



KwAZULU-NATAL PROVINCE
KwAZULU-NATAL PROVINSIE
ISIFUNDAZWE sAKwAZULU-NATALI

Provincial Gazette • Provinsiale Koerant • Igazethi Yesifundazwe

GAZETTE EXTRAORDINARY—BUITENGEWONE KOERANT—IGAZETHI EYISIPESHELI

(Registered at the post office as a newspaper) • (As 'n nuusblad by die poskantoor geregistreer)
(Irejistiwee njengephephandaba eposihhovisi)

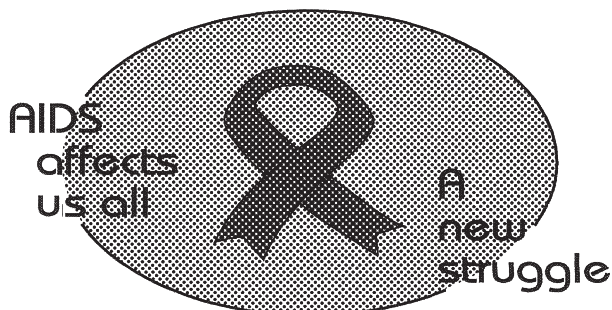
PIETERMARITZBURG

Vol. 9

27 AUGUST 2015
27 AUGUSTUS 2015
27 KUNCWABA 2015

No. 1479

We all have the power to prevent AIDS



**AIDS
HELPLINE**

0800 012 322

DEPARTMENT OF HEALTH

Prevention is the cure

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ISSN 1994-4558



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IMPORTANT

Information

from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.



GPW Business Rules

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
2. Notices can only be submitted in Adobe electronic form format to the email submission address submit.egazette@gpw.gov.za. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – www.gpwonline.co.za)
7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za)
8. All re-submissions by customers will be subject to the above cut-off times.
9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address submit.egazette@gpw.gov.za.

DISCLAIMER:

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email info.egazette@gpw.gov.za

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MUNICIPAL NOTICES • MUNISIPALE KENNISGEWINGS

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MUNICIPAL NOTICES • MUNISIPALE KENNISGEWINGS

MUNICIPAL NOTICE 164 OF 2015**SCHEDULE OF TARRIFFS**

The Municipal Council of the Mandeni Municipality, acting under the authority of section 75 of the Municipal Systems Act (No. 32 of 2000) hereby published the subjoined tariffs of charges as made by the municipality of the said Municipality for 2014/15

TARIFFS OF CHARGES All tariffs shown hereunder are net, and any taxes, such as Value Added Tax will be added on.

Unless otherwise indicated, these tariffs shall apply to all areas in Mandeni

1	ADVERTISING	2013/2014	2014/2015
		1.060	1.060
		R	R
	License fees for advertising signs		
	(a) Temporary signs		
	General advertisement of events, meetings		
	(i) 0 - 20 or part thereof per poster	30.93	32.79
	(ii) 30 - 50 or part thereof per	15.46	16.39
	Refundable deposit	177.85	188.52
	(b) Signs other than temporary signs:		
	(i) For each sign, or each block of signs Regulation 18(6) for 12 months	262.90	278.68
	(ii) For each sign, or each block of signs Regulation 18(6) for 6 months	153.10	162.29
2	BUILDING PLAN TARIFFS		
2.1.	Every application for the approval of any building plan shall be accompanied by the following fees:		
	(a) New buildings - first 20 square meters of floor space	309.30	327.86
	Every m ² thereafter	5.72	6.07
	(b) Industrial Buildings - first 300 square meters of floor space	463.95	491.78
	Every m ² thereafter	5.72	6.07
	(c) Minor works in terms of the National Building Regulations Or other work not listed	154.65	163.93
	(d) Alterations and additions, per square meter of additional Floor space	5.41	5.74
	With a minimum fee where there is no increasing floor area	154.65	163.93
	(e) Amended plans with no increase in floor area	154.65	163.93
	(f) Plans which have lapsed and are resubmitted without alteration	25% of original fees	25% of original fees
	(g) Swimming pools, (additional to other building fees)	154.65	163.93
	(h) Boundary walls or retaining walls over one meter high (additional to other building plan fees)	154.65	163.93
	(i) Pre-scrutiny of plans for comment	154.65	163.93
	(j) Sidewalk deposit (Verge fees)	463.95	491.78
2.2.	TOWNSHIP LAYOUT PLANS		
2.2.1	A4		

	Media - Full Colour		
	Paper	19.49	20.65
	Film	24.43	25.90
	Media - Line Map		
	Paper	8.20	8.69
	Film	11.44	12.13
2.2.2	A3		
	Media - Full Colour		
	Paper	32.48	34.42
	Film	40.67	43.11
	Media - Line Map		
	Paper	16.24	17.21
	Film	21.19	22.46
2.2.3	A2		
	Media - Full Colour		
	Paper	64.95	68.85
	Film	73.15	77.54
	Media - Line Map		
	Paper	40.67	43.11
	Film	48.71	51.64
2.2.4	A1		
	Media - Full Colour		
	Paper	73.15	77.54
	Film	97.43	103.27
	Media - Line Map		
	Paper	64.95	68.85
	Film	73.15	77.54
2.2.5	A0		
	Media - Full Colour		
	Paper	146.14	154.91
	Film	162.38	172.12
	Media - Line Map		
	Paper	81.19	86.06
	Film	89.39	94.75
3	ELECTRICITY SUPPLY TARIFFS		
3.1	Domestic Consumers ,churches and old age homes	1.0505	1.1281
		1.0605	1.1389
		1.0700	1.1491
3.1.1	Consumption charge	c/Kwh	c/Kwh
	Inclining Block Tariff in c/kWh		
	0 - 50	0.6422	0.6822
	51 - 350	0.8065	0.8612

	351 - 600	0.8625	0.9212
	> 600	1.1643	1.2512
3.1.2	Domestic high		
	Monthly service charge(which excludes any kilowatt hour of electricity consumed		
	For a single-phase connection per month	148.03	158.96
	For a three-phase connection per month	228.81	245.71
	Indigent user	Nil	Nil
3.2.	Businesses, clubs, boarding houses, hotels, schools and hostels, Government/Provincial		
3.2.1.	Monthly service charge(which charge excludes any kilowatt hour of electricity consumed		
	For a single-phase connection per month	228.81	245.71
	For a three-phase connection per month	631.62	678.29
3.2.2.	Consumption Charge	/Kwh	/Kwh
	Irrespective of kwh used	1.08	1.15
3.2.3	Commercial Prepaid		
	For single -phase connection per month	1.37	1.47
3.3.	Large Consumers		
3.3.1.	Monthly service charge (which charge excluded any kilowatt hour of electricity consumed)		
		745.50	800.59
3.3.2.	Consumption charge for KVA	170.45	183.04
3.3.3.	Consumption charges	/Kwh	/Kwh
	Irrespective of kwh used	0.26	0.27
3.4.	Bulk supply at 11 000 V		
3.4.1.	Monthly supply at 11 000 V		
	Monthly service charge (which charge excludes any kilowatt)	789.53	847.87
	Where 50 KVA or more is installed	181.59	195.00
3.4.2.	Consumption charge	/Kwh	/Kwh
	Irrespective of kwh used	0.49	0.52
3.5.	Testing Fee		
3.5.1	Special fee for testing installation at consumers request, including Compliance tests	1 030.03	1 106.14
3.5.2	Meter test		
	Single phase conventional meter	540.77	580.73
	400V Three phase conventional meter	1 171.66	1 258.24
	11 kv meter	Cost + 10%	Cost + 10%
	Special Provision for Electricity	Cost + 10%	Cost + 10%
3.5.3	Inspection fee: after failure upon first test	257.51	276.53

3.5.4	Fee for checking meter reading		
	(which fee will be refunded should the reading be found to be incorrect)	128.75	138.26
3.6	Disconnection Charge		
	Final notice of demand		
3.6.1	Properties within the municipal boundaries	257.51	276.53
3.6.2	Properties outside the municipal boundaries(plus R2.00/km)	257.51	276.53
3.7	Reconnection Charge (penalties for services that may be disconnected if not paid on due date)		
	Properties within municipality		
3.7.1	For non-payment of account	305.79	328.38
3.7.2	For other reasons, per each occasion	305.79	328.38
	Properties outside municipal boundary		
3.7.3	For non-payment of account	305.79	328.38
3.7.4	For other reasons, per each occasion (plus R2.00/km)	305.79	328.38
3.7.5	Connection charge – after office hours	611.58	656.77
3.8	Disconnection		
	Where disconnection is performed by a private contractor at the request of the		
	Chief Financial Officer	482.83	511.80
3.9	Connection Charge		
3.9.1	60 A single-phase		
	From the nearest point of supply not exceeding 40 m to the boundary of the property requiring connection	2 977.43	3 156.08
3.9.2	60 A Three-phase		
	From the nearest point of supply not exceeding 40 m to the boundary of the property requiring connection	10 783.14	11 430.13
3.9.3	In addition to the charges prescribed in sub-paragraphs 1 and 2 hereof, there shall be		
	paid a charge representing the cost of material and labour plus 10% of such cost in		
	respect of the connection from the boundary of the property requiring connection to the		
	meter on the said property and in the event of the distance from the nearest point of		
	supply to such boundary exceeding 40m in respect of such additional distance		
3.9.4	In the above, costs include the cost of the meter equipment and cables and service		
	apparatus, all of which shall remain the property of the Council		
3.9.5	When overhead service connection to any property has to be reconstructed as to	241.41	255.90
	comply with the Machinery Occupational Safety Act a fee shall be paid in advance		
3.10.	Connection fees for the supply of Electricity to Building		

	Contractors		
3.10.1	Connections other than 3 phase		
	Connection fees (including disconnection)	2 808.90	2 977.43
	Minimum monthly charge	228.81	242.54
	Plus all kilowatt hours consumed at Maximum period of supply 6 months	R0.71/ kwh	R0.71/ kwh
3.10.2	3 phase connections		
	Connection fees (including disconnection)	10 172.78	10 783.14
	Minimum monthly charge	631.62	669.52
	Plus all kilowatt hours consumed at Maximum period of supply 6 months	R0.71/ kwh	R0.71/ kwh
3.11	Supply of electricity to Signboards		
	Irrespective of kwh used per month	354.07	375.32
3.12	Availability charge		
	An availability charge is payable in respect of all properties, which can be yet or not served by the electricity reticulation network	Nil	Nil
3.13	Tampering fee	2 800.40	2 968.42
3.14	Special Meter reading (on request)	515.02	545.92
3.15	Certificate of Compliance – revisit fee	579.39	614.16
3.16	Inspection of Installation (on request)	1 126.60	1 194.19
3.17	DEPOSITS		
	Deposits referred to in bylaw 7(1) of the bylaws, are calculated at three times the estimated monthly consumption of electricity, or at the Municipality's discretion, but shall be at least the following:		
	Domestic consumer	3 886.76	4 119.97
	Small Scale consumer	3 886.76	4 119.97
	Bulk consumer	8 939.71	9 476.10
4	HIRE OF PLANT AND EQUIPMENT		
	Digger / loader per hour	335.55	355.68
	Subject to the conditions as laid down by the Council from time to time.		
	All charges are for the period stated or part thereof.		

5	HIRE OF PUBLIC HALLS		
	A. For meetings and other functions where promotion of culture is involved, or other functions approved by the Council:		
	(i) TUGELA HALL MEETING ROOMS		
	(a) Conducted for personal gain (per session)	71.14	75.41
	(b) Not conducted for personal gain (per session)	28.92	30.65
	A session will be:		
	Morning 09h00 - 13h30		
	Afternoon 14h30 - 18h30		
	Evening 19h30 - 24h00		
	B. (i) HIRE OF SUNDUMBILI HALL (INCLUDING KITCHEN)		
	The hours of use for the above will be 07h00-24h00 (or part thereof) and a session will be three hours or part thereof. Per function:		
	For personal gain (including political meetings)	1 407.46	1 491.91
	Not for personal gain	915.52	970.45
	Rehearsals (to include stage and dressing room lights and main hall) per session	84.44	89.50
	Educational activities (ballet, aerobics, etc) per session	55.52	58.85
	Religious Services: funerals, sacred concerts per session	55.52	58.85
	Public meetings and lectures per session	141.97	150.49
	Hire of Town Hall and facilities by non-residents	Normal Rate + 20%	Normal Rate + 20%
	(ii) HIRE OF MANDINI HALL (INCLUDING KITCHEN)		
	The hours of use for the above will be 07h00-24h00 (or part thereof) and a session will be three hours or part thereof.		
	Per function:		
	For personal gain (including political meetings)	920.47	975.70
	Not for personal gain	643.34	681.94
	Rehearsals (to include stage and dressing room lights and main hall) per session	84.44	89.50
	Educational activities (ballet, aerobics, etc) per session	55.52	58.85
	Religious Services: funerals, sacred concerts per session	55.52	58.85
	Public meetings and lectures per session	141.97	150.49
	Hire of Town Hall and facilities by non-residents	Normal Rate + 20%	Normal Rate + 20%

	(iii) HIRE OF TUGELA HALL (EXCLUDING MEETING ROOMS)		
	The hours of use for the above will be 07h00-24h00 (or part thereof) and a session will		
	be three hours or part thereof.		
	Per function:		
	For personal gain (including political meetings)	1 129.96	1 197.75
	Not for personal gain	795.27	842.99
	Rehearsals (to include stage and dressing room lights and main hall) per session	79.66	84.44
	Educational activities (ballet, aerobics, etc) per session	52.38	55.52
	Religious Services: funerals, sacred concerts per session	52.38	55.52
	Public meetings and lectures per session	133.93	141.97
	Hire of Town Hall and facilities by non-residents	Normal Rate + 20%	Normal Rate + 20%
	C. DEPOSITS		
	Deposits to be paid in advance in cash. Temporary bookings will be accepted subject		
	to 50% of the required deposit being paid in advance and the balance payable 24		
	Hours prior to the event.		
	Deposit Charges		
	(i) Twice the hire charge		
	(ii) Deposit for hiring	4 000.00	4 240.00
	D. (i) The charges for the use of public halls shall be payable by the hirer to the Municipality at the time of making the reservation		
	(ii) The hirer shall be responsible for all damages, breakages, or losses in respect of the Council's property during the hire of the public hall and may be required to lodge a deposit at the discretion of the Municipal Manager		
	(iii) The Council shall not be responsible for the property of the hirer, spectator, or any other person, and the hirer shall make all the necessary arrangements for the safety of the public halls and kitchen during the period of lease		
	E. Rebates		
	Any welfare, school or other non-profit organization may apply for a rebate, to the Municipality, on any of the above tariffs.		

6	JOBGING AND TARIFFS NOT PROVIDED FOR		
	Any work undertaken or tariffs for which no specific provision exists in the Tariffs of Charges, shall be subject to –		
	(i) the prior approval of the Municipal Manager;		
	(ii) Prepayment of the estimated costs as calculated by the CFO, and there shall be payable a sum calculated at cost plus 10% thereof.		
7	MISCELLANEOUS		
	(1) Search fees – per plan, document or file produced for the Council's		
	voters lists, minutes, valuation roll or.....R	25.67	27.21
	Copy per page - building/site plans	3.09	3.28
	(2) Valuation roll – per copy	185.58	196.71
	(3) Voters list – per copy	Cost + 25%	Cost + 25%
	(4) Certificates – per each certificate/affidavit	23.20	24.59
	(5) Bylaws – per page	3.09	3.28
	(6) Extracts and minutes of meetings		
	(a) per page	3.09	3.28
	(b) per inspection	3.09	3.28
	(7) Photo copy charges		
	(a) A4 – per page	1.24	1.31
	(b) A3 - per page	1.70	1.80
	(8) Valuation appeals	146.92	155.73
	(9) Township plan - per plan	Cost + 10%	Cost + 10%
	(10) Rates clearance- per certificate	132.22	140.16
	(11) Clearing of lots:		
	(a) for the first 1400m2	719.12	762.26
	(b) for each subsequent m2	0.54	0.57
	(12) Deposits for the use of sidewalks by any person requiring using the same		

	for whatever purpose shall be determined by the responsible officer.		
	(13) Tender value up to R200 000.00 - non refundable - per tender document	New	50.00
	Tender value below R500 000.00 - non refundable - per tender document	New	350.00
	Tender value Above R500 000.00-non refundable - per tender document	300.00	500.00
8	PUBLIC LIBRARY		
	(1) Penalties on overdue items: As prescribed in terms of provincial notice no.87 of 1953, as amended from time to time		
	(2) Photocopy charges		
	(a) A4 - per page	0.77	0.50
	(b) A3 - per page	1.08	0.70
	(3) Hire of Activities Room - Sundumbili - per hour	77.32	81.96
	(4) Deposit - Hire of Activities Room - double hire fee	Double hire fee	Double hire fee
9	REFUSE REMOVAL SERVICE		
	(1) Business Refuse:		
	All areas in Mandeni		
	(i) Where refuse is accumulated for collection in approved receptacles -		
	per bag	17.43	18.47
	per bin/receptacle	31.95	33.86
	per drum	72.61	76.96
	per load	Volume of waste collected to be equated to number of bags and the rate per bag shall be applied as determined by the Council	Volume of waste collected to be equated to number of bags and the rate per bag shall be applied as determined by the Council
	(ii) Where refuse is other wise accumulated for	Same as	Same as

	collection - per load or part thereof	above	above
	(iii) Hospitals, schools, benevolent societies and institutions:		
	(i) per bag, per collection	14.52	15.39
	(ii) per bin/receptacle, per collection	29.04	30.78
	(iv) other-	Volume of waste collected to be equated to number of bags and the rate per bag shall be applied as determined by the Council	Volume of waste collected to be equated to number of bags and the rate per bag shall be applied as determined by the Council
	(i) per 5 receptacles or part thereof, per collection		
	(ii) per load or part thereof		
	(2) Garden or other bulky refuse from other than trade and manufacturing premises		
	(i) per load of 4 cubic meters or part thereof	487.91	517.18
	(ii) per load of 1 cubic meter or part thereof	121.98	129.30
	(3) Removal other refuse		
	(i) Building rubble- per load or part thereof	754.58	799.85
	(ii) Removal of scrap vehicles	1 530.96	1 622.81
	(iii) Removal and disposal of carcasses	502.54	532.70
	(4) Domestic refuse (for the amount of services deemed necessary by the (council) in all areas -		
	(a) per dwelling house including churches per month, per 5 bags or part thereof	102.52	108.67
	(b) per flat per month, per 5 bags or part thereof	102.52	108.67
	(5) The municipality shall collect from the owner or occupier of the premises concerned a deposit sufficient to cover charges for the services for two months, except where otherwise resolved by Council.	nil	nil
10	PUBLIC SWIMMING POOL		
	Admission charges;		
	(1) Daily, per admission per person	7.63	8.09

	(2) Use of swimming pool by professional coach for coaching purposes, per		
	month or part thereof	251.58	266.68
	(3) For use of electric lighting during the use of the swimming bath for purposes per coaching or competition gathering per night per gathering		
		45.43	48.16
		125.80	133.35
11	TOWN PLANNING MATTERS		
	(1) Town planning scheme clauses, documents	3.05	3.23
	TOWN PLANNING SCHEME MAPS		
	(2) A 4	176.11	186.68
	(3) A 3	477.84	506.51
	(4) A0-1		250.00
	2. Town Planning Zoning Certificate	NEW	50.00
	3. Special Consent Application in terms of Section 67 biz of the natal Town Planning Ordinance, 1949		
	(i) Application for Special consent (change of land use excluding advertising Notice) or KZN PDA acts,2008		2 500.00
	4. Relaxation applications; building line/side space (excluding advertising costs)		632.75
	5. Encroachment Applications		800.00
	6. KZN PDA application: Chapter (1 & 2): adoption		
	6.1 Addition of new scheme area or replacement of;		131.45
	Amendment of existing subdivision		191.76
	(a) Under half a HA		2 850.00
	(b) 1 Ha but less than 5 Ha		3 200.00
	(c) 5 Ha but less 10 Ha		4 000.00
	(d) 10 Ha and above /greater		6 000.00
	7. Scheme Amendments(s)/rezoning (per application)		
	(a) Under a Ha	2 800.00	2 968.00
	(b) 1 Ha but less than 5 Ha	3 000.00	3 180.00
	(c) 5 Ha but less 10 Ha	4 745.00	5 029.70
	(d) 10 Ha and above / greater		6 050.00
	8. Town establishments (Chapter 3 of the PDA: Subdivision and Consolidation)		
	Consolidation, subdivision and approval of layout township		

	approval/plans		
	Basic Fees	1 203.63	1 275.85
	(a) Plus charge, per subdivision (including the remainder)	124.01	131.45
	(b) Amendments to an existing subdivision before approval of layout plan by SG	180.91	191.76
	(c) Consolidation of land per application	1 203.63	1 275.85
	9. Amendment, phasing, cancellation of approval layout plan		
	(a) Basic fees		800.00
	(b) Plus charge, per extra subdivision created		132.00
	(c) Amendment to an existing subdivision		900.00
	10. Development of land outside the scheme (chapter 4 of the PDA)		
	a) Under a Ha		3 500.00
	b) 1 Ha but less than 5 Ha		3 800.00
	c) 5 Ha but less 10 Ha		4 500.00
	d) 10 Ha and above /greater		6 000.00
	11. Permanent closure of public places and roads (Chapter 7 of the PDA)		
	(a) Land Use Consent		2 000.00
	(b) Relaxation Consent		900.00
	12. Authorisation of an unlawful activity where the activity results in a scheme amendment application		
	(a) Penalty Fees		14 000.00
	(b) Under a Ha		4 000.00
	(c) 1 Ha but less than 5 Ha		4 000.00
	(d) 5 Ha but less 10		7 000.00
	(e) 10 ha		8 000.00
	(f) Greater than 10 Ha		10 000.00
	13. Development of land in terms of condition of Title		
	Under a Ha		3 500.00
	1 Ha but less than 5 Ha		3 800.00
	5 Ha but less 10 Ha		4 000.00
	10 Ha and above/greater		5 500.00
12	CEMETERY TARIFFS		
	(1) Tariff for resident of Mandeni	Self-Prepared Prepared	Self-Prepared Prepared
	(a) Burial of a stillborn infant	17.17 298.06	18.20 315.94
	(b) Burial of a person under the age of twelve years	22.59 597.70	22.59 633.56
	(c) Burial of a person over the age of	29.47	29.47

	twelve years	897.33	951.16
	(2) Tariff for non-residents of Mandeni		
	(a) Burial of stillborn infant	n/a 996.12	n/a 1055.88
	(b) Burial of a person under the age of twelve years	n/a 1697.67	n/a 1799.53
	(c) Burial of a person over the age of twelve years	n/a 2390.54	n/a 2533.97
13	HIRE OF SPORTS FIELDS		
	Soccer and athletics fields or any other sport facility not expressly listed.		
	Local clubs and schools		
	(i) Rent per month or part thereof for training on one day a week excluding competitions	47.47	50.32
	(ii) Rent per month or part thereof for training on two days per week excluding competitions	118.68	125.80
	(iii) Competitions (per occasion)	212.37 of which R70.79 is refundable if the grounds are found to be in order after the competition	225.11 of which R75.22 is refundable if the grounds are found to be in order after the competition
	(a) Provincial competitions (per occasion)	528.59 of which R105.72 is refundable if the grounds are found to be in order after the competition	560.30 of which R112.06 is refundable if the grounds are found to be in order after the competition

	(b) International competitions (per occasion)	1129.96 of which R188.32 is refundable if the grounds are found to be in order after the competition	1197.75 of which R199.61 is refundable if the grounds are found to be in order after the competition
	Tennis, softball and netball courts		
	Local clubs and schools		
	(i) Rent per month or part thereof for training on one day a week		
	excluding competitions	23.90	25.34
	(ii) Rent per month or part thereof for training on two days per week excluding competitions		
	(iii) Competitions (per occasion)	107.20 of which R33.60 is refundable if the courts are found to be in order after the competition	113.63 of which R35.61 is refundable if the courts are found to be in order after the competition
	(a) Provincial competitions (per occasion).....R	315.95 of which R166.72 is refundable if the courts are found to be in order after the competition	334.90 of which R176.72 is refundable if the courts are found to be in order after the competition

		courts are found to be in order after the competition	courts are found to be in order after the competition
14	TRAFFIC AND SECURITY		
	(1) The Removal of Light Motor Vehicles from Public Roads and Public Spaces		
	(2) Release of Impounded Vehicles	372.03	394.35
	(3) Impounding Fees per day	36.47	265.00
	(4) Escort Fee (per hour per officer)	145.90	154.65
	(5) Escort Fee (per vehicle)	145.90	154.65
	(6) Service of Summons:		
	Personal	36.47	38.66
	Non-personal		
	(7) Taxi Stand Permits	145.90	154.65
	(8) Permit Application	36.47	38.66
15	DOG LICENCING		
	(1) Bails & Fines (Admission of Guilt)		
	(a) Dogs		
	(Failure to licence)	110.11	116.72
	(Failure to control)	110.11	116.72
	(2) Fees		
	(a) Dog Licences		
	Dog		
	Any dog in excess of two	59.18	62.73

	(3) Tariff of Charges		
	(a) General By-Laws		
	Dog Control		
	Seizure of Dog	37.16	39.39
	Conveyance to Pound	74.32	78.78
	(4) By stand	74.32	78.78
	(5) Loud Hailing - per day	68.82	72.95
16	BUSINESS LICENCES FEES		
	Application for business license	New	200.00
	Informal Traders Permit	New	200.00
17	RENTAL OF INFORMAL TRADERS STALLS	New	250.00
	Property rates tariff (Randage)		
16			
	Categories Rating Category	Tariff	Tariff
	1 Residential	0.0099	0.0105
	2 Commercial	0.0158	0.0167
	3 Industrial	0.0168	0.0178
	4 Industrial Estate Special	0.0146	0.0155
	5 Mining	0.0188	0.0199
	6 Agricultural	0.0026	0.0026
	7 Institutional	0.0148	0.0157
	8 Special Purpose	-	-
	9 Public Services Infrastructure	0.0026	0.0026
	10 Vacant land	0.0158	0.0167
	11 Municipal Property	-	-

MUNICIPAL NOTICE 165 OF 2015**MANDENI MUNICIPALITY (KZN291)****IDP & ANNUAL BUDGET 2015/16 & MTREF
SCHEDULE OF TARRIFFS 2015/16**

Notice is hereby given that in terms *Chapter 4 Section 21A* of Local Government: Municipal Systems Act No.32 of 2000 and *Section 22(a)* of the Local Government: Municipal Finance Management Act 56 of 2003, that Mandeni Municipality Council has approved the estimates of income and expenditure for the financial year 2015/16 & MTREF.

KZN291 Mandeni - Table A1 Budget Summary			
Description R thousands-000	2015/16 Medium Term Revenue & Expenditure Framework		
	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18
Total Revenue	202,796	213,249	221,610
Total Expenditure	202,727	203,880	214,844
Surplus/(Deficit)	69	9,368	6,767
Capital expenditure & funds sources			
Capital expenditure	82,112	73,367	55,475
Total Budget	284,839	277,247	270,319

In terms of *Section 75A* of Local Government: Municipal Systems Act No. 32 of 2000, Mandeni Municipal Council has approved the following fees, charges or tariffs in respect of any function or service of the municipality. An increase of **6%** has been effected on all services, except for Electricity Tariffs where a guideline increase of **12,20%** as approved by NERSA.

Executive Committee

Cllr. SB Zulu (Mayor) | Cllr. PM Sishi (Deputy Mayor) | Cllr. MPP Zungu (Speaker) | Cllr. BL Magwaza
Cllr. S Ndlovu | Cllr. MS Mdunge | Cllr. BP Mngadi | Ex Officio Mr LH Mapholoba (Municipal Manager)

Property rates tariff (Randage)			
Categories	Rating	Tariff	Tariff
Residential		0.0105	0.0111
Commercial		0.0167	0.0111
Industrial		0.0178	0.0189
Industrial Estate Special		0.0155	0.0164
Mining		0.0199	0.0211
Agricultural		0.0026	0.0028
Institutional		0.0157	0.0167
Special Purpose		-	-
Public Services Infrastructure		0.0026	0.0028
Vacant land		0.0167	0.0178
Municipal Property		-	-

REFUSE REMOVAL SERVICE			
(1) Business Refuse:			
All areas in Mandeni			
(i) Where refuse is accumulated for collection in approved receptacles -			
per bag.....R		18.47	19.58
per bin/receptacle.....R		33.86	35.89
per drum.....R		76.96	81.58
per load.....R			
	Volume of waste collected to be equated to number of bags and the rate per bag shall be applied as determined by the Council		Volume of waste collected to be equated to number of bags and the rate per bag shall be applied as determined by the Council

ELECTRICITY SUPPLY TARIFFS			
Domestic Consumers ,churches and old age homes			
		1.1281	1.1958
		1.1389	1.2070
		1.1491	1.2180
Consumption charge	c/Kwh		c/Kwh
Inclining Block Tariff in c/kWh			
0 - 50		0.6822	0.7200
51 - 350		0.8612	0.9663
351 - 600		0.9212	1.0594
> 600		1.2512	1.4389

Mandeni Municipality would like to inform the community of Mandeni and all Stakeholders that **Annual IDP & BUDGET 2015/2016 & MTREF and Schedule of Tariffs** have been approved by the Municipal Council on the 28th May 2015 as per **Resolution no: C 79**

Executive Committee
 Cllr. SB Zulu (Mayor) | Cllr. PM Sishi (Deputy Mayor) | Cllr. MPP Zungu (Speaker) | Cllr. BL Magwaza
 Cllr. S Ndlovu | Cllr. MS Mdunge | Cllr. BP Mngadi | Ex Officio Mr LH Mapholoba (Municipal Manager)

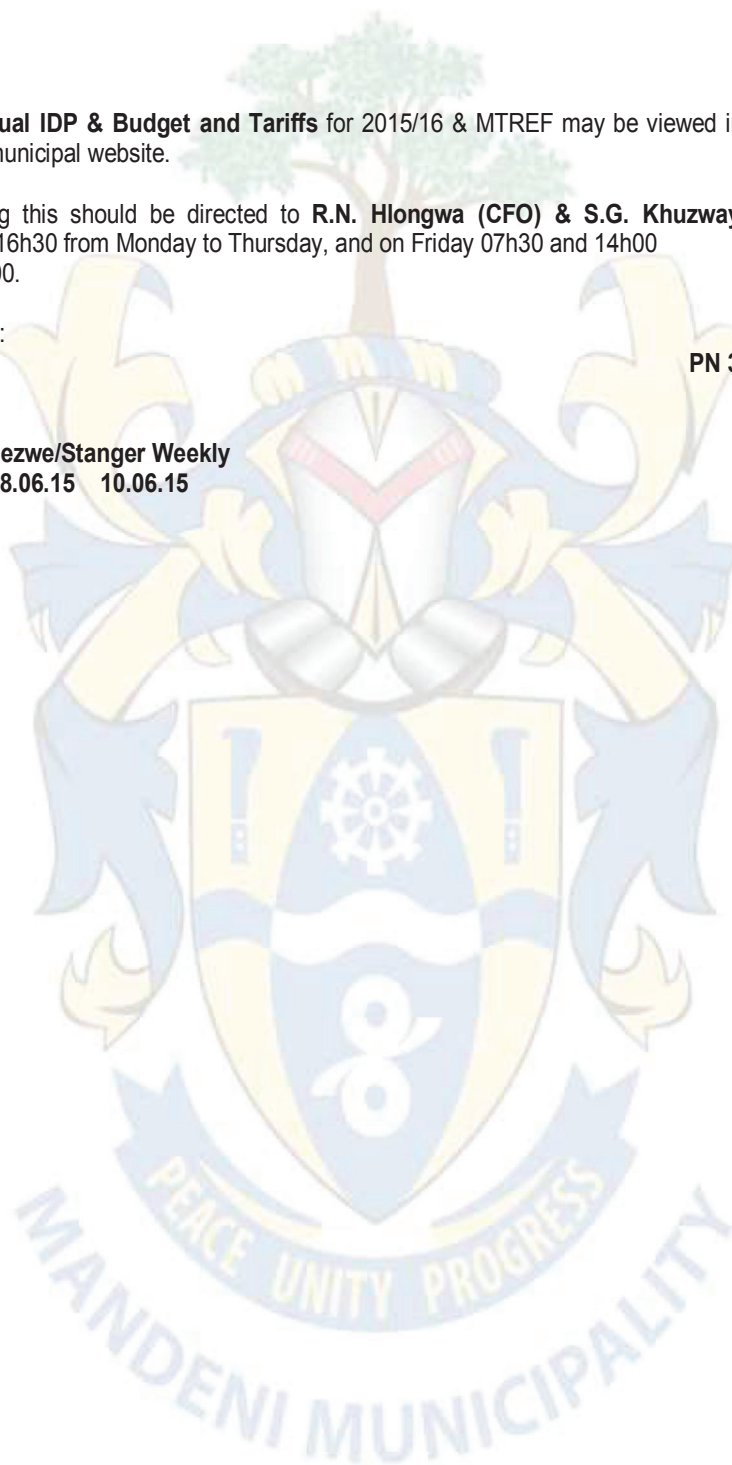
Copies of the **Annual IDP & Budget and Tariffs** for 2015/16 & MTREF may be viewed in all municipal public buildings and the municipal website.

Enquiries regarding this should be directed to **R.N. Hlongwa (CFO) & S.G. Khuzwayo (Director EDPD)** between 07h30 to 16h30 from Monday to Thursday, and on Friday 07h30 and 14h00 on tel: 032 456 8200.

Municipal Manager:
L.H. Mapholoba

PN 35/2015

Newspapers: **Isolezwe/Stanger Weekly**
08.06.15 10.06.15



Executive Committee

Cllr. SB Zulu (Mayor) | Cllr. PM Sishi (Deputy Mayor) | Cllr. MPP Zungu (Speaker) | Cllr. BL Magwaza
Cllr. S Ndlovu | Cllr. MS Mdunge | Cllr. BP Mngadi | Ex Officio Mr LH Mapholoba (Municipal Manager)

MUNICIPAL NOTICE 166 OF 2015**OFFICE OF THE MUNICIPAL MANAGER**

**COUNCIL MEETING HELD ON THURSDAY, 28 MAY 2015 AT 10H18 AT SIBUSISIWE HALL,
MANDENI**

**DELEGATED MATTER
FOR CONSIDERATION**

**MATTERS TO BE DETERMINED BY A RESOLUTION WITH A SUPPORTING VOTE OF A
MAJORITY OF ALL COUNCILLORS**

C 79**28/05/15****ANNUAL BUDGET 2015/16 & MTREF**

The Hon. Mayor, Cllr SB Zulu, presented this item as per attached speech as **Annexure A** of these minutes.

On a proposal by Cllr SB Zulu, seconded by Cllr BA Khumalo, it was

RESOLVED

1. The Council of Mandeni Municipality, acting in terms of section 24 of the Municipal Finance Management Act, (Act 56 of 2003) approves and adopts:-
 - 1.1. The final annual budget of the municipality for the financial year 2015/16 and the multi-year and single-year capital appropriations as set out in the following tables of the budget document:
 - 1.1.1 Budgeted Financial Performance (revenue and expenditure by standard classification) as contained in Table 13 on page 21;
 - 1.1.2 Budgeted Financial Performance (revenue and expenditure by municipal vote) as contained in Table 14 on page 23;
 - 1.1.3 Budgeted Financial Performance (revenue by source and expenditure by type) as contained in Table 15 on page 25; and
 - 1.1.4 Multi-year and single-year capital appropriations by municipal vote and standard classification and associated funding by source as contained in Table 16 on page 27.
 - 1.2. The financial position, cash flow budget, cash-backed reserve/accumulated surplus, asset management and basic service delivery targets are approved as set out in the following tables of the budget document:
 - 1.2.1 Budgeted Financial Position as contained in Table 17 on page 28;
 - 1.2.2 Budgeted Cash Flows as contained in Table 18 on page 30;
 - 1.2.3 Cash backed reserves and accumulated surplus reconciliation as contained in Table 19 on page 31;
 - 1.2.4 Asset management as contained in Table 20 on page 32; and
 - 1.2.5 Basic service delivery measurement as contained in Table 21 on page 34.

Executive Committee

Cllr. SB Zulu (Mayor) | Cllr. PM Sishi (Deputy Mayor) | Cllr. MPP Zungu (Speaker) | Cllr. BL Magwaza
Cllr. N Reddy | Cllr. MS Mdunge | Cllr. BP Mngadi | Ex Officio Mr LH Mapholoba (Municipal Manager)

2. The Council of Mandeni Municipality, acting in terms of section 75A of the Local Government: Municipal Systems Act (Act 32 of 2000) approves and adopts with effect from 1 July 2015:
 - 2.1 The tariffs for property rates – as set out in Annexure A,
 - 2.2 The tariffs for electricity – as set out in Annexure A
 - 2.3 The tariffs for solid waste services – as set out in Annexure A
 - 2.4 The tariffs for other services, as set out in Annexure A respectively.
- 3 To give proper effect to the municipality's Final annual budget, the Council of Mandeni Municipality approves:-

That cash backing is implemented through the utilisation of a portion of the revenue generated from property rates to ensure that all capital reserves and provisions and unspent conditional grants are cash backed as required in terms of the municipality's funding and reserves policy as prescribed by section 8 of the Municipal Budget and Reporting Regulations.
- 4 That the staff structure as budgeted for be approved;
- 5 Council resolves that the other amended budget related policies reflected in are approved for the budget year 2015/16;
- 6 Council resolves to adopt the draft SDBIP as per organisational score card aligned with the IDP.

CERTIFIED TRUE EXTRACT OF THE MINUTES OF THE MEETING

SIGNED.....
MUNICIPAL MANAGER

DATE.....

MUNICIPAL NOTICE 167 OF 2015

MANDENI MUNICIPALITY: PROPERTY RATES BY-LAW, 2015



Adopted by Council on the:

Promulgated on:

PROPERTY RATES BY-LAW, 2015

To provide for the levying and recovery of rates on rateable property within the Municipality's area of jurisdiction; to provide for the repeal of laws and savings; and to provide for matters incidental thereto.

PREAMBLE

WHEREAS the Municipality is entitled in terms of section 229 of the Constitution, read with section 2 of the Municipal Property Rates Act, to levy a rate on property within its area of jurisdiction;

WHEREAS the Municipality is required in terms of section 7 of the Municipal Property Rates Act, when levying rates, to levy rates on all rateable property within its area of jurisdiction;

WHEREAS the Council has, in terms of section 3(1) of the Municipal Property Rates Act, adopted the Mandeni Council Rates Policy which is consistent with the Municipal Property Rates Act on the levying of rates on rateable property in the Municipality;

AND WHEREAS the Municipality is required in terms of section 6(1) of the Municipal Property Rates Act to adopt By-laws to give effect to the implementation of its Rates Policy;

NOW THEREFORE the Council, acting in terms of section 156 read with Part B of Schedules 4 and 5 of the Constitution, and read with section 11 of the Systems Act, hereby makes the following By-law to give effect to the implementation of its Rates Policy:

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2. Interpretation of By-law
3. Objects of By-law
4. Application of By-law

**CHAPTER 2
LEVYING OF RATES**

5. Power to levy rates
6. Differential rates
7. Special rating areas
8. Register of properties

**CHAPTER 3
VALUATION ROLLS**

9. Contents of valuation roll
10. Multiple entries in the valuation roll
11. Publication and inspection of valuation roll
12. Supplementary valuation roll

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CHAPTER 4
QUERIES, OBJECTIONS AND APPEALS

- 13. Queries
- 14. Objections
- 15. Right of appeal

CHAPTER 5
GENERAL PROVISIONS

- 16. Municipal boundary adjustment
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- 19. Delegations
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- 21. Short title and commencement

CHAPTER 1
INTERPRETATION

Definitions

- 1. In this By-law, unless the context indicates otherwise –

“Account” means written notification in the form of a statement of account addressed to a person liable for payment thereof;

“Building” means any building or erection of an immovable nature for whatever purpose used including any tank, swimming pool, radio mast other than a radio mast consisting of a single vertical pole, retainer block system, wall or closed boarded fence more than 2 (two) meters in height and includes any –

(a) further structure, whether of a temporary or permanent nature and irrespective of the material used in the erection thereof, erected or used for or in connection with the –

(i) accommodation or convenience of humans or animals; or

(ii) manufacture, processing, storage, display or sale of goods;

(b) reservoir or bridge or any other structure connected therewith;

(c) petrol pump or any flammable liquids storage tank used in connection therewith;

(d) part of a building, including a building as defined in paragraph (a), (b) or (c);

(e) consumer installation; or

(f) hut, shack, tent or similar structure or any other form of temporary or permanent dwelling or shelter,

but excludes any –

(i) open fence;

(ii) post;

(iii) building pier;

(iv) ramp;

(v) fountain;

(vi) statue;

(vii) fish pond;

(viii) pergola; or

(ix) other garden ornamentation;

“Building pier” means any solid support designed to sustain vertical pressure;

“Calendar month” means the first day of a named month to the last day of the same named month, including weekends and public holidays;

“Category” in relation to property, means a category of property determined in terms of section 8 of the Municipal Property Rates Act;

“Collection charges” means the charges which the Municipality is entitled to recover in terms of section 75A(1) of the Systems Act, and includes the administrative cost –

- (a) of reminding any ratepayer or customer of arrears;
- (b) for the termination, restriction or reinstatement of any municipal service to a defaulting ratepayer or customer; and
- (c) of any notice rendered, sent, delivered or published to a ratepayer or customer in terms of this By-law or any other law;

“Chief Financial Officer” means a person employed by the Municipality in terms of section 57 of the Systems Act as its Chief Financial Officer, and includes any person to whom the Chief Financial Officer has delegated or sub-delegated a power, function or duty in accordance with the system of delegation developed by the Municipal Manager in terms of section 79 of the Municipal Finance Management Act;

“Commissioner of Oaths” means a "Commissioner of Oaths" in terms of the Justices of the Peace and Commissioners of Oaths Act, 1963 (Act No. 16 of 1963);

“Constitution” means the Constitution of the Republic of South Africa, 1996;

“Co-owners” means –

- (a) any two or more persons who hold any property, whether jointly, in undivided shares or in any form of communal land tenure;
- (b) any beneficial owners of any trust property vested in any non-beneficial owners;
- (c) any member of any association of persons or other legal entity the object of which association is the acquisition or holding of any property; or
- (d) the owners of any property subject to a sectional plan;

“Council” means the eThekweni Municipal Council, a municipal council referred to in section 157(1) of the Constitution, and **“Municipal Council”** has a corresponding meaning;

“Land” means any piece of land the external surface boundaries of which are delineated on a –

- (a) general plan or diagram registered in terms of the Land Survey Act, 1997 (Act No. 8 of 1997) or the Deeds Registries Act, 1937 (Act No. 47 of 1937);
- (b) sectional plan registered in terms of the Sectional Titles Act, 1986 (Act No. 95 of 1986); or
- (c) township plan, or

a portion of such land which is not so delineated, and includes any such land covered by water and the airspace above such land, and **“premises”** has a corresponding meaning;

“Municipal Finance Management Act” means the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003);

“Municipal Property Rates Act” means the Local Government: Municipal Property Rates Act, 2004 (Act No. 6 of 2004);

“Municipal Manager” means a person appointed in terms of section 54A of the Municipal Systems Act as the head of administration of the municipal council;

“Municipal service” means a service provided by the Municipality in terms of its powers and functions to or for the benefit of the local community, irrespective of whether or not

–

- (a) such service is provided by the Municipality itself or by engaging an external mechanism contemplated in section 76 of the Systems Act; or
- (b) any fees, charges or tariffs are levied in respect thereof;

“Municipal valuer” means a person designated by the Municipality as a municipal valuer in terms of section 33(1) of the Municipal Property Rates Act;

“Occupier” means any person who occupies any premises or part thereof, without regard to the title under which such person occupies the premises concerned, and **“possessor”** in relation to land, premises or property has a corresponding meaning;

“Owner” in relation to –

- (a) a property referred to in paragraph (a) of the definition of **“property”**, means a person in whose name ownership of the property is registered;
- (b) a right referred to in paragraph (b) of the definition of **“property”**, means a person in whose name the right is registered;
- (c) a land tenure right referred to in paragraph (c) of the definition of **“property”**, means a person in whose name the right is registered; and
- (d) public service infrastructure referred to in paragraph (d) of the definition of **“property”**, means the organ of state which owns or controls that public service infrastructure as envisaged in the definition of **“publicly controlled”**,

and includes a person whom the Municipality may for the purpose of this By-law regard as the owner of a property in the following cases:

- (i) a trustee, in the case of property in a trust, excluding state trust land;
- (ii) an executor or administrator, in the case of a property in a deceased estate;

- (iii) a trustee or liquidator, in the case of a property in an insolvent estate or the owner of which is in liquidation;
- (iv) a judicial manager, in the case of a property in the estate of a person under judicial management;
- (v) a curator, in the case of a person in the estate of a person under curatorship;
- (vi) a person in whose favour a usufruct or other personal servitude is registered, in the case of property that is subject to a usufruct or other personal servitude;
- (vii) a lessee, in the case of a property that is registered in the name of the Municipality and is let by it to such lessee;
- (viii) a buyer, in the case of a property that was sold by the Municipality and of which possession was given to the buyer pending registration of ownership in the name of the buyer;
- (ix) a child or children in charge of the property in the case of child-headed households;
- (x) any land the use of which is vested in the Provincial or the National Government of the Republic of South Africa;
- (xi) any developer who is allowed by the Municipality to develop municipal owned land once such developer has taken possession of the land concerned;
- (xii) any underlying or actual land owner in the case of registered right, on election by the Municipality; and
- (xiii) where the property was previously governed by the Black Estates Act, and the estate has not yet been finalised, the occupants of the property concerned but only for the purposes of municipal accounts in respect of rates and service charges;

“Person” means a natural or juristic person, including an organ of state;

“Property” means –

- (a) immovable property registered in the name of a person, including, in the case of a sectional title scheme, a sectional title unit registered in the name of a person;

- (b) a right registered against immovable property in the name of a person;
- (c) a land tenure right registered in the name of a person or granted to a person in terms of legislation;
- (d) public service infrastructure; or
- (e) any immovable property or a portion thereof of which a person has taken occupation or possession without title: Provided that this in no way infers the granting of permission or the regularisation by the Municipality for the illegal occupation of land or property by any person;

“Public holiday” means a public holiday as defined in section 1 of the Public Holidays Act, 1994 (Act No. 36 of 1994);

“public service infrastructure” means publicly controlled infrastructure as defined in section 1 of the Municipal Property Rates Act, excluding any infrastructure which is used for an activity of a commercial or industrial nature;

“Publicly controlled” means owned by or otherwise under the control of an organ of state, including a –

- (a) public entity listed in the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) municipality; or
- (c) municipal entity as defined in the Systems Act;

“Rate randage” means an amount in the rand levied by the Municipality on rateable property within a specified category;

“Rates” means a municipal rate on property envisaged in section 229(1)(a) of the Constitution and levied by the Municipality in terms of the Municipal Property Rates Act;

“Rates Policy” means the Rates Policy adopted by the Council in terms of section 3 of the Municipal Property Rates Act, as amended from time to time;

“Systems Act” means the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000); and

“Valuation roll” means a valuation roll contemplated in Chapter 6 of the Municipal Property Rates Act, and **“roll”** has a corresponding meaning.

Interpretation of By-law

2.(1) If there is a conflict of interpretation between the English version of this By-law and a translated version, the English version prevails.

(2) This By-law must be read in conjunction with the Rates Policy.

Objects of By-law

3. The objects of this By-law are to –

- (a) give effect to the implementation of the Municipality's Rates Policy in compliance with the provisions of section 6 of the Municipal Property Rates Act;
- (b) provide for the levying and recovery of rates by the Municipality; and
- (c) provide for matters incidental thereto.

Application of By-law

4. This By-law applies in respect of all property in the Municipality's area of jurisdiction.

CHAPTER 2

LEVYING OF RATES

Power to levy rates

5.(1) The Council may, by resolution supported by a majority of its members, exercise the right of the Municipality to levy a rate on property in its area of jurisdiction under section 229 of the Constitution in accordance with –

- (a) the Rates Policy;
- (b) this By-law;
- (c) the Municipal Property Rates Act;
- (d) the provisions of Chapter 4 of the Municipal Finance Management Act; and
- (e) any other applicable law.

(2) When levying rates, the Municipality must levy rates on all rateable property in its area of jurisdiction, subject to section 7(2)(a) of the Municipal Property Rates Act.

(3) A rate levied by the Municipality on rateable property must be in the form of a rate randage on the market value of the property, with the exception of privileged property where the rate must be levied in accordance with the provisions of section 11(1)(b) or (c) of the Municipal Property Rates Act, as the case may be.

(4) Where a resolution for the levying of rates and the imposition of other taxes, levies and duties is adopted by the Council, the Municipality must, without delay, publish the resolution concerned in the manner prescribed under section 14 of the Municipal Property Rates Act, read with section 21A of the Systems Act.

Differential rates

6.(1) Subject to section 19 of the Municipal Property Rates Act, the Municipality may, in terms of the criteria set out in the Rates Policy, levy different rates for different categories of rateable property, which may include but are not limited to categories determined according to the –

- (a) use of the property;
- (b) permitted use of the property;
- (c) geographical area in which the property is situated; or

(d) any combination of the factors listed in (a) to (c) of this subsection.

(2) The different rate randages on different categories of rateable property must not be applied in such a manner that they constitute unfair discrimination or become inconsistent with the provisions of section 16(1) of the Municipal Property Rates Act.

(3) The Municipality may in terms of criteria set out in the Rates Policy grant exemptions, rebates or reductions on rates: Provided that such exemptions, rebates or reductions may not be inconsistent with the provisions of section 16(1) of the Municipal Property Rates Act or constitute unfair discrimination.

(4) A property used for multiple purposes must, for rates purposes, be assigned to a category determined by the Municipality for its dominant use as defined in the Rates Policy.

Special rating areas

7.(1) Subject to due compliance with the provisions of the Municipal Property Rates Act and the Rates Policy, the Municipality may, by resolution of the Council, enter into an agreement with any person or group of persons on such terms and conditions as the Municipality may deem appropriate, to –

- (a) determine an area within the Municipality as a special rating area, subject to the Municipality being satisfied that the terms and conditions of the resultant agreement are acceptable to the general body of ratepayers in the area concerned;
- (b) levy by way of a percentage surcharge an additional rate on property in that area for the purpose of raising funds exclusively for improving or upgrading that area; and
- (c) differentiate between categories of properties when levying an additional rate referred to in sub-paragraph (b).

(2) When the Council designates an area a special rating area, the Municipality must –

- (a) indicate the works to be effected or the municipal services to be carried out in such special rating area; and
- (b) establish a separate accounting and other record-keeping system with respect to the works to be effected or the municipal services to be carried out in the special rating area concerned.

Register of properties

8.(1) The register of properties drawn and maintained by the Municipality in terms of section 23 of the Municipal Property Rates Act serves the purpose of a valuation roll as contemplated in Chapter 6 of the Municipal Property Rates Act.

(2) The register must be available for public inspection during office hours at the address supplied by the Municipality for that purpose, and must also be displayed on the official website of the Municipality.

(3) The Municipality must review the register at least annually and update Part A and Part B thereof in accordance with the provisions of section 23(5) of the Municipal Property Rates Act.

CHAPTER 3 VALUATION ROLLS

Contents of valuation roll

9. (1) A valuation roll must list all properties in the Municipality determined in terms of section 30(3) of the Municipal Property Rates Act, and subject to the proviso stipulated in that section.

(2) The valuation roll must reflect such particulars in respect of each property as indicated in section 48(2) of the Municipal Property Rates Act to the extent that such information is available to, or reasonably determinable by, the Municipality.

Multiple entries in the valuation roll

10.(1) On application, unregistered long leases on land owned by the State or a State Entity may, at the discretion of the Head of department, be valued and rated per lease boundary, the costs of which shall be borne by the Applicant.

(2) Notwithstanding such valuation and rating, the owner of the land shall remain responsible for the rates on such land.

Publication and inspection of valuation roll

11.(1) The municipal valuer must submit the certified valuation roll to the Municipal Manager, and the Municipal Manager must, within 21 days of receipt of the roll –

(a) publish in the prescribed form in the *Provincial Gazette, KwaZulu-Natal*, and on its official website, and once a week for two consecutive weeks advertise in the media, a notice –

(i) stating that the roll is open for public inspection for a period stated in the notice, which may not be less than 30 days from the date of publication of the last notice; and

(ii) inviting every person who wishes to lodge an objection in respect of any matter in, or omitted from, the roll to do so in the prescribed manner within the stated period;

(b) disseminate the substance of the notice referred to in paragraph (a) to the local community in terms of Chapter 4 of the Systems Act; and

(c) serve, by ordinary mail or, if appropriate in accordance with section 115 of the Municipal Systems Act, on every owner of property listed in the valuation roll a copy of the notice referred to in paragraph (a) together with an extract of the valuation roll pertaining to that owners property.

(2) Any person, including a municipal official, may, within the period stated in the notice referred to in subsection (1)(a) –

- (a) inspect the roll during office hours;
- (b) on payment of a fee prescribed by the Municipality in terms of the tariff as set out in the Tariff Policy, request the Municipality during office hours to make extracts from the roll; and
- (c) lodge an objection with the Municipal Manager against any matter reflected in, or omitted from, the roll.

(3) The Municipal Manager may delegate to any municipal official he or she may deem appropriate the duty to assist an objector to lodge an objection if that objector is unable to read or write.

(4) The Municipal Manager must inform the Council of any matter reflected in, or omitted from, the roll that affects the interests of the Municipality.

Supplementary valuation roll

12.(1) The Municipality must, whenever necessary, cause a supplementary valuation roll to be made or prepared in respect of any rateable property due to any one or more of the reasons listed in section 78(1)(a) to (g) of the Municipal Property Rates Act.

(2) The question as to whether an exceptional reason exists to justify the revaluation of a property in terms of section 78 of the Municipal Property Rates Act is in the sole discretion of the Municipality.

(3) In the event of the market value of a rateable property having substantially increased or decreased for any reason after the last general valuation thereof, the owner of the property concerned must notify the Municipality in writing or in electronic format of the change in the market value of the property concerned.

(4) An administrative error in the valuation of any property does not necessitate the preparation of a supplementary valuation roll, nor does it absolve the person liable for the payment of rates in respect of such property by the due date.

CHAPTER 4

QUERIES, OBJECTIONS AND APPEALS

Queries

13.(1) The Municipality may establish a process for the determination of valuation queries and charge a fee in terms of the Tariff Policy for attending to such queries.

(2) Any person who wishes to submit a valuation query in terms of subsection (1) must complete a form prescribed by the Municipality for that purpose providing the minimum information required therein and submit same to the office specified on the prescribed form, together with proof of payment of the fee referred to in subsection (1).

Objections

14. (1) The municipal valuer must promptly –

- (a) consider objections in accordance with the procedure prescribed by the municipal valuer;
- (b) decide objections on facts, including the submissions of an objector, and, if the objector is not the owner, the submissions of the owner; and
- (c) adjust or add to the valuation roll in accordance with any decision taken, subject to compulsory review of such decision in terms of section 52 of the Municipal Property Rates Act if the municipal valuer adjusts the valuation of a property by more than 10% upwards or downwards.

(2) The municipal valuer must, in writing, notify every person who has lodged an objection and also the owner of the property concerned if the objector is not the owner, of –

- (a) the municipal valuer's decision in terms of subsection (1)(b) regarding that objection;
- (b) any adjustment made to the valuation roll in respect of the property concerned; and
- (c) whether the municipal valuer's decision will be subject to compulsory review in terms of section 52 of the Municipal Property Rates Act.

(3) Once certified, the valuation roll becomes final for the period for which it is in force, subject to the right of appeal in terms of section 54 of the Municipal Property Rates Act.

(4) The mere lodgement of an objection in terms of this section does not constitute a dispute as contemplated in section 102(2) of the Systems Act between the Municipality and the objector concerned.

Right of appeal

15.(1) Any person, including the Municipality, who is aggrieved by a decision taken by the municipal valuer in terms of section 15 of this By-law has a right of appeal under section 54 of the Municipal Property Rates Act.

(2) An appeal lodged in terms of section 54 of the Municipal Property Rates Act does not defer a person's liability for payment of rates beyond the date determined by the Municipality for payment.

(3) The lodgement of an appeal in terms of section 54 of the Municipal Property Rates Act does not constitute a dispute as contemplated in section 102(2) of the Systems Act between the Municipality and the appellant concerned.

(4) The provisions of this section must not be interpreted to prevent the municipal valuer from reviewing the objection outcome with any appellant based on the additional evidence provided by the appellant concerned to the municipal valuer.

(5) Any person may, with the written consent of the municipal valuer, withdraw an appeal lodged by such person in terms of subsection (1).

CHAPTER 5

GENERAL PROVISIONS

Municipal boundary adjustment

16. If any property or a category of property is newly included in the area of jurisdiction of the Municipality by way of a municipal boundary adjustment, the valuation and rate randage of the property or the category of the property concerned shall remain applicable for the remainder of the financial year during which such property or category of property was included in the Municipality's area of jurisdiction.

Interest on arrear rates

17. If an amount due for rates levied in respect of a property remains unpaid after the date determined by the Municipality for the payment thereof, interest on the outstanding amount accrues at the legal rate of interest prevailing from time to time, subject to the provisions of sections 9 and 55 of the Municipal Property Rates Act.

Valuation of right in land

18. The Municipality is entitled to value a limited real right in respect of the land concerned with reference to –

- (a) public service infrastructure; and
- (b) rights of extension in sectional title schemes.

CHAPTER 6

MISCELLANEOUS

Delegations

19. (1) Subject to the Constitution and applicable national and provincial laws, any –

- (a) power, excluding a power referred to in section 160(2) of the Constitution;
- (b) function; or
- (c) duty,

conferred, in terms of this By-law, upon the Council, or on any of the Municipality's other political structures, political office bearers, councillors or staff members, may be delegated or sub-delegated by such political structure, political office bearer, councillor or staff member, to an entity within, or a staff member employed by, the Municipality.

(2) The delegation in terms of subsection (1) must be effected in accordance with the system of delegation adopted by the Council in accordance with section 59(1) of the Systems Act, subject to the criteria set out in section 50(2) of said Act.

(3) Any delegation contemplated in this section must be recorded in the Register of Delegations, which must contain information on the –

- (a) entity or person issuing the delegation or sub-delegation;
- (b) recipient of the delegation or sub-delegation; and
- (c) conditions attached to the delegation or sub-delegation.

Repeal of laws and savings

20. (1) The provision of any by-laws relating to the control of credit and debt collection by the municipality are hereby repealed insofar as they relate to matters provided for in these by-laws;

(2) Provided that such provision shall be deemed not to have been repealed in respect of any such by-law which has not been repealed and which is not repugnant to these by-laws on the basis as determined by the relevant by-laws.

Short title and commencement

21. This By-law is called the Property Rates By-law, 2015 and takes effect on the date of publication thereof in the *Provincial Gazette, KwaZulu-Natal*.


IMPORTANT *Information* from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.

GPW Business Rules

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1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
 2. Notices can only be submitted in Adobe electronic form format to the email submission address submit.egazette@gpw.gov.za. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
 3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
 4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
 5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
 6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – www.gpwonline.co.za)
 7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za)
 8. All re-submissions by customers will be subject to the above cut-off times.
 9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
 10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address submit.egazette@gpw.gov.za.

