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**PROVINCIAL GAZETTE
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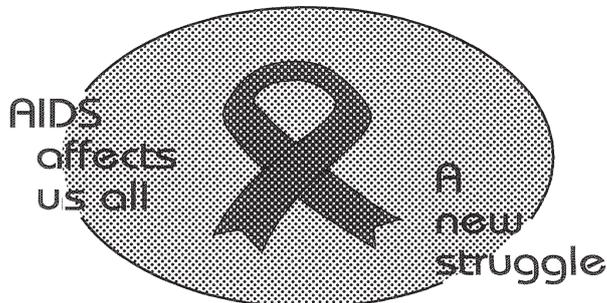
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IMPORTANT

Information

from Government Printing Works

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Please take note of these guidelines when completing your form.



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Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address submit.egazette@gpw.gov.za.

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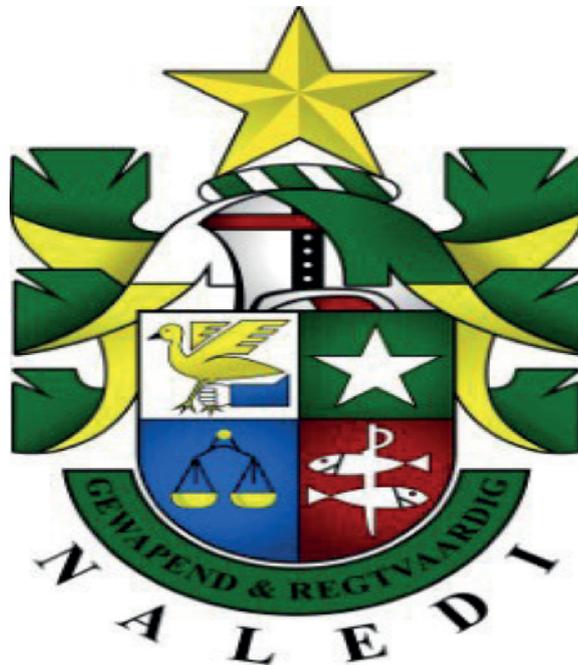
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LOCAL AUTHORITY NOTICES • PLAASLIKE OWERHEIDS KENNISGEWINGS

LOCAL AUTHORITY NOTICE 129 OF 2015

**FINAL UPDATED
PROPERTY RATES POLICY****NALEDI LOCAL MUNICIPALITY**

Council resolves to adopt the following proposal as the Property Rates Policy of the Naledi Local Municipality

Policy effective date:	[30 May 2012]
Approved date:	[29 May 2012]
Resolution:	[141/2012]
Revised:	[May 2015]

PROPERTY POLICY NALEDI LOCAL MUNICIPALITY

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PROPERTY POLICY

NALEDI LOCAL MUNICIPALITY

1. INTRODUCTION

- 1.1. In terms of Section 229 of the Constitution of the Republic of South Africa, Act No 108 of 1996, a municipality may impose rates on property.
- 1.2. In terms of Section 4(1)(c) of the Local Government: Municipal Systems Act, No. 32 of 2000, a municipality has the right to finance the affairs of the municipality by imposing, inter alia, rates on property.
- 1.3. In terms of Section 2(1) of the Local Government: Municipal Property Rates Act, No. 6 of 2004 ('the Act'), a metropolitan or local municipality may levy a rate on property in its area of jurisdiction in accordance with the provisions of the said Act.
- 1.4. The Naledi Local Municipality ('the Municipality') is one of six metropolitan municipalities in South Africa that exercise full and legislative authority over their respective areas of jurisdiction. The Council of the Municipality has elected to impose a rate in terms of the aforementioned legislation. Consequently, this rates policy has been developed within the parameters of the applicable legislation relating to property rates.
- 1.5. This Property Rates Policy only applies to the rating of property valued in accordance with the Act and the applicable regulations; it does not regulate the process of property valuation and the approval of the valuation roll, which is governed by the Act

2. DEFINITIONS

In addition to the definitions provided in the Act, the following definitions apply for the purposes of the application of the Policy:

'Act' means the Local Government: Property Rates Act, No 6 of 2004 and includes the regulations made in terms of Section 83 of the Act;

'Agricultural property' means a property that is used primarily for agricultural purposes but, without derogating from section 9 of the Act, excludes any portion thereof that is used commercially for the hospitality of guests, and excludes the use of the property for the purpose of ecotourism or for the trading in or hunting of game.

'day' means when any number of days are prescribed for the performance of any act, those days must be reckoned by excluding the first and including the last day, unless the last day falls on a Saturday, Sunday or any public holiday, in which case the number of days must be reckoned by excluding the first day and also any such Saturday, Sunday or public holiday;

'Chief Financial Officer' means the Chief Financial Officer (CFO) of the Budget and Treasury Directorate of the Municipality;

'Core family' means a couple, irrespective of gender (whether married or not), with or without children and/or the parents of either;

'Council' means the Council of the Naledi Local Municipality;

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'due date' means the date specified as such on a municipal account dispatched from the offices of the responsible officer for any rates payable and which is the last day allowed for the payment of such rates;

'exclusion', in relation to a municipality's rating power, means a restriction of that power as provided for in Section 17 of the Act;

'exemption', in relation to the payment of a rate, means an exemption granted by the Municipality in terms of Section 15 of the Act;

'dwelling' means a house designed to accommodate a single core family, including the normal outbuildings associated therewith

'farm property' refers to property that is able to be used productively for agricultural and farming purposes, either on a full-time or a part-time basis, regardless of whether or not agriculture forms the principal source of income;

'improved value' means the market value of the property, less the land value of the property;

'market value', in relation to a property, means the value of the property determined in accordance with Section 46 of the Act;

"mining property" means a property used for mining operations as defined in the Mineral and Petroleum Resources Development Act, 2002 (Act No. 28 of 2002)

'metropolitan municipality' means a municipality that has exclusive and legislative authority in its area, and which is described in Section 155(1) of the Constitution as a Category A municipality;

'multiple-use property' refers to property where there is a combination of different categories of property on the same registered property and where the market value of each is apportioned on the valuation roll; however, this excludes property included in the category of mixed-use property;

'Municipal Systems Act' means the Local Government: Municipal Systems Act, No 32 of 2000;
'Municipality' means the Naledi Local Municipality;

"office bearer", in relation to places of public worship, means the primary person who officiates at services at that place of worship;

"official residence", in relation to places of public worship, means-

- (a) a portion of the property used for residential purposes: or
- (b) one residential property, if the residential property is not located on the same property as the place of public worship,

registered in the name of a religious community or registered in the name of a trust established for the sole benefit of a religious community and used as a place of residence for an office bearer;".

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“owner”-

(a) in relation to a property referred to in paragraph (a) of the definition of “property”, means a person in whose name ownership of the property is registered;

(b) in relation to a right referred to in paragraph (b) of the definition of “property”, means a person in whose name the right is registered;

(bA) in relation to a time sharing interest contemplated in the Property Time-sharing Control Act, 1983 (Act No. 75 of 1983), means the management association contemplated in the regulations made in terms of section 12 of the Property Time-sharing Control Act, 1983, and published in Government Notice R327 of 24 February 1984; (Added by s1 of Act 29 of 2014)

(bB) in relation to a share block company, the share block company as defined in the Share Block Control Act, 1980 (Act No. 59 of 1980); (Added by s1 of Act 29 of 2014)

(bC) in relation to buildings, other immovable structures and infrastructure referred to in section 17(1)(f), means the holder of the mining right or the mining permit; and (Added by s1 of Act 29 of 2014)

(c) in relation to a land tenure right referred to in paragraph (c) of the definition of “property”, means a person in whose name the right is registered or to whom it was granted in terms of legislation; or

(d) in relation to public service infrastructure referred to in paragraph (d) of the definition of “property”, means the organ of state which owns or controls that public service infrastructure as envisaged in the definition of “publicly controlled”, provided that a person mentioned below may for the purposes of this Act be regarded by a municipality as the owner of a property in the following cases:

(i) A trustee, in the case of a property in a trust excluding state trust land;

(ii) an executor or administrator, in the case of a property in a deceased estate;

(iii) a trustee or liquidator, in the case of a property in an insolvent estate or in liquidation;

(iv) a judicial manager, in the case of a property in the estate of a person under judicial management;

(v) a curator, in the case of a property in the estate of a person under curatorship;

(vi) a person in whose name a usufruct or other personal servitude is registered, in the case of a property that is subject to a usufruct or other personal servitude;

(vii) a lessee, in the case of a property that is registered in the name of a municipality and is leased by it; or

(viiA) a lessee, in the case of property to which a land tenure right applies and which is leased by the holder of such right; or

(viii) a buyer, in the case of a property that was sold by a municipality and of which possession

“place of public worship” means property used primarily for the purposes of congregation, excluding a structure that is primarily used for educational instruction in which secular or religious education is the primary instructive medium: Provided that the property is-

(a) registered in the name of a religious community;

(b) registered in the name of a trust established for the sole benefit of a religious community; or

(c) subject to a land tenure right;

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“**person**” includes an organ of state

“**public service infrastructure**” means publicly controlled infrastructure of the following kinds:
(a) national, provincial or other public roads on which goods, services or labour move across a municipal boundary;

(b) water or sewer pipes, ducts or other conduits, dams, water supply reservoirs, water treatment plants or water pumps forming part of a water or sewer

(c) power stations, power substations or power lines forming part of an electricity scheme serving the public;

(d) gas or liquid fuel plants or refineries or pipelines for gas or liquid fuels, forming part of a scheme for transporting such fuels;

(e) railway lines forming part of a national railway system;

(f) communication towers, masts, exchanges or lines forming part of a communications system serving the public;

(g) **runways [or] aprons and the air traffic control unit** at national or provincial airports, **including the vacant land known as the obstacle free zone surrounding these, which must be vacant for the air navigation purposes;** *(Amended by s1 of Act 29 of 2014)*

(h) breakwaters, sea walls, channels, basins, quay walls, jetties, roads, railway or infrastructure used for the provision of water, lights, power, sewerage or similar services of ports, or navigational aids comprising lighthouses, radio navigational aids, buoys, beacons or any other device or system used to assist the safe and efficient navigation of vessels; communications system serving the public;

(i) any other publicly controlled infrastructure as may be prescribed; or

(j) [rights of way, easements or servitudes] a right registered against immovable property in connection with infrastructure mentioned in paragraphs (a) to (i);

“**public service purposes**”, in relation to the use of a property, means property owned and used by an organ of state as-

(a) *Hospitals and clinics;*

(b) *schools, pre-schools, early childhood development centres or further education and training colleges;*

(c) *national and provincial libraries and archives;*

(d) *police stations;*

(e) *correctional facilities; or*

(f) *courts of law,*

but excludes property contemplated in the definition of "public service infrastructure";

‘**property**’ means –

a) immovable property situated within the boundaries of the municipality registered in the name of a person including, in the case of a sectional title scheme, a sectional title unit registered in the name of a person;

b) a right registered against immovable property in the name of a person, excluding a mortgage bond registered against the property;

c) a land tenure right registered in the name of a person or granted to a person in terms of legislation; or

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d) public service infrastructure;

'rate' means a municipal rate on property envisaged in Section 229(1)(a) of the Constitution;

'rateable property' means property on which a municipality may, in terms of Section 2 of the Act, levy a rate, excluding property fully excluded from the levying of rates in terms of Section 17 of the Act;

"ratio", in relation to section 19, means the relationship between the cent amount in the Rand applicable to residential properties and different categories of non-residential properties: Provided that the two relevant cent amounts in the Rand are inclusive of any relief measures that amount to rebates of a general application to all properties within a property category

'rebate', in relation to a rate payable on a property, means a discount granted in terms of Section 15 of the Act on the amount of the rate payable on the property;

"residential property" means a property included in a valuation roll in terms of section 48(2)(b) in respect of which the primary use or permitted use is for residential purposes without derogating from section 9

"register"-

(a) means to record in a register in terms of-

(i) the Deeds Registries Act, 1937 (Act No. 47 of 1937); or

(ii) the Mining Titles Registration Act, 1967 (Act No. 16 of 1967); and

(b) includes any other formal act in terms of any other legislation to record-

(i) a right to use land for or in connection with mining purposes; or

(ii) a land tenure right;

'reduction', in relation to a rate payable on a property, means the lowering in terms of Section 15 of the Act of the amount for which the property was valued and the rating of the property at that lower amount;

'smallholding' refers to property, whether improved by the construction of a dwelling or not, not large enough to support a commercially viable farming operation, but able to provide a subsistence level of output to the owner of the property

'CATEGORIES OF PROPERTIES' MEANS THE CATEGORIES RECOGNIZED IN TERMS OF PARAGRAPH 14 AND OF THIS POLICY –

- a) **'agricultural property'** refers to farm properties and small holdings used for agricultural purposes and farm properties not used for any purpose;
- b) **'business and commercial property'** refers to property on which the activity of buying, selling or trading in goods and services occurs, but excludes a property that forms part of the mixed-use property category. It includes any office or other accommodation on the same erf, the use of which is incidental to the business, but excludes the business of mining. Further includes, hostels, flats, communes, old age homes, self-catering/holiday

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- flats, guesthouses, bed and breakfast establishments and any vacant property which is being used for storage or parking which is in line with the zoning of the property;
- c) **'farm property: residential'** refers to property that is farm property, but is used as residential property;
 - d) **'farm property: business and commercial'** refers to property that is farm property, but is used as business and commercial property;
 - e) **'farm property: industrial'** refers to property that is farm property, but is used as industrial property;
 - f) **'industrial property'** refers to property on which a trade or manufacturing, production assembling or the processing of finished or partially finished products from raw materials or fabricated parts occurs on such a large scale that capital and labour are significantly involved;
 - g) **'property used for multiple purposes'** means the property is used for more than one purpose;
 - h) **'public benefit organisation property'** means property owned by public benefit organisations and used for any specified public benefit activity listed in item 1 (welfare and humanitarian), item 2 (health care), and item 4 (education and development) of part 1 of the Ninth Schedule to the Income Tax Act;
 - i) **'public service infrastructure property'** means publicly controlled infrastructure of the following kinds:
 - i) national, provincial or other public roads on which goods, services or labour move across a municipal boundary;
 - ii) water or sewer pipes, ducts or other conduits, dams, water supply reservoirs, water treatment plants or water pumps forming part of a water or sewer scheme serving the public;
 - iii) power stations, power substations or power lines forming part of an electricity scheme serving the public;
 - iv) gas or liquid fuel plants or refineries or pipelines for gas or liquid fuels forming part of a scheme for transporting such fuels;
 - v) railway lines forming part of a national railway system;
 - vi) communication towers, masts, exchanges or lines forming part of a communication system serving the public;
 - vii) runways or aprons at national or provincial airports;
 - viii) breakwaters, sea walls, channels, basins, quay walls, jetties, roads, railway or infrastructure used for the provision of water, lights, power, sewerage or similar services of ports, or navigational aids comprising lighthouses, radio navigational aids, buoys, beacons or any other device or system used to assist the safe and efficient navigation of vessels
 - ix) any other publicly controlled infrastructure as may be prescribed; or
 - x) rights of way, easements or servitudes in connection with infrastructure mentioned in paragraphs (1) to (9).
 - j) **'residential property'** refers to:-
 - i) a dwelling that is used exclusively for human habitation, but excludes hostels, flats, communes, old age homes, self-catering/holiday flats, guesthouses, bed and breakfast establishments, and any vacant land irrespective of its zoning or intended usage; or
 - ii) an improved property with not more than two dwellings, including any adjoining property registered in the name of the same owner and used together with such residential property as if it were one property, used exclusively for human habitation for residential purposes. (Any such grouping shall be regarded as one residential

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- property for rates rebate or valuation reduction purposes as well as for clearance application purposes); or
- iii) a unit registered in terms of the Sectional Title Act, for residential purposes, and includes any unit in the same Sectional Title Scheme registered in the name of the same owner which is used together with the residential unit as if it were one property, for example a garage, domestic worker's quarters or storeroom. (Any such grouping shall be regarded as one residential property for rates rebate or valuation reduction purposes as well as for clearance application purposes); or
 - iv) property owned by a share-block company and used exclusively for residential purposes, or
 - v) retirement schemes and life right schemes used exclusively for residential purposes.
- k) **'residential property: mixed use'** refers to residential property that is used predominantly for residential purposes (51 % or more) but has significant portions of the property devoted to purposes that fall within other categories of property but excludes hostels, flats, communes, old age homes, holiday/self-catering flats, guesthouses, bed and breakfast establishments, and any vacant land irrespective of its zoning or intended usage;
 - l) **'smallholding property: residential'** refers to property that is a smallholding used as residential property;
 - m) **'smallholding property: residential mixed use'** refers to residential property that is a smallholding used predominantly for residential purposes (51 % or more) but has significant portions of the property devoted to purposes that fall within other categories of property but excludes hostels, flats, communes, old age homes, holiday/self-catering flats, guesthouses, bed and breakfast establishments, and any vacant land irrespective of its zoning or intended usage;
 - n) **'smallholding property: industrial'** property that is a smallholding used as industrial property;
 - o) **'smallholding property: business and commercial'** refers to property that is a smallholding used as business and commercial property;
 - p) **'vacant land'** refers to unimproved land, irrespective of the category of property.

CATEGORIES RECOGNIZED IN TERMS OF PARAGRAPH 16 AND OF THIS POLICY

- a) **'Public benefit organisations and not-for-gain institutions'** refer to institutions/organisations that are approved in terms of Section 30 of the Income Tax Act, 1962, read with the Ninth Schedule to that Act ;
- b) **'Indigent household'** means a household that benefits from the Municipality's Indigent Policy;
- c) **'Pensioner'** refers to a person who is at least 60 years of age and is in receipt of a total monthly household income from all sources (including the income of the spouse of the owner and any occupants) does not exceed R87,620 per annum (R7,302 per month); and is not a recipient of an indigent subsidy;
- d) **'Disabled person'** refers to a person who is not capable of working and is the recipient of a disability grant and whose total monthly income from all sources (including the income of the spouse of the owner and any occupants) does not exceed R87,620 per annum (R7,302 per month); and who is not a recipient of an indigent subsidy;
- e) **'Sporting bodies'** refers to organisations whose sole purpose is to use the property owned by them for sporting purposes, whether for gain or not;
- f) **'Municipal owned property'** refers to property that is registered in the name of the Municipality and property vested by usage in the name of the Municipality whether it is

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used by the Municipality itself or made available to other entities without cost or in terms of a rental agreement;

- g) **State-owned property** refers to property used or owned by the State other than public service infrastructure as defined in the Act;
- h) **'Critical Biodiversity Area'** refers to areas defined as Critical Biodiversity Areas as defined in the Conservation Assessment and Plan that forms part of the municipal Spatial Development Framework (SDF);
- i) **'Long-term protected critical biodiversity area'** refers to critical biodiversity areas which have been made subject to contractual agreements between the land owner and the municipality for a period of thirty years or in perpetuity, and entered into the title deeds of the land;
- j) **'Short-term protected critical biodiversity area'** refers to critical biodiversity areas which have been made subject to contractual agreements between the land owner and the municipality for a period of five years

3. GUIDING PRINCIPLES

- a) The rating of property will be implemented impartially, fairly, equitably and without bias, and these principles also apply to the setting of criteria for exemptions, reductions, and rebates contemplated in Section 15 of the Act.
- b) The rating of property will be implemented in a way that –
 - i) is developmentally oriented;
 - ii) supports sustainable local government by providing a stable and buoyant revenue source within the discretionary control of the Municipality;
 - iii) supports local and socio-economic development;
 - iv) promotes simplicity, uniformity, and certainty in the property rates assessment process;
 - v) gives due consideration to the need for simple and practical process of billing and collection of property rates;
 - vi) promotes sustainable land management, especially that which reduces the risk from natural disasters; and
 - vii) achieves national and local environmental management objectives.
- c) In developing or amending this Policy, the Municipality commits itself to a process of community participation, as envisaged in Chapter 4 of the Municipal Systems Act. In addition to the requirements laid down in the said Act, the Municipality will engage interested parties and structures, such as ratepayer organisations, directly in the process of community participation. In addition, use will be made of established community consultation structures, such as ward committees, to ensure thorough participation with regard to the aforementioned process

4. IMPOSITION OF RATES

- a) Rates are levied in accordance with Section 11 of the Act and are expressed as an amount in each rand of the market value of each category of property within the Municipality, as recorded in the Municipality's valuation roll and supplementary valuation rolls, and are determined together with the finalisation of the Municipality's annual budget.

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- b) The Council shall, when levying property rates for each financial year, take cognisance of the burden of rates and service charges on property owners in the various categories of property ownership.

“ Levying of rates” Rates to be levied on all rateable property

(1) when levying rates, a municipality must, subject to subsection(2), levy rates on all rateable property in its area-

(2) subsection (1) does not:-

(a) oblige a municipality to levy rates on-

(i) properties of which that municipality is the owner,

(ii) public service infrastructure

- (i) properties referred to in paragraph(b) of the definition of “property” in section 1, or
 (ii) properties in respect of which it is impossible or unreasonably difficult to establish a market value because of legally insecure tenure resulting from past racially discriminatory laws or practices, or

(b) prevent a municipality from granting in terms of section 1.5 exemptions from, rebates on or reductions in rates levied in terms of subsection(1).

(1) “Differential rates” Subject to section 19, a municipality may, in terms of the criteria set out in its rates policy, levy different rates for different categories of rateable property, determined in subsection (2) and (3), which must be determined according to the -:

(a) use of the property

(b) permitted use of the property

(c) a combination of (a) and (b).

(2) A municipality must determine the following categories of rateable property in terms of subsection (1): provided that such property category exists within the municipal jurisdiction-:

- i. Residential properties
- ii. Industrial properties
- iii. Business and commercial properties
- iv. Agricultural properties
- v. Mining properties
- vi. Properties owned by an organ of state and used for public service purposes,
- vii. Public service infrastructure properties
- viii. Properties owned by public benefit organisations and used for specified public benefit activities,
- ix. Properties used for multiple purposes, subject to section 9: or
- x. Any other category of property as may be determined by the minister, with the concurrence of the minister of finance, by notice in the gazette.

(3) In addition to the categories of property determined in terms of subsection(2), a municipality may determine additional categories of the rateable property, including vacant land : provided that, with the exception of vacant land, determination of such property categories does not circumvent the categories of rateable property that must be determined in terms of subsection (2).

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- (4) (a) where municipality can, on good cause, show that there is a need to such-categories the property categories listed in subsection(2), a municipality must apply to the minister in writing for authorisation to create one or more such- categories.
- (b) Such application must-
- (i) Be accompanied by a motivation for such sub-section;
 - (ii) demonstrate that such-categorisation is not in contravention of section 19, and
- (c) Reach the minister at least 15 months before the start of the municipal financial year in which the municipality envisages levying a rate on such such-categorised property

5. CATEGORIES OF PROPERTY AND OWNERS OF PROPERTY

- a) The Council has resolved to levy different rates for different categories of property, based on the use of the property concerned, the ownership of the property concerned, and the geographical area where the property is situated.
- b) The following categories of property are recognised:
- i) residential property;
 - ii) residential property: mixed use;
 - iii) industrial property;
 - iv) business and commercial property;
 - v) farm property: residential;
 - vi) farm property: business and commercial;
 - vii) farm property: industrial;
 - viii) smallholding property: residential;
 - ix) smallholding property: residential mixed use
 - x) smallholding property: industrial;
 - xi) smallholding property: business and commercial;
 - xii) public service infrastructure property;
 - xiii) public benefit organisations property;
 - xiv) property used for multiple purposes;
 - xv) vacant Land;
 - xvi) game parks; and
 - xvii) agricultural property
- c) In determining the categories of owners identified for the purpose of exemptions, rebates and reductions, the following criteria were utilised:
- i) the income of the owner of the property;
 - ii) the source of income of the owner of the property;
 - iii) the employment status of the owner of the property; and
 - iv) use of the property.
- d) The following categories of owners and the geographical area, as defined in the Act or herein, [part 6], have been identified for the purpose of exemptions, rebates and reductions:

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- i) public benefit organisations and not-for-gain institutions;
 - ii) indigent households;
 - iii) pensioners;
 - iv) disabled persons;
 - v) sporting bodies;
 - vi) municipal owned property;
 - vii) state owned property;
 - viii) protected critical biodiversity areas;
 - ix) protected biodiversity; and
 - x) owners of property situated within an area affected by a disaster within the meaning of the Disaster Management Act, No. 57 of 2002.
- e) Whilst some categories of property and categories of owners are granted relief with regard to the payment of rates, no relief shall be granted in respect of the payment for rates to any category of owner of property or to owners of properties on an individual basis, and any relief granted shall only be by way of an exemption, rebate or reduction, as provided for in this Policy.

6. SPECIAL RATING AREAS

- a) The Council may by resolution from time to time determine special rating areas as envisaged in Section 22 of the Act and levy additional rates on properties in such areas for the purposes of raising funds as contemplated in the said Section and the Council may adopt a policy to regulate the implementation of such special rating areas

7. EXEMPTIONS, REBATES AND REDUCTIONS

The Council has considered the following factors for the purposes of granting exemptions, rebates and reductions:

- i) the need to accommodate indigent persons and less affluent pensioners;
- ii) the services provided to the community by public service organisations;
- iii) the environmental amenity value and reduced environmental risk; and
- iv) the private contribution to meeting municipal and national environmental management objectives and biodiversity targets.
- v) Owners of residential properties with a market value lower than an amount determined by the municipality, or
- vi) Owners of agricultural properties who are bona fide farmers.
- vii) In addition to the categories of readable property determined in terms of section 8(2), a municipality may, subject to any ratio determined in terms of section 19, for the purposes of granting exemption, rebates and reductions, determine such categories based on-: (a) properties used for public service purposes, and
- viii) Properties to which the provisions of the National Heritage Resources Act, 1999(Act No. 25 of 1999), apply, or an institution that has been declared to be subject to the cultural institutions Act, 1998(Act No. 119 of 1998).
- ix) owners of property situated within an area affected by -
 - x) (i) a disaster within the meaning of the Disaster Management Act, 2002 (Act No. 57 of 2002); or
- f) (ii) any other serious adverse social or economic conditions:

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In addition to the categories of rateable property determined in terms of section 8(2), a municipality may, subject to any ratio determined in terms of section 19, for the purposes of granting exemptions, rebates and reductions, determine such categories based on-

(a) properties used for public service purposes; and

(b) properties to which the provisions of the National Heritage Resources Act, 1999 (Act No. 25 of 1999), apply, or an institution that has been declared to be subject to the Cultural Institutions Act, 1998 (Act No. 119 of 1998).

- a) Exemptions: Public Benefit Organisations, Not-For-Gain Institutions and Residential
- i) In addition to the provisions made in Section 7 (2) (a) of the Act and the exclusions outlined in Section 17 of the Act, the Public Benefit Organisations and not-for-gain institutions or organisations may apply for the exemption of rates in respect of the following categories of properties owned by them:
- properties used exclusively as hospitals, clinics, mental hospitals, orphanages, retirement villages, old age homes, or any other benevolent institutions, provided that any profits from the use of such properties are used entirely for the benefit of the institution and/or to charitable purposes within the Municipality;
 - properties belonging to not-for-gain institutions (organisations) that perform charitable work;
 - land used exclusively for cemeteries and crematoriums;
 - properties declared as Long-term Protected Critical Biodiversity Areas by contractual agreement entered into with the municipality, or the provincial biodiversity conservation authority, and which are compliant with regulations under the Biodiversity Act (Act 10 of 2004), and the Protected Areas Act (Act 57 of 2003);
 - properties declared in terms of the Cultural Institutions Act, No. 29 of 1969 or the Cultural Institutions Act, No. 66 of 1989;
 - museums, libraries, art galleries and botanical gardens registered in the name of private persons and open to the public;
 - properties registered in the name of a trust or trusts and/or organisations, as defined in the Social Aid Act, No. 66 of 1989, which are maintained for the welfare of war veterans and their families;
 - properties owned and/or used by youth organisations for the promotion and development of the youth;
 - properties owned, or used, by institutions or organisations, the exclusive aim of which is to protect birds, reptiles, fish and animals on a not-for-gain basis;
 - properties registered in the name of and used primarily as a place of public worship by a religious community, including an official residence registered in the name of that community which is occupied by an office-bearer of that community who officiates at services at that place of worship in terms of Section 17(1)(i) of the Act; and
 - property owned by or used by institutions/organisations whose exclusive aim is to protect biodiversity, registered in terms of Schedule 9 of the Income Tax Act, and compliant with relevant regulations under the Biodiversity Act or provincial legislation.

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- ii) The effective date of the exemption from rating will be the date when the Municipality approves the application for exemption, irrespective of whether the property qualified for exemption in terms of its use prior to that date.
- iii) **Additional exemptions on the market value of property in the valuation roll or supplementary valuation roll for residential property will be granted as per the approved Municipal Tariffs.**

b) Rebates

- i) The level of rebate granted to specific owners within each category of property situated within the service area of the Municipality will be determined annually as part of the operating budget process. Granting of rebates within a particular category of property is aimed at ensuring an equitable distribution of the property rates burden amongst the categories of property that constitute the property rates base of the Municipality.
- ii) Indigent households
 - The Council has adopted an Indigent Policy that provides for the alleviation of the rates burden on the low income sectors of the community within the Municipality. Owners of property who qualify for the assistance provided by this Policy must make application to access the relief provided if they do not automatically receive it.
- iii) Pensioners and disabled
 - Retired and disabled persons qualify for rebates in accordance with their annual household income. To qualify for such rebate, a retired or disabled property owner must:
 - » submit an application on the prescribed form on an annual basis;
 - » be a natural person;
 - » be the owner of the property which is categorised as residential;
 - » occupy the property as his or her normal residence or where the owner is unable to occupy the property due to no fault of his/her own, the spouse or minor children may satisfy the occupancy requirement;
 - » produce a bar-coded identity document;
 - pensioner's: be at least 60 years of age on 1 July of the financial year concerned; or if the owner turns 60 during the year the rebate will be granted on a pro rata basis from the date on which the applicant turned 60;
 - disabled: be in receipt of disability grant / pension and submit proof and nature of disability e.g. letter from doctor with application.
- » be in receipt of a total gross annual income from all sources, excluding medical aid contributions, child support / grant but including the income

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of the spouse of the owner and all persons normally residing on that property, not exceeding R87,620 per annum (R7,302 per month); submit pension statements, previous 3 months (or the number of months determined necessary by the Chief Financial Officer) bank statements from all bank and investment accounts of owner and spouse, and proof of gross salary of any other persons living on the property (not just rental received). All documents provided must clearly state who it is for – documents which do not reflect person's name or ID No. on will not be considered;

- » not be in receipt of an indigent subsidy;
- » provide a certified affidavit declaring any assistance from any other sources. Assistance received from family members not residing on property, will not however be included in the calculation of total household income;
- » provide a certified affidavit to explain any once-off monies received e.g. gifts, donations, etc; and
- » ensure that his/her accounts are not in arrears (or arrangements made to pay all outstanding amounts) before applying for the rebate and continue to pay the rates account in full until rebate is granted as no interest will be reversed

Further to the above:-

- » a usufructuary will be regarded as the owner;
- » the criteria of a natural person may be waived at the sole discretion of the municipality to allow for a property owned by a trust where the total number of beneficiaries meets all of the other requirements of this policy; and provided further that the gross monthly income of all persons residing on that property be added to the gross monthly income of the beneficiaries staying on that property;
- » owners qualify for only one rebate per year, if financial circumstances change they can only apply for future years;
- » The rebate applicable to the elderly and disabled is set out in the table hereunder:

Annual Household Income	Rebate
Less than 2 annual state pensions	100%
Between two state pensions and R39,800	85%
Between R39,801 and R49,420	70%
Between R49,421 and R59,030	55%
Between R59,031 and R68,520	40%
Between R68,521 and R78,120	25%
Between R78,121 and R87,620	10%

iv) Sporting bodies

Organisations, the sole purpose of which is to use the property owned/leased by them for sporting purposes, whether for gain or not, qualify for a rebate. In this

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regard, it is noted that assistance offered to professional sporting organisations may differ from that afforded to amateur organisations. Any profits earned must be invested in the betterment of the organisation and not be for private gain.

Audited financial statement must be provided, if however the sporting body does not have audited financial statement reasons therefore must be provided on the club's official letterhead with the unaudited financial statement on submission of the application form.

v) Game Parks

In the case of properties that are used for game park/s, the owner(s) may qualify for a rebate, subject to the following conditions:

- the property must be used predominantly as a game park with the sole purpose of viewing of animals by the general public at an affordable price and for encouraging tourists to the area;
- the usage of the property must be in accordance with the zoning scheme of the area;
- the owner must be registered with the South African Revenue Service and provide proof thereof with the application. If proof of registration with SARS cannot be produced due to recent ownership change, upon application, a municipal official, authorised by the Municipal Manager shall issue a certificate of compliance to the owner, after an inspection of the property has been conducted and the municipal official is satisfied that such land is used predominately as a game park;
- the owner must run educational programs for schools and not for gain institutions at a nominal fee. Proof of such activities must be submitted with the application;
- the land owner must prove that he/she has complied with the National Veld and Forest Fire Act (Act 101 of 1998) and legislation governing the control of alien invasive species; and
- property used for hunting of game shall not qualify for the rebate.

vi) Agricultural property rebate

- i. When considering the criteria to be applied in respect of any exemptions, rebates and reductions on any properties used for agricultural purposes the municipality must take into account:-
 - a. the extent of rates related services rendered by the municipality in respect of such properties.
 - b. the contribution of agriculture to the local economy.
 - c. the extent to which agriculture assists in meeting the service delivery and developmental objectives of the municipality; and
 - d. the contribution of agriculture to the social and economic welfare of farm workers.

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- ii. In terms of section 84 of the Act the Minister for Provincial and Local Government, and in concurrence with the Minister of Finance as required through section 19 of the Act, may determine that a rate levied by the Council on a category of non-residential property may not exceed the ratio to the rate on residential property. In the absence of any such promulgation the municipality will apply the standard ratio for agricultural properties as 1:0.25 (75% rebate on the tariff for residential properties). For the 2009/2010 financial year the minister has promulgated a ratio of 1:0.25.
- iii. **An additional rebate (based on the total property value) of 65% will be granted by the municipality.**
- iv. The granting of the additional rebate is subject to the following:
 - a. **All applications must be addressed in writing to the municipality by the date as approved by the municipality.** This application will be required as a once off requirement. Any new applications for the next financial year and onwards must be addressed in writing to the municipality on the dates as approved by the municipality. If the rebate applied for is granted the rebate will apply for the full financial year and such application again regarded as a once off requirement.
 - b. **All applications for the additional rebate must be certified and authorized by the local office of organized agriculture in the municipal area as proof of the use of the property for agricultural purposes.** The onus also rests on recipients to immediately notify Council of any changes in their original application.

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c. The municipality retains the right to refuse the exemption if the details supplied in the application form were incomplete, incorrect or false.

v. No other rebates will be granted to properties that qualify for the agricultural rebate. For the avoidance of doubt, properties that qualify for the agricultural rebate will not be entitled to the residential rate exemption as set out in this policy.

vi. Phasing in of the rates

The rates to be levied on newly rateable property shall be phased in as explicitly provided for in section 21 of the Act.

The phasing-in discount on the properties referred to in section 21 shall be as follows:

First year: 75% of the relevant rate;

Second year: 50% of the relevant rate; and

Third year: 25% of the relevant rate (100% of the relevant rate for Agricultural Property – special agreed rebate).

vii) If the usage of a property changes during a financial year, the rebate applicable will be reduced pro rata for the balance of the financial year.

viii) All accounts of the applicant must be up to date or arrangements must be made to pay any outstanding balances before any rebate will be granted.

c) Reductions

Owners of property situated within an area affected by a disaster

i) Property owners within any category of property may apply for a reduction in the property value for rates purposes where the value of the property has been adversely affected by a natural disaster, as defined in terms of the Disaster Management Act, No 57 of 2002, and the property shall be re-valued as at date of such natural disaster, in accordance with the Act.

d) Process For Granting Exemptions, Rebates And Reductions

i) Applications for exemptions and rebates will only be considered after an application on the prescribed form has been lodged with the Chief Financial Officer. Once an application is approved conditions for re-application are governed by Section 21 (4) of this policy. Applications must reach the Municipality before 30 June of the first financial year for which relief is sought, failing which the exemption or rebate will lapse and will only be re-instated once the application has been approved

ii) All applications must be made under oath. In addition, applications for exemptions by public benefit organisations must be accompanied by a letter from the South African Revenue Service confirming that the organisation qualifies for exemption in

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- terms of the Income Tax Act. All other property owners seeking an exemption must submit either a letter from their auditors, or annual financial statements confirming that the applicant qualifies for an exemption.
- iii) The properties mentioned in [19](1)(j) above shall be exempt from property rates only on submission of a written affidavit on the prescribed form certifying that the use of the property is in compliance with Section 17(1)(i) of the Act. Affidavits must reach the Chief Financial Officer before 30 June of the year preceding the start of the financial year for which relief is sought.
 - iv) Religious organisations only apply once for the exemption and thereafter only at the request of the CFO, (applicants could however on request be required to provide proof that the properties are still being used for religious purposes). Applications for exemptions for PBO's and not-for-gain organisations as well as rebates for sporting bodies and game parks must be resubmitted after every general valuation or at the request of the CFO and if the usage of the property changes or the conditions of the policy are amended. Applications for pensioner's rebates must however be submitted on an annual basis.
 - v) Properties for which application for exemption from the payment of rates is made must be used exclusively for the purpose that forms the basis for the application for exemption. Where this is not the case, the property will form part of the category multiple use properties and those portions not used for the purpose for which application for exemption has been made will be re-valued and property rates levied in accordance with the category/categories of property applicable.
 - vi) An application for an exemption or rebate must authorise the Municipality to inspect the property at any reasonable time during the financial year to confirm compliance with the conditions of the exemption or rebate. Where access is denied, the exemption or rebate may be withheld, or withdrawn, if already effective.
 - vii) Applications for a reduction in rates based on a reduction in value of a property must be made on the prescribed form within 30 days of the occurrence of the event giving rise to the reduction of the value of the property relied upon.
 - viii) The onus rests on the applicant to ensure that the application form and all supporting documents are lodged timeously, and that the property concerned qualifies for the exemption, rebate, or reduction.
 - ix) The effective date of an exemption or rebate shall be the date when the Municipality approves the application for exemption or rebate, irrespective of whether or not the property qualified for exemption or rebate in terms of its use prior to that date.
 - x) The Municipality reserves the right to refuse an exemption or rebate if the details supplied in the application are incomplete, incorrect, or false.
- e) In accordance with Section 15(3) of the Act, the Municipal Manager of the Municipality shall annually table in the Council of the Municipality a:
- i) list of all exemptions, rebates and reductions granted by the Municipality during the previous financial year; and
 - ii) statement reflecting the income of the Municipality foregone during the previous financial year by way of such exemptions, rebates and reductions and the exclusions referred to in Section 17 (1) (a), (e), (g), (h) and (i) of the Act.

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The exemptions, rebates and reductions shall be clearly indicated on the property rates account submitted to each property owner

8. CRITERIA FOR RATING MULTIPLE USE PROPERTY

- a) The following criteria will apply to the rating of multiple use properties within the Municipality:
 - i) apportionment of the market value of a property to the different purposes for which the property is used; and
 - ii) application of the relevant rate to each of the components of the property, based on its value.

9. MUNICIPAL OWNED PROPERTY

- a) Naledi Local Municipality-owned land, being utilised by other Directorates for administrative purposes, such as electricity, water, sanitation, refuse and fresh produce market will be rateable.

10. PROCESS FOR RATING AGRICULTURAL PROPERTY

- a) Properties used for agricultural purposes but not categorised as property used for agricultural purposes, shall be revalued, categorised and rated as such only on submission of a written affidavit on the prescribed form certifying that the use of the property is in compliance with this policy and the appropriate legislation.
- b) The Municipality reserves the right to refuse categorising a property as agricultural if the details supplied in the application are incomplete, incorrect or false. The properties of all applicants will be inspected, and revalued as per the Act on a supplementary valuation.
- c) The effective date for rating will be in terms of the Act.

11. AMOUNT DUE FOR RATES

- a) A rate will be determined for each of the different categories of property within the Municipality in order to establish the revenue to be generated from property rates. This property rates revenue, less any rates rebates applicable to the different categories of property, will be included in the annual operating budget approved by the Council for each financial year. The rates and levels of rebate as approved by Council will be published together with the Municipality's annual budget.
- b) Joint owners of property are jointly and severally liable for the payment of property rates.
- c) The payment of property rates may not be deferred beyond the due date by reason of an objection to the valuation of the property concerned in the valuation roll.

The submission of an application for a rebate or exemption does not defer the liability of payment of rates beyond the due date. Any interest raised for non-payment or short payment prior to date of processing the application will be payable irrespective of whether the property/owner qualifies for the rebate/exemption or not.

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12. FREQUENCY OF PAYMENTS

Assessment rates are levied annually as a single amount and raised monthly on the owners account and payable as such, or may be paid annually by arrangement. **Agricultural properties are raised annually on the owners account and is payable as such, or may be paid monthly by arrangement.** In the case of an application for a certificate in terms of Section 118 of the Local Government: Municipal Systems Act, No. 32 of 2000, the full amount which remains unpaid, inclusive of all instalments, for the remaining financial year shall be payable

13. FREQUENCY OF VALUATIONS

The Municipality shall every four years prepare a new valuation roll by means of a general valuation of all rateable property within the Municipality. Supplementary valuations will be undertaken twice during each financial year. Additional supplementary valuations can be carried out at the discretion of the CFO.

14. CORRECTION OF ERRORS AND OMISSIONS

If the rates levied on a particular property have been incorrectly determined because of an error in valuation or rating category, the rates shall be appropriately adjusted from the beginning of the financial year in which the incorrect valuation or rating category was brought to the attention of the Municipality. Where the rates levied on a particular property have been incorrectly determined because of false information provided by the property owner concerned or used by the owner of a property for a purpose other than a permitted use, the correct amount will be levied by the Municipality for the full financial year concerned. In addition, where the error occurred because of false information provided by the owner or as a result of the contravention of the permitted use of the property concerned, interest on the unpaid portion of the adjusted rates payable shall be levied at the maximum rate determined by the Council for the payment of overdue rates accounts.

15. COLLECTION OF ARREARS ACCOUNTS

All arrears and outstanding balances on accounts will be collected in terms of the Municipalities Debt and Credit Control Policy. The relevant legislation and case law will apply.

16. DELEGATION OF POWERS AND AUTHORITY

16.1. Delegation

This policy should be applied with due observance of the municipality's policy with regard to delegated powers. Such delegations refer to delegations between the Council and Municipal Manager as well as between the Municipal Manager and other responsible officials. All delegations in terms of this policy document should be recorded in writing.

16.2. Authority

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Any deviation from this policy for whatsoever reason must be authorized by the Municipal Manager and in the case of the municipal manager, the Mayor will authorize.

17. IMPLEMENTATION OF THIS POLICY

- 17.1. This policy will be effective from the date the policy is approved per council resolution.
- 17.2. The implementation of this policy cannot be backdated and all sections thereof will only be implemented from date of approval.

LOCAL AUTHORITY NOTICE 130 OF 2015

FINAL DEBT AND CREDIT CONTROL**NALEDI LOCAL MUNICIPALITY**

Council resolves to adopt the following proposal as the Debt and Credit Control Policy of the Naledi Local Municipality

Policy effective date: [30 May 2012]

Approved date: [29 May 2012]

Resolution: [141/2012]

NALEDI LOCAL MUNICIPALITY DEBT AND CREDIT CONTROL POLICY

Revised: [May 2015 –]

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NALEDI LOCAL MUNICIPALITY DEBT AND CREDIT CONTROL POLICY

1. INTRODUCTION

The Municipal Council must ensure that all money due to the Municipality is collected, subject to the Municipal Systems Act. For this purpose the Municipal Council must adopt, implement and maintain a credit control and debt collection policy consistent with its rates and tariff policies and complying with the provisions of the Municipal Systems Act (Section 96).

The Municipal Council must adopt by-laws to give effect to its credit control and debt collection policy, its implementation and enforcement. By-laws may differentiate between different categories of taxpayers, customers, debtor's taxes, services, service standards and other matters (Section 98 of the Municipal Systems Act).

2. BACKGROUND

The purpose of this policy is to ensure that credit control forms part of the financial system of the Municipality and to ensure that prudent credit control procedures are consistently applied.

3. DEFINITIONS

"Accounting officer" - The municipal manager is the accounting officer of the municipality for the purpose of Act No. 56 of 2003: Local Government: Municipal Finance Management Act, 2003. (MFMA).

"Agreement" - an arrangement to pay off any arrears amount with interest over an agreed period of time.

"billing" means invoicing on a municipal account to an account holder of an amount or amounts payable for assessment rates, metered services, other municipal charges, levies, fees, fines, taxes, or any other amount or amounts payable arising from any other liability or obligation

"Business" any trade, manufacturing, service delivery or commercial activity as the primary objective

"Consumption" - the usage of water and electricity through Council's metered or prepaid Systems

"Collection cost" all cost associated with credit control and debt collection, including interest, penalties service disconnection cost and legal cost.

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“customer/consumer/account holder” any occupier and/or owner of any property to which the municipality has agreed to supply services or already supplies services to, or failing such an occupier, then the owner of the property.

“Council’s Attorney” - Means a law firm, including all legal practitioners, correspondents and affiliates of such law firms appointed by the council from time to time through a transparent bidding process, to handle all or specifically nominated legal affairs of the council on request.

“Councillor” - Means a member of the municipal Council.

“credit control” means all the functions relating to the collection of revenue;

“Chief Financial Officer” / “Manager: Finance” - Means a person designated in terms of section 80(2)(a) of the MFMA.

“deposit” a sum of money paid in lieu of a service to be rendered.

“dishonoured cheque” refusal by a bank to pay an amount ordered by cheque to Naledi Municipality for whatever reason

“Days” - This will be **calendar days** unless specifically mentioned otherwise.

“due date” means the date specified as such on a municipal account dispatched by the municipality to an account holder for current charges payable and which is the last day allowed for the payment of such current charges

“Head of department” - A senior official in charge of a specific service of the Council.

“interest” a charge levied and calculated at the **prime interest rate** determined by the Minister of Finance in terms of section 80 of the Public Finance Management Act of 1999, **rate plus 1%** on all arrear amounts owed to Council.

“Mayor” - The councillor elected as the mayor of the municipality in terms of section 55 of Municipal Structures Act.

“Manager” - A senior manager as referred to in section 56 of the Municipal Systems Act.

“Month” - One of the twelve months of the calendar year.

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"Municipality" - A municipal council referred to in section 157 (1) of the Constitution of the RSA.

"municipal account" means an account rendered on which is billed an amount or amounts payable to the municipality for assessment rates, metered services, other municipal charges, levies, fees, fines, interest, taxes or any other amount or amounts payable arising from any other liability or obligation;

"municipal service charges" means those assessment rates, metered services, other municipal charges, levies, fees, fines, interest, taxes or any other amount or amounts payable arising from any other liability or obligation reflected on the municipal account for which payment is required by the municipality;

"Municipal Finance Management Act" - Municipal Finance Management Act No. 56 of 2003.

"Municipal Manager" - The person appointed in terms of section 82 of the Municipal Structures Act.

"Municipal Structures Act" - The Local Government: Municipal Structures Act No. 117 of 1998, as amended.

"Municipal Systems Act" - The Local Government: Municipal Systems Act No. 32 of 2000, as amended.

"occupier" means any person who occupies any premises or part thereof notwithstanding the title under which the person occupies, and *includes*;

(a) any person in actual occupation of such premises;

(b) any person legally entitled to occupy such premises;

(c) in the case of premises which have been subdivided and let to lodgers or various tenants, the person receiving the rent payable by such lodgers or tenants whether on that person's own account or as agent for any person entitled thereto or interested therein;

(d) any person having the charge or management of those premises, and includes the agent of any such person when the person is absent from the Republic of South Africa or his or her whereabouts are unknown; and

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(e) the owner of those premises;

"owner" means ;

(i) a person in whom the legal title to a premises is vested;

(ii) in a case where the person in whom the legal title is vested is insolvent or dead, or is under any form of legal disability whatsoever, the person in whom the administration of and control of such premises is vested as curator, trustee, executor, administrator, judicial manager, liquidator or other legal representative;

(iii) in the event that the municipality is unable to determine the identity of the person in whom the legal title is vested, the person who is entitled to the benefit of such premises or a building thereon;

(iv) in the case of premises for which a lease of 30 years or more has been entered into, the lessee thereof;

(v) in relation to -

(i) a piece of land delineated on a sectional plan registered in terms of the Sectional Titles Act, 1986 (Act No. 95 of 1986), and without restricting the above, the developer or the body corporate in respect of the common property; or

(ii) a section as defined in such Act, the person in whose name such section is registered under a sectional title deed and includes the lawfully appointed agent of such a person;

(vi) any legal person including, but not limited to -

(i) a company registered in terms of the Companies Act, 1973 (Act No. 61 of 1973), the Companies Act, 2008 (Act No. 71 of 2008), Trust inter vivos, Trust mortis causa, a Closed Corporation registered in terms of the Closed Corporation's Act, 1984 (Act No. 69 of 1984), a voluntary association;

(ii) any Department of State;

(iii) any Council or Board established in terms of any legislation applicable to the Republic of South Africa; and

(iv) any Embassy or other foreign entity; and

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(vii) a lessee of municipal property who will be deemed to be the owner for the purposes of rendering a municipal account;

“prepayment service/system” means a system whereby the consumers of electricity and water makes a payment in advance for the use of the service.

“property” any portion of land of which the boundaries are determined within the jurisdiction of the municipality

"revenue" means all monies due to the municipality and in regard to which it has the right to enforce payment;

"tampering" means any unauthorised interference with the municipality's supply, seals and metering equipment and "tamper" has a corresponding meaning;

4. VISION

The vision of this policy is to:

- Ensure sufficient notification of outstanding debt to debtors in default;
- Provide debtors with monthly statements in time; and
- Ensure sufficient and effective interaction with defaulters and to allow for the conclusion of arrangements for the payment of arrears over agreed period of times.

5. OBJECTIVES OF THE POLICY

The objectives of this policy are to provide for:

- Credit control procedures and mechanisms;
- Debt control procedures and mechanisms; and
- Realistic targets/ benchmarks as set by the municipality which is consistent with:
- General Recognised Accounting Practices and collection ratios; and
- The estimate income set in the budget minus an acceptable provision for bad debts.

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6. RESPONSIBILITY FOR CREDIT CONTROL

6.1. Supervisory Authority

The Municipality's Mayor must:

- Oversee and monitor the:
 - Implementation and enforcement of the Municipality's credit control and debt collection policy and any by-laws enacted; and
 - Performance of the Municipal Manager in implementing the policy and any by-laws.
- When necessary, evaluate, review or adapt the policy and any by-laws, or the implementation of the policy and any such by-laws, in order to improve efficiency of its credit control and debt collection mechanisms, processes and procedures; and
- Report to the quarterly meetings of the Council.

6.2. Implementing Authority

The Municipal Manager must:

- Implement and enforce the Municipality's credit control and debt collection policy and any by-laws enacted in terms of the Municipal Systems Act;
- In accordance with the credit control and debt collection policy and any such by-laws establish effective administrative mechanisms, processes and procedures to collect money that is due and payable to the Municipality; and
- Report the prescribed particulars monthly to a meeting of the supervising authority.

7. APPLICATION FOR SUPPLY OF MUNICIPAL SERVICES AND SERVICE AGREEMENTS

- 7.1 Any application for any supply of services to any premises must be made sufficient working days prior to the service being required, in the prescribed format, and must comply with the conditions as determined by the Municipal Manager or his or her delegate from time to time.

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- 7.2 Subject to the provisions as per the right of appeal, only the owner of a property, his duly authorised agent on his or her behalf, or the lawful occupier of premises (tenant) may apply for municipal services to be supplied to a property.
- 7.3 Where application is made by a tenant, such application must be accompanied by a lease agreement entered into between the tenant and the owner or its agent of which the premises where such services are sought forms the subject.
- 7.4 No services shall be supplied unless and until:
- a. the applicant has paid all outstanding amounts owed to the Municipality;
 - b. the owner of the property has paid all outstanding amounts owed to the Municipality for the specific property for which services have been applied for;
 - c. an application has been made by the owner or tenant and a service agreement in the prescribed format has been entered into and the deposit has been paid.
- 7.5 An application for the supply of services for a period of less than one year is regarded as an application for a temporary supply.

8. BILLING AND PAYMENT

- 8.1 The account holder must pay all amounts due to the municipality as reflected in the municipal account, and the onus is on the account holder to verify the accuracy of such account, provided however that:
- (a) the Council may from time to time offer an incentive on amounts due to the municipality as an incentive for timely payment of current amounts due by the due date therefor;
 - (b) an account holder remains liable to make payment of the full amount due, on due date therefor and any discount becoming due to an account holder in terms of any such incentive in force from time to time will be reflected as a credit on the current month's account;

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- 8.2 An account holder must pay for metered and other service charges, assessment rates, other municipal charges, levies, fees, fines, interest, taxes or any other liability or obligation from the date of origin of such municipal charges until the written termination of the services. In the case of any dispute the onus will be on the account holder to supply proof that the services were terminated.
- 8.3 An account holder;
- (a) has one account number and will be rendered one consolidated account for each premises to which services are rendered or for which rates are due, on which the due date for settlement of the total amount owing is reflected; and
 - (b) will be rendered an account monthly in cycles of approximately thirty days;
- 8.4 Payment must be received before close of business on the due date.
- 8.5 Payment made to any of the service providers appointed by the municipality to receive payments on its behalf, should be made at least five working days before the due date to enable the payment to be processed, and interest will accrue and no incentive will be given should the municipality receive payment from any such service provider after the due date.
- 8.6 Should any such service provider fail to furnish the municipality with the relevant details of payments made to it 5 days prior to the due dates thereof, such service provider may be held liable for all charges subsequently incurred by the municipality in pursuing recovery of an amount as a result erroneously reflected on the account of the account holder as being in arrear, as well as for interest charges.
- 8.7 The municipality may estimate the quantity of metered services supplied in respect of a period or periods within the interval between actual successive readings of the meters, and may render an account to an account holder for the quantity of metered services so estimated.
- 8.8 It is the accountholder's responsibility to ensure that their respective meters are free and clear of any obstacles which could cause the meter readers not to perform their duties of

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reading said meters. This includes ensuring that the meter boxes are not filled with sand or covered by debris.

- 8.9 If a meter is unread because it is covered (whether by debris or sand etc.) the municipality has a right to clear the debris or uncover the meter to enable such meter to be read. This will be done at an additional cost to be determined by Council from time to time. Such cost will be billed against the respective meter's account.
- 8.10 If an account holder is dissatisfied with an account rendered for metered services supplied by the municipality, such account holder may, prior to the due date stipulated therein, lodge an objection in writing to the Chief Financial Officer, setting out reasons for such dissatisfaction. The CFO, duly delegated by the Municipal Manager, or his sub-delegate, shall adjudicate on the objection.
- 8.11 Should an account holder lodge an objection the account holder must notwithstanding such objection, continue to make regular payments by the due date, of an amount equivalent to the average of the account holder's municipal account for the three month period prior to the month in respect of which the dispute is raised, and taking into account interest as well as the annual amendments of tariffs of Council. If a longer period than 3 months reflects a more realistic average, then the longer period should be used.
- 8.12 An error or omission in any account or failure to render an account shall not relieve the account holder of the obligation to pay by the due date.
- 8.13 If an account holder uses water or electricity for a category of use other than that for which it is supplied by the municipality and is as a consequence not charged for water or electricity so used, or is charged for the water or electricity at a rate lower than that at which the account holder should have been charged, the account holder shall be liable for the amount due to the municipality in accordance with the prescribed charges in respect of-
- (a) the quantity of water or electricity which in the opinion of the Municipal Manager, or his delegate, the account holder has used and for which the account holder has not been charged; or

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- (b) the difference between the cost of the water or electricity used by the account holder at the rate at which the account holder has been charged and the cost of the water or electricity at the rate at which the account holder should have been charged.

8.14 An account holder shall not be entitled to a reduction of the amount payable for metered services which are lost due to a default or error in the meter, save in terms of the provisions of this policy.

8.15 The municipality may;

- (a) consolidate any separate accounts of an account holder liable for payments to the municipality;
- (b) credit any payment by an account holder against any debt or account of that account holder;
- (c) implement any of the provisions of this policy against such account holder in relation to any arrears on any of the accounts of such a person.

9. TERMINATION OF SERVICE AGREEMENT

9.1 Notice of termination of any service agreement must be in writing to the other party of the intention to do so.

9.2 An owner may terminate a service agreement relating to a property sold by him, by giving not less than five working days' notice in writing.

9.3 The Municipal Manager may on sufficient notice in writing, advise an account holder of the termination of the agreement for a supply of municipal services if:

- (a) The account holder has not consumed any water or electricity during the preceding six months, or has vacated the property and has not made satisfactory arrangements for the continuation of the agreement;

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- (b) The account holder has committed a breach of this policy and has failed to rectify such breach; or
- (c) The municipality is unable to continue to supply the account holder with municipal services as a result of the assumption by another authority of responsibility for the supply of the municipal service in question.

10. RECORDING TRANSACTIONS

10.1. When issuing an invoice to a debtor, it must be ensured that the following information is captured on the invoice:

- Details of the service provided;
- The date of delivering the service;
- The total cost of the service provided;
- Payment terms as discussed with the Chief Financial Officer;
- The invoice number;
- The Chief Financial Officer's signature to serve as proof that the invoice is valid; and
- Bank details of the Municipality for payments from the debtor.

10.2. Original invoices will be given to debtors.

10.3. A duplicate of each invoice issued will be sent to the Accountant: Debtors to update/create the relevant debtor account.

11. COLLECTING PAYMENTS

11.1. Three methods of payments shall be used regarding debtors:

- Electronic funds transfer (EFT);
- Cheques; and
- Cash.

11.2. The method of payment for a specific debtor shall be disclosed on the individual invoice for a debtor.

11.3. When debtors pay accounts via EFT the proof of payment will be faxed or e-mailed through to the Municipality.

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- 11.4. Upon taking the proof of payment into receipt, the Senior Accountant shall update the relevant account of the debtor with the amount paid.
- 11.5. When debtors pay with cheques, the following procedure will be followed:
- Two employees will take the cheque into receipt;
 - As proof of receipt, the employees shall sign the cheque register;
 - Monthly bank reconciliations shall be performed on all cheques received are valid; and
 - As soon as the cheque is deposited, the Senior Accountant shall update the relevant account of the debtor with the amount paid.
- 11.6. When signing the cheque register, the following information must be captured on the register:
- The cheque number;
 - Date of receipt of the cheque;
 - Signatures of both employees;
 - Name of the debtor; and
 - The amount of the cheque.
- 11.7. Monthly reconciliations on the cheque register shall be performed, to ensure all cheques recorded were received.
- 11.8. Monthly statements shall be sent to all debtors to keep them informed about the debt and the amount that is owed

12. MONTHLY STATEMENTS

- 12.1. Monthly statements shall be sent to all debtors to keep them informed about the debt and the amount that is owed.
- 12.2. Statements shall be e-mailed as well as mailed, thus to ensure the debtor receives the statement.
- 12.3. The following information must be recorded on the debtor statement:
- Name and address of the debtor;
 - Debtor number;
 - The date of the statement;
 - The amount outstanding;
 - Payment terms;
 - Amount due for the applicable month;

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- Signature of the Chief Financial Officer;
 - Statement number; and
 - Details of the amount owed.
- 12.4. If the above mentioned information is not recorded on the statement, it must not be sent to the applicable debtor.
- 12.5. Debtors shall have **7 days** to pay the due amount from the beginning of each month.
- 12.6. If the amount is **not paid within 7 days**, the debtors account shall be **classified as in arrears and a notice shall be sent**.

13. INTEREST ON ARREARS

- 13.1. Interest at the prescribed rate must be charged on debts handed over to the attorneys.
- 13.2. Notwithstanding the provisions of this policy, or the reason for non-payment, interest at the prescribed rate will accrue whilst an account remains unpaid.

14. DISCONTINUANCE OF SERVICES

- 14.1. Notice of Discontinuance
- A notice of discontinuance must be issued on all accounts in arrears.
 - In the event that the debtor does not pay or arrange for payment of outstanding amounts due, the services must be discontinued **within 7 days of issuing the notice**.
(In total 14 days' notice applied. 7 days on the statement and 7 days on the notice)
- 14.2. Penalties
- In the event that the debtor connects his or her own services without paying his/her arrears account a penalty as determined in the approved budget from time to time.
- 14.3. Handing over of overdue accounts
- All **accounts older than 90 days** will be handed over to the attorneys for recovery.
 - Account holders will be notified via their statement of the actions taken by the municipality to recover overdue amounts.

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15. BAD DEBTS

15.1. Writing off of bad debts

- The Municipal Manager must delegate in writing who, besides the Chief Financial Officer, must write off debt.
- A Chief Financial Officer may only write off debts owed to the Municipality if he or she is satisfied that:
 - All reasonable steps have been taken to recover the debt and the debt is irrecoverable; or,
- He or she is convinced that:
 - Recovery of the debt would be uneconomical; and
 - It would be to the advantage of the Municipality to effect a settlement of its claim or to waive the claim.
- All debts written off must be disclosed in the annual financial statements.
- The approval of the Chief Financial Officer for the write-off of any debt does not mean that actions to recover the money will be terminated, however, further actions will be instituted depending on the costs involved and if debt is recovered it will be recorded in the financial records of Council as recovered.

15.2. Provision for bad debts

- All outstanding debt must be reviewed on an individual debtor basis and in the event that the debt is deemed to be irrecoverable the debt must be provided for. The assessment of the chief financial officer may include taking into account some of the following procedures:
 - Payment history of the debtor
 - Legal and other measures taken on the debt owing. (For instance attorney confirmations on the recoverability ect.)
 - How economically feasible the recovery of the debt is?
 - Attitude and cooperation of the debtor (also whether the recovery will cause undue hardship to the debtor and his/her dependents)

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16. LEGAL COSTS

All legal costs, including attorney-and-own-client costs incurred in the recovery of amounts in arrears shall be levied against the arrears account of the debtor.

17. COST TO REMIND DEBTORS OF ARREARS

For any action taken in demanding payment from the debtor or reminding the debtor, by means of telephone, fax, email, letter or otherwise, that his/her payments are due, a penalty fee may be levied against the account of the debtor in terms of the municipality's tariff provisions.

18. ARRANGEMENTS TO PAY OUTSTANDING AND DUE AMOUNTS IN CONSECUTIVE INSTALMENTS

18.1. A debtor may enter into a written agreement with the Municipality to repay any outstanding and due amount to the Municipality under the following conditions:

- The outstanding balance, costs and any interest thereon shall be paid in regular and consecutive monthly instalments;
- The current monthly amount must be paid in full; and
- The written agreement has to be signed on behalf of the Municipality by the Chief Financial Officer.

18.2. In order to determine monthly instalments, a comprehensive statement of assets and liabilities of the debtor must be compiled by a treasury official. To ensure the continuous payment of such arrangement the amount determined must be affordable to the debtor, taking into account that payment of the monthly payments due is a prerequisite for concluding an arrangement. The main aim of an agreement will be to promote full

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payment of the current amount outstanding and to address the arrears on a consistent basis.

18.3. Only two arrangements may be made with the account holder in any financial year where after if not adhered to then the full implications of the arrangement conditions will be implemented.

18.4. In any instance where an account holder seeks to make arrangements for payment of arrear amounts due, in instalments, the Chief Financial Officer may as a condition of any agreement:

- review and require an increase in the account holder's deposit;
- require of an account holder to pay current and/or arrear amounts by means of a stop order or debit order;
- require of an account holder to convert to a pre-paid metering system; or
- require any other form of security, including a personal surety from the directors, members or trustees of a company, close corporation, trust or body corporate as the case may be.

19. SEQUENCE OF PAYMENTS

19.1. When a debtor pays his / her account and that account is in arrear, the money paid will be allocated as follows:

19.1.1. Interest on arrear account;

19.1.2. Amount that is in arrear; and

19.1.3. Current outstanding amount broken down as follows:

19.1.3.1. Tax;

19.1.3.2. Refuse removal;

19.1.3.3. Water and Sewage; and

19.1.3.4. Electricity.

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20. AGENTS, ATTORNEYS AND OTHER COLLECTION AGENTS

- 20.1. All external agents acting on behalf of the Municipality are to be named, together with their details and contact information. Likewise, all agents are to be supplied with a copy of the credit control measures.
- 20.2. Clear instructions must be given to agents to explain all arrangements for the customers' benefit. Under no circumstances may agents negotiate terms, extend payment periods or accept cash on behalf of the municipality.
- 20.3. The costs to the Municipality and to the debtor must be detailed for each stage of the credit control measures and for all possible actions. The liability for the costs of legal action and other credit control actions must, as far as is legally possible, be for the account of the debtor.

21. FINANCIAL MATTERS

21.1. Service Agreement

Before supplying of a service and sending out of any accounts, an account holder must enter into a contract of agreement with the municipality and such contract should provide for a deposit as security.

21.2. Deposits

There shall be a separate deposit paid for water and electricity as per approved tariff schedule where these services are metered and a deposit where flat rate is charged. If an applicant of services or spouse has been blacklisted as a defaulter, the deposit will be doubled to reduce the risk of outstanding or irrecoverable amounts when the account is closed. After the disconnection of electricity supply due to non-payment of services to the municipality, a reconnection fee must be paid as determined by Council in its tariff schedule.

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The deposit paid shall be regarded as sufficient if the account holder is not a defaulter. Deposits received must be reviewed annually and a register should be maintained. No interest shall accrue in favour of the deposits thereof upon termination of the debtor's agreement with the municipality. The deposit will first be offset against any outstanding balances (if any) to be refunded to the account holder. If the deposit on the household account is lesser than the amount approved by Council, an additional amount towards the deposit shall be paid.

Where the account holder has not entered into a service agreement with the municipality, water/electricity will be disconnected until such time as a service agreement has been signed and the applicable deposit has been paid. Account holder's deposits for business and industrial accounts must be re-assessed three months after the initial deposit date

21.3. Consolidation of Accounts

A municipality may in terms of Section 102 (1) of the Municipal Systems Act No.32 of 2000:

- (a) Consolidate any separate accounts of a debtor liable for payment;
- (b) Credit a payment by that account holder against any of his/her account;
- (c) Implement any of the debt collection and credit control measures provided for in this chapter in relation to any arrears on any of the accounts of such a debtor.

Subsection (1) does not apply where there is a dispute between the municipality and a person referred to in that subsection concerning any specific amount claimed by the municipality from that person.

A municipality must provide an owner of a property in its jurisdiction with copies of accounts sent to his/her tenant for municipal services, if the owner requests such accounts in writing from the municipality.

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In a case of consolidated accounts, an account holder may not elect how an account is to be settled if it is not paid in full.

21.4. Steps to be applied before any action

- i) The statement of account sent out monthly to the account holder will serve as a notice of arrears, if any;
- ii) A notice that separate accounts may be consolidated may be sent;
- iii) A final demand notice may be hand delivered or sent by registered mail to the most recent recorded address of an account holder for arrears accruing;
- iv) Failure to deliver a final notice does not relieve an account holder from paying an account in arrears;
- v) If no response is received after due date, further steps will be taken (electricity provision will be blocked/terminated, account may be handed over to debt collection or collection attorneys);
- vi) Where water/electricity amounts remain outstanding or unpaid for more than 3 (three) months without response, that account may be handed over to debt collectors for the collection and/or legal action to attorneys. These account holders will have to make further arrangements at the attorneys or debt collectors for payment of the arrear amounts. The current monthly accounts must still be paid directly to the municipality. Once an account has been handed over for collection, the case will not be withdrawn unless there was a mistake or oversight on the part of the municipality;
- vii) delivery or mailing of a written demand for payment setting out the status of the account and the consequences of not paying or concluding an arrangement by a stipulated date;
- viii) informing the account holder telephonically or by any other electronic means of the overdue amount and of the impending disconnection or restriction of services;
- ix) disconnection or restriction of the supply of municipal services to the premises, restriction or termination of the sale of prepaid services to an account holder, disconnection or removal of any pre-paid metering system;

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- x) debiting of the municipal account of the account holder with all applicable costs and charges (including penalties and charges, and legal costs);
- xi) institution of action against the account holder for recovery of all arrear amounts and costs and in the case of rates for an order that the premises is specially executable;
- xii) requiring of the account holder to convert to another metering system;
- xiii) allocation of a portion of any pre-paid payment to other debts **(40% to other debts:60% prepaid);**
- xiv) the release of debtors information to a credit bureau;
- xv) the publishing of a list of account holders who remain in default;
- xvi) withholding excluding the account holder from the tender process;
- xvii) setting-off of any amount due by the municipality to the account holder against amounts due for rates and services or any other outstanding amount owed to the municipality;
- xviii) review and alteration of the conditions of the service agreement;
- xix) classification of the account holder as an unreliable customer;
- xx) using the services of external debt collection specialists or agencies;
- xxi) employing any other methods which are in the discretion of the Municipal Manager appropriate for the recovery of arrear amounts.

21.5. Actions to secure payment

The municipality and service providers may in addition to the normal civil legal procedures to secure payment of accounts that are in arrears, take the following action to secure payment for municipal rates and services:

- (a) The municipality or service provider may block/terminate/disconnect/restrict the provision of electricity services according to Section 104 f (i) & Section 104 n (i) of the Municipal Systems Act No.32 Of 2000. Electricity will only be unblocked/reconnected after payment or arrangement has been made, except for merit cases;
- (b) Restriction of the supply of services means to allow an account holder to use only 6 kilo litres of water per month by putting in a tap washer or restrict the purchase of pre-paid electricity and by cutting provision of conventional electricity;

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- (c) An account holder will be allowed to change an electricity meter from conventional to pre-paid meter while municipal account is in arrears, as this will allow the account holder to be in control of metered services;
- (d) An acknowledgement of debt must be completed with all arrangements for paying off arrear accounts. Copies must be handed to the account holder;
- (e) Stop orders or Debit orders may be completed for the monthly payment of the agreed amount or at least current amount, as far as possible
- (f) The owner will still be liable to pay any amount in arrears that his/her tenant fails to pay;
- (g) Where arrangement was not made and electricity was blocked/disconnected due to arrears, services will only be restored if an acceptable payment as calculated by a Finance official is made on the account and an acknowledgement of debt and arrangement for payment of arrears was signed (with a minimum payment made);
- (i) Where an acknowledgement of debt was signed and the account holder did not honour the arrangement, the services of that account holder will immediately be disconnected until the full amount due according to the agreement is paid;
- (j) Apply the Municipal Property rates Act 6 of 2004, section 28 and 29 to recover Property rates from tenants and estate agents.

Merit cases where special circumstances prevail must be treated individually and could amongst others include the following categories according to Section 98 (2) of The Municipal Systems Act No.32 of 2000:

- Deceased estates;
- Liquidated companies;
- Private persons under administration or debt management;
- Outstanding enquiries/disputes on accounts;
- Certain categories of pensioners;
- Indigent households;
- Child headed families;

All merit cases conditions apply to service accounts only. The municipality may block, restrict or disconnect the supply of electricity or discontinue any other service to any premises whenever an account holder of any service:

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- Fails to make full payment on the due date or fails to make acceptable arrangements for the payment of any amount for services, rates or taxes;
- Fails to comply with a condition of supply imposed by the municipality;
- Causes a situation which in the opinion of the municipality is dangerous or is contravening the relevant legislation;

In terms of Section 104 f (ii) the municipality may seize the property to secure payment for services that were delivered to an account holder. This will be done by the municipality's attorneys after following due process.

22. DELEGATION OF POWERS

This policy should be applied with due observance of the Municipality's policy with regard to delegated powers. Such delegations refer to delegations between the Council and Municipal Manager as well as between the Municipal Manager and other responsible officials. All delegations in terms of this policy document should be recorded in writing.

23. IMPLEMENTATION OF THIS POLICY

This policy will be effective from the date the policy is approved per council resolution.

The implementation of this policy cannot be backdated and all sections thereof will only be implemented from date of approval.

LOCAL AUTHORITY NOTICE 131 OF 2015

NALEDI LOCAL MUNICIPALITY APPENDIX D - TARIFFS FOR 2015/16 FINANCIAL YEAR									
Tariff No	Activity Based Costing Centre / Description of Tariff	2014/15 Tariff (VAT Incl) R	Increase %	2015/16 Tariff (VAT Incl) R	2015/16 Tariff (VAT Excl) R	Increase %	2016/17 Tariff (VAT Incl) R	Increase %	2017/18 Tariff (VAT Incl) R
1 GENERAL EXPENDITURE OF COUNCIL									
1.1	Centenary books	R 0.00	4.8%	R 0.00		5.9%	R 0.00	5.6%	R 0.00
2 CEMETERIES									
2.1 Vryburg Cemetery									
2.1.1	Fees per grave: Adults	R 634.00	4.8%	R 664.00	R 582.46	5.9%	R 704.00	5.6%	R 744.00
2.1.2	Fees per grave: Children	R 320.00	4.8%	R 335.00	R 293.86	5.9%	R 355.00	5.6%	R 375.00
2.1.3	Cremation: Per niche	R 582.00	4.8%	R 610.00	R 535.09	5.9%	R 646.00	5.6%	R 683.00
2.1.4	Permit for erecting tombstone	R 278.00	4.8%	R 291.00	R 255.26	5.9%	R 309.00	5.6%	R 327.00
2.2 Colridge Cemetery									
2.2.1	Fees per grave: Adults	R 364.00	4.8%	R 381.00	R 334.21	5.9%	R 404.00	5.6%	R 427.00
2.2.2	Fees per grave: Children	R 186.00	4.8%	R 195.00	R 171.05	5.9%	R 207.00	5.6%	R 219.00
2.2.3	Permit for erecting tombstone	R 278.00	4.8%	R 291.00	R 255.26	5.9%	R 309.00	5.6%	R 327.00
2.3 Huhudi Cemetery									
2.3.1	Fees per grave: Adults	R 364.00	4.8%	R 381.00	R 334.21	5.9%	R 404.00	5.6%	R 427.00
2.3.2	Fees per grave: Children	R 186.00	4.8%	R 195.00	R 171.05	5.9%	R 207.00	5.6%	R 219.00
2.3.3	Permit for erecting tombstone	R 278.00	4.8%	R 291.00	R 255.26	5.9%	R 309.00	5.6%	R 327.00
2.4 Stella Cemetery No 1									
2.4.1	Fees per grave: Adults	R 582.00	4.8%	R 610.00	R 535.09	5.9%	R 646.00	5.6%	R 683.00
2.4.2	Fees per grave: Children	R 291.00	4.8%	R 305.00	R 267.54	5.9%	R 323.00	5.6%	R 342.00
2.4.3	Permit for erecting tombstone	R 278.00	4.8%	R 291.00	R 255.26	5.9%	R 309.00	5.6%	R 327.00
2.5 Stella Cemetery No 2									
2.5.1	Fees per grave: Adults	R 364.00	4.8%	R 381.00	R 334.21	5.9%	R 404.00	5.6%	R 427.00
2.5.2	Fees per grave: Children	R 186.00	4.8%	R 195.00	R 171.05	5.9%	R 207.00	5.6%	R 219.00
2.5.3	Permit for erecting tombstone	R 278.00	4.8%	R 291.00	R 255.26	5.9%	R 309.00	5.6%	R 327.00
3.1 PROPERTY TAXES									
3.1.1	Residential %	0.00606	4.8%	0.00635		5.9%	0.00673	5.6%	0.00710
3.1.2	Businesses %	0.01211	4.8%	0.01269		5.9%	0.01344	5.6%	0.01420
3.1.3	Industrial %	0.01211	4.8%	0.01269		5.9%	0.01344	5.6%	0.01420
3.1.4	Agricultural %	0.00151	4.8%	0.00158		5.9%	0.00168	5.6%	0.00177
3.1.5	Agucultural : Businesses %	0.00303	4.8%	0.00318		5.9%	0.00336	5.6%	0.00355
3.1.6	Government %	0.01817	4.8%	0.01905		5.9%	0.02017	5.6%	0.02130
3.2 Ration in relation to Residential rates									
3.2.1	Residential	1.00		1.00			1.00		1.00
3.2.2	Businesses	2.00		2.00			2.00		2.00
3.2.3	Industrial	2.00		2.00			2.00		2.00
3.2.4	Agricultural	0.25		0.25			0.25		0.25
3.2.5	Agucultural : Businesses	0.50		0.50			0.50		0.50
3.2.6	Government	3.00		3.00			3.00		3.00
3.3 Tariff / Cent per Rand Value of Property									
3.3.1	Residential	0.61	4.8%	0.64		5.9%	0.67	5.6%	0.71
3.3.2	Businesses	1.21	4.8%	1.27		5.9%	1.34	5.6%	1.42
3.3.3	Industrial	1.21	4.8%	1.27		5.9%	1.34	5.6%	1.42
3.3.4	Agricultural	0.15	4.8%	0.16		5.9%	0.17	5.6%	0.18
3.3.5	Agucultural : Businesses	0.30	4.8%	0.32		5.9%	0.34	5.6%	0.36
3.3.6	Government	1.82	4.8%	1.90		5.9%	2.02	5.6%	2.13
4 LIBRARY									
4.1 Penalty for the late return of books, sound recordings and paintings									
4.1.1	Per week or part thereof	R 4.00	4.8%	R 4.00	R 3.51	5.9%	R 4.30	5.6%	R 4.60
4.2 Penalty for the late return of films									
4.2.1	Per day	R 4.00	4.8%	R 4.00	R 3.51	5.9%	R 4.30	5.6%	R 4.60
4.2.2	Up to a maximum of	R 79.00	4.8%	R 83.00	R 72.81	5.9%	R 87.90	5.6%	R 92.90
4.3 Lost borrower bags									
4.3.1	Per bag	R 7.00	4.8%	R 7.00	R 6.14	5.9%	R 7.50	5.6%	R 8.00
4.4 Photo copies									
4.4.1	Per copy	R 1.00	4.8%	R 1.00	R 0.88	5.9%	R 1.10	5.6%	R 1.20
4.5 Membership fees									
4.5.1	Per annum for members outside the jurisdictional area of Naledi Local Municipality	R 66.00	4.8%	R 69.00	R 60.53	5.9%	R 73.10	5.6%	R 77.20
4.5.2	Deposit per book or replacement value, which ever the smallest, to be paid by borrowers which stay for less than 3 months in town	R 66.00	4.8%	R 69.00	R 60.53	5.9%	R 73.10	5.6%	R 77.20
4.6 Hall rental: Ballet purposes									
4.6.1	Per month on Mondays and Wednesdays from 14:00 to 17:00	R 172.00	4.8%	R 180.00	R 157.89	5.9%	R 190.70	5.6%	R 201.40
4.7 Hall rental: Meetings and other									
4.7.1	For the first hour or part thereof	R 106.00	4.8%	R 111.00	R 97.37	5.9%	R 117.60	5.6%	R 124.20
4.7.2	Per additional hour or part thereof	R 66.00	4.8%	R 69.00	R 60.53	5.9%	R 73.10	5.6%	R 77.20
4.7.3	For training and other purposes per occasion (not income generated)	R 46.00	4.8%	R 48.00	R 42.11	5.9%	R 50.90	5.6%	R 53.80
5 FIRE BRIGADE									
5.1 Mediums									
5.1.1	Foam substance per liter	Actual cost		Actual cost			Actual cost		Actual cost
5.1.2	Light water per liter	Actual cost		Actual cost			Actual cost		Actual cost
5.1.3	Dry chemicals per kg	Actual cost		Actual cost			Actual cost		Actual cost
5.2 Fire extinguisher									

NALEDI LOCAL MUNICIPALITY									
APPENDIX D - TARIFFS FOR 2015/16 FINANCIAL YEAR									
Tariff No	Activity Based Costing Centre / Description of Tariff	2014/15	Increase %	2015/16	2015/16	Increase %	2016/17	Increase %	2017/18
		Tariff (VAT Incl) R		Tariff (VAT Incl) R	Tariff (VAT Excl) R		Tariff (VAT Incl) R		Tariff (VAT Incl) R
5.2.1	Carbon dioxide extinguisher	Actual cost		Actual cost			Actual cost		Actual cost
5.2.2	Water CO ²	Actual cost		Actual cost			Actual cost		Actual cost
5.2.3	Dry chemicals extinguisher	Actual cost		Actual cost			Actual cost		Actual cost
5.3	Fire brigade services inside municipal area								
5.3.1	Call out fees: Fire brigade vehicle	R 258.00	4.8%	R 270.00	R 236.84	5.9%	R 286.00	5.6%	R 303.00
5.3.2	Call out fees: Staff member per hour or part thereof	R 232.00	4.8%	R 243.00	R 213.16	5.9%	R 258.00	5.6%	R 273.00
5.3.3	Fees: Main pump per hour or part thereof	R 232.00	4.8%	R 243.00	R 213.16	5.9%	R 258.00	5.6%	R 273.00
5.3.4	Fees: Assisting pump	R 135.00	4.8%	R 141.00	R 123.68	5.9%	R 150.00	5.6%	R 159.00
5.3.5	Fees: Rescue vehicle	R 130.00	4.8%	R 136.00	R 119.30	5.9%	R 145.00	5.6%	R 154.00
5.3.6	Call out fees: Portable pump	R 186.00	4.8%	R 195.00	R 171.05	5.9%	R 207.00	5.6%	R 219.00
5.3.7	Call out fees: Staff member to man portable pump per hour or part thereof	R 186.00	4.8%	R 195.00	R 171.05	5.9%	R 207.00	5.6%	R 219.00
5.3.8	Fees if no services rendered: Normal call out fees plus allowances to firemen (50% of fixed tariffs)	To be calculated		To be calculated			To be calculated		To be calculated
5.4	Fire brigade services outside municipal area								
5.4.1	Call out fees: Fire brigade vehicle	R 285.00	4.8%	R 299.00	R 262.28	5.9%	R 317.00	5.6%	R 335.00
5.4.2	Call out fees: Staff member per hour or part thereof	R 245.00	4.8%	R 257.00	R 225.44	5.9%	R 273.00	5.6%	R 289.00
5.4.3	Call out fees: Distance per km	R 10.00	4.8%	R 10.00	R 8.77	5.9%	R 10.60	5.6%	R 11.20
5.4.4	Fees: Main pump per hour or part thereof	R 285.00	4.8%	R 299.00	R 262.28	5.9%	R 317.00	5.6%	R 335.00
5.4.5	Fees: Assisting pump	R 258.00	4.8%	R 270.00	R 236.84	5.9%	R 286.00	5.6%	R 303.00
5.4.6	Fees: Rescue vehicle	R 199.00	4.8%	R 209.00	R 183.33	5.9%	R 222.00	5.6%	R 235.00
5.4.7	Call out fees: Portable pump	R 232.00	4.8%	R 243.00	R 213.16	5.9%	R 258.00	5.6%	R 273.00
5.4.8	Call out fees: Staff member to man portable pump per hour or part thereof	R 199.00	4.8%	R 209.00	R 183.33	5.9%	R 222.00	5.6%	R 235.00
5.4.9	Fees if no services rendered: Normal call out fees plus allowances to firemen (50% of fixed tariffs)	To be calculated		To be calculated			To be calculated		To be calculated
5.5	Training								
5.5.1	Fire combating: 20 hours course per candidate	R 172.00	4.8%	R 180.00	R 157.89	5.9%	R 191.00	5.6%	R 202.00
5.5.2	Fire combating: 40 hours course per candidate	R 258.00	4.8%	R 270.00	R 236.84	5.9%	R 286.00	5.6%	R 303.00
5.5.3	First aid: 20 hours course per candidate (If student completes his/her course successfully and becomes an active Civil Protection Unit member, the course fee will be repaid to him/her)	R 172.00	4.8%	R 180.00	R 157.89	5.9%	R 191.00	5.6%	R 202.00
5.5.4	Civil protection: Industry first aid classes which includes registration fees at SA First Aid League	R 430.00	4.8%	R 451.00	R 395.61	5.9%	R 478.00	5.6%	R 505.00
6	CIVIL BUILDINGS								
6.1	Banquet hall								
6.1.1	Elections (per day or part thereof)	R 905.00	4.8%	R 948.00	R 831.58	5.9%	R 1 004.00	5.6%	R 1 061.00
6.1.2	Meetings (first hour or part thereof)	R 707.00	4.8%	R 741.00	R 650.00	5.9%	R 785.00	5.6%	R 829.00
6.1.3	Meetings (per additional hour or part thereof)	R 199.00	4.8%	R 209.00	R 183.33	5.9%	R 222.00	5.6%	R 235.00
6.1.4	Other (per day or part thereof)	R 1 024.00	4.8%	R 1 073.00	R 941.23	5.9%	R 1 137.00	5.6%	R 1 201.00
6.1.5	Kitchen (per day or part thereof)	R 680.00	4.8%	R 713.00	R 625.44	5.9%	R 756.00	5.6%	R 799.00
6.1.6	Pub (per day or part thereof)	R 225.00	4.8%	R 236.00	R 207.02	5.9%	R 250.00	5.6%	R 264.00
6.1.7	Piano (per day or part thereof)	R 199.00	4.8%	R 209.00	R 183.33	5.9%	R 222.00	5.6%	R 235.00
6.1.8	Loudspeaker system (per day or part thereof)	R 159.00	4.8%	R 167.00	R 146.49	5.9%	R 177.00	5.6%	R 187.00
6.1.9	Refundable deposit: Political meetings	R 1 650.00	4.8%	R 1 729.00	R 1 516.67	5.9%	R 1 832.00	5.6%	R 1 935.00
6.1.10	Refundable deposit: Other occasions/meetings	R 1 200.00	0.0%	R 1 200.00	R 1 052.63	5.9%	R 1 271.00	5.6%	R 1 343.00
6.1.11	Refundable deposit: Keys	R 291.00	4.8%	R 305.00	R 267.54	5.9%	R 323.00	5.6%	R 342.00
6.2	Theatre								
6.2.1	Other (per day or part thereof)	R 1 268.00	4.8%	R 1 329.00	R 1 165.79	5.9%	R 1 408.00	5.6%	R 1 487.00
6.2.2	Piano (per day or part thereof)	R 258.00	4.8%	R 270.00	R 236.84	5.9%	R 286.00	5.6%	R 303.00
6.2.3	Loudspeaker system (per day or part thereof)	R 159.00	4.8%	R 167.00	R 146.49	5.9%	R 177.00	5.6%	R 187.00
6.2.4	Lay-out plan	R 21.00	4.8%	R 22.00	R 19.30	5.9%	R 23.30	5.6%	R 24.70
6.2.5	Refundable deposit: Other occasions/meetings	R 1 135.00	4.8%	R 1 189.00	R 1 042.98	5.9%	R 1 260.00	5.6%	R 1 331.00
6.2.6	Refundable deposit: Keys	R 291.00	4.8%	R 305.00	R 267.54	5.9%	R 323.00	5.6%	R 342.00
6.3	Kismet Park hall								
6.3.1	Elections (per day or part thereof)	R 905.00	4.8%	R 948.00	R 831.58	5.9%	R 1 004.00	5.6%	R 1 061.00
6.3.2	Meetings (first hour or part thereof)	R 258.00	4.8%	R 270.00	R 236.84	5.9%	R 286.00	5.6%	R 303.00
6.3.3	Meetings (per additional hour or part thereof)	R 106.00	4.8%	R 111.00	R 97.37	5.9%	R 117.60	5.6%	R 124.20
6.3.4	Other (per day or part thereof)	R 839.00	4.8%	R 879.00	R 771.05	5.9%	R 931.00	5.6%	R 984.00
6.3.5	Kitchen (per day or part thereof)	R 199.00	4.8%	R 209.00	R 183.33	5.9%	R 222.00	5.6%	R 235.00
6.3.6	Loudspeaker system (per day or part thereof)	R 159.00	4.8%	R 167.00	R 146.49	5.9%	R 177.00	5.6%	R 187.00
6.3.7	Refundable deposit: Political meetings	R 1 716.00	4.8%	R 1 798.00	R 1 577.19	5.9%	R 1 905.00	5.6%	R 2 012.00
6.3.8	Refundable deposit: Other occasions/meetings	R 463.00	4.8%	R 485.00	R 425.44	5.9%	R 514.00	5.6%	R 543.00
6.3.9	Refundable deposit: Keys	R 291.00	4.8%	R 305.00	R 267.54	5.9%	R 323.00	5.6%	R 342.00
6.4	Colridge hall								
6.4.1	Elections (per day or part thereof)	R 905.00	4.8%	R 948.00	R 831.58	5.9%	R 1 004.00	5.6%	R 1 061.00
6.4.2	Meetings (first hour or part thereof)	R 258.00	4.8%	R 270.00	R 236.84	5.9%	R 286.00	5.6%	R 303.00
6.4.3	Meetings (per additional hour or part thereof)	R 106.00	4.8%	R 111.00	R 97.37	5.9%	R 117.60	5.6%	R 124.20
6.4.4	Other (per day or part thereof)	R 839.00	4.8%	R 879.00	R 771.05	5.9%	R 931.00	5.6%	R 984.00
6.4.5	Kitchen (per day or part thereof)	R 331.00	4.8%	R 347.00	R 304.39	5.9%	R 368.00	5.6%	R 389.00
6.4.6	Pub (per day or part thereof)	R 225.00	4.8%	R 236.00	R 207.02	5.9%	R 250.00	5.6%	R 264.00

NALEDI LOCAL MUNICIPALITY									
APPENDIX D - TARIFFS FOR 2015/16 FINANCIAL YEAR									
Tariff No	Activity Based Costing Centre / Description of Tariff	2014/15	Increase %	2015/16	2015/16	Increase %	2016/17	Increase %	2017/18
		Tariff (VAT Incl) R		Tariff (VAT Incl) R	Tariff (VAT Excl) R		Tariff (VAT Incl) R		Tariff (VAT Incl) R
6.4.7	Loudspeaker system (per day or part thereof)	R 159.00	4.8%	R 167.00	R 146.49	5.9%	R 177.00	5.6%	R 187.00
6.4.8	Refundable deposit: Political meetings	R 1 716.00	4.8%	R 1 798.00	R 1 577.19	5.9%	R 1 905.00	5.6%	R 2 012.00
6.4.9	Refundable deposit: Other occasions/meetings	R 463.00	4.8%	R 485.00	R 425.44	5.9%	R 514.00	5.6%	R 543.00
6.4.10	Refundable deposit: Keys	R 291.00	4.8%	R 305.00	R 267.54	5.9%	R 323.00	5.6%	R 342.00
6.5 Stella									
6.5.1	Beesfees hall (per day or part thereof)	R 384.00	4.8%	R 402.00	R 352.63	5.9%	R 426.00	5.6%	R 450.00
6.5.2	Big hall (per day or part thereof)	R 753.00	4.8%	R 789.00	R 692.11	5.9%	R 836.00	5.6%	R 883.00
6.5.3	Chairs (per chair)	R 4.00	4.8%	R 4.00	R 3.51	5.9%	R 4.30	5.6%	R 4.60
6.5.4	Pub (per day or part thereof)	R 159.00	4.8%	R 167.00	R 146.49	5.9%	R 177.00	5.6%	R 187.00
6.5.5	Kitchen (per day or part thereof)	R 199.00	4.8%	R 209.00	R 183.33	5.9%	R 222.00	5.6%	R 235.00
6.5.6	Walk-in-Refrigerator (per day or part thereof)	R 113.00	4.8%	R 118.00	R 103.51	5.9%	R 125.00	5.6%	R 132.00
6.5.7	Refundable deposit: Political meetings	R 1 716.00	4.8%	R 1 798.00	R 1 577.19	5.9%	R 1 905.00	5.6%	R 2 012.00
6.5.8	Refundable deposit: Other occasions/meetings	R 463.00	4.8%	R 485.00	R 425.44	5.9%	R 514.00	5.6%	R 543.00
6.5.9	Refundable deposit: Keys	R 291.00	4.8%	R 305.00	R 267.54	5.9%	R 323.00	5.6%	R 342.00
6.5.10	Refundable deposit: Per chair	R 3.00	4.8%	R 3.00	R 2.63	5.9%	R 3.20	5.6%	R 3.40
6.6 Hire of crockery per day or part thereof									
6.6.1	Dish plate, soup plate, fish plate, desert bowl, small plate, cup, saucer, small cup, small saucer, knife, fork, fish knife, fish fork, soup spoon, table bread knife, desert spoon, tea spoon, coffee spoon, dishing spoon, glass, cake fork (per item)	R 2.00	4.8%	R 2.00	R 1.75	5.9%	R 2.20	5.6%	R 2.40
6.6.2	Ash tray, water jug, tea pot with lid, coffee pot and lid, milk pot, butter pot, sauce pot and stand, small sauce pot and stand, set of salt and pepper pots, tray, sugar pot (per item)	R 2.00	4.8%	R 2.00	R 1.75	5.9%	R 2.20	5.6%	R 2.40
6.6.3	Meat bucket, big oval platter, small oval platter (per item)	R 5.00	4.8%	R 5.00	R 4.39	5.9%	R 5.30	5.6%	R 5.60
6.6.4	Dishing bucket (per item)	R 8.00	4.8%	R 8.00	R 7.02	5.9%	R 8.50	5.6%	R 9.00
6.6.5	Baine-Mari	R 14.00	4.8%	R 15.00	R 13.16	5.9%	R 15.90	5.6%	R 16.80
6.6.6	Blue table cloth, brown table cloth (per item)	R 14.00	4.8%	R 15.00	R 13.16	5.9%	R 15.90	5.6%	R 16.80
6.6.7	White table cloth, beige table cloth (per item)	R 17.00	4.8%	R 18.00	R 15.79	5.9%	R 19.10	5.6%	R 20.20
6.6.8	Handling charges: 15% surcharge	To be calculated		To be calculated			To be calculated		To be calculated
6.6.9	Refundable deposit: Crockery (Banquet hall)	R 1 135.00	4.8%	R 1 189.00	R 1 042.98	5.9%	R 1 260.00	5.6%	R 1 331.00
6.6.10	Refundable deposit: Crockery (Stella)	R 727.00	4.8%	R 762.00	R 668.42	5.9%	R 807.00	5.6%	R 853.00
6.7 Rentals: Civic centre									
6.7.1	Room 67 (Committee room)(per day or part thereof)	R 159.00	4.8%	R 167.00	R 146.49	5.9%	R 177.00	5.6%	R 187.00
6.7.2	Room 68 (per day or part thereof)	R 159.00	4.8%	R 167.00	R 146.49	5.9%	R 177.00	5.6%	R 187.00
6.8 Commercial buildings: Huhudi									
6.8.1	General dealer on site 2045 per month	R 186.00	4.8%	R 195.00	R 171.05	5.9%	R 207.00	5.6%	R 219.00
6.8.2	Other as per contract	As per contract		As per contract			As per contract		As per contract
6.9 Council chambers: Huhudi									
6.9.1	Private firms and individuals (per day or part thereof)	R 232.00	4.8%	R 243.00	R 213.16	5.9%	R 258.00	5.6%	R 273.00
6.9.2	Refundable deposit	R 225.00	4.8%	R 236.00	R 207.02	5.9%	R 250.00	5.6%	R 264.00
6.10 Community hall: Huhudi									
6.10.1	Monday to Thursday (when admission is charged)	R 159.00	4.8%	R 167.00	R 146.49	5.9%	R 177.00	5.6%	R 187.00
6.10.2	Friday to Sunday (when admission is charged)	R 232.00	4.8%	R 243.00	R 213.16	5.9%	R 258.00	5.6%	R 273.00
6.10.3	Monday to Thursday (when no admission is charged)	R 147.00	4.8%	R 154.00	R 135.09	5.9%	R 164.00	5.6%	R 174.00
6.10.4	Refundable deposit: All events	R 357.00	4.8%	R 374.00	R 328.07	5.9%	R 397.00	5.6%	R 420.00
6.11 Community hall: Kismet Park									
6.11.1	All inclusive tariff per month for the Indian Moslem Club for the use of the down stairs space in the hall	R 147.00	4.8%	R 154.00	R 135.09	5.9%	R 164.00	5.6%	R 174.00
6.11.2	Indian Badminton Club (per day or part thereof excluding Saturdays and Sundays between 10:00 to 23:00)	R 27.00	4.8%	R 28.00	R 24.56	5.9%	R 29.70	5.6%	R 31.40
6.11.3	Indian Badminton Club (minimum charge per month)	R 430.00	4.8%	R 451.00	R 395.61	5.9%	R 478.00	5.6%	R 505.00
7 DOG CONTROL REGULATIONS									
7.1 Dog tax payable									
7.1.1	Male dog	R 27.00	4.8%	R 28.00	R 24.56	5.9%	R 29.70	5.6%	R 31.40
7.1.2	Female dog	R 66.00	4.8%	R 69.00	R 60.53	5.9%	R 73.10	5.6%	R 77.20
7.2 Impounded dogs are kept at local SPCA kennels on the following laid down conditions									
7.2.1	The Head of Health Services may appoint people to impound dogs. The person appointed will be paid per dog caught and impounded the amount of	R 13.00	4.8%	R 14.00	R 12.28	5.9%	R 14.90	5.6%	R 15.80
7.2.2	Lodging fees per dog per day or part thereof	R 27.00	4.8%	R 28.00	R 24.56	5.9%	R 29.70	5.6%	R 31.40
7.2.3	Administration and labour fees per dog per day or part thereof	R 13.00	4.8%	R 14.00	R 12.28	5.9%	R 14.90	5.6%	R 15.80

NALEDI LOCAL MUNICIPALITY APPENDIX D - TARIFFS FOR 2015/16 FINANCIAL YEAR									
Tariff No	Activity Based Costing Centre / Description of Tariff	2014/15 Tariff (VAT Incl) R	Increase %	2015/16 Tariff (VAT Incl) R	2015/16 Tariff (VAT Excl) R	Increase %	2016/17 Tariff (VAT Incl) R	Increase %	2017/18 Tariff (VAT Incl) R
7.2.4	The owner of an impounded dog will be responsible for the payment of the fees in 7.1.1, 7.1.2, 7.2.1, 7.2.2 and 7.2.3 at the Revenue Offices, Civic Centre, before a dog may be released at the local SPCA kennels								
7.2.5	Dogs may only be released upon submitting of an official receipt of Council								
7.2.6	The necessary registers must be kept up to date and collected money will be paid over to the local SPCA once every month								
7.2.7	A dog not collected within 10 days (Saturday, Sunday and public holidays excluded) after impounded will be put to sleep by the Veterinary Surgeon at Council's expense								
8 COMMONAGE									
8.1	Selling of soil per cubic meter	R 79.00	4.8%	R 83.00	R 72.81	5.9%	R 87.90	5.6%	R 92.90
8.2	Hire of land/ area by horse riding club (per month)	R 27.00	4.8%	R 28.00	R 24.56	5.9%	R 29.70	5.6%	R 31.40
9 ENVIRONMENTAL HEALTH									
9.1	Business license where food is prepared	R 159.00	4.8%	R 167.00	R 146.49	5.9%	R 177.00	5.6%	R 187.00
9.2	Hawkers license	R 86.00	4.8%	R 90.00	R 78.95	5.9%	R 95.40	5.6%	R 100.80
9.3	Acceptability certificate	R 172.00	4.8%	R 180.00	R 157.89	5.9%	R 191.00	5.6%	R 202.00
9.4	Re-inspection fee	R 86.00	4.8%	R 90.00	R 78.95	5.9%	R 95.40	5.6%	R 100.80
9.5	Registration of all businesses	R 159.00	4.8%	R 167.00	R 146.49	5.9%	R 177.00	5.6%	R 187.00
10 PUBLIC WORKS									
10.1 Motor entrances									
10.1.1	Double (7,6m)	R 1 135.00	4.8%	R 1 189.00	R 1 042.98	5.9%	R 1 260.00	5.6%	R 1 331.00
10.1.2	Single (4,5m)	R 991.00	4.8%	R 1 039.00	R 911.40	5.9%	R 1 101.00	5.6%	R 1 163.00
10.1.3	Expanding smaller than 4,5m (per meter)	R 232.00	4.8%	R 243.00	R 213.16	5.9%	R 258.00	5.6%	R 273.00
10.2 Private work									
10.2.1	Labour, material and vehicle hire	Actual cost		Actual cost			Actual cost		Actual cost
10.2.2	50% surcharge on vehicle hire	To be calculated		To be calculated			To be calculated		To be calculated
10.2.3	10% administration cost surcharge to a upper limit of	R 371.00	4.8%	R 389.00	R 341.23	5.9%	R 412.00	5.6%	R 436.00
11 PARKS									
11.1	Hiring fees: Public parks	R 449.00	4.8%	R 471.00	R 413.16	5.9%	R 499.00	5.6%	R 527.00
11.2	Cleaning of sites/tents for gatherings	R 384.00	4.8%	R 402.00	R 352.63	5.9%	R 426.00	5.6%	R 450.00
12 PARKING AREAS									
12.1	Tax	R 0.00	4.8%	R 0.00		5.9%	R 0.00	5.6%	R 0.00
12.2	Hawkers at P2 per marked stand per month (Selling fruit & vegetables)	R 73.00	4.8%	R 77.00	R 67.54	5.9%	R 81.60	5.6%	R 86.20
12.3	Hawkers at P2 per marked stand per month (Selling clothes, shoes, etc)	R 285.00	4.8%	R 299.00	R 262.28	5.9%	R 317.00	5.6%	R 335.00
12.4	Hawkers at P2 per marked stand per month (Food caravans)	R 186.00	4.8%	R 195.00	R 171.05	5.9%	R 207.00	5.6%	R 219.00
13 REFUSE REMOVAL SERVICES									
13.1 Refuse removal fees per month (one removal per week unless otherwise indicated)									
13.1.1	Household	R 167.80	4.8%	R 175.90	R 154.30	5.9%	R 187.00	5.6%	R 198.00
13.1.2	Churches/Halls	R 167.80	4.8%	R 175.90	R 154.30	5.9%	R 187.00	5.6%	R 198.00
13.1.3	Halls	R 167.80	4.8%	R 175.90	R 154.30	5.9%	R 187.00	5.6%	R 198.00
13.1.4	Sporting clubs	R 167.80	4.8%	R 175.90	R 154.30	5.9%	R 187.00	5.6%	R 198.00
13.1.5	Theatres	R 167.80	4.8%	R 175.90	R 154.30	5.9%	R 187.00	5.6%	R 198.00
13.1.6	Squatters with community toilets and water (all inclusive tariff)	R 178.40	4.8%	R 187.00	R 164.04	5.9%	R 199.00	5.6%	R 211.00
13.1.7	Guest houses / Lodges (per room to a maximum of 10 rooms)	R 63.40	4.8%	R 66.40	R 58.25	5.9%	R 70.40	5.6%	R 74.40
13.1.8	Hotels (3 times per week)	R 1 268.00	4.8%	R 1 328.90	R 1 165.70	5.9%	R 1 408.00	5.6%	R 1 487.00
13.1.9	Old age homes and care centres	R 682.90	4.8%	R 715.70	R 627.81	5.9%	R 758.00	5.6%	R 801.00
13.1.10	Cafés, green grocers and restaurants (3 times per week)	R 909.10	4.8%	R 952.70	R 835.70	5.9%	R 1 009.00	5.6%	R 1 066.00
13.1.11	Hostels	R 1 268.00	4.8%	R 1 328.90	R 1 165.70	5.9%	R 1 408.00	5.6%	R 1 487.00
13.1.12	Hospitals	R 1 268.00	4.8%	R 1 328.90	R 1 165.70	5.9%	R 1 408.00	5.6%	R 1 487.00
13.1.13	Schools	R 469.40	4.8%	R 491.90	R 431.49	5.9%	R 521.00	5.6%	R 551.00
13.1.14	Shops, hardware stores and other businesses	R 528.90	4.8%	R 554.30	R 486.23	5.9%	R 588.00	5.6%	R 621.00
13.1.15	Chain stores and super markets (3 times per week)	R 1 089.60	4.8%	R 1 141.90	R 1 001.67	5.9%	R 1 210.00	5.6%	R 1 278.00
13.1.16	Banks, libraries, large offices and department offices	R 568.20	4.8%	R 595.50	R 522.37	5.9%	R 631.00	5.6%	R 667.00
13.1.17	Garages, work shops and spare part centres	R 707.30	4.8%	R 741.30	R 650.26	5.9%	R 786.00	5.6%	R 831.00
13.1.18	Factories	R 331.30	4.8%	R 347.20	R 304.56	5.9%	R 368.00	5.6%	R 389.00
13.1.19	Taxi rank (3 times per week)	R 1 789.50	4.8%	R 1 875.40	R 1 645.09	5.9%	R 1 987.00	5.6%	R 2 099.00
13.1.20	Offices	R 344.10	4.8%	R 360.60	R 316.32	5.9%	R 382.00	5.6%	R 404.00
13.1.21	Franchise restaurants (3 times per week)	R 1 221.30	4.8%	R 1 279.90	R 1 122.72	5.9%	R 1 356.00	5.6%	R 1 432.00
13.1.22	Tuck shops and taverns	R 271.90	4.8%	R 285.00	R 250.00	5.9%	R 302.00	5.6%	R 319.00
13.1.23	Exhaust centres	R 713.70	4.8%	R 748.00	R 656.14	5.9%	R 793.00	5.6%	R 838.00
13.1.24	Businesses on residential sites will be determined per type of business	To be determined		To be determined			To be determined		To be determined

NALEDI LOCAL MUNICIPALITY APPENDIX D - TARIFFS FOR 2015/16 FINANCIAL YEAR									
Tariff No	Activity Based Costing Centre / Description of Tariff	2014/15 Tariff (VAT Incl) R	Increase %	2015/16 Tariff (VAT Incl) R	2015/16 Tariff (VAT Excl) R	Increase %	2016/17 Tariff (VAT Incl) R	Increase %	2017/18 Tariff (VAT Incl) R
13.1.25	Shoprite, Spar and Pick & Pay (7 times per week)	R 3 972.90	4.8%	R 4 163.60	R 3 652.28	5.9%	R 4 410.00	5.6%	R 4 657.00
13.1.26	Special removal from businesses per load	R 430.10	4.8%	R 450.70	R 395.35	5.9%	R 478.00	5.6%	R 505.00
13.1.27	Stella businesses	R 198.60	4.8%	R 208.10	R 182.54	5.9%	R 221.00	5.6%	R 234.00
13.1.28	Centres will be based on number and type of businesses in centre	To be determined		To be determined			To be determined		To be determined
13.1.29	Business standing empty	R 218.80	4.8%	R 229.30	R 201.14	5.9%	R 243.00	5.6%	R 257.00
13.1.30	Mass containers (1 m ³)(Capital Cost R 1,100)	R 370.60	4.8%	R 388.40	R 340.70	5.9%	R 412.00	5.6%	R 436.00
13.1.31	Mass containers (8 m ³)(Capital Cost R 12,000)	R 727.50	4.8%	R 762.40	R 668.77	5.9%	R 808.00	5.6%	R 854.00
13.1.32	Mass containers (18 m ³)(Capital Cost R 32,000)	R 1 096.00	4.8%	R 1 148.60	R 1 007.54	5.9%	R 1 217.00	5.6%	R 1 286.00
13.1.33	Refuse removal per 240 liter refuse bin (2 removals per week)	R 231.50	4.8%	R 242.60	R 212.81	5.9%	R 257.00	5.6%	R 272.00
13.1.34	Refuse removal per 240 liter refuse bin (3 removals per week)	R 304.80	4.8%	R 319.40	R 280.18	5.9%	R 339.00	5.6%	R 358.00
13.1.35	Refuse removal per 240 liter refuse bin (7 removals per week)	R 384.40	4.8%	R 402.90	R 353.42	5.9%	R 427.00	5.6%	R 451.00
13.1.36	Refundable deposit: All new business applications - relocations included	R 496.00	4.8%	R 519.80	R 455.96	5.9%	R 551.00	5.6%	R 582.00
13.1.37	Penalty for the removal of municipal refuse bins (240 liter refuse bins) from any premises	R 858.10	4.8%	R 899.30	R 788.86	5.9%	R 953.00	5.6%	R 1 007.00
13.2	Garden refuse								
13.2.1	Garden refuse per load or part thereof	R 231.50	4.8%	R 242.60	R 212.81	5.9%	R 257.00	5.6%	R 272.00
13.2.2	Removal with front end loader (tractor and trailer included) per load or part thereof	R 356.80	4.8%	R 373.90	R 327.98	5.9%	R 396.00	5.6%	R 419.00
13.3	Other								
13.3.1	Condemnation of food stuffs (Per 1,000 liter or part thereof)	R 344.00	4.8%	R 361.00	R 316.67	5.9%	R 383.00	5.6%	R 405.00
13.3.2	Removal with front end loader (tractor and trailer included) per load or part thereof	R 357.00	4.8%	R 374.00	R 328.07	5.9%	R 397.00	5.6%	R 420.00
14	SANITATION SERVICES								
14.1	New Connections								
14.1.1	New connection	R 1 870.20	4.8%	R 1 960.00	R 1 719.30	5.9%	R 2 076.00	5.6%	R 2 193.00
14.1.2	New connection (Colridge housing scheme)	R 403.60	4.8%	R 423.00	R 371.05	5.9%	R 448.00	5.6%	R 474.00
14.2	Availability fees								
14.2.1	Monthly fee: Empty erven/houses/buildings not connected to network	R 12.90	4.8%	R 13.50	R 11.84	5.9%	R 14.30	5.6%	R 15.20
14.2.2	Yearly fee: Empty erven/houses/buildings not connected to network	R 156.10	4.8%	R 163.60	R 143.51	5.9%	R 174.00	5.6%	R 184.00
14.3	Sewerage fees per month								
14.3.7	Households for the first 4 flush units	R 177.40	4.8%	R 185.90	R 163.07	5.9%	R 197.00	5.6%	R 209.00
14.3.8	Households for every flush unit above 4 to maximum of an additional 5 flush units	R 147.60	4.8%	R 154.70	R 135.70	5.9%	R 164.00	5.6%	R 174.00
14.3.9	Sport clubs for the first 4 flush units	R 177.40	4.8%	R 185.90	R 163.07	5.9%	R 197.00	5.6%	R 209.00
14.3.10	Sport clubs for every flush unit above the first 4 flush units	R 147.60	4.8%	R 154.70	R 135.70	5.9%	R 164.00	5.6%	R 174.00
14.3.11	Church halls	R 409.90	4.8%	R 429.60	R 376.84	5.9%	R 455.00	5.6%	R 481.00
14.3.12	Other premises: Per flush unit or 600mm urinal to a maximum of 50 flush units	R 177.40	4.8%	R 185.90	R 163.07	5.9%	R 197.00	5.6%	R 209.00
14.4	Industrial Effluent								
14.4.1	Abattoir as per fixed formula	Fixed formula		Fixed formula			Fixed formula		Fixed formula
14.5	Sewerage blockages								
14.5.1	For the first hour or part thereof	R 248.50	4.8%	R 260.40	R 228.42	5.9%	R 276.00	5.6%	R 292.00
14.5.2	For every hour thereafter and part thereof	R 147.60	4.8%	R 154.70	R 135.70	5.9%	R 164.00	5.6%	R 174.00
15	CESSPOOL SERVICES								
15.1	Removal of sewerage water from suction tank (per kiloliter)	R 32.60	4.8%	R 34.20	R 30.00	5.9%	R 36.30	5.6%	R 38.40
15.2	Removal of sewerage water from suction tank 2 km area from base (per kilometer traveled)	R 18.50	4.8%	R 19.40	R 17.02	5.9%	R 20.60	5.6%	R 21.80
15.3	Colridge low cost housing scheme (if connection is available to sewerage network) per month	R 248.50	4.8%	R 260.40	R 228.42	5.9%	R 276.00	5.6%	R 292.00
15.4	Colridge low cost housing scheme (if connection is not available to sewerage network) per month	R 87.60	4.8%	R 91.80	R 80.53	5.9%	R 97.30	5.6%	R 102.80
15.5	Night soil per month	R 99.50	4.8%	R 104.30	R 91.49	5.9%	R 110.50	5.6%	R 116.70
15.6	Private persons and/or businesses: Additional levy per removal for call out on Saturday, Sunday and public holidays	R 184.80	4.8%	R 193.70	R 169.91	5.9%	R 206.00	5.6%	R 218.00
15.7	Swartfontein per load	R 188.00	4.8%	R 197.00	R 172.81	5.9%	R 209.00	5.6%	R 221.00
15.8	Armoedsvlakte per load	R 240.00	4.8%	R 251.50	R 220.61	5.9%	R 267.00	5.6%	R 282.00
15.9	Stella per load: Tractor & trailer	R 116.80	4.8%	R 122.40	R 107.37	5.9%	R 130.00	5.6%	R 138.00
15.10	Stella per load: Cesspool truck	R 146.60	4.8%	R 153.60	R 134.74	5.9%	R 163.00	5.6%	R 173.00
16	BUILDING PLAN FEES								
16.1	Building plan fee per R 10,000 valuation of improvements								
16.2	Building plan fee per 10 m ² or part thereof for new buildings or any improvements / alterations	R 74.75		R 74.75	R 65.57				
16.3	Minimum building plan fee with regard to 16.2	R 218.02		R 218.02	R 191.25				
16.4	Plan fee: First two toilets (Houses)								

NALEDI LOCAL MUNICIPALITY APPENDIX D - TARIFFS FOR 2015/16 FINANCIAL YEAR									
Tariff No	Activity Based Costing Centre / Description of Tariff	2014/15	Increase	2015/16	2015/16	Increase	2016/17	Increase	2017/18
		Tariff (VAT Incl) R		Tariff (VAT Incl) R	Tariff (VAT Excl) R		Tariff (VAT Incl) R		Tariff (VAT Incl) R
16.5	Plan fee: Additional toilets per toilet (Houses)								
16.6	Plan fee: First two toilets (Businesses)								
16.7	Plan fee: Additional toilets per toilet (Businesses)								
16.8	Fixed plan fee for minor buildings like swimming pool (not under shed); shed pool; channel bridge; pond (zink or bricks); braai; tennis court; sewerage plan; air conditioners (for exceeding); chalet; doll house; pergola (linked to house); under and overhead doll houses; bird-, chicken and pigeon cages (4m ²); neon signs; name signs; under ground fuel tanks; dog kennels; fence; separation wall; and wind mills	R 118.35		R 118.35	R 103.82				
16.9	Maximum building plan fee to be charged (16.1 to 16.8) provided that a structural engineer's report will be submitted before an occupation certificate will be released.	R 7 163.53		R 7 163.53	R 6 283.80				
16.10	Refundable deposit: Demolishing/dismantling above 10m ² or as a whole	R 2 055.62		R 2 055.62	R 1 803.18				
16.11	Refundable deposit: Building refuse removal dwelling houses, swimming pools	R 1 744.16		R 1 744.16	R 1 529.97				
16.12	Refundable deposit: Businesses	R 3 986.66		R 3 986.66	R 3 497.07				
16.13	Refundable deposit: Minor building works	R 436.04		R 436.04	R 382.49				
16.14	Refundable deposit: All other applications	R 747.50		R 747.50	R 655.70				
16.15	Copy of plans	R 68.52		R 68.52	R 60.11				
16.16	Administrative fee to be imposed on all owners/residents who erected buildings/ structures without the consent of Council. On approval of the building plan the building plan fee will be five (5) times the applicable fee as approved in 16.2 to 16.8 above	x 5		x 5					
16.7	Examination and approval of building plans and related matters								
	Schedule - Part A								
16.7.1	For new building:per 10m2	R 80.00	4.8%	R 84.00	R 73.68	5.9%	R 89.00	5.6%	R 94.00
	10m2 or part subject to minimum levy	R 236.00	4.8%	R 247.00	R 216.67	5.9%	R 262.00	5.6%	R 277.00
16.7.2	for additions per 10m2	R 80.00	4.8%	R 84.00	R 73.68	5.9%	R 89.00	5.6%	R 94.00
	10m2 or part subject to minimum levy	R 236.00	4.8%	R 247.00	R 216.67	5.9%	R 262.00	5.6%	R 277.00
16.7.3	for alterations per 10m2	R 80.00	4.8%	R 84.00	R 73.68	5.9%	R 89.00	5.6%	R 94.00
	10m2 or part subject to minimum levy	R 235.00	4.8%	R 246.00	R 215.79	5.9%	R 261.00	5.6%	R 276.00
16.7.4	for amendment plans per 10m2 or part thereof	R 80.00	4.8%	R 84.00	R 73.68	5.9%	R 89.00	5.6%	R 94.00
	applicable to that part of the building where amendments are made/take place,subject to a minimum levy per applications	R 235.00	4.8%	R 246.00	R 215.79	5.9%	R 261.00	5.6%	R 276.00
16.7.5	For new proposal/re -design per 10m2	R 80.00	4.8%	R 84.00	R 73.68	5.9%	R 89.00	5.6%	R 94.00
	10m2 or part subject to minimum levy	R 235.00	4.8%	R 246.00	R 215.79	5.9%	R 261.00	5.6%	R 276.00
16.7.6	For the renewal of plans where the approval lapsed	R 80.00	4.8%	R 84.00	R 73.68	5.9%	R 89.00	5.6%	R 94.00
	10m2 or part subject to minimum levy	R 235.00	4.8%	R 246.00	R 215.79	5.9%	R 261.00	5.6%	R 276.00
16.7.7	For the examination of preliminary building sketch plan.	R 40.00	4.8%	R 42.00	R 36.84	5.9%	R 44.50	5.6%	R 47.00
	10m2 or part subject to minimum levy	R 235.00	4.8%	R 246.00	R 215.79	5.9%	R 261.00	5.6%	R 276.00
16.7.8	For courtesy building plans	R 0.00	4.8%	R 0.00		5.9%	R 0.00	5.6%	R 0.00
16.7.9	For the consideration of an application to commence or proceed with the erection of a building before the granting of approval or part subject to minimum levy	R 40.00	4.8%	R 42.00	R 36.84	5.9%	R 44.50	5.6%	R 47.00
		R 235.00	4.8%	R 246.00	R 215.79	5.9%	R 261.00	5.6%	R 276.00
16.7.10	For the consideration of an application to use a building before the certificate of occupancy has been issued.	R 40.00	4.8%	R 42.00	R 36.84	5.9%	R 44.50	5.6%	R 47.00
	10m2 or part subject to minimum levy	R 235.00	4.8%	R 246.00	R 215.79	5.9%	R 261.00	5.6%	R 276.00
16.7.11	For consideration of an application to demolish cause or permit to demolish a building	R 40.00	4.8%	R 42.00	R 36.84	5.9%	R 44.50	5.6%	R 47.00
	10m2 or part subject to minimum levy	R 235.00	4.8%	R 246.00	R 215.79	5.9%	R 261.00	5.6%	R 276.00
16.7.12	For the construction of a swimming pool	R 235.00	4.8%	R 246.00	R 215.79	5.9%	R 261.00	5.6%	R 276.00
16.7.13	For the authorization to carry out minor building work	R 127.00	4.8%	R 133.00	R 116.67	5.9%	R 141.00	5.6%	R 149.00
16.7.14	For re-roofing application	R 235.00	4.8%	R 246.00	R 215.79	5.9%	R 261.00	5.6%	R 276.00
16.7.15	For the erection of antennae: Ground Based	R 465.00	4.8%	R 487.00	R 427.19	5.9%	R 516.00	5.6%	R 545.00
	Roof Top Based	R 235.00	4.8%	R 246.00	R 215.79	5.9%	R 261.00	5.6%	R 276.00
16.7.16	For erection of free standing or boundary walls	R 235.00	4.8%	R 246.00	R 215.79	5.9%	R 261.00	5.6%	R 276.00
16.7.17	Examination or approval of any building	R 235.00	4.8%	R 246.00	R 215.79	5.9%	R 261.00	5.6%	R 276.00
16.7.18	Examination or approval of building plans	R 7 674.00	4.8%	R 8 042.00	R 7 054.39	5.9%	R 8 517.00	5.6%	R 8 994.00
16.7.18	Refundable deposit to the demolition of buildings of more than 10m2	R 2 203.00	4.8%	R 2 309.00	R 2 025.44	5.9%	R 2 446.00	5.6%	R 2 583.00

**NALEDI LOCAL MUNICIPALITY
APPENDIX D - TARIFFS FOR 2015/16 FINANCIAL YEAR**

Tariff No	Activity Based Costing Centre / Description of Tariff	2014/15	Increase %	2015/16	2015/16	Increase %	2016/17	Increase %	2017/18
		Tariff (VAT Incl) R		Tariff (VAT Incl) R	Tariff (VAT Excl) R		Tariff (VAT Incl) R		Tariff (VAT Incl) R
16.7.19	Refundable deposit for building refuse removal for dwelling houses and swimming pools	R 1 869.00	4.8%	R 1 959.00	R 1 718.42	5.9%	R 2 075.00	5.6%	R 2 192.00
16.7.20	Refundable deposits for building refuse removal for business, industrial and commercial buildings	R 4 271.00	4.8%	R 4 476.00	R 3 926.32	5.9%	R 4 741.00	5.6%	R 5 007.00
16.7.21	Refundable deposit for building refuse removal for minor building work	R 468.00	4.8%	R 490.00	R 429.82	5.9%	R 519.00	5.6%	R 549.00
	Schedule - Part B	R 0.00		R 0.00					
16.7.22	For the consideration to erect a verandah over municipal property	R 238.00	4.8%	R 249.00	R 218.42	5.9%	R 264.00	5.6%	R 279.00
	or part subject to minimum levy per m2	R 6.00	4.8%	R 6.00	R 5.26	5.9%	R 6.40	5.6%	R 6.80
16.7.23	For re-inspection, owing to detective work	R 119.00	4.8%	R 125.00	R 109.65	5.9%	R 133.00	5.6%	R 141.00
16.7.24	For a copy of a notice of approval	R 13.00	4.8%	R 14.00	R 12.28	5.9%	R 14.90	5.6%	R 15.80
	Schedule - Part C	R 0.00		R 0.00					
16.7.25	Rezoning application	R 1 576.00	4.8%	R 1 652.00	R 1 449.12	5.9%	R 1 750.00	5.6%	R 1 848.00
16.7.26	Departure application	R 797.00	4.8%	R 835.00	R 732.46	5.9%	R 885.00	5.6%	R 935.00
16.7.27	Subdivision application	R 1 576.00	4.8%	R 1 652.00	R 1 449.12	5.9%	R 1 750.00	5.6%	R 1 848.00

BUILDING CONTROL DIVISION

CONTRAVENTION ITO NATIONAL BUILDING REGULATIONS AND BUILDING STANDARD ACT, 197 (ACT 103 OF 1997), AS AMENDED

	Section 4(1) -Erecting building without consent	R 119.00	4.8%	R 125.00	R 109.65	5.9%	R 133.00	5.6%	R 141.00
	Section 10(1)(a) red together with section 10(2) -Erecting building or doing earthworkings that is objectionable(section 4 (1))	R 119.00	4.8%	R 125.00	R 109.65	5.9%	R 133.00	5.6%	R 141.00
	Section 10(1)(a) red together with section 10(2) -Erecting building on site subject to flooding or filled with refuse	R 119.00	4.8%	R 125.00	R 109.65	5.9%	R 133.00	5.6%	R 141.00
	Section 12(1) read with section 12(6) -Failure to comply with notice issued in terms of section 12(1) section 10(1) (b) read together with section 10(2)]	R 119.00	4.8%	R 125.00	R 109.65	5.9%	R 133.00	5.6%	R 141.00
	Section 12(2) read with section 12(6) failure to notify local authority of dangerous building[section	R 119.00	4.8%	R 125.00	R 109.65	5.9%	R 133.00	5.6%	R 141.00
	Section 12(3) read with section 12(6) -Failure to comply with notice issued in terms of section 12(4)	R 119.00	4.8%	R 125.00	R 109.65	5.9%	R 133.00	5.6%	R 141.00
	Section 12(4) read with section 12(6) failure to comply with notice in terms of section 12(4)	R 119.00	4.8%	R 125.00	R 109.65	5.9%	R 133.00	5.6%	R 141.00
	Section 14(4)-Occupation of a building without occupancy certificate	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00

REGULATIONS ITO NATIONAL BUILDING REGULATIONS AND BUILDING STANDARDS ACT, 1997 (ACT OF 1997)

	Reg.A15(5) of the NBRs -Failure to maintain mechanical equipment	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	Reg.A18(4) of the NBRs -Practising plumbing without qualification	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	Reg.A18(5) of the NBRs -Unsupervised plumbing works	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	Reg.A22(1) of the NBRs -Failure to notify the local authority on commencement of building work	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	Reg.A22(2) of the NBRs -Failure to notify the local authority on commencement of building work	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	Reg.A22(3) of the NBRs -Proceeding building work without inspection	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	Reg.A25(1) of the NBRs -Using building for other purposes	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	Reg.A25(2) of the NBRs -Failure to comply with notice regarding illegal use	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	Reg.A25(5) of the NBRs -Deviation from approved plans	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	Reg.A25(6) of the NBRs read together with Reg. A25(11) of the NBRs -Failure to comply with notice to stop erection of building	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	Reg. A25 (10) of the NBRs -Non compliance with a notice served in terms of reg .A25(10)	R 0.00	4.8%	R 0.00		5.9%	R 0.00	5.6%	R 0.00
	Reg. D4910 read together with reg D4(2) of the NBRs - Failure to control access to a swimming pool	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	Reg.E4 of the NBRs -Failure to comply with demolition requirements	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	failure to safeguard the site	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	failure to confine the building operations within site boundaries	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	failure to control dust and noise on site	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	failure to comply with notice regarding testing and inspection work	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	failure to comply with notice regarding excessive waste	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	failure to remove surplus material	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	conditions and use of builders sheds	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	failure to provide adequate sanitary facilities on site	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	precautions for safety and stability of excavation	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00

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NALEDI LOCAL MUNICIPALITY									
APPENDIX D - TARIFFS FOR 2015/16 FINANCIAL YEAR									
Tariff No	Activity Based Costing Centre / Description of Tariff	2014/15	Increase %	2015/16	2015/16	Increase %	2016/17	Increase %	2017/18
		Tariff (VAT Incl) R		Tariff (VAT Incl) R	Tariff (VAT Excl) R		Tariff (VAT Incl) R		Tariff (VAT Incl) R
	failure to provide suitable drainage	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	failure to connect to sewer system	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	sewage discharged into the storm water drain	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	sewage discharged into natural watercourse	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	sewage discharged into the street	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	storm water entering drainage system	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	notice regarding objectionable discharge	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	discharging pool water onto other property	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	industrial effluent installation deviates from approved plans	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	failure to seal disconnected drainage and / or soil pipes	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	failure to notify authority about disconnection or interference with drain	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	unauthorized connection or interference with drain	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	using drain before inspection and approval	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	failure to provide adequate fire protection	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	fire extinguisher not SABS specifications	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	Fire extinguisher installation	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	fire extinguisher maintenance	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	fire extinguisher service	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
	hindering or preventing escape from a building in case of fire	R 2 376.00	4.8%	R 2 490.00	R 2 184.21	5.9%	R 2 637.00	5.6%	R 2 785.00
17	ENCROACHMENT FEES								
17.1	Reside signboard	R 45.00	4.8%	R 47.00	R 41.23	5.9%	R 49.80	5.6%	R 52.60
17.2	Permanent structures	R 90.00	4.8%	R 94.00	R 82.46	5.9%	R 99.60	5.6%	R 105.20
18	TECHNICAL SERVICES								
18.1	Private work								
18.1.1	Labour, material and vehicle hire	Actual cost		Actual cost			Actual cost		Actual cost
18.1.2	50% surcharge on vehicle hire	Actual cost		Actual cost			Actual cost		Actual cost
18.1.3	10% administration cost surcharge to a upper limit of	R 344.00	4.8%	R 361.00	R 316.67	5.9%	R 383.00	5.6%	R 405.00
18.2	Permits								
18.1	Plumber	R 79.00	4.8%	R 83.00	R 72.81	5.9%	R 87.90	5.6%	R 92.90
18.2	Sewerage	R 79.00	4.8%	R 83.00	R 72.81	5.9%	R 87.90	5.6%	R 92.90
19	ADMINISTRATION								
19.1	Photo copies								
19.1.1	A3 Paper	R 6.00	4.8%	R 6.00	R 5.26	5.9%	R 6.40	5.6%	R 6.80
19.1.2	A4 Paper	R 4.00	4.8%	R 4.00	R 3.51	5.9%	R 4.30	5.6%	R 4.60
19.2	Vlakdruk machine: Reproducing copies for churches and schools when they provide their own paper								
19.2.1	First 400 copies	R 0.00	4.8%	R 0.00		5.9%	R 0.00	5.6%	R 0.00
19.2.2	Above 400 copies	R 0.00	4.8%	R 0.00		5.9%	R 0.00	5.6%	R 0.00
19.3	Town planning								
19.3.1	Rezoning application	R 1 558.00	4.8%	R 1 633.00	R 1 432.46	5.9%	R 1 730.00	5.6%	R 1 827.00
19.3.2	Departure application	R 788.00	4.8%	R 826.00	R 724.56	5.9%	R 875.00	5.6%	R 924.00
19.3.3	Subdivision application	R 1 558.00	4.8%	R 1 633.00	R 1 432.46	5.9%	R 1 730.00	5.6%	R 1 827.00
19.4	Other								
19.4.1	Refundable deposit per poster per function/occasion	R 29.00	4.8%	R 30.00	R 26.32	5.9%	R 31.80	5.6%	R 33.60
19.4.2	Removal fee by Council per poster up to the maximum of actual deposit	R 46.00	4.8%	R 48.00	R 42.11	5.9%	R 50.90	5.6%	R 53.80
19.4.3	Removal fee by Council for posters erected without Council's approval	R 687.00	4.8%	R 720.00	R 631.58	5.9%	R 763.00	5.6%	R 806.00
19.4.4	Temporary advertisement boards per board	R 112.00	4.8%	R 117.00	R 102.63	5.9%	R 124.00	5.6%	R 131.00
20	FINANCE								
20.1	Reference fee: Copy of account	R 5.00	4.8%	R 5.00	R 4.39	5.9%	R 5.30	5.6%	R 5.60
20.2	Information fee: Checking of any index summary of an account which is not listed in service register	R 30.00	4.8%	R 31.00	R 27.19	5.9%	R 32.90	5.6%	R 34.80
20.3	Information fee: Checking of any index summary of an account which is listed in services register	R 15.00	4.8%	R 16.00	R 14.04	5.9%	R 17.00	5.6%	R 18.00
20.4	Information fee: Certificate of valuation or outstanding fees against property	R 30.00	4.8%	R 31.00	R 27.19	5.9%	R 32.90	5.6%	R 34.80
20.5	Information fee: Retrieving of information which is not listed above (Tariff per hour or part thereof)	R 93.00	4.8%	R 97.00	R 85.09	5.9%	R 102.80	5.6%	R 108.60
20.6	Valuation certificate	R 76.00	4.8%	R 80.00	R 70.18	5.9%	R 84.80	5.6%	R 89.60
20.7	Waste paper (per bag)	R 3.00	4.8%	R 3.00	R 2.63	5.9%	R 3.20	5.6%	R 3.40
20.8	Providing valuation roll and address list	R 456.00	4.8%	R 478.00	R 419.30	5.9%	R 507.00	5.6%	R 536.00
20.9	Levy for failure to honour cheque	R 212.00	4.8%	R 222.00	R 194.74	5.9%	R 236.00	5.6%	R 250.00
21	SWARTFONTEIN								
21.1	Camping tariffs								
21.1.1	Stand per day per caravan, modified vehicle or tent to a maximum of five (5) people	R 112.00	4.8%	R 117.00	R 102.63	5.9%	R 124.00	5.6%	R 131.00
21.1.2	Plus: Additional adult per day	R 30.00	4.8%	R 31.00	R 27.19	5.9%	R 32.90	5.6%	R 34.80

NALEDI LOCAL MUNICIPALITY APPENDIX D - TARIFFS FOR 2015/16 FINANCIAL YEAR									
Tariff No	Activity Based Costing Centre / Description of Tariff	2014/15	Increase %	2015/16	2015/16	Increase %	2016/17	Increase %	2017/18
		Tariff (VAT Incl) R		Tariff (VAT Incl) R	Tariff (VAT Excl) R		Tariff (VAT Incl) R		Tariff (VAT Incl) R
21.1.3	Plus: Additional child per day	R 15.00	4.8%	R 16.00	R 14.04	5.9%	R 17.00	5.6%	R 18.00
21.1.4	Monthly tariff for a maximum of five (5) people	R 1 980.00	4.8%	R 2 075.00	R 1 820.18	5.9%	R 2 198.00	5.6%	R 2 322.00
21.1.5	Plus: Additional person per day	R 15.00	4.8%	R 16.00	R 14.04	5.9%	R 17.00	5.6%	R 18.00
21.2	4 Bed chalets								
21.2.1	Per night for the first adult	R 199.00	4.8%	R 209.00	R 183.33	5.9%	R 222.00	5.6%	R 235.00
21.2.2	Per night for the second adult	R 178.00	4.8%	R 187.00	R 164.04	5.9%	R 199.00	5.6%	R 211.00
21.2.3	Per night for the third adult	R 159.00	4.8%	R 167.00	R 146.49	5.9%	R 177.00	5.6%	R 187.00
21.2.4	Per night for the fourth adult (maximum 4 adults)	R 126.00	4.8%	R 132.00	R 115.79	5.9%	R 140.00	5.6%	R 148.00
21.2.5	Tariff for 5 days or more continuously	Discount 20%		Discount 20%			Discount 20%		Discount 20%
21.2.6	Families: Weekdays: Per night for husband and wife and a maximum of three (3) children	R 529.00	4.8%	R 554.00	R 485.96	5.9%	R 587.00	5.6%	R 620.00
21.2.7	Families: Weekdays: Per night per additional child over the maximum of five (5) allowed	R 93.00	4.8%	R 97.00	R 85.09	5.9%	R 102.80	5.6%	R 108.60
21.2.8	Families: Weekends: Per night for husband and wife and a maximum of three (3) children	Discount 25%		Discount 25%			Discount 25%		Discount 25%
21.2.9	Families: Weekends: Per night per additional child over the maximum of five (5) allowed	Discount 25%		Discount 25%			Discount 25%		Discount 25%
21.2.10	Reservations: Deposits are calculated on an amount equal to the tariff for one day for all persons	To be calculated		To be calculated			To be calculated		To be calculated
21.2.11	Refundable deposit: Breakage	R 595.00	4.8%	R 624.00	R 547.37	5.9%	R 661.00	5.6%	R 699.00
21.3	2 Bed chalets								
21.3.1	Per night for the first adult	R 199.00	4.8%	R 209.00	R 183.33	5.9%	R 222.00	5.6%	R 235.00
21.3.2	Per night for the second adult (maximum 2 adults)	R 172.00	4.8%	R 180.00	R 157.89	5.9%	R 191.00	5.6%	R 202.00
21.3.3	Tariff for 5 days or more continuously	Discount 20%		Discount 20%			Discount 20%		Discount 20%
21.3.5	Reservations: Deposits are calculated on an amount equal to the tariff for one day for all persons	To be calculated		To be calculated			To be calculated		To be calculated
21.3.6	Refundable deposit: Breakage	R 595.00	4.8%	R 624.00	R 547.37	5.9%	R 661.00	5.6%	R 699.00
21.4	Hall rental								
21.4.1	Hiring fees: Maximum 100 people (Admission fees not included in tariff and must be paid at entrance gate)	R 687.00	4.8%	R 720.00	R 631.58	5.9%	R 763.00	5.6%	R 806.00
21.4.2	Deposit	R 780.00	4.8%	R 817.00	R 716.67	5.9%	R 866.00	5.6%	R 915.00
21.4.3	Lapa only on reservation (Admission fees not included in tariff and must be paid at entrance gate)	R 159.00	4.8%	R 167.00	R 146.49	5.9%	R 177.00	5.6%	R 187.00
21.5	Admission fees: Individuals								
21.5.1	Adults	R 18.00	4.8%	R 19.00	R 16.67	5.9%	R 20.20	5.6%	R 21.40
21.5.2	Adults (Christmas and New Year)	R 31.00	4.8%	R 32.00	R 28.07	5.9%	R 33.90	5.6%	R 35.80
21.5.3	Children	R 12.00	4.8%	R 13.00	R 11.40	5.9%	R 13.80	5.6%	R 14.60
21.5.4	Children (Christmas and New Year)	R 16.00	4.8%	R 17.00	R 14.91	5.9%	R 18.10	5.6%	R 19.20
21.6	Organised groups: Schools, churches and welfare organisations								
21.6.1	Per adult (maximum of four)	R 12.00	4.8%	R 13.00	R 11.40	5.9%	R 13.80	5.6%	R 14.60
21.6.2	Per adult (above the maximum of four)	R 16.00	4.8%	R 17.00	R 14.91	5.9%	R 18.10	5.6%	R 19.20
21.6.3	Per child	R 3.00	4.8%	R 3.00	R 2.63	5.9%	R 3.20	5.6%	R 3.40
21.7	Swimming pool								
21.7.1	Admission fee: Adult	R 10.00	4.8%	R 10.00	R 8.77	5.9%	R 10.60	5.6%	R 11.20
21.7.2	Admission fee: Child	R 5.00	4.8%	R 5.00	R 4.39	5.9%	R 5.30	5.6%	R 5.60
22	SALES PEN								
22.1	Commission: As per contract	N/A		N/A			N/A		N/A
22.2	Overnight camp: Grazing: Per cattle head per day	N/A		N/A			N/A		N/A
22.3	Overnight camp: Grazing: Maximum charge per day	N/A		N/A			N/A		N/A
23	AERODROME								
23.1	Leasing of hanger sites per year (as per contract)	As per contract		As per contract			As per contract		As per contract
24	SPORT STADIUMS: GREATER NALEDI								
24.1	Tariffs for sport union where club is affiliated								
24.1.1	Refundable deposit: Where admission is charged	R 991.00	4.8%	R 1 039.00	R 911.40	5.9%	R 1 101.00	5.6%	R 1 163.00
24.1.2	Rugby, soccer and hockey per day (competitions)	R 133.00	4.8%	R 139.00	R 121.93	5.9%	R 148.00	5.6%	R 157.00
24.1.3	Rugby, soccer and hockey per week (training from Monday to Friday)(maximum three training sessions)	R 63.00	4.8%	R 66.00	R 57.89	5.9%	R 69.90	5.6%	R 73.90
24.1.4	Cricket per day (competitions)	R 45.00	4.8%	R 47.00	R 41.23	5.9%	R 49.80	5.6%	R 52.60
24.1.5	Cricket per week (training from Monday to Friday)(training in nets included)	R 14.00	4.8%	R 15.00	R 13.16	5.9%	R 15.90	5.6%	R 16.80
24.1.6	Tennis per day (competitions)	R 94.00	4.8%	R 99.00	R 86.84	5.9%	R 104.90	5.6%	R 110.80
24.1.7	Tennis per person per practice session	R 11.00	4.8%	R 12.00	R 10.53	5.9%	R 12.80	5.6%	R 13.60
24.1.8	Athletics per independent gathering	R 115.00	4.8%	R 121.00	R 106.14	5.9%	R 129.00	5.6%	R 137.00
24.1.9	Schools per occasion (no admission charged/collected)	R 57.00	4.8%	R 60.00	R 52.63	5.9%	R 63.60	5.6%	R 67.20
24.1.10	Kiosk at Huhudi Stadium	R 0.00	4.8%	R 0.00		5.9%	R 0.00	5.6%	R 0.00

NALEDI LOCAL MUNICIPALITY									
APPENDIX D - TARIFFS FOR 2015/16 FINANCIAL YEAR									
Tariff No	Activity Based Costing Centre / Description of Tariff	2014/15 Tariff (VAT Incl) R	Increase %	2015/16 Tariff (VAT Incl) R	2015/16 Tariff (VAT Excl) R	Increase %	2016/17 Tariff (VAT Incl) R	Increase %	2017/18 Tariff (VAT Incl) R
24.2	Tariffs for non affiliated clubs/organisations								
24.2.1	Refundable deposit: Where admission is charged	R 991.00	4.8%	R 1 039.00	R 911.40	5.9%	R 1 101.00	5.6%	R 1 163.00
24.2.2	Rugby, soccer and hockey per day	R 156.00	4.8%	R 163.00	R 142.98	5.9%	R 173.00	5.6%	R 183.00
24.2.3	Cricket per day (competitions)	R 156.00	4.8%	R 163.00	R 142.98	5.9%	R 173.00	5.6%	R 183.00
24.2.4	Tennis per day (competitions)	R 156.00	4.8%	R 163.00	R 142.98	5.9%	R 173.00	5.6%	R 183.00
24.2.5	Tennis per person per practice session	R 21.00	4.8%	R 22.00	R 19.30	5.9%	R 23.30	5.6%	R 24.70
24.2.6	Tennis refundable deposit	R 147.00	4.8%	R 154.00	R 135.09	5.9%	R 164.00	5.6%	R 174.00
24.2.7	Athletics per independent gathering	R 186.00	4.8%	R 195.00	R 171.05	5.9%	R 207.00	5.6%	R 219.00
24.2.8	Netball per day	R 122.00	4.8%	R 128.00	R 112.28	5.9%	R 136.00	5.6%	R 144.00
24.2.9	Netball refundable deposit	R 147.00	4.8%	R 154.00	R 135.09	5.9%	R 164.00	5.6%	R 174.00
24.2.10	Open air concert/non sporting activity per event (repetitions included)	R 1 419.00	4.8%	R 1 487.00	R 1 304.39	5.9%	R 1 575.00	5.6%	R 1 664.00
24.2.11	Refundable deposit: Open air concert/non sporting activity	R 3 101.00	4.8%	R 3 250.00	R 2 850.88	5.9%	R 3 442.00	5.6%	R 3 635.00
24.2.12	Kiosk at Huhudi Stadium	R 0.00	4.8%	R 0.00		5.9%	R 0.00	5.6%	R 0.00
24.3	Schools, church organisations, organised games and cultural organisations where no admission fee is charged								
24.3.1	Refundable deposit per occasion (Deposit regarding practices will be transferred to the next practice if nothing was damaged during training)	R 311.00	4.8%	R 326.00	R 285.96	5.9%	R 346.00	5.6%	R 366.00
24.3.2	Per occasion (With the intention that the tariff and hiring of the Stadium will only be applicable to clubs where affiliation was refused or clubs/ organisations outside Colridge)	R 106.00	4.8%	R 111.00	R 97.37	5.9%	R 117.60	5.6%	R 124.20
24.3.3	Schools per training occasion	R 50.00	4.8%	R 52.00	R 45.61	5.9%	R 55.10	5.6%	R 58.20
24.3.4	Rental for practice by schools are bound by the following conditions: (a) That the hiring is only permitted for the tariff after a joint annual programme, which can prevent duplication by the different schools, is provided in conjunction with the Municipal Manager (b) That the teachers take full responsibility for damages that happen during practices (c) That hiring to schools will be limited to practice sessions during normal office hours (07:00 to 17:00) seeing that the Stadium is given mainly to adult clubs after hours	R 255.00	4.8%	R 267.00	R 234.21	5.9%	R 283.00	5.6%	R 299.00
24.4	Gymnasium								
24.4.1	Refundable deposit	R 232.00	4.8%	R 243.00	R 213.16	5.9%	R 258.00	5.6%	R 273.00
24.4.2	For other purposes than sport related per day	R 156.00	4.8%	R 163.00	R 142.98	5.9%	R 173.00	5.6%	R 183.00
24.4.3	Rental for training purposes per day	R 12.00	4.8%	R 13.00	R 11.40	5.9%	R 13.80	5.6%	R 14.60
24.4.4	Fridays to Sundays per day	R 69.00	4.8%	R 72.00	R 63.16	5.9%	R 76.30	5.6%	R 80.60
24.4.5	Sport related per day	R 69.00	4.8%	R 72.00	R 63.16	5.9%	R 76.30	5.6%	R 80.60
25	PHOMOLONG HOSTEL FAMILY UNITS								
25.1	Phomolong Hostel Family units: Refundable deposit	R 661.00	4.8%	R 693.00	R 607.89	5.9%	R 734.00	5.6%	R 776.00
25.2	Per family unit (sewerage and refuse included)(water excluded)(Escalating at 8% per year)	R 515.00	4.8%	R 540.00	R 473.68	5.9%	R 572.00	5.6%	R 605.00
26	LEON TALJAARD NATURE RESERVE								
26.1	Admission per motorized vehicle per day	R 47.00	4.8%	R 49.00	R 42.98	5.9%	R 51.90	5.6%	R 54.90
26.2	Vryburg Horse Club (per rider per day)	R 11.00	4.8%	R 12.00	R 10.53	5.9%	R 12.80	5.6%	R 13.60
26.3	Vryburg Bicycle Club (per cyclist per day)	R 11.00	4.8%	R 12.00	R 10.53	5.9%	R 12.80	5.6%	R 13.60
26.4	Hiking per adult (5km, 12km or 25km route)	R 47.00	4.8%	R 49.00	R 42.98	5.9%	R 51.90	5.6%	R 54.90
26.5	Hiking per child (5km, 12km or 25km route)	R 16.00	4.8%	R 17.00	R 14.91	5.9%	R 18.10	5.6%	R 19.20
26.6	Maximum of 25 persons per day with regard to 26.4 and 26.5 above	N/A		N/A			N/A		N/A
26 A	MUSEUM								
26a.1	Visit per Adult	R 3.00	4.8%	R 3.00	R 2.63	5.9%	R 3.20	5.6%	R 3.40
26a.2	Visit per Child	R 2.00	4.8%	R 2.00	R 1.75	5.9%	R 2.20	5.6%	R 2.40
26a.3	Visits per organised groups of children under supervision (Maximum 50)	R 34.00	4.8%	R 36.00	R 31.58	5.9%	R 38.20	5.6%	R 40.40
27	BUS AND TAXI TERMINUS								
27.1	Stand fee: Taxi's per group per month	R 4 421.00	4.8%	R 4 633.00	R 4 064.04	5.9%	R 4 907.00	5.6%	R 5 182.00
27.2	Kudumane Bus Service per month for 10 busses	R 3 563.00	4.8%	R 3 734.00	R 3 275.44	5.9%	R 3 955.00	5.6%	R 4 177.00
27.3	Kudumane Bus Service per month per additional bus over 10 busses	R 377.00	4.8%	R 395.00	R 346.49	5.9%	R 419.00	5.6%	R 443.00
27.4	Hawker per stand per month	R 59.00	4.8%	R 62.00	R 54.39	5.9%	R 65.70	5.6%	R 69.40
27.5	Food caravans per month	R 159.00	4.8%	R 167.00	R 146.49	5.9%	R 177.00	5.6%	R 187.00
28	TRAFFIC								
28.1	Information rendered	R 69.00	4.8%	R 72.00	R 63.16	5.9%	R 76.30	5.6%	R 80.60
28.2	Duplicate documents/token issued	R 272.00	4.8%	R 285.00	R 250.00	5.9%	R 302.00	5.6%	R 319.00
28.3	Sports and other events on a public road: Schools and churches	R 186.00	4.8%	R 195.00	R 171.05	5.9%	R 207.00	5.6%	R 219.00
28.4	Sports and other events on a public road: Other organisations	R 371.00	4.8%	R 389.00	R 341.23	5.9%	R 412.00	5.6%	R 436.00
28.5	Change of ownership forms (NCO): Per 100 forms	R 59.00	4.8%	R 62.00	R 54.39	5.9%	R 65.70	5.6%	R 69.40
28.6	Registration license motor vehicle (RLV): Per 200 forms	R 172.00	4.8%	R 180.00	R 157.89	5.9%	R 191.00	5.6%	R 202.00

NALEDI LOCAL MUNICIPALITY APPENDIX D - TARIFFS FOR 2015/16 FINANCIAL YEAR									
Tariff No	Activity Based Costing Centre / Description of Tariff	2014/15	Increase	2015/16	2015/16	Increase	2016/17	Increase	2017/18
		Tariff (VAT Incl) R	%	Tariff (VAT Incl) R	Tariff (VAT Excl) R	%	Tariff (VAT Incl) R	%	Tariff (VAT Incl) R
28.7	Other tariffs as laid down in National Traffic Act as revised from time to time	As determined		As determined			As determined		As determined
29	SWIMMING POOLS								
29.1	Daily rent of premises	R 543.00	4.8%	R 569.00	R 499.12	5.9%	R 603.00	5.6%	R 637.00
29.2	Refundable key deposit	R 266.00	4.8%	R 279.00	R 244.74	5.9%	R 296.00	5.6%	R 313.00
29.3	Refundable damage deposit	R 496.00	4.8%	R 520.00	R 456.14	5.9%	R 551.00	5.6%	R 582.00
29.4	Admission fee per day: Adult	R 7.00	4.8%	R 7.00	R 6.14	5.9%	R 7.50	5.6%	R 8.00
29.5	Admission fee per day: Child	R 4.00	4.8%	R 4.00	R 3.51	5.9%	R 4.30	5.6%	R 4.60
30	OTHER RENTALS								
30.1	Site rental per day: Circus/entertainment	R 396.00	4.8%	R 415.00	R 364.04	5.9%	R 440.00	5.6%	R 465.00
30.2	Other as per contract	As per contract		As per contract			As per contract		As per contract
31	WATER								
31.1	Households								
31.1.1	Monthly basic charge fee	R 0.00	4.8%	R 0.00	R 0.00	5.9%	R 0.00	5.6%	R 0.00
31.1.2	Consumption per kiloliter per monthly reading/estimate (0 kl - 6 kl)	R 6.50	4.8%	R 6.80	R 5.96	5.9%	R 7.21	5.6%	R 7.62
31.1.3	Consumption per kiloliter per monthly reading/estimate (7 kl - 15 kl)	R 8.60	4.8%	R 9.00	R 7.89	5.9%	R 9.54	5.6%	R 10.08
31.1.4	Consumption per kiloliter per monthly reading/estimate (16 kl - 30 kl)	R 9.70	4.8%	R 10.20	R 8.95	5.9%	R 10.81	5.6%	R 11.42
31.1.5	Consumption per kiloliter per monthly reading/estimate (31 kl - 50 kl)	R 11.30	4.8%	R 11.80	R 10.35	5.9%	R 12.50	5.6%	R 13.20
31.1.6	Consumption per kiloliter per monthly reading/estimate (51 kl and more)	R 11.80	4.8%	R 12.40	R 10.88	5.9%	R 13.14	5.6%	R 13.88
31.2	Businesses and other consumers								
31.2.1	Monthly availability/basic charge fee: Businesses	R 186.90	4.8%	R 195.90	R 171.84	5.9%	R 207.50	5.6%	R 219.20
31.2.2	Monthly availability/basic charge fee: Sporting grounds	R 61.90	4.8%	R 64.90	R 56.93	5.9%	R 68.80	5.6%	R 72.70
31.2.3	Monthly availability/basic charge fee: Agricultural Society	R 61.90	4.8%	R 64.90	R 56.93	5.9%	R 68.80	5.6%	R 72.70
31.2.4	Monthly availability/basic charge fee: Bulk consumers above 500 kl	R 610.80	4.8%	R 640.10	R 561.49	5.9%	R 677.90	5.6%	R 715.90
31.2.5	Consumption per kiloliter per monthly reading/estimate: Businesses, sporting grounds and Agricultural Society	R 8.20	4.8%	R 8.60	R 7.54	5.9%	R 9.11	5.6%	R 9.63
31.2.6	Monthly availability/basic charge fee: Motor Club	R 31.60	4.8%	R 33.10	R 29.04	5.9%	R 35.10	5.6%	R 37.10
31.2.7	Consumption per kiloliter per monthly reading/estimate: Motor Club	R 9.60	4.8%	R 10.10	R 8.86	5.9%	R 10.70	5.6%	R 11.30
31.2.8	Consumption per kiloliter per monthly reading/estimate: Businesses Taung & Pudimoe (No basic charge)(Connection along Pudimoe line)	R 10.10	4.8%	R 10.60	R 9.30	5.9%	R 11.23	5.6%	R 11.86
31.3	Sedibeng water provision								
31.3.1	Consumption per kiloliter per monthly reading/estimate	R 8.00	4.8%	R 8.40	R 7.37	5.9%	R 8.90	5.6%	R 9.40
31.4	Bernaau Small Holdings within municipal area								
31.4.1	Consumption per kiloliter per monthly reading/estimate (0 kl - 250 kl)	R 10.00	4.8%	R 10.50	R 9.21	5.9%	R 11.12	5.6%	R 11.75
31.4.2	Consumption per kiloliter per monthly reading/estimate (251 kl - 300 kl)	R 24.10	4.8%	R 25.30	R 22.19	5.9%	R 26.80	5.6%	R 28.31
31.4.3	Consumption per kiloliter per monthly reading/estimate (301 kl - 350 kl)	R 32.50	4.8%	R 34.10	R 29.91	5.9%	R 36.12	5.6%	R 38.15
31.4.4	Consumption per kiloliter per monthly reading/estimate (351 kl - 400 kl)	R 41.00	4.8%	R 43.00	R 37.72	5.9%	R 45.54	5.6%	R 48.10
31.4.5	Consumption per kiloliter per monthly reading/estimate (401 kl and more)	R 80.60	4.8%	R 84.50	R 74.12	5.9%	R 89.49	5.6%	R 94.51
31.5	New connections								
31.5.1	Fee payable in advance for a 20 mm water connection between the water reticulation network and the water meter on a property	R 2 802.60	4.8%	R 2 937.10	R 2 576.40	5.9%	R 3 111.00	5.6%	R 3 286.00
31.5.2	A provisional fee in advance for a connection greater than 22 mm between the reticulation network and the water meter on a property. The consumer will be responsible for the difference between the actual costs plus a 15% administration fee (maximum administrative fee to be determined from time to time) and the provisional fee paid	R 5 016.90	4.8%	R 5 257.70	R 4 612.02	5.9%	R 5 568.00	5.6%	R 5 880.00
31.5.3	Maximum administration fee referred to in 31.5.2	R 432.20	4.8%	R 452.90	R 397.28	5.9%	R 480.00	5.6%	R 507.00
31.6	Service fees								
31.6.1	Fee for disconnecting the supply (meter reading included)	R 171.00	4.8%	R 179.20	R 157.19	5.9%	R 190.00	5.6%	R 201.00
31.6.2	Fee for reconnecting the supply after disconnection	R 171.00	4.8%	R 179.20	R 157.19	5.9%	R 190.00	5.6%	R 201.00
31.6.3	Testing of water meter	R 171.00	4.8%	R 179.20	R 157.19	5.9%	R 190.00	5.6%	R 201.00
31.6.4	Administrative fee (Penalty) for tampering with meter after disconnection or washer was put in line. The water meter will be removed and the administrative fee, units used or average units used, reconnection fee and labour must be paid in full before a reconnection will be done	R 6 179.80	4.8%	R 6 476.40	R 5 681.05	5.9%	R 6 859.00	5.6%	R 7 244.00

NALEDI LOCAL MUNICIPALITY									
APPENDIX D - TARIFFS FOR 2015/16 FINANCIAL YEAR									
Tariff No	Activity Based Costing Centre / Description of Tariff	2014/15 Tariff (VAT Incl) R	Increase %	2015/16 Tariff (VAT Incl) R	2015/16 Tariff (VAT Excl) R	Increase %	2016/17 Tariff (VAT Incl) R	Increase %	2017/18 Tariff (VAT Incl) R
31.7	Availability fees								
31.7.1	Monthly availability fee for empty erven or water meters and connections removed on request of consumers	R 28.90	4.8%	R 30.30	R 26.58	5.9%	R 32.10	5.6%	R 33.90
32	ELECTRICITY								
32.1	Households: Conventional meters								
32.1.1	Basic charge per month: single phase connection	R 203.22	12.19%	R 228.00	R 200.00	5.9%	R 242.00	5.6%	R 256.00
	Single phase block 1	R 0.84	6.30%	R 0.90	R 0.79	5.9%	R 0.96	5.6%	R 1.02
	Single phase block 2	R 1.05	7.30%	R 1.12	R 0.98	5.9%	R 1.19	5.6%	R 1.26
32.1.2	Single phase block 3	R 1.37	12.20%	R 1.54	R 1.35	5.9%	R 1.64	5.6%	R 1.74
32.1.3	Single phase block 4	R 1.66	12.20%	R 1.87	R 1.64	5.9%	R 1.99	5.6%	R 2.11
32.1.4	Basic charge per month: Three phase connection	R 402.78	12.08%	R 451.44	R 396.00	5.9%	R 479.00	5.6%	R 506.00
32.1.5	Conventional three phase block 1	R 0.90	6.30%	R 0.96	R 0.84	5.9%	R 1.02	5.6%	R 1.08
32.1.6	Conventional three phase block 2	R 1.03	7.30%	R 1.11	R 0.97	5.9%	R 1.18	5.6%	R 1.25
32.1.7	Conventional three phase block 3	R 1.37	12.20%	R 1.54	R 1.35	5.9%	R 1.64	5.6%	R 1.74
32.1.8	Conventional three phase block 4	R 1.66	12.20%	R 1.87	R 1.64	5.9%	R 1.99	5.6%	R 2.11
32.1.9	Consumption per kWh per monthly reading/estimate								
32.2	Households: Prepaid meters								
32.2.1	Basic charge per month: Single phase connection	R 0.00	0.00%	R 0.00	R 0.00	5.9%	R 0.00	5.6%	R 0.00
32.2.2	Prepaid Block 1	R 0.84	6.30%	R 0.90	R 0.79	5.9%	R 0.96	5.6%	R 1.02
32.2.3	Prepaid Block 2	R 1.05	7.30%	R 1.12	R 0.98	5.9%	R 1.19	5.6%	R 1.26
32.2.4	Prepaid Block 3	R 1.37	12.20%	R 1.54	R 1.35	5.9%	R 1.64	5.6%	R 1.74
32.2.5	Prepaid Block 4	R 1.66	12.20%	R 1.87	R 1.64	5.9%	R 1.99	5.6%	R 2.11
32.3	Businesses / Commercial: Prepaid meters								
32.3.1	Basic charge per month: Single phase connection	R 0.00	12.20%	R 0.00	R 0.00	5.9%	R 0.00	5.6%	R 0.00
32.3.2	Basic charge per month: Three phase connection	R 0.00	12.20%	R 0.00	R 0.00	5.9%	R 0.00	5.6%	R 0.00
32.3.3	Consumption per kWh	R 1.68	12.20%	R 1.88	R 1.65	5.9%	R 2.00	5.6%	R 2.12
32.4	Businesses: Conventional meters								
32.4.1	Basic charge per month: Single phase connection (5 amp to 60 amp)	R 533.77	12.13%	R 598.50	R 525.00	5.9%	R 634.00	5.6%	R 670.00
32.4.2	Basic charge per month: Three phase connection (5 amp to 60 amp)	R 714.96	12.25%	R 802.56	R 704.00	5.9%	R 850.00	5.6%	R 898.00
32.4.3	Consumption per kWh per monthly reading/estimate Single phase	R 1.48	12.20%	R 1.62	R 1.4250	5.9%	R 1.72	5.6%	R 1.82
32.4.3	Consumption per kWh per monthly reading/estimate Three phase	R 1.48	12.20%	R 1.57	R 1.3760	5.9%	R 1.67	5.6%	R 1.77
32.5	Medium bulk consumers with a circuit breaker capacity up to 150 Amp: Conventional meters								
32.5.1	Basic charge per month	R 1 739.65	12.20%	R 1 951.68	R 1 712.00	5.9%	R 2 067.00	5.6%	R 2 183.00
32.5.2	Maximum demand charge per KVA reading per month	R 148.13	12.20%	R 166.44	R 146.00	5.9%	R 176.30	5.6%	R 186.20
32.5.3	Consumption per kWh per monthly reading	R 1.04	12.20%	R 1.16	R 1.02	5.9%	R 1.23	5.6%	R 1.30
32.5.4	Time of Use Tarrifs								
32.5.5	Basic charge per month	R 1 619.94	12.20%	R 1 817.16	R 1 594.00	5.9%	R 1 924.38	5.6%	R 2 032.20
32.5.6	Maximum demand charge per KVA reading per month	R 137.94	12.20%	R 155.04	R 136.00	5.9%	R 164.19	5.6%	R 173.40
32.5.7	Summer period Energy Charge / Low Season		12.20%						
32.5.8	Peak	R 1.06	12.20%	R 1.19	R 1.04	5.9%	R 1.27	5.6%	R 1.40
32.5.9	Standard	R 0.72	12.20%	R 0.81	R 0.71	5.9%	R 0.86	5.6%	R 1.00
32.5.10	Off peak	R 0.51	12.20%	R 0.57	R 0.50	5.9%	R 0.61	5.6%	R 0.70
32.5.11	Winter period Energy Charge / High Season		12.20%						
32.5.12	Peak	R 2.22	12.20%	R 2.50	R 2.19	5.9%	R 2.65	5.6%	R 2.80
32.5.13	Standard	R 0.97	12.20%	R 1.08	R 0.95	5.9%	R 1.15	5.6%	R 1.30
32.5.14	Off peak	R 0.57	12.20%	R 0.64	R 0.56	5.9%	R 0.68	5.6%	R 0.80
32.6	Industrial / Bulk electricity consumers: Conventional meters								
32.6.1	Basic charge per month	R 2 136.31	12.20%	R 2 397.42	R 2 103.00	5.9%	R 2 539.00	5.6%	R 2 682.00
32.6.2	Maximum demand charge per KVA reading per month	R 155.48	12.20%	R 174.42	R 153.00	5.9%	R 184.80	5.6%	R 195.20
32.6.3	Consumption per kWh per monthly reading	R 1.04	12.20%	R 1.16	R 1.02	5.9%	R 1.23	5.6%	R 1.30
32.6.5	Time of Use Tarrifs								
32.6.6	Basic charge per month	R 1 989.30	12.20%	R 2 232.12	R 1 958.00	5.9%	R 2 363.90	5.6%	R 2 496.30
32.6.7	Maximum demand charge per KVA reading per month	R 144.78	12.20%	R 161.88	R 142.00	5.9%	R 171.50	5.6%	R 181.20
32.6.8	Summer period Energy Charge								
32.6.9	Peak	R 1.06	12.20%	R 1.19	R 1.04	5.9%	R 1.30	5.6%	R 1.40
32.6.10	Standard	R 0.72	12.20%	R 0.81	R 0.71	5.9%	R 0.90	5.6%	R 1.00
32.6.11	Off peak	R 0.51	12.20%	R 0.58	R 0.50	5.9%	R 0.70	5.6%	R 0.80
32.6.12	Winter period Energy Charge								
32.6.13	Peak	R 2.22	12.20%	R 2.50	R 2.19	5.9%	R 2.70	5.6%	R 2.90
32.6.14	Standard	R 0.97	12.20%	R 1.08	R 0.95	5.9%	R 1.20	5.6%	R 1.30
32.6.15	Off peak	R 0.57	12.20%	R 0.64	R 0.56	5.9%	R 0.70	5.6%	R 0.80

NALEDI LOCAL MUNICIPALITY APPENDIX D - TARIFFS FOR 2015/16 FINANCIAL YEAR									
Tariff No	Activity Based Costing Centre / Description of Tariff	2014/15 Tariff (VAT Incl) R	Increase %	2015/16 Tariff (VAT Incl) R	2015/16 Tariff (VAT Excl) R	Increase %	2016/17 Tariff (VAT Incl) R	Increase %	2017/18 Tariff (VAT Incl) R
32.7	Peri-Urban industrial bulk consumers: Conventional meters								
32.7.1	Basic charge per month	R 2 136.31	12.20%	R 2 397.42	R 2 103.00	5.9%	R 2 539.00	5.6%	R 2 682.00
32.7.2	Maximum demand charge per KVA reading per month	R 151.81	12.20%	R 169.86	R 149.00	5.9%	R 179.90	5.6%	R 190.00
32.7.3	Consumption per kWh per monthly reading	R 1.04	12.20%	R 1.16	R 1.02	5.9%	R 1.23	5.6%	R 1.30
32.7.4	Time of Use Tarrifs								
32.7.5	Basic charge per month	R 1 989.30	12.20%	R 2 232.12	R 1 958.00	5.9%	R 2 364.00	5.6%	R 2 497.00
32.7.6	Maximum demand charge per KVA reading per month	R 141.36	12.20%	R 158.46	R 139.00	5.9%	R 168.00	5.6%	R 178.00
32.7.7	Summer period Energy Charge								
32.7.8	Peak	R 1.06	12.20%	R 1.19	R 1.04	5.9%	R 2.00	5.6%	R 3.00
32.7.9	Standard	R 0.72	12.20%	R 0.81	R 0.71	5.9%	R 1.00	5.6%	R 2.00
32.7.10	Off peak	R 0.51	12.20%	R 0.57	R 0.50	5.9%	R 1.00	5.6%	R 2.00
32.7.11	Winter period Energy Charge		12.20%						
32.7.12	Peak	R 2.22	12.20%	R 2.50	R 2.19	5.9%	R 3.00	5.6%	R 4.00
32.7.13	Standard	R 0.97	12.20%	R 1.08	R 0.95	5.9%	R 2.00	5.6%	R 3.00
32.7.14	Off peak	R 0.57	12.20%	R 0.64	R 0.56	5.9%	R 1.00	5.6%	R 2.00
32.8	Water works: Conventional meters								
32.8.1	Basic charge per month: Single phase connection	R 195.20	4.8%	R 204.60	R 179.47	5.9%	R 217.00	5.6%	R 230.00
32.8.2	Basic charge per month: Three phase connection	R 389.20	4.8%	R 407.90	R 357.81	5.9%	R 432.00	5.6%	R 457.00
32.8.3	Consumption per kWh per monthly reading	R 1.00	12.20%	R 1.10	R 0.96	5.9%	R 1.17	5.6%	R 1.24
32.9	Water works: Conventional bulk meters								
32.9.1	Basic charge per month: Scale 3A	R 688.60	4.8%	R 721.70	R 633.07	5.9%	R 765.00	5.6%	R 808.00
32.9.2	Basic charge per month: Scale 3B	R 958.90	4.8%	R 1 004.90	R 881.49	5.9%	R 1 065.00	5.6%	R 1 125.00
32.9.3	Maximum demand charge per KVA reading per month: Scale 3A	R 115.50	4.8%	R 121.00	R 106.14	5.9%	R 129.00	5.6%	R 137.00
32.9.4	Maximum demand charge per KVA reading per month: Scale 3B	R 143.60	4.8%	R 150.50	R 132.02	5.9%	R 160.00	5.6%	R 169.00
32.9.5	Consumption per kWh per monthly reading	R 0.80	12.20%	R 0.90	R 0.79	5.9%	R 0.96	5.6%	R 1.02
32.10	Street lighting, traffic signs and similar installations								
32.10.1	Consumption per kWh per monthly reading	R 1.70	12.20%	R 1.90	R 1.67	5.9%	R 2.02	5.6%	R 2.14
32.11	Sporting bodies: Conventional meters								
32.11.1	Basic charge per month: Single phase connection (5 amp to 15 amp)	R 56.80	4.8%	R 59.50	R 52.19	5.9%	R 63.02	5.6%	R 66.55
32.11.2	Basic charge per month: Single phase connection (20 amp to 35 amp)	R 103.20	4.8%	R 108.20	R 94.91	5.9%	R 114.59	5.6%	R 121.01
32.11.3	Basic charge per month: Single phase connection (40 amp to 60 amp)	R 139.10	4.8%	R 145.80	R 127.89	5.9%	R 155.00	5.6%	R 164.00
32.11.4	Basic charge per month: Three phase connection	R 274.80	4.8%	R 288.00	R 252.63	5.9%	R 305.00	5.6%	R 323.00
32.11.5	Consumption per kWh per monthly reading/estimate	R 1.60	12.20%	R 1.80	R 1.58	5.9%	R 1.91	5.6%	R 2.02
32.12	Agricultural Society: Conventional meters								
32.12.1	Basic charge per month: Three phase connection	R 201.90	4.8%	R 211.60	R 185.61	5.9%	R 225.00	5.6%	R 238.00
32.12.2	Consumption per kWh per monthly reading/estimate	R 1.10	12.20%	R 1.20	R 1.05	5.9%	R 1.28	5.6%	R 1.36
32.13	Council's sporting grounds: Conventional meters								
32.13.1	Basic charge per month: Single phase connection	R 35.90	4.8%	R 37.60	R 32.98	5.9%	R 40.00	5.6%	R 43.00
32.13.2	Basic charge per month: Three phase connection	R 35.90	4.8%	R 37.60	R 32.98	5.9%	R 40.00	5.6%	R 43.00
32.13.3	Consumption per kWh per monthly reading/estimate	R 1.10	12.20%	R 1.20	R 1.05	5.9%	R 1.28	5.6%	R 1.36
32.14	Consumers outside the municipal area								
32.14.1	The tariffs will be the same as for consumers inside the municipal area								
32.15	Availability fees								
32.15.1	Availability fee per year for premises build or unbuild which is not connected to the reticulation network as well as every meter disconnected on request of a consumer	R 162.70	4.8%	R 170.50	R 149.56	5.9%	R 181.00	5.6%	R 192.00
32.16	Service fees								
32.16.1	Reconnection fee as a result of non-payment	R 218.80	4.8%	R 229.30	R 201.14	5.9%	R 243.00	5.6%	R 257.00
32.16.2	Administrative fee (penalty) for the unauthorised reconnection of a consumer's electricity supply by the consumer or someone else who is not authorised to do so after a consumer's electricity supply has been disconnected by an authorised person. The administrative fee will be charged against the consumer's account who will be responsible for paying it	R 1 111.40	4.8%	R 1 164.70	R 1 021.67	5.9%	R 1 234.00	5.6%	R 1 304.00
32.16.3	Administrative fee (penalty) for tampering with a meter after disconnection or blocking in the case of a pre-paid meter. The electricity meter may be removed and the administrative fee, units used or average units used, reconnection fee and labour must be paid in full before a reconnection will be done	R 8 334.80	4.8%	R 8 734.90	R 7 662.19	5.9%	R 9 251.00	5.6%	R 9 770.00

NALEDI LOCAL MUNICIPALITY									
APPENDIX D - TARIFFS FOR 2015/16 FINANCIAL YEAR									
Tariff No	Activity Based Costing Centre / Description of Tariff	2014/15	Increase	2015/16	2015/16	2016/17	Increase	2017/18	2017/18
		Tariff (VAT Incl) R		Tariff (VAT Incl) R					
32.16.4	When a person provides the name and address of a person who tampered with a meter or pre-paid meter and an investigation by the Manager. Technical Services confirms it, the administrative fee in 32.16.3 above will be levied on the account of the guilty consumer and the person who informed the municipality will immediately be remunerated - after approval by the Municipal Manager - with the amount determined from time to time	R 1 852.80	4.8%	R 1 941.70	R 1 703.25	5.9%	R 2 057.00	5.6%	R 2 173.00
32.16.5	Investigating electricity supply complaints that is not the responsibility of Council to maintain on request of a consumer during working hours	R 186.20	4.8%	R 195.10	R 171.14	5.9%	R 207.00	5.6%	R 219.00
32.16.6	Investigating electricity supply complaints that is not the responsibility of Council to maintain on request of a consumer after working hours	R 250.10	4.8%	R 262.10	R 229.91	5.9%	R 278.00	5.6%	R 294.00
32.16.7	Test of electricity meter on request of consumer	R 195.20	4.8%	R 204.60	R 179.47	5.9%	R 217.00	5.6%	R 230.00
32.16.8	Replacement of circuit breaker	R 195.20	4.8%	R 204.60	R 179.47	5.9%	R 217.00	5.6%	R 230.00
32.16.9	Re-inspecting the wiring of a new electricity connection	R 389.20	4.8%	R 407.90	R 357.81	5.9%	R 432.00	5.6%	R 457.00
32.16.10	Erecting and dismantling of an overhead banner (6m x 750mm) in Market Street	R 750.30	4.8%	R 786.30	R 689.74	5.9%	R 833.00	5.6%	R 880.00
32.16.11	Supplying a new code number for a pre-paid meter	R 74.20	4.8%	R 77.80	R 68.25	5.9%	R 82.40	5.6%	R 87.10
32.17	New connections								
32.17.1	A provisional fee payable in advance for a new electrical connection between Council's reticulation network and the consumer's installation point. The consumer will be responsible for the difference between actual costs plus a 15% administration fee (maximum administrative fee to be determined from time to time) and the provisional fee paid: Per single phase connection	R 3 649.40	4.8%	R 3 824.60	R 3 354.91	5.9%	R 4 051.00	5.6%	R 4 278.00
	: Per three phase connection	R 4 278.50	4.8%	R 4 483.90	R 3 933.25	5.9%	R 4 749.00	5.6%	R 5 015.00
	: Per bulk consumer connection (to be calculated by engineer)	To be calculated		To be calculated			To be calculated		To be calculated
32.17.2	Maximum administrative fee: Single phase connection	R 482.30	4.8%	R 505.50	R 443.42	5.9%	R 536.00	5.6%	R 567.00
32.17.3	Maximum administrative fee: Three phase connection	R 482.30	4.8%	R 505.50	R 443.42	5.9%	R 536.00	5.6%	R 567.00
32.17.4	Maximum administrative fee: Bulk consumer connection	R 482.30	4.8%	R 505.50	R 443.42	5.9%	R 536.00	5.6%	R 567.00
32.18	Replacing a conventional meter with a pre-paid meter								
32.18.1	A provisional fee payable in advance for replacing a conventional meter with a pre-paid meter. The consumer will be responsible for the difference between actual costs plus a 10% administration fee (maximum administrative fee to be determined from time to time) and the provisional fee paid	R 2 241.90	4.8%	R 2 349.50	R 2 060.96	5.9%	R 2 489.00	5.6%	R 2 629.00
32.18.2	Maximum administrative fee: Replacing a meter	R 483.20	4.8%	R 506.40	R 444.21	5.9%	R 537.00	5.6%	R 568.00
32.19	Supervision fees: Building out of town power lines								
32.19.1	Supervision fee: Per pole to be erected	R 186.90	4.8%	R 195.90	R 171.84	5.9%	R 208.00	5.6%	R 220.00
32.19.2	Supervision fee: Minimum fee per project	R 1 066.20	4.8%	R 1 117.40	R 980.18	5.9%	R 1 184.00	5.6%	R 1 251.00
32.20	Replacement of obsolete overhead consumer connection								
32.20.1	Single phase connection: Actual costs plus a 15% administrative fee on a 50/50 basis. Maximum administrative fee	R 483.20	4.8%	R 506.40	R 444.21	5.9%	R 537.00	5.6%	R 568.00
32.20.2	Three phase connection: Actual costs plus a 15% administrative fee on a 50/50 basis. Maximum administrative fee	R 483.20	4.8%	R 506.40	R 444.21	5.9%	R 537.00	5.6%	R 568.00
32.21	Hiring of equipment for tracking of failures in electricity cables								
32.21.1	Per hour	R 205.00	4.8%	R 214.80	R 188.42	5.9%	R 228.00	5.6%	R 241.00
33	FINANCE: CREDIT CONTROL ACTION STEPS								
33.1	Telephone Step 1	R 28.60	4.8%	R 30.00	R 26.32	5.9%	R 31.80	5.6%	R 33.60
33.2	Telephone Step 2	R 28.60	4.8%	R 30.00	R 26.32	5.9%	R 31.80	5.6%	R 33.60
33.3	Reminder overdue account	R 64.80	4.8%	R 67.90	R 59.56	5.9%	R 72.00	5.6%	R 76.10
33.4	Arrangement on arrears	R 103.50	4.8%	R 108.50	R 95.18	5.9%	R 115.00	5.6%	R 121.50
33.5	Electricity cut	R 193.30	4.8%	R 202.60	R 177.72	5.9%	R 215.00	5.6%	R 228.00
33.6	Additional deposit	To be calculated		To be calculated			To be calculated		To be calculated
33.7	Electricity reconnection	R 193.30	4.8%	R 202.60	R 177.72	5.9%	R 215.00	5.6%	R 228.00
33.8	Electricity block	R 32.30	4.8%	R 33.90	R 29.74	5.9%	R 36.00	5.6%	R 38.10
33.9	Additional deposit	To be calculated		To be calculated			To be calculated		To be calculated
33.10	Electricity unblock	R 32.30	4.8%	R 33.90	R 29.74	5.9%	R 36.00	5.6%	R 38.10
33.11	Water restriction	R 193.30	4.8%	R 202.60	R 177.72	5.9%	R 215.00	5.6%	R 228.00

NALEDI LOCAL MUNICIPALITY APPENDIX D - TARIFFS FOR 2015/16 FINANCIAL YEAR									
Tariff No	Activity Based Costing Centre / Description of Tariff	2014/15	Increase	2015/16	2015/16	Increase	2016/17	Increase	2017/18
		Tariff (VAT Incl) R	%	Tariff (VAT Incl) R	Tariff (VAT Excl) R	%	Tariff (VAT Incl) R	%	Tariff (VAT Incl) R
33.12	Additional deposit	To be calculated		To be calculated			To be calculated		To be calculated
33.13	Water reconnection	R 193.30	4.8%	R 202.60	R 177.72	5.9%	R 215.00	5.6%	R 228.00
33.14	Post final demand	R 64.40	4.8%	R 67.50	R 59.21	5.9%	R 71.50	5.6%	R 75.60
33.15	Tracing	To be calculated		To be calculated			To be calculated		To be calculated
33.16	Final demand	R 64.40	4.8%	R 67.50	R 59.21	5.9%	R 71.50	5.6%	R 75.60
33.17	Summons	R 386.60	4.8%	R 405.20	R 355.44	5.9%	R 430.00	5.6%	R 455.00
33.18	Judgement	R 65.10	4.8%	R 68.20	R 59.82	5.9%	R 72.30	5.6%	R 76.40
33.19	Hand over to attorneys	To be calculated		To be calculated			To be calculated		To be calculated
34	CONSUMER DEPOSITS								
34.1	Households with conventional electricity meters								
34.1.1	Refundable consumer deposit for electricity, water, refuse and sewerage services equal to one month's average account (5 amp to 15 amp connections)	R 835.00	4.8%	R 875.00		5.9%	R 927.00	5.6%	R 979.00
34.1.2	Refundable consumer deposit for electricity, water, refuse and sewerage services equal to one month's average account (20 amp to 35 amp connections)	R 1 405.00	4.8%	R 1 472.00		5.9%	R 1 559.00	5.6%	R 1 647.00
34.1.3	Refundable consumer deposit for electricity, water, refuse and sewerage services equal to one month's average account (40 amp to 60 amp connections)	R 1 926.00	4.8%	R 2 018.00		5.9%	R 2 138.00	5.6%	R 2 258.00
34.2	Households with pre-paid electricity meters								
34.2.1	Refundable consumer deposit for water, refuse and sewerage services equal to one month's average account	R 644.00	4.8%	R 675.00		5.9%	R 715.00	5.6%	R 756.00
34.3	Businesses with pre-paid electricity meters								
34.3.1	Refundable consumer deposit for water, refuse and sewerage services equal to one month's average account subject to a minimum of	R 2 969.00	4.8%	R 3 112.00		5.9%	R 3 296.00	5.6%	R 3 481.00
34.4	Businesses with conventional electricity meters								
34.4.4	Refundable consumer deposit for electricity, water, refuse and sewerage services equal to one month's average account subject to a minimum of	R 3 450.00	4.8%	R 3 616.00		5.9%	R 3 830.00	5.6%	R 4 045.00
34.5	Medium bulk consumers with a circuit breaker capacity up to 150 amp								
34.5.1	Refundable consumer deposit for electricity, water, refuse and sewerage services equal to one month's average account subject to a minimum of	R 4 654.00	4.8%	R 4 877.00		5.9%	R 5 165.00	5.6%	R 5 455.00
34.6	Bulk electricity consumers								
34.6.1	Refundable consumer deposit for electricity, water, refuse and sewerage services equal to one month's average account subject to a minimum of	R 7 381.00	4.8%	R 7 735.00		5.9%	R 8 192.00	5.6%	R 8 651.00
34.7	Peri-Urban industrial bulk consumers								
34.7.1	Refundable consumer deposit for electricity, water, refuse and sewerage services equal to one month's average account subject to a minimum of	R 4 654.00	4.8%	R 4 877.00		5.9%	R 5 165.00	5.6%	R 5 455.00
34.8	Sporting bodies and Agricultural Society								
34.8.1	Refundable consumer deposit for electricity, water, refuse and sewerage services equal to one month's average account	R 1 926.00	4.8%	R 2 018.00		5.9%	R 2 138.00	5.6%	R 2 258.00
34.9	Defaulters								
34.9.1	First time defaulter: Upgrade consumer deposit to	x1		x1			x1		x1
34.9.2	Second time defaulter: Upgrade consumer deposit to	x2		x2			x2		x2
34.9.3	Third time defaulter: Upgrade consumer deposit to	x3		x3			x3		x3
35	REGISTRATION OF INDIGENTS								
35.1	Gross Monthly Income Amount approved by Council in terms of section 5.1.1 of the Approved Indigent Policy	R 6 000.00	0.0%	R 6 000.00		0.0%	R 6 000.00	0.0%	R 6 000.00
36	RESIDENTIAL PROPERTY VALUE EXEMPTION ON PROPERTY RATES								
36.1	Additional property value exemption approved by Council in terms of section 7(a)(3) of the Approved Property Rates Policy	R 85 000.00	0.0%	R 85 000.00		0.0%	R 85 000.00	0.0%	R 85 000.00
37	OUTDOOR ADVERTISING CONTROL								
	APPLICATION FEE:								
	Super, large and small billboards and electronic signs per sign								
	Undefined advertisement signs > 4,5m ²								
	Sky, roof, on-premises business signs or service facility signs per sign								
	Landscaped advertisements per sign								

NALEDI LOCAL MUNICIPALITY									
APPENDIX D - TARIFFS FOR 2015/16 FINANCIAL YEAR									
Tariff No	Activity Based Costing Centre / Description of Tariff	2014/15	Increase %	2015/16	2015/16	Increase %	2016/17	Increase %	2017/18
		Tariff (VAT Incl) R		Tariff (VAT Incl) R	Tariff (VAT Excl) R		Tariff (VAT Incl) R		Tariff (VAT Incl) R
	Advertising on bridges, boundary walls and fences per sign	R 800.00	4.8%	R 838.40	R 735.44	5.9%	R 888.00	5.6%	R 938.00
	Advertisements on water towers, reservoirs, silos and on ground level per sign								
	Gantry, construction site, product replicas, three-dimensional and security advertising per signs								
	Flat signs excluding locality bound flat signs smaller than 36m ² per sign								
	Projecting signs overhanging Council land per sign								
	Street name advertising signs / per new sign	R 200.00	4.8%	R 210.00	R 184.21	5.9%	R 223.00	5.6%	R 236.00
	Banners per event per Customer Care Centre	R 120.00	4.8%	R 126.00	R 110.53	5.9%	R 134.00	5.6%	R 142.00
	Aerial signs per event per Customer Care Centre								
	Class (a) Posters for auction sales and events of a cultural, political, social, sporting or recreational nature	R 8.00 per event per sign per Customer Care Centre with a minimum of R 120.00	4.8%	R 8.38 00 per event per sign per Customer Care Centre with a minimum of R 126.00		5.9%	R 8.88 00 per event per sign per Customer Care Centre with a minimum of R 134.00	5.6%	R 9.38 00 per event per sign per Customer Care Centre with a minimum of R 142.00
	Class (a) Posters for charitable, religious or educational nature per event per Customer Care Centre.	R 50.00	4.8%	R 52.00	R 45.61	5.9%	R 56.00	5.6%	R 60.00
	Class (c) posters to display news headlines for a newspaper per frame	R 5.00	4.8%	R 5.00	R 4.39	5.9%	R 6.00	5.6%	R 7.00
	Sponsored road traffic projects per sign	R 120.00	4.8%	R 126.00	R 110.53	5.9%	R 134.00	5.6%	R 142.00
	Project and development advertising signs per sign								
	Estate agent signs for commercial, industrial and non-residential property >1m ² per sign	R 600.00	4.8%	R 629.00	R 551.75	5.9%	R 667.00	5.6%	R 705.00
	Lodging of appeal per appeal	R 2 500.00	4.8%	R 2 620.00	R 2 298.25	5.9%	R 2 775.00	5.6%	R 2 931.00
	Submission of ad-hoc proposal per proposal	R 9 000.00	4.8%	R 9 432.00	R 8 273.68	5.9%	R 9 989.00	5.6%	R 10 549.00
	FACE CHANGE				R 0.00				
	Super, large and small billboards and electronic signs per face change								
	Undefined advertisement signs > 4,5m ² per face change								
	Sky, roof, on-premises business signs or service facility signs per face change								
	Landscaped advertisements								
	Advertising on bridges, boundary walls and fences per face change	R 450.00	4.8%	R 472.00	R 414.04	5.9%	R 500.00	5.6%	R 528.00
	Advertisements on water towers, reservoirs, silos and on ground level per face change								
	Gantry, construction site, product replicas, three-dimensional and security advertising signs per face change								
	Flat signs excluding locality bound flat signs smaller than 36m ² per face change								
	Projecting signs overhanging Council land per face change								
	Street name advertising sign per face change	R 80.00	4.8%	R 84.00	R 73.68	5.9%	R 89.00	5.6%	R 94.00
	INSPECTION FEE				R 0.00				
	Super, large and small billboards and electronic signs per sign								
	Undefined advertisement signs > 4,5m ² per sign								
	Sky, roof, on-premises business signs or service facility signs per sign								
	Landscaped advertisements per sign								
	Advertising on bridges, boundary walls and fences per sign	R 119.00	4.8%	R 125.00	R 109.65	5.9%	R 133.00	5.6%	R 141.00
	Advertisements on water towers, reservoirs, silos and on ground level per sign								
	Flat signs excluding locality bound flat signs smaller than 36m ² per sign								
	Projecting signs overhanging Council land per sign								
	ANNUAL LICENSING FEE				R 0.00				
	Estate agent signs per branch per agency per Customer Care Centre per annum	R 1 200.00	4.8%	R 1 258.00	R 1 103.51	5.9%	R 1 333.00	5.6%	R 1 408.00
	Portable advertising signs per annum per								
	Flags per annum per Enterprise	R 80.00	4.8%	R 84.00	R 73.68	5.9%	R 89.00	5.6%	R 94.00
	STORAGE FEE				R 0.00				
	Trailer and vehicular advertising per sign per day	R 8.00	4.8%	R 8.00	R 7.02	5.9%	R 9.00	5.6%	R 10.00
	DEPOSIT				R 0.00				
	Banners and aerial signs per event	R 300.00	4.8%	R 314.00	R 275.44	5.9%	R 333.00	5.6%	R 352.00
	Class (a) posters for auction sales and events of cultural, political, social, sporting or recreational nature or of a charitable, religious or educational nature per sign	R 30.00	4.8%	R 31.00	R 27.19	5.9%	R 33.00	5.6%	R 35.00
	CONTRACTS				R 0.00				

NALEDI LOCAL MUNICIPALITY									
APPENDIX D - TARIFFS FOR 2015/16 FINANCIAL YEAR									
Tariff No	Activity Based Costing Centre / Description of Tariff	2014/15 Tariff (VAT Incl) R	Increase %	2015/16 Tariff (VAT Incl) R	2015/16 Tariff (VAT Excl) R	Increase %	2016/17 Tariff (VAT Incl) R	Increase %	2017/18 Tariff (VAT Incl) R
	Advertisement on litter bins and public transport shelters								
	Suburb name and stack signs								
	Class (b) posters for commercial advertising	Rate per tender	0.0%	Rate per tender		0.0%	Rate per tender	0.0%	Rate per tender
	Street name advertising signs								
	Advertising on Taxi ranks								
	REMOVAL FEE:								
	Super, large and small billboards and electronic signs								
	Undefined advertising signs ≥ 4.5m ²								
	Sky, roof, on-premises business signs and service facility signs								
	Landscape advertisements								
	Veranda, balcony, canopy and under awning signs								
	Painted advertisements								
	Residential home-undertaking and community institution signs								
	Advertising on bridges, boundary walls and fences								
	Advertisements on water towers, reservoirs, silos and on ground level	Tendered rate or R 119. 00 per m ² or part thereof for the total face of each sign if removed by the NLM	4.8%	Tendered rate or R 125. 00 per m ² or part thereof for the total face of each sign if removed by the NLM		5.9%	Tendered rate or R 132. 00 per m ² or part thereof for the total face of each sign if removed by the NLM	5.6%	Tendered rate or R 139. 00 per m ² or part thereof for the total face of each sign if removed by the NLM
	Gantry, construction site, product replicas, three-dimensional and security advertising signs								
	Project signs and development advertising signs								
	Estate agent signs for commercial, industrial and non-residential property > 1m ²								
	Aerial signs								
	Advertising signs at educational facilities and sport stadiums and fields < 18m ²								
	Security services and projecting signs								
	Flat signs excluding locality bound flat signs smaller than 36m ²								
	Projecting signs overhanging Council land								
	Portable advertising sign per sign	R 250.00	4.8%	R 262.00	R 229.82	5.9%	R 278.00	5.6%	R 294.00
	Trailer or vehicular advertising per vehicle or trailer	R 1 200.00	4.8%	R 1 258.00	R 1 103.51	5.9%	R 1 333.00	5.6%	R 1 408.00
	Bicycle trailer advertising per bicycle	R 250.00	4.8%	R 262.00	R 229.82	5.9%	R 278.00	5.6%	R 294.00
	TEMPORARY SIGNS REMOVAL FEE:				R 0.00				
	Unlicensed Estate agent signs ≤ 1 m ² per advertisement	R 80.00	4.8%	R 84.00	R 73.68	5.9%	R 89.00	5.6%	R 94.00
	Licensed banners								
	Class (a) unlicensed posters for auction sales and events of a cultural, political, social, sporting or recreational nature or of a charitable, religious or educational nature and for commercial advertising per sign	R 80.00	4.8%	R 84.00	R 73.68	5.9%	R 89.00	5.6%	R 94.00
	Flags per sign								
	Unlicensed Banners per sign	R 120.00	4.8%	R 126.00	R 110.53	5.9%	R 134.00	5.6%	R 142.00
	licensed Estate agent signs <1 m ² per sign	R 30.00	4.8%	R 31.00	R 27.19	5.9%	R 33.00	5.6%	R 35.00
	Class (a) licensed posters for auction sales and events of a cultural, political, social, sporting or recreational nature and of a charitable, religious or educational nature and for commercial advertising per sign	R 30.00	4.8%	R 31.00	R 27.19	5.9%	R 33.00	5.6%	R 35.00
	Class (c) posters to display news headlines for a newspaper per sign								
	All temporary signs > 1m ²	Tendered rate or R 119. 00 per m ² or part thereof for the total face of each sign if removed by the NLM	4.8%	Tendered rate or R 125. 00 per m ² or part thereof for the total face of each sign if removed by the NLM		5.9%	Tendered rate or R 132. 00 per m ² or part thereof for the total face of each sign if removed by the NLM	5.6%	Tendered rate or R 139. 00 per m ² or part thereof for the total face of each sign if removed by the NLM
	Temporary signs pasted against bridges, transformer boxes, substations, etc.	Rates per tender		Rates per tender			Rates per tender		Rates per tender
	FIXED RENTAL PER SIGN ERECTED OR AFFIXED TO OR ON COUNCIL PROPERTY BY NON MEDIA OWNER				R 0.00				
	Monthly rental payable in arrears per m² of the advertisement area of each sign according to road classification				R 0.00				
	Class 3 – District distributor	R 50.00	4.8%	R 52.00	R 45.61	5.9%	R 56.00	5.6%	R 60.00
	Class 4 & 5 – Collector and Access Street	R 20.00	4.8%	R 21.00	R 18.42	5.9%	R 23.00	5.6%	R 25.00
	RENTAL PER SIGN ERECTED OR AFFIXED TO OR ON COUNCIL PROPERTY BY MEDIA OWNER				R 0.00				
	1. Monthly rental payable in arrears per				R 0.00				
	Class 3 – District distributor	R 50.00	4.8%	R 52.00	R 45.61	5.9%	R 56.00	5.6%	R 60.00

NALEDI LOCAL MUNICIPALITY																	
APPENDIX D - TARIFFS FOR 2015/16 FINANCIAL YEAR																	
Tariff No	Activity Based Costing Centre / Description of Tariff	2014/15	Increase	2015/16	2015/16	Increase	2016/17	Increase	2017/18								
		Tariff (VAT Incl) R	%	Tariff (VAT Incl) R	Tariff (VAT Excl) R	%	Tariff (VAT Incl) R	%	Tariff (VAT Incl) R								
	Class 4 & 5 – Collector and Access street	R 20.00	4.8%	R 21.00	R 18.42	5.9%	R 23.00	5.6%	R 25.00								
2.	Percentage income payable in arrears per advertisement				R 0.00												
	Super, large and small billboards and electronic signs	20% of the gross income received by the media owner from the advertiser.	0.0%	20% of the gross income received by the media owner from the advertiser.		0.0%	20% of the gross income received by the media owner from the advertiser.	0.0%	20% of the gross income received by the media owner from the advertiser.								
	Undefined advertisement signs > 4,5m ²																
	Sky, roof, on-premises business signs or service facility signs																
	Landscaped advertisements																
	Advertising on bridges, boundary walls and fences																
	Advertisements on water towers, reservoirs, silos and on ground level																
	Gantry, construction site, product replicas, three-dimensional and security advertising signs																
	Projecting signs overhanging Council land																
	EXEMPTED																
	Signs exempted from tariffs except removal fees												R 0.00				
	Class (a) Posters for parliamentary or municipal elections, by-elections, referenda and registration process	R Nil	0.0%	R Nil		0.0%	R Nil	0.0%	R Nil								
	Projecting signs not overhanging municipal land																
	Security services signs																
	Veranda, balcony, canopy and under awning advertising signs																
	Painted advertisements																
	At educational facilities and sport stadiums and fields a combination of advertising signs on boundary walls and fences, permanent flags and free-standing advertising signs smaller than 4,5m ²																
	Locality bound flat signs smaller than 36m ²																
	Residential home-undertaking and community institution signs																
	Window signs																
	Signs incorporated in the fabric of a building																
	Locality bound canopy, internal direction and orientation signs at																
	filing stations and road side rest and service areas																
	Vehicular advertising																

LOCAL AUTHORITY NOTICE 132 OF 2015

FINAL TARIFF POLICY**NALEDI LOCAL MUNICIPALITY**

Council resolves to adopt the following proposal as the Tariff Policy of the Naledi Local Municipality

Policy effective date: [30 May 2012]

Approved date: [29 May 2012]

Resolution: [141/2012]

TARIFF POLICY NALEDI LOCAL MUNICIPALITY

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TARIFF POLICY NALEDI LOCAL MUNICIPALITY

1. INTRODUCTION

In terms of Section 74 of the Local Government: Municipal Systems Act, 2000 the municipal council must adopt and implement a tariff policy on the levying of fees for municipal services provided by the municipality itself or by way of service delivery agreements.

The tariff policy must at least reflect the principles set out in section 74(2) of the Municipal Systems Act.

The tariff policy may differentiate between different categories of users, debtors, service providers, services, service standards and geographical areas as long as such differentiation does not amount to unfair discrimination.

2. PURPOSE

The Naledi Local Municipality wishes to achieve the following objectives by adopting this tariff policy:

- 2.1. To comply with the provisions of Section 74 of the Local Government Municipal Systems Act, Act 32 of 2000.
- 2.2. To prescribe procedures for calculating tariffs where the Naledi Local Municipality wishes to appoint service providers in terms of Section 76(b) of the Local Government Municipal Systems Act, Act 32 of 2000.
- 2.3. To give guidance to the councillor responsible for Finance and Auditing regarding tariff proposals that must be submitted to Council annually during the budget process

3. GENERAL PRINCIPLES

- 3.1. Service tariffs imposed by the Naledi Local Municipality shall not be viewed as taxes, and therefore the ability of the relevant consumer or user of the services to which such tariffs relate, shall not be considered as a relevant criterion.

TARIFF POLICY NALEDI LOCAL MUNICIPALITY

3.2. The municipality shall ensure that its tariffs are uniformly and fairly applied throughout the municipal region.

3.3. Tariffs for the four major services rendered by the municipality, namely:

3.3.1. Electricity

3.3.2. water

3.3.3. sewerage (waste water)

3.3.4. refuse removal (solid waste)

Shall as far as possible recover the expenses associated with the rendering of each service concerned. The tariff that a particular consumer or user pays shall therefore be directly related to the standard of service received and the quantity of the particular service used or consumed.

3.4. The municipality shall, as far as circumstances reasonably permit, ensure that the tariffs levied in respect of the four major services further generate an operating surplus each financial year of 10 percent or such lesser percentage as the council may determine at the time that the annual operating budget is approved. Such surpluses shall be applied in relief of property rates and for the partial financing of general services or for the future capital expansion of the service concerned, or both. The modesty of such surplus shall prevent the service tariffs concerned from being viewed as concealed taxes.

3.5. Indigent households will have access to basic services through indigence relief approved by the Council in accordance with the Integrated Development Plan and Section 74(2)(c)(i) and (ii) of the Municipal Systems Act from time to time and shall be funded from the annual Equitable Share Grant granted to the Council and is subject to the availability of funds from the Grant.

3.6. The municipality shall develop, approve and at least annually review an indigent support programme for the municipal area. This programme shall set out clearly the municipality's cost recovery policy in respect of the tariffs that it levies on registered indigents, and the implications of such policy for the tariffs that it imposes on other users and consumers in the municipal region.

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- 3.7. In line with the principles embodied in the Constitution and in other legislation pertaining to local government, the municipality may differentiate between different categories of users and consumers in regard to the tariffs that it levies. Such differentiation shall, however, at all times be reasonable, and shall be fully disclosed in each.
- 3.8. The municipality's tariff policy shall be transparent, and the extent to which there is cross-subsidisation between categories of consumers or users shall be disclosed to users.
- 3.9. The municipality shall ensure that its tariffs shall be readily understandable by all users affected by the tariff policy.
- 3.10. The municipality undertakes to render its services cost effectively in order to ensure the best possible cost of service delivery.
- 3.11. In the case of directly measurable services, namely electricity and water, the consumption of such services shall be properly metered by the municipality, and meters shall be read, wherever circumstances reasonably permit, on a monthly basis. The charges levied on consumers shall be proportionate to the quantity of the service that they consumed.
- 3.12. In addition, the municipality shall levy monthly availability charges for the services concerned, and these charges shall be fixed for each type of property as determined in accordance with the detailed policies set out below. Generally, consumers of water and electricity shall therefore pay two charges: one, relatively minor, which is unrelated to the volume of consumption and is levied because of the availability of the service concerned; and another directly related to the consumption of the service in question
- 3.13. In considering the costing of its water, electricity and sewerage services, the municipality shall take due cognisance of the high capital cost of establishing and expanding such services, and of the resultant high fixed costs, as opposed to variable costs of operating these services. The municipality therefore undertakes to plan the management and expansion of the services carefully in order to ensure that both current and reasonably expected future demands are adequately catered for, and that demand levels which

TARIFF POLICY NALEDI LOCAL MUNICIPALITY

fluctuate significantly over shorter periods are also met. This may imply that the services may at times or for certain periods operate at less than full capacity, and the costs of such surplus capacity must also be covered in the tariffs which are annually levied.

3.14. The following principles will also apply:

- a) Free services will only be possible if the National Government pay to the municipality an equitable share subsidy, which covers the full costs of the free services.
- b) All users of municipal services will be treated equitably. Save for poor households and deserving categories of users, the various categories of customers will pay the same charges based on the same cost structure.
- c) The amount payable by consumers will be in proportion to usage of the service.
- d) Indigent households must at least have access to basic services through lifeline tariffs or direct subsidisation.
- e) Tariffs must reflect the total cost of services.
- f) Within limits, customers should be free to choose from a range of applicable tariffs.
- g) Tariffs must be set at a level that facilitates the sustainability of services. Sustainability will be achieved by ensuring that:
 - i) Cash inflows cover cash outflows. This means that sufficient provision for working capital and bad debts will be made.
 - ii) Access to the capital market is maintained. This will be achieved by providing for the repayment of capital, maintaining sufficient liquidity levels and making profits on trading services.
- h) Provision will be made in appropriate circumstances for a surcharge on a tariff. This will be required during a national disaster and periods of droughts when a restriction of usage is required.
- i) Providing for penalties to prohibit exorbitant use will encourage efficient and effective use of resources.
- j) The extent of subsidisation of tariffs will be disclosed.
- k) VAT is excluded from all tariffs and will be additional to these tariffs when applicable.
- l) A property used for multiple purposes must, for purposes of these tariffs be assigned to a category determined by the council for properties used for a purpose corresponding with the dominant use of the property if the Municipality cannot

TARIFF POLICY NALEDI LOCAL MUNICIPALITY

readily make an apportionment in relation to the services concerned and the categories of users.

- m) In order to provide the Municipality with appropriate security for payment of amounts owing to it from time to time for services rendered, the Council shall impose a system of deposits payable by customers. The deposits shall be set with due regard to the potential financial risk associated with the amounts owing from time to time. The level of the deposits shall be revised annually and the Municipality may introduce transitional arrangements in respect of existing users.

4. DEFINITIONS

In this tariff policy, unless the context otherwise indicates –

“agricultural consumers” means consumers engaged in agriculture as defined in LUPO,

“break even” means the financial situation where the income derived by the Municipality from the supply of a service is equal to the aggregate of the fixed and the variable costs associated with the provision of the service concerned;

“commercial consumers” means shops, offices, liquor stores, governmental institution (unless otherwise stated), supermarkets, public garages, gathering places (unless otherwise stated), nurseries, places of entertainment, service stations, hairdressing salons, caravan parks, banks, hotels, hospitals, clinics, guesthouses, boarding houses and doctor and dentist consulting rooms and suchlike business undertakings;

“community service” means the services referred to in paragraph 5(1)(c) [that the Council has classified as such] and in respect of which the tariffs are set at a level that the costs of the services are not recovered fully from public service charges and are of a regulatory nature;

“consumer” means the occupier of any premises which the Naledi Local Municipality have agreed to supply with a municipal service or the owner of such premises or any other person who has entered into an agreement with the Municipality for the supply of a service or who is lawfully obtaining the service from the Municipality;

TARIFF POLICY NALEDI LOCAL MUNICIPALITY

"**the council**" means Municipal Council, and "**municipal council**" shall have a corresponding meaning;

"**councillor for financial services**" means the councillor of the municipal council responsible for financial services;

"**domestic consumers**" means residential properties, group housing, town houses, semidetached houses and suchlike properties;

"**due date**" –

- a) in relation to accounts payable monthly on a recurring basis, the 15th day of the month which follows on the month during which an account is rendered;
- b) in relation to accounts payable annually, 30th September unless otherwise provided by any other law; and
- c) in all other instances, as and when demand for payment is made by the Municipality;

"**economic services**" means services in respect of which the tariffs are set at a level that the total costs of the services are recovered from customers;

"**educational institutions**" means schools (unless otherwise stated), colleges, universities and suchlike institutions;

"**flat rates**" means the unit

"**the Finance Act**" means the Local Government : Municipal Finance Management Act, 2003 (Act No 56 of 2003);

"**fixed costs**" means costs which do not vary with consumption or volume produced

"**indigent households**" means households that are registered at the municipality as such and meet the municipality's criteria in terms of its credit control and debt collection policy and

TARIFF POLICY NALEDI LOCAL MUNICIPALITY

occupying a property within the jurisdiction of the municipality and "poor households" shall have a corresponding meaning;

"**industrial consumers**" means industrial undertakings, factories, warehouses, workshop, scrap yards, wine cellars, abattoirs, dairy processing plants, fish markets and suchlike consumers;

"**LUPO**" means the Land Use Planning Ordinance (Cape Ordinance 15 of 1985, as amended);

"**Municipality**" means when referred thereto as–

- a) an entity, Naledi Local Municipality as a municipality described in Section 2 of the Local Government : Municipal Systems Act, 2000 (Act 32 of 2000), including a duly authorized official of Naledi Local Municipality; and
- b) a geographical area, the area of jurisdiction of Naledi Local Municipality as determined in terms of the Local Government : Municipal Demarcation Act, 1998 (Act 27 of 1998);

"**owner**" in relation to a property, means the person in whose name the property is registered in the Deeds Registry and such owner's successors;

"**public benefit organisations**" means public benefit organizations as defined in Section 30 of the Income Tax Act No 58 of 1962;

"**resident**" means a person who ordinarily resides in the municipal area;

"**special agreements**" means special tariff agreements entered into with categories of consumers making significant economic contributions to the community and create job opportunities;

"**sport and recreation facilities**" means properties used exclusively for sport and recreation purposes including school sport fields which are metered separately for water and electricity consumption;

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"**the Systems Act**" means the Local Government: Municipal Systems Act, 2000 (Act no 32 of 2000);

"**total cost**" means the sum of all fixed and variable costs associated with a service;

"**trading services**" means services and in respect of which the tariffs are set at a level that the Council makes a profit on the delivery of the services;

"**two-part tariffs**" means tariffs that are raised to recover the fixed and variable costs separately. The fixed costs are recovered by dividing the total fixed costs by the number of customers per category and the variable costs are recovered by dividing the total variable costs by the volume consumed;

"**units consumed**" means the number of units consumed of a particular service and are measured in terms of the tariff structure reflected in paragraph 7;

"**Variable costs**" means costs that vary with consumption or volume produced

"**VAT**" means Value-Added Tax in terms of the Value-Added Tax Act, 1991, as amended;

any reference in this tariff policy to 'an availability charge' in relation to a particular service (eg. water) shall mean an amount payable by the consumer in respect of the service because the consumer may reasonably be connected to the service which is available although the property concerned is not in fact so connected. In contrast hereto a 'minimum charge' shall refer to the minimum amount payable by the consumer in respect of a particular service irrespective of the extent to which the service is used during any given period of time.

5. CATEGORIES OF CUSTOMERS

5.1. Separate tariff structures may be imposed for the following categories of consumers (which the council may change):

- a) Domestic consumers;
- b) Commercial consumers;
- c) Industrial consumers;
- d) Agricultural consumers;

TARIFF POLICY NALEDI LOCAL MUNICIPALITY

- e) Municipalities;
- f) Consumers with whom special agreements were made;
- g) Consumers in certain geographical areas;
- h) Sport and recreation facilities
- i) Educational institutions; and
- j) Public benefit organisations and suchlike institutions.

5.2. In line with the principles embodied in the Constitution and in other legislation local government, the municipality may differentiate between different categories of users and consumers in regard to the tariffs that it levies. Such differentiation shall, however, at all times be reasonable, and shall be fully disclosed in each Annual Budget.

6. SERVICE AND EXPENDITURE CLASSIFICATIONS AND COST ELEMENTS

6.1. Service classification

The Chief Financial Officer shall, subject to the guidelines provided by the National Treasury of the Department of Finance and Mayoral Committee of the council, make provision for the following classification of services.

6.1.1. Trading services

- a) Water
- b) Electricity

6.1.2. Economic services

- a) Sewerage disposal
- b) Refuse Removal
- c) Fixed billboards and the display of advertisements in public places
- d) Recreation resorts
- e) Airport Services

6.1.3. Community Services

- a) Air pollution
- b) Administration and Treasury Services
- c) Building control
- d) Cemeteries
- e) Child care facilities

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- f) Control of public nuisances
- g) Fire fighting and emergency assistance
- h) Licensing and control of undertakings that sell food to the public
- i) Licensing of dogs
- j) Local amenities
- k) Local sport facilities
- l) Local tourism
- m) Municipal parks and recreation
- n) Municipal planning
- o) Municipal public works, only in respect of the needs of municipalities in the discharge of their responsibilities and to administer functions specially assigned to them under the Constitution or any other law
- p) Municipal roads
- q) Nature Reserves
- r) Noise pollution
- s) Pounds
- t) Public places
- u) Storm water management system in built-up areas
- v) Street lighting
- w) Street trading
- x) Trading regulations
- y) Traffic

6.1.4. Subsidized Services

- a) Health and ambulance
- b) Libraries and museum
- c) Proclaimed Roads

6.2. Expenditure classification

Expenditure will be classified in terms of Generally Recognised Accounting Practise (GRAP)

TARIFF POLICY NALEDI LOCAL MUNICIPALITY

6.3. Cost elements

6.3.1. The following cost elements will be used to calculate the tariffs of the different services:

- a) Fixed costs that consist of the capital cost (depreciation on assets and capital redemption on external loans only) and any other costs of a permanent nature as determined by the council from time to time.
- b) Variable costs. This includes all other expenditure that has reference to the services.
- c) Total cost is equal to the fixed costs plus variable cost.

7. TARIFF TYPES

In determining the type of tariff applicable to the type of service the municipality shall make use of the following six options or a combination of the same.

- 7.1. Single tariff: this tariff shall consist of a cost per unit consumed. All costs will be recovered through unit charges at the level where income and expenditure breaks even. Subject to a recommendation by the Chief Financial Officer the council may decide to approve profits on trading services during the budget meeting. Such profits will be added to the fixed and variable cost of the service for the purpose of calculating the tariffs.
- 7.2. Cost related two to three part tariffs: this tariff shall consist of two to three parts. Management, capital, maintenance and operating costs will be recovered by grouping certain components together e.g. management, capital and maintenance costs may be grouped together and be recovered by a fixed charge, independent of consumption for all classes of consumers, while the variable costs may be recovered by a unit charge per unit consumed. Three part tariffs will be used to calculate the tariff for electricity and to provide for maximum demand and usage during limited demand.
- 7.3. Inclining block tariff: this tariff is based on consumption levels being categorised into blocks, the tariff being determined and increased as consumption levels increase. The first step in the tariffs will be calculated at break-even point. Subsequent steps will be calculated to yield profits and to discourage excessive use of the commodity.
- 7.4. Declining block tariff: this tariff is the opposite of the inclining block tariff and decreases as consumption levels increase. The first step will be calculated by dividing the fixed and variable cost and profit determined by council from time to time by the volume consumed. This tariff will only be used for special agreements.

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7.5. Regulating tariff: this tariff is only of a regulatory nature and the municipality may recover the full or a portion of the cost associated with rendering the service

7.6. Time-of-use tariff: this tariff is based on fixed charges and seasonally and time differentiated energy and demand charges

8. CALCULATION OF MAJOR TARIFFS FOR MAJOR SERVICES

8.1. Tariffs due to costs of operation

In order to determine the tariffs that must be charged for the supply of the four major services, the municipality shall identify all the costs of operation of the undertakings concerned, including specifically the following:

- 8.1.1. Cost of bulk purchases in the case of water and electricity.
- 8.1.2. Distribution costs, including distribution losses in the case of water and electricity.
- 8.1.3. Depreciation and finance charges.
- 8.1.4. Maintenance of infrastructure and other fixed assets.
- 8.1.5. Administration and service costs, including:
 - a) Service charges levied by other departments delivering support services, such as a finance, human resources and legal services.
 - b) Reasonable general overheads, such as the costs associated with the office of the Municipal Manager, and Managers directly responsible to the Municipal Manager for certain services.
 - c) Adequate contributions to the provisions for bad debts and obsolescence of stock.
 - d) All other ordinary operating expenses associated with the service concerned, including, in the case of the Electricity Service, the cost of providing street lighting in the municipal area.
 - e) The intended surplus to be generated for the financial year

8.2. Water

- 8.2.1. The categories of water consumers as set out below shall be charged at the applicable tariffs as approved by the council in each annual budget.

Categories of consumption and charges

TARIFF POLICY NALEDI LOCAL MUNICIPALITY

- 8.2.2. The municipality shall provide the first 6kl of water per month free of charge to all approved indigent households consumers.
- 8.2.3. Because water is a scarce national resource and this municipality is committed to the prudent conservation of such resources, the tariff levied for domestic consumption of water shall escalate according to the volume of water consumed.
- 8.2.4. The tariffs for domestic consumption shall be based on the levels reflected in the following table:

	Kiloliters per month		
Step 1	0	To	6
Step 2	7	To	15
Step 3	16	To	30
Step 4	31	To	50
Step 5	51	And	Above

- 8.2.5. The cost of water in the first three steps will be calculated at break-even and will include any basic/availability charges.
- 8.2.6. The non-domestic consumers tariff shall be based on the levels reflected in the following table:

	Kiloliters per month		
Step 1	0	To	6
Step 2	7	To	15
Step 3	16	To	30
Step 4	31	To	50

- 8.2.7. A basic charge per water meter in the rural area as determined by the Council from time to time may be charged on all water consumers, except consumers using pre-paid meters.
- 8.2.8. Where consumers are not connected to the water services or consumers that can reasonable connect to the service within an approved township establishment, an availability tariff will be payable.

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8.3. Electricity

- 8.3.1. The guidelines and policy issued by the National Electricity Regulator from time to time will form the basis of calculating tariffs.
- 8.3.2. To make electricity affordable to certain categories of consumers, cross subsidisation between and within categories of consumers, will be allowed based on the load factors or categories and consumers within the category.
- 8.3.3. The fixed costs or portions thereof will be recovered through an energy or time-of-use charge

8.4. Refuse Removal

- 8.4.1. A separate fixed monthly refuse removal charge shall apply to each category of users based on the costs of the service concerned and the applicable level of service that can vary from once a week up to 7 times a week.
- 8.4.2. The fixed basic charge will be based on volume removed and the costs associated with its disposal

8.5. Sewerage

- 8.5.1. The categories of sewerage users as set out below shall be charged per month at the applicable tariff as approved by the council in each annual budget.

Categories of usage and charges

- 8.5.2. A Basic (availability) charge per month shall be charged on undeveloped land
- 8.5.3. A fixed monthly charge sewerage charge shall apply to each category of users based on the costs of the services concerned and the applicable levels of services that can vary, e.g. night soil removal service, cesspool service, waterborne sewerage service ect.
- 8.5.4. An effluent fee shall further be payable by factories and other industrial users where the wastewater emanating from such users requires special purification measures by the municipality. Such fees shall be based on the toxic content of the wastewater concerned and the costs of purification.

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9. MINOR TARIFFS

- 9.1. All minor tariffs shall be standardized within the municipal region.
- 9.2. All minor tariffs shall be approved by the Council in each Annual Budget, and shall, when deemed appropriate by the Council, be subsidized by property rates and general revenues, particularly when the tariffs will prove uneconomical when charged to cover the cost of the service concerned or when the cost cannot accurately be determined, or when the tariff is designed purely to regulate rather than finance the use of the particular service or amenity.
- 9.3. All minor tariffs over which the municipality has full control shall annually be adjusted at least in line with the prevailing consumer price index, unless there are compelling reasons why such adjustments should not be effected.
- 9.4. Minor tariffs shall include the following:
- 9.4.1. cemetery fees
 - 9.4.2. connection and reconnection fees
 - 9.4.3. housing rental
 - 9.4.4. library fees, being
 - membership fees
 - fines
 - lost books
 - lost membership cards
 - 9.4.5. rental for utilizing municipal premises and municipal sports grounds
 - 9.4.6. rental for utilizing municipal property
 - 9.4.7. lease of municipal property
 - 9.4.8. building plan fees
 - 9.4.9. advertisement sign fees
 - 9.4.10. plastic bag sales
 - 9.4.11. refuse bin sales
 - 9.4.12. cleaning of overgrown stands
 - 9.4.13. connection fees for major municipal services
 - 9.4.14. Photostat copies and faxes

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- 9.4.15. clearance certificate memoranda
- 9.4.16. pound fees
- 9.4.17. cleansing of sewerage blockages
- 9.4.18. electricity or water disconnection and reconnection fees
- 9.4.19. the provision of information from the Council's records
- 9.4.20. sale of live stock
- 9.4.21. garden refuse removal.

9.5. The accounting officer shall maintain a list of all minor services indicating their unit of service for the purpose of determining tariffs, fees, charges and levies. Such list shall be reviewed annually together with the proposed tariffs, fees, charges and levies.

10. NOTIFICATION OF TARIFFS, FEES AND SERVICES CHARGES

- 10.1. After the draft budget as required by the Local Government: Municipal Finance Management Act (MFMA) has been tabled, the accounting officer must invite the local community to submit representations for consideration by Council. Such invitation includes the draft resolutions on taxes and tariffs proposed.
- 10.2. After approval of the budget, the Council will give notice of all tariffs approved at the annual budget meeting at least 30 days prior to the date the tariffs become effective.
- 10.3. A notice stating the purpose of the council resolution, date on which the new tariffs shall become operational and the Municipality will advertise invitation for objections.
- 10.4. All tariffs approved must have been considered at the annual budget meeting.

11. DELEGATION OF POWERS AND AUTHORITY

11.1. Delegation

This policy should be applied with due observance of the municipality's policy with regard to delegated powers. Such delegations refer to delegations between the Council and Municipal Manager as well as between the Municipal Manager and other responsible officials. All delegations in terms of this policy document should be recorded in writing.

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11.2. Authority

Any deviation from this policy for whatsoever reason must be authorized by the Municipal Manager and in the case of the municipal manager, the Mayor will authorize.

12. IMPLEMENTATION OF THIS POLICY

- 12.1. This policy will be effective from the date the policy is approved per council resolution.
- 12.2. The implementation of this policy cannot be backdated and all sections thereof will only be implemented from date of approval

IMPORTANT

Information

from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.

GPW Business Rules

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
2. Notices can only be submitted in Adobe electronic form format to the email submission address submit.egazette@gpw.gov.za. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – www.gpwonline.co.za)
7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za)
8. All re-submissions by customers will be subject to the above cut-off times.
9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address submit.egazette@gpw.gov.za.



eGazette



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