available at the Legal Advisory Services, **Province of the Eastern Cape**, Private Bag X0047, Bisho, 5605. Tel. (040) 635-0052.