

**NORTH WEST
NOORDWES**

**PROVINCIAL GAZETTE
PROVINSIALE KOERANT**

Vol. 251

**23 DECEMBER
DESEMBER 2008**

No. 6571

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IMPORTANT NOTICE

The
North West Province Provincial Gazette Function
will be transferred to the
Government Printer in Pretoria
as from 1 February 2006

NEW PARTICULARS ARE AS FOLLOWS:

Physical address:

Government Printing Works
149 Bosman Street
Pretoria

Postal address:

Private Bag X85
Pretoria
0001

New contact persons: Louise Fourie Tel.: (012) 334-4686
Mrs H. Wolmarans Tel.: (012) 334-4591

Fax number: (012) 323-8805

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Contact persons for subscribers:

Mrs S. M. Milanzi Tel.: (012) 334-4734
Mrs J. Wehmeyer Tel.: (012) 334-4753
Fax.: (012) 323-9574

This phase-in period is to commence from 1 **February 2006** (suggest date of advert) and notice comes into operation as from 1 **February 2006**.

Subscribers and all other stakeholders are advised to send their advertisements directly to the **Government Printing Works**, 7 days before publication date.

*In future, adverts have to be paid in advance
before being published in the Gazette.*

AWIE VAN ZYL
Advertising Manager

IT IS THE CLIENTS RESPONSIBILITY TO ENSURE THAT THE CORRECT AMOUNT IS PAID AT THE CASHIER OR DEPOSITED INTO THE GOVERNMENT PRINTING WORKS BANK ACCOUNT AND ALSO THAT THE REQUISITION/COVERING LETTER TOGETHER WITH THE ADVERTISEMENTS AND THE PROOF OF DEPOSIT REACHES THE GOVERNMENT PRINTING WORKS IN TIME FOR INSERTION IN THE PROVINCIAL GAZETTE.

No ADVERTISEMENTS WILL BE PLACED WITHOUT PRIOR PROOF OF PRE-PAYMENT.

$\frac{1}{4}$ page **R 187.37**

Letter Type: Arial Size: 10

Line Spacing: At:
Exactly 11pt

**A PRICE
INCREASE OF
8,5% WILL BE
EFFECTIVE ON
ALL TARIFFS
FROM
1 MAY 2008**

$\frac{1}{4}$ page **R 374.75**

Letter Type: Arial Size: 10

Line Spacing: At:
Exactly 11pt

$\frac{1}{4}$ page **R 562.13**

Letter Type: Arial Size: 10

Line Spacing: At:
Exactly 11pt

$\frac{1}{4}$ page **R 749.50**

Letter Type: Arial Size: 10

Line Spacing: At:
Exactly 11pt



REPUBLIC
OF
SOUTH AFRICA

LIST OF FIXED TARIFF RATES AND CONDITIONS

FOR PUBLICATION OF LEGAL NOTICES
IN THE NORTH WEST PROVINCE
PROVINCIAL GAZETTE

COMMENCEMENT: 1 FEBRUARY 2006

CONDITIONS FOR PUBLICATION OF NOTICES

CLOSING TIMES FOR THE ACCEPTANCE OF NOTICES

1. (1) The *North West Province Provincial Gazette* is published every week on Tuesday, and the closing time for the acceptance of notices which have to appear in the *North West Province Provincial Gazette* on any particular Tuesday, is **12:00 on a Tuesday for the following Tuesday**. Should any Tuesday coincide with a public holiday, the publication date remains unchanged. However, the closing date for acceptance of advertisements moves backwards accordingly, in order to allow for 7 working days prior to the publication date.
- (2) The date for the publication of a **separate** *North West Province Provincial Gazette* is negotiable.
2. (1) Copy of notices received **after closing time** will be held over for publication in the next *North West Province Provincial Gazette*.
- (2) Amendment or changes in copy of notices cannot be undertaken unless instructions are received **before 14:00 on Fridays**.
- (3) Copy of notices for publication or amendments of original copy can not be accepted over the telephone and must be brought about by letter, by fax or by hand. The Government Printer will not be liable for any amendments done erroneously.
- (4) In the case of cancellations a refund of the cost of a notice will be considered only if the instruction to cancel has been received on or before the stipulated closing time as indicated in paragraph 2 (2).

APPROVAL OF NOTICES

3. In the event where a cheque, submitted by an advertiser to the Government Printer as payment, is dishonoured, then the Government Printer reserves the right to refuse such client further access to the *North West Province Provincial Gazette* until any outstanding debts to the Government Printer is settled in full.

THE GOVERNMENT PRINTER INDEMNIFIED AGAINST LIABILITY

4. The Government Printer will assume no liability in respect of—
 - (1) any delay in the publication of a notice or publication of such notice on any date other than that stipulated by the advertiser;
 - (2) erroneous classification of a notice, or the placement of such notice in any section or under any heading other than the section or heading stipulated by

- (3) any editing, revision, omission, typographical errors or errors resulting from faint or indistinct copy.
- (4) The Government Printing Works is not responsible for any amendments.

LIABILITY OF ADVERTISER

5. Advertisers will be held liable for any compensation and costs arising from any action which may be instituted against the Government Printer in consequence of the publication of any notice.

COPY

6. Copy of notices must be typed on one side of the paper only and may not constitute part of any covering letter or document.
7. At the top of any copy, and set well apart from the notice, the following must be stated:

Where applicable

- (1) The heading under which the notice is to appear.
- (2) The cost of publication applicable to the notice, in accordance with the "Word Count Table".

PAYMENT OF COST

9. **With effect from 1 April 2005 no notice will be accepted for publication unless the cost of the insertion(s) is prepaid in CASH or by CHEQUE or POSTAL ORDERS. It can be arranged that money can be paid into the banking account of the Government Printer, in which case the deposit slip accompanies the advertisement before publication thereof.**
10. (1) The cost of a notice must be calculated by the advertiser in accordance with the word count table.

(2) Where there is any doubt about the cost of publication of a notice, and in the case of copy, an enquiry, accompanied by the relevant copy, should be addressed to the **Advertising Section, Government Printing Works, Private Bag X85, Pretoria, 0001 [Fax: (012) 323-8805], before publication.**
11. Overpayment resulting from miscalculation on the part of the advertiser of the cost of publication of a notice will not be refunded, unless the advertiser furnishes adequate reasons why such miscalculation occurred. In the event of underpayments, the difference will be recovered from the advertiser, and the notice(s) will not be published until such time as the full cost of such publication has been duly paid in cash or by cheque or postal orders, or into the banking account.

12. *In the event of a notice being cancelled, a refund will be made only if no cost regarding the placing of the notice has been incurred by the Government Printing Works.*
13. The Government Printer reserves the right to levy an additional charge in cases where notices, the cost of which has been calculated in accordance with the Word Count Table, are subsequently found to be excessively lengthy or to contain overmuch or complicated tabulation.

PROOF OF PUBLICATION

14. **Copies of the *North West Province Provincial Gazette* which may be required as proof of publication, may be ordered from the Government Printer at the ruling price.** The Government Printer will assume no liability for any failure to post such *North West Province Provincial Gazette(s)* or for any delay in despatching it/them.

GOVERNMENT PRINTERS BANK ACCOUNT PARTICULARS

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	BOSMAN STREET
Account No.:	4057114016
Branch code:	632005
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Enquiries:

Mrs. L. Fourie	Tel.: (012) 334-4686
Mrs. H. Wolmarans	Tel.: (012) 334-4591

GENERAL NOTICES • ALGEMENE KENNISGEWINGS

NOTICE 671 OF 2008

NOTICE OF APPLICATION FOR AMENDMENT OF TOWN-PLANNING SCHEME IN TERMS OF SECTION 56 (1) (b) (i) OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986)

KLERKSDORP LAND USE MANAGEMENT SCHEME NO. 497

We, K Marais of Visi Town-planning Consultants, being the authorized agent of the owner of Erf 449, Doringkruin, hereby give notice in terms of section 56 (1) (b) (i) of the Town-planning and Townships Ordinance, 1986, that I have applied to the City Council of Klerksdorp for the amendment of the town-planning scheme known as the Klerksdorp Land Use Management Scheme, 2005, as amended by the rezoning of above-mentioned erf, situated on the corner of Karee- and Frangipani Avenue, Doringkruin: from "Residential 1" to "Residential 2" with a density of 9 dwelling units per erf and other related uses with the special consent of the city council.

Particulars of the application will lie for inspection during normal office hours at the Office of the Municipal Manager, Records Section, Basement, Civic Centre, Braam Fisher Street, Klerksdorp, for the period of 28 days from 16 December 2008.

Objections to or representations in respect of the application must be lodged with or made in writing to the Municipal Manager, at the above address, or at P.O. Box 99, Klerksdorp, 2570, within a period of 28 days from 16 December 2008.

Address of agent: K Marais, Visi Town-planning Consultants: Tel: (018) 468-5519, PO Box 6258, Flamwood, 2572.

KENNISGEWING 671 VAN 2008

KENNISGEWING VAN AANSOEK OM WYSIGING VAN DORPSBEPLANNINGSKEMA INGEVOLGE ARTIKEL 56 (1) (b) (i) VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986 (ORDONNANSIE 15 VAN 1986)

KLERKSDORP GRONDGEBRUIKBESTUURSKEMA NO. 497

Ek, K Marais van Visi Stadsbeplanning Konsultante, synde die gemagtigde agent van die eienaar van Erf 449, Doringkruin, gee hiermee ingevolge artikel 56 (1) (b) (i) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986, kennis dat ek by die Stadsraad van Klerksdorp aansoek gedoen het om die wysiging van die dorpsbeplanningskema bekend as Klerksdorp Grondgebruik Bestuurskema 2005, soos gewysig, deur die hersonering van bogenoemde eiendom, geleë op die hoek van Karee- en Frangipaniilaan, Doringkruin: van "Residensieel 1" na "Residensieel 2" met 'n digtheid van 9 wooneenhede per erf en ander gebruike met die spesiale toestemming van die Stadsraad.

Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die Kantoor van die Munisipale Bestuurder, Rekordsafdeling, Kelderverdieping, Burgersentrum, Braam Fisherstraat, Klerksdorp, vir 'n tydperk van 28 dae vanaf 16 Desember 2008.

Besware teen of verhoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 16 Desember 2008, skriftelik by of tot die Munisipale Bestuurder by bovermelde adres of by Posbus 99, Klerksdorp, 2570, ingedien of gerig word.

Adres van gemagtigde agent: K Marais, Visi Stadsbeplanning Konsultante: Tel: (018) 468-5519: Posbus 6528, Flamwood, 2572.

16-23

NOTICE 674 OF 2008

NOTICE OF APPLICATION FOR THE AMENDMENT OF THE TOWN-PLANNING SCHEME IN TERMS OF SECTION 56 (1) (b) (i) OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986)

KLERKSDORP LAND USE MANAGEMENT SCHEME, 2005: AMENDMENT SCHEME 495

I, Anton Mitchell, authorized agent of the owner of Erf 1701, Orkney, hereby give notice in terms of section 56 (1) (b) (i) of the Town-planning and Townships Ordinance, 1986, that I have applied to the City Council of Matlosana for the amendment of the town-planning scheme known as the Klerksdorp Land Use Management Scheme, 2005, by the rezoning of the property described above, situated adjacent to 47 Dickens Avenue, from "Residential 1" to "Institutional".

Particulars of the application will lie for inspection during normal office hours at the office of the Municipal Manager, Room 128, Municipal Building, Bram Fischer Street, Klerksdorp, for a period of 28 days from 23 December 2008.

Objections to or representations in respect of the application must be lodged with or made in writing to the Municipal Manager at the above address or at P.O. Box 99, Klerksdorp, 2570, or at P.O. Box 1237, Klerksdorp, 2570, within a period of 28 days from 16 December 2008.

Address of owner's agent: Mr A Mitchell, P.O. Box 1237, Klerksdorp, 2570. Tel: (018) 462-1122/55. Fax: (018) 462-7077.

KENNISGEWING 674 VAN 2008

KENNISGEWING VAN AANSOEK OM WYSIGING VAN DORPSBEPLANNINGSKEMA INGEVOLGE ARTIKEL 56 (1) (b) (i) VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986 (ORDONNANSIE 15 VAN 1986)

KLERKSDORP GRONDGEBRUIKBESTUURSKEMA, 2005: WYSIGINGSKEMA 495

Ek, Anton Mitchell, gemagtigde agent van die eienaar van Erf 1701, Orkney, gee hiermee ingevolge artikel 56 (1) (b) (i) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986, die dorpsbeplanningskema bekend die Klerksdorp Grondgebruikbestuurskema, 2005, soos gewysig, deur die hersonering van die eiendom hierbo beskryf, geleë aanliggend tot Dickenslaan 47, vanaf "Residensieel 1" na "Inrigting".

Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die Munisipale Bestuurder, Bram Fischerstraat, Burgersentrum, Kamer 128, Klerksdorp, vir 'n tydperk van 28 dae vanaf 16 Desember 2008.

Besware teen of verhoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 23 Desember 2008 skriftelik by of tot die Munisipale Bestuurder by bovermelde adres of by Posbus 99, Klerksdorp, 2570 of P. O. 1237, Klerksdorp, 2570, ingedien of gerig word.

Adres van eienaar se agent: Mnr. A Mitchell, Posbus 1237, Klerksdorp, 2570. Tel: (018) 462-1122/55. Faks: (018) 462-7077.

23-30

NOTICE 675 OF 2008

NOTICE OF APPLICATION FOR THE AMENDMENT OF THE TOWN-PLANNING SCHEME IN TERMS OF SECTION 56 (1) (b) (ii) OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986)

KLERKSDORP LAND USE MANAGEMENT SCHEME, 2005: AMENDMENT SCHEME 496

I, Anton Mitchell, authorized agent of the owner of Erf 2855, Flamwood X41, hereby give notice in terms of section 56 (1) (b) (ii) of the Town-planning and Townships Ordinance, 1986, that I have applied to the City Council of Matlosana for the amendment of the town-planning scheme known as the Klerksdorp Land Use Management Scheme, 2005, by the rezoning of the property described above, situated adjacent to 4 Helens Walk, from "Residential 1" to "Special" for the purposes of an accommodation enterprise and a dwelling house.

Particulars of the application will lie for inspection during normal office hours at the office of the Municipal Manager, Room 128, Municipal Building, Pretoria Street, Klerksdorp, for a period of 28 days from 23 December 2008.

Objections to or representations in respect of the application must be lodged with or made in writing to the Municipal Manager at the above address or at P.O. Box 99, Klerksdorp, 2570, or at P.O. Box 1237, Klerksdorp, 2570, within a period of 28 days from 16 December 2008.

Address of owner's agent: Mr A Mitchell, Jassat Mitchell Incorporated, P.O. Box 1237, Klerksdorp, 2570. Tel: (018) 462-1122/55. Fax: (018) 462-7077.

KENNISGEWING 675 VAN 2008

KENNISGEWING VAN AANSOEK OM WYSIGING VAN DORPSBEPLANNINGSKEMA INGEVOLGE ARTIKEL 56 (1) (b) (ii) VAN DIE ORDONNANSIE OP DORPSBEPLANNING EN DORPE, 1986 (ORDONNANSIE 15 VAN 1986)

KLERKSDORP GRONDGEBRUIKBESTUURSKEMA, 2005: WYSIGINGSKEMA 496

Ek, Anton Mitchell, gemagtigde agent van die eienaar van Restant van Erf 2855, Wilkoppies X41 Dorpsgebied, gee hiermee ingevolge artikel 56 (1) (b) (ii) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986, kennis dat ek by die Stadsraad van Matlosana aansoek gedoen het om die wysiging van die dorpsbeplanningskema bekend as die Klerksdorp-Grondgebruikbestuurskema, 2005, soos gewysig, deur die hersonering van die eiendom hierbo beskryf, geleë te Helens Walk 4, vanaf "Residensieel 1" na "Spesiaal" vir die doeleindes van 'n akkommodasiebedryf en 'n woonhuis.

Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die Munisipale Bestuurder, Petristraat, Burgersentrum, Kamer 128, Klerksdorp, vir 'n tydperk van 28 dae vanaf 16 Desember 2008.

Besware teen of verhoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 23 Desember 2008 skriftelik by of tot die Munisipale Bestuurder by bovermelde adres of by Posbus 99, Klerksdorp, 2570 of P. O. 1237, Klerksdorp, 2570, ingedien of gerig word.

Adres van eienaar se agent: Mnr. A Mitchell, Jassat Mitchell Ingelyf, Posbus 1237, Klerksdorp, 2570. Tel: (018) 462-1122/55. Faks: (018) 462-7077.

23-30

LOCAL AUTHORITY NOTICES

ALGEMENE BESTUURSKENNISGEWINGS

LOCAL AUTHORITY NOTICE 529

NOTICE OF APPLICATION FOR ESTABLISHMENT OF TOWNSHIP

The Kgetlengrivier Local Municipality hereby gives notice in terms of section 69 (6) (a) read with section 96 (3) of the Town-planning and Townships Ordinance, 1986 (Ordinance 15 of 1986), that an application to establish the township referred to in the Annexure hereto, has been received by it.

Particulars of the application will lie for inspection during normal office hours at the Municipal Manager, Kgetlengrivier Local Municipality, Koster and Swartruggens Municipal Offices for a period of 28 days from 16 December 2008.

Objections to or representations in respect of the application must be lodged with or made in writing and in duplicate to the Municipal Manager at the above address or posted to him at P.O. Box 66, Koster, 0348 within a period of 28 days from 16 December 2008.

ANNEXURE

Name of Township: **Rametsi Country Estate**

Full name of applicant: Maxim Planning Solutions (Pty) Ltd, on behalf of Quick Step 684 (Pty) Ltd, Leboa Investments 20 (Pty) Ltd and Leboa Investments 22 (Pty) Ltd.

Number of erven in proposed township:

Residential 6	:	82
Agricultural	:	1
Special for the purposes of a resort	:	1

Description of land on which township is to be established: Remaining extent of Portion 2 and the remaining extent of Portion 86 (a portion of Portion 2) of the farm Lindleyspoort No. 220-JP and the remaining extent of Portion 2 of the farm Damplaas No. 221-JP.

Locality of proposed township: Situated ± 20 km north-east of Swartruggens and west of the Swartruggens - Mabaalstad Provincial Road (P124-1) that provides direct access to Swartruggens. The Pella (Silverkrans) and Boshhoek road (Road 114) forms the northern border of the proposed Country Estate.

Verwysingsnommer: 3/106.

PLAASLIKE BESTUURSKENNISGEWING 529

KENNISGEWING VAN AANSOEK OM STIGTING VAN DORP

Die Kgetlengrivier Plaaslike Munisipaliteit gee hiermee ingevolge artikel 69 (6) (a) saamgelees met artikel 96 (3) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986 (Ordonnansie 15 van 1986) kennis dat 'n aansoek om die dorp in die Bylae hierby genoem te stig, deur hom ontvang is.

Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die Munisipale Bestuurder, Kgetlengrivier Plaaslike Munisipaliteit, Koster en Swartruggens Munisipale Kantore vir 'n tydperk van 28 dae vanaf 16 Desember 2008.

Besware teen of verhoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 16 Desember 2008 skriftelik en in tweevoud by of tot die Munisipale Bestuurder by bovermelde adres of by Posbus 66, Koster, 0348 ingedien of gerig word.

BYLAE

Naam van Dorp: **Rametsi Country Estate.**

Volle naam van aansoeker: Maxim Planning Solutions (Edms) Bpk namens Quick Step 684 (Edms) Bpk, Leboa Investments 20 (Edms) Bpk en Leboa Investments 22 (Edms) Bpk.

Aantal erwe in voorgestelde dorp:

Residensieel 6	:	82
Landbou	:	1
Spesiaal vir die doeleindes van 'n oord	:	1

Beskrywing van grond waarop dorp gestig staan te word: Resterende gedeelte van Gedeelte 2 en die resterende gedeelte van Gedeelte 86 ('n gedeelte van Gedeelte 2) van die plaas Lindleyspoort No. 220-JP en die resterende gedeelte van Gedeelte 2 van die plaas Damplaas No. 221-JP.

Ligging van voorgestelde dorp: Geleë ± 20 km noordoos van Swartruggens en wes van die Swartruggens - Mabaalstad Provinsiale Pad (P124-1) wat direkte toegang verleen na Swartruggens. Die Pella (Silverkrans) en Boshhoekpad (Pad 114) vorm die noordelike grens van die voorgestelde "Country Estate".

Verwysingsnommer: 3/106.

LOCAL AUTHORITY NOTICE 530**NOTICE OF APPLICATION FOR ESTABLISHMENT OF TOWNSHIP**

The Kgetlengrivier Local Municipality hereby gives notice in terms of section 69 (6) (a), read with section 96 (3), of the Town-planning and Townships Ordinance, 1986 (Ordinance 15 of 1986), that an application to establish the township referred to in the Annexure hereto, has been received by it.

Particulars of the application will lie for inspection during normal office hours at the office of the Municipal Manager, Kgetlengrivier Local Municipality, Koster and Swartruggens Municipal Offices for a period of 28 days from 16 December 2008.

Objections to or representations in respect of the application must be lodged with or made in writing and in duplicate to the Municipal Manager at the above address or posted to him at P.O. Box 66, Koster, 0348, within a period of 28 days from 16 December 2008.

ANNEXURE

Name of township: **Mafulo Country Estate.**

Full name of applicant: Maxim Planning Solutions (Pty) Ltd, on behalf of Mafulo Inv 7 (Pty) Ltd.

Number of erven in proposed township:

Residential 6: 150.

Agricultural: 1.

Description of land on which township is to be established: Portion 21 (a portion of Portion 3), Portion 13 (a portion of Portion 9), Remaining Extent of Portion 2, Remaining Extent of Portion 9 (a portion of Portion 1), Portion 12, Portion 10, Portion 11 (a portion of Portion 5) and the Remaining Extent of the farm Waterval No. 386-JP.

Situation of proposed township: Situated at ± 17 km north-east of Swartruggens along District Road D128 (Swartruggens-Besterhoek Road) that will provide direct access to Swartruggens.

Reference No. 3/137.

PLAASLIKE BESTUURSKENNISGEWING 530**KENNISGEWING VAN AANSOEK OM STIGTING VAN DORP**

Die Kgetlengrivier Plaaslike Munisipaliteit gee hiermee ingevolge artikel 69 (6) (a) saamgelees met artikel 96 (3) van die Ordonnansie op Dorpsbeplanning en Dorpe, 1986 (Ordonnansie 15 van 1986), kennis dat 'n aansoek om die dorp in die Bylae hierby genoem te stig, deur hom ontvang is.

Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die Munisipale Bestuurder, Kgetlengrivier Plaaslike Munisipaliteit, Koster en Swartruggens Munisipale Kantore vir 'n tydperk van 28 dae vanaf 16 Desember 2008.

Besware teen of verhoë ten opsigte van die aansoek moet binne 'n tydperk van 28 dae vanaf 16 Desember 2008 skriftelik en in tweevoud by of tot die Munisipale Bestuurder by bovermelde adres of by Posbus 66, Koster, 0348, ingedien of gerig word.

BYLAE

Naam van dorp: **Mafulo Country Estate.**

Volle naam van aansoeker: Maxim Planning Solutions (Edms) Bpk, namens Mafulo Inv 7 (Edms) Bpk.

Aantal erwe in voorgestelde dorp:

Residensieel 6: 150.

Landbou: 1.

Beskrywing van grond waarop dorp gestig staan te word: Gedeelte 21 ('n gedeelte van Gedeelte 3), Gedeelte 13 ('n gedeelte van Gedeelte 9), Restante Gedeelte van Gedeelte 2, Resterende Gedeelte van Gedeelte 9 ('n gedeelte van Gedeelte 1), Gedeelte 12, Gedeelte 10, Gedeelte 11 ('n gedeelte van Gedeelte 5) en die Resterende Gedeelte van die plaas Waterval No. 386-JP.

Ligging van voorgestelde dorp: Geleë ± 17 km noordoos van Swartruggens langs Distrikspad D128 (Swartruggens-Besterhoekpad) wat direkte toegang verleen na Swartruggens.

Verwysingsnommer: 3/137.

LOCAL AUTHORITY NOTICE 545**TLOKWE CITY COUNCIL**

Notice is hereby given in terms of Section 13 of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) that Council adopted the following Editorial By-Laws with effect from publication thereof.

R J MOSIANE
MUNICIPAL MANAGER

Notice 171/2008 (nmp)

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5. **CONCLUSION**

EDITORIAL POLICY**1. PURPOSE**

The purpose of this document is to propose the adoption of an Editorial Policy for the management of the Council newsletter.

2. BACKGROUND

A municipal newsletter that is intended to be used optimally to communicate with communities falling in areas under the jurisdiction of the Tlokwe Municipality is currently in existence.

Furthermore, the communication strategy will provide for several other modes of communication such as airtime slots on the public broadcaster and in community radio stations, newspaper feature articles and opinion pieces, as well as advertisements in specialised journals and other media to be considered from time to time depending on the nature and urgency of the message being communicated.

In the light of the above, this document takes into account all the relevant strategic imperatives and stakeholders in the Council communication efforts and thereby provides clear policy guidelines for purposes of collaboration, coordination and integration in this regard.

3. EDITORIAL GUIDELINES FOR THE NEWSLETTER

3.1 Frequency of publication and circulation

A total of ten thousand (10 000) copies of an eight-page newsletter shall be printed. The newsletter will initially be published on a monthly basis. However, the medium term goal is that once the readership has been sufficiently cultivated, the newsletter should be expanded into a twelve-pager published at least twice a month.

Circulation will cover all areas within the jurisdiction of the Tlokwe Municipality, targeting primarily the ratepayers as well as all consumers of the services supplied by the Council.

3.2 Language use

The language medium to be used in the newsletter is primarily English. However, Setswana and Afrikaans, as the other two most often spoken languages in the area will also be used in some articles from time to time.

3.3 Content

The content of the newsletter will involve articles on the processes, challenges and milestones regarding the projects, programmes and services delivered by the Council.

There will also be space for contributions from the community members as the overall goal of the newsletter is to engage the Council in a continuing dialogue with the community.

3.4 Composition of the Editorial Team

3.4.1 The Editorial Team shall comprise of the following:

The Municipal Manager
The Communications Officer
The Executive Mayor or his representative.

3.4.2 The Editorial Team will be coordinated by the Communications Officer and will ensure that the newsletter subscribes to the broad policy guide and strategic thrust as laid down in the communication strategy.

The Communications Officer will be responsible for the enhancement of the content of all articles earmarked for inclusion in the newsletter.

3.5 Information gathering/provision

3.5.1 Internal Communication Forum

Since the purpose of the municipal newsletter is to disseminate important information to the community members who happen to be consumers of municipal services, a close liaison with the Council Departments is critical.

In this regard Departmental Managers will be requested to provide reliable, available and accessible representatives (information officers) who can be easily reached to provide or verify information, facts or figures whenever and as may be required from time to time.

The Departmental representatives (information officers) may meet with the Editorial Team or the Communications Officer once a month to discuss information required for the newsletter.

The idea is not to over-burden managers who may be too busy on their line-function activities with additional responsibilities or entangle with a web of bureaucracy. An attempt is rather being made to find vital and reliable departmental information in the shortest possible time with a view to meeting deadlines.

3.5.2 **Opinion letters and feature articles**

The content of the newsletter will largely disseminate information relating to the delivery of municipal services, programmes and projects.

However, contributions of opinion letters and feature articles as may be contributed internally by staff members or externally by members of the public or NGOs, will be accepted in as far as they support the delivery of municipal services, programmes and projects.

3.6 **Content enhancement**

The content of the newsletter will subscribe to the following fundamental editorial principles:

3.6.1 **Honesty and objectivity**

Whilst accentuating the positive, content will by all means avoid propaganda, dishonesty and grotesque exaggeration.

Information will be presented objectively, constructively, unemotionally and without sensationalism with a view of reaching out to the intelligent and reasonable target groups as well.

3.6.2 **Comprehensive**

All the important aspects of the Council's activities will be considered with a view to contribute to the image-building programme.

3.6.3 **Simplicity**

Language, content and presentation of information will be adjusted to the intellectual and interest levels of the general community audience.

3.6.4 **Fairness**

Since the newsletter, by virtue of its nature, largely reflects on issues emanating from the Council and is aimed at informing its constituency, there may therefore be limited occasions where a reflection of *"two sides of a story"* is required.

However, should such rare occasions occur, eg the publication of opinion articles contributed by readers or experts, this basic journalistic principle will always be employed. Space will be available where letters from the community to the Editor and/or Council could be published.

If necessary, legal advice will be sought from time to time in order to guard against pitfalls of libel or legal action.

3.6.5 **Litigation**

Any complaints from the community with regard to the content of the newsletter that could lead to litigation must be reported to Council immediately.

4. **GUIDELINES FOR THE DISTRIBUTION OF THE NEWSLETTER**

The newsletter will be distributed through the following vehicles:

- 4.1 Council Wards: Volunteers will be identified to distribute the newsletter to Ward Committee meetings or activities.
- 4.2 Dropoff points: Public amenities such as libraries, clinics, taxi ranks and bus terminuses, etc, will be used as places where the newsletters may be dropped off for people to pick up and read.
- 4.3 Attach to monthly accounts: The newsletter may also be attached to the rate- payers' monthly accounts/statements.

5. CONCLUSION

The Council newsletter is but only one of several other tools that the communication strategy employs for purposes of communicating with the public.

The above editorial policy guidelines should therefore be understood and implemented within the context of a media relations environment as outlined in the communication strategy.
