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REPUBLIEK VAN SUID-AFRIKA

*Regulation Gazette*

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*Regulasiekoerant*

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**Pretoria, 15 November 2002**

**No. 24081**



**AIDS HELPLINE: 0800-0123-22 Prevention is the cure**

CONTENTS

No.

Page  
No.      Gazette  
            No.

GOVERNMENT NOTICE

South African Revenue Service

*Government Notice*

R. 1456 Customs and Excise Act (91/1964): Amendment of Rules (No. DAR/61) ..... 3      24081

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# GOVERNMENT NOTICE

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## SOUTH AFRICAN REVENUE SERVICE

No. R. 1456

15 November 2002

### CUSTOMS AND EXCISE ACT, 1964 AMENDMENT OF RULES (NO. DAR/61)

Under sections 6, 18 and 120 of the Customs and Excise Act, 1964, the rules published in Government Gazette Notice R.1874 of 8 December 1995 are amended to the extent set out in the Schedule hereto.

PRAVIN JAMNADAS GORDHAN  
COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE

#### SCHEDULE

By the insertion after rule 120A of the following rules:

**"Temporary procedures in respect of goods carried by road on the Trans Kalahari route.**

120 B.01(a) The provisions of these rules only apply –

- (i) from 1 December 2002 to 31 March 2003;
- (ii) in respect of goods carried by road on the Trans Kalahari Route; and
- (iii) to goods entered by or consigned by a licensed clearing agent or consignor required by the General Manager: Customs to use the Single Administration Document referred to in rule 120B.02.

(b) For the purposes of these rules the Trans Kalahari Route shall mean:

- (i) a route from Johannesburg, exiting through Ramatlabama or Skilpadshek, to the Republic of Botswana;
- (ii) a route from Johannesburg, exiting through Ramatlabama or Skilpadshek, through the Republic of Botswana to or ending at Walvisbay or Windhoek in the Republic of Namibia;
- (iii) a route from Windhoek or Walvisbay through Botswana entering the Republic through Ramatlabama or Skilpadshek and ending at Johannesburg.

120B.02 Notwithstanding anything to the contrary in any rule-

- (a) Any person required as contemplated in rule 120B.01(a)(iii) may only use the Single Administration Document in respect of any customs and excise procedure relating to the movement of the goods concerned on the Trans Kalahari Route.
- (b) The Single Administration Document must be used by the person concerned in respect of goods carried on the Trans Kalahari Route for the purposes and the duration of the period prescribed in rule 120B.01 instead of any of the following forms –
  - (i) form CCA 1;
  - (ii) forms DA 500, DA 501 and DA 504-
    - (aa) in respect of goods to which purpose code RIB or RIT is applicable; and

(bb) in respect of goods entered for payment of duty, only such goods entered at Ramatlabama or Skilpadshek,

- (iii) forms DA 550, DA 551 and DA 554;
- (iv) forms DA 600, DA 601 and DA 604; and
- (v) forms DA 610, DA 611 and DA 614.

120B.03 (a) The following forms are prescribed and inserted for the purpose of the procedures contemplated in these rules –

- (i) The Single Administration Document on the reverse side of which is printed declarations which must be completed in respect of the movement of the goods concerned;
  - (ii) The Continuation Sheet of the Single Administration Document;
  - (iii) Guide for the Completion of the Single Administration Document.
- (b) A copy of the Single Administration Document with the reverse duly completed at the place of final destination or at the border where the goods were removed to a destination outside the common customs area must be returned to the Controller at the place of entry in the Republic within a period of 30 days after such entry.
- (c) Whenever a purpose code is inserted on the Single Administration Document, which is a purpose code prescribed in respect of a bill of entry replaced in terms of and for the purposes of these rules, the Single Administration Document shall be deemed to be such bill of entry."

## SINGLE ADMINISTRATION DOCUMENT

1. CONSIGNOR/EXPORTER TP/N		2. PURPOSE CODE		3. FOR OFFICIAL USE SAD NO AND DATE	
		4. BORDER OFFICE			
		5. CLEARANCE OFFICE			
6. CONSIGNEE/IMPORTER TP/N		7. TOTAL NO OF ITEMS			
		8. GROSS WEIGHT (KGS)		9. BOND / PP NO.	
		11. VALUATION METHOD		12. PAYMENT TERMS	
				13. BANK REF. NO.	
14. DECLARANT/AGENT TP/N		15. COUNTRY OF CONSIGNMENT		16. DESTINATION OFFICE	
		18. COUNTRY OF ORIGIN		19. COUNTRY OF DEST	
				20. NO OF PACKAGES	
21. SUPPLIER / EX WAREHOUSE TP/N		22. REMOVER / OWNER TP / N		23. NET WEIGHT (KGS)	
				24. CARGO STATUS CODE	
				25. CARGO STATUS CODE	
26. SHIP and VOYAGE number or FLIGHT number and DATE		27. EST. DATE of ARR / DEPT		28. CODE & NAME OF DEPOT / TERMINAL	
29. MODE OF TRANSPORT		30. SECOND MODE		31. NAT. TRANSPORT	
32. TRANSPORT REG. NO.		33. TRAILER 1 REG NO		34. TRAILER 2 REG NO	
35. MANIFEST NO.		36. TRANSPORT DOC. NO.		37. TRANSPORT DOC. DATE	
38. ISSUED AT					
39. DATE OF ARRIVAL / DEPARTURE		40. PORT OF EXIT		41. ORIG. SAD NO	
42. DATE		43. T. ITEMS		44. ACC. AT	
45. ITEM 1		46. W/H SAD NO		47. DATE	
48. ITEM NO		49. ACC AT		50. CPC	
51. AGREEMENT CODE		52. COUNTRY OF ORIGIN			
53. DESCRIPTION OF GOODS		54. COMMODITY CODE		55. STATISTICAL QUANTITY & CODE	
		A. SCH 1P1			
		B. SCH 1P2A/B			
		C. SCH 2			
		D. SCH 3/4/5/6			
56. ACTUAL PRICE		57. ATV		58. VPB	
59. ADDITIONAL INFORMATION		60. ADDITIONAL INFORMATION			
61. COR		62. TO BE CODED		63. CURRENCY	
64. EXCHANGE RATE		65. GROSS MASS (KGS)		66. NET MASS (KGS)	
67. VALUE FOR DUTY PURPOSE		68. CUSTOMS DUTY		69. EXCISE DUTY	
70. VAT		71. SURTAX/OTHER CHARGES		72. SCH 1 P2B	
73. AMOUNT DUE		74. PERMIT NO.			
75. TOTALS THIS SAD		76. VALUE FOR DUTY PURPOSES		77. F.O.B. VALUE	
78. C.I.F. & C. VALUE		79. AMOUNT OVERPAID ON PREVIOUS ACCOUNT (-)		80. AMOUNT UNDERPAID ON PREVIOUS ACCOUNT (+)	
81. CUSTOMS DUTY		82. EXCISE DUTY			
83. VAT		84. SURTAX OR OTHER CHARGES		85. SCH 1P2B	
86. OTHER PAYMENT CODE		87. AMOUNT DUE			
88. MARKS, NUMBERS AND DESCRIPTION OF PACKAGES AND / OR CONTAINER NUMBER(S)		89. OTHER INFORMATION/ENDORSEMENT			
				90. PART CLEARANCE QUANTITY	
91. DECLARATION					
I / We ..... being the ..... Agent / Exporter / Importer / consignor / consignee do hereby declare that the particulars contained herein are true and correct and comply with the provisions of the Customs and Excise Act, 1964.					
SIGNATURE..... DATE...../...../.....					

## SINGLE ADMINISTRATION DOCUMENT .....(Continuation sheet) Page.....of .....

45. ITEM 1	46. W/H SAD NO	47. DATE	48. ITEM NO	49. ACC AT	50. CPC	51. AGREEMENT CODE	52. COUNTRY OF ORIGIN
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						74. PERMIT NO.	



**Single Administration Document – Reverse Side (Acquittal purposes)**

	<b>Truck / Horse</b>	<b>First Trailer</b>	<b>Second Trailer</b>
<b>Registration number(s)</b>			
<b>Container number(s)</b>			
<b>Container seal number(s)</b>			

**DECLARATIONS BY DRIVER OF VEHICLE****1 Loading goods**

I ..... (name) ID/ Passport No. .... declare that I have received in good outward order and condition the container / packages specified on the front and top of this form.

Signature

Date

**2 Delivering goods at destination**

I ..... (name) ID/ Passport No. .... declare that I have delivered the container / packages and found them in good outward order and condition with seal on container as numbered on front and top of this form intact.

Signature

Date

**DECLARATIONS BY LICENSEE / PERSON IN CHARGE****1 Outward**

I ..... (name) ID/ Passport No. .... licensee of a customs and excise warehouse / person in charge of a container terminal or container depot declare that I have handed over the container / packages which were in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact.

Signature

Date

**2 Inward**

I ..... (name) ID/ Passport No. .... licensee of a customs and excise warehouse / person in charge of a container terminal or container depot declare that I have received the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact.

Signature

Date

**DECLARATION FOR CROSS BORDER MOVEMENT: Customs Officer****1 Country of exit**

I ..... (name of officer) have verified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact.

The vehicle and container / packages have exited .....

..... (name of country) at ..... (place).

Signature

Date

**2 Country of entrance**

I ..... (name of officer) have verified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact.

The vehicle and container / packages have entered .....

..... (name of country) at ..... (place).

Signature

Date

**3 Country of exit**

I ..... (name of officer) have verified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact.

The vehicle and container / packages have exited .....

..... (name of country) at ..... (place).

Signature

Date

**4 Country of entrance**

I ..... (name of officer) have verified the container / packages and found them in good outward order and condition with seal(s) on container(s) as numbered on front and top of this form intact.

The vehicle and container / packages have entered .....

..... (name of country) at ..... (place).

Signature

Date



# **SOUTH AFRICAN REVENUE SERVICE**

## **GUIDE FOR COMPLETION OF THE SINGLE ADMINISTRATION DOCUMENT (SAD)**

**12 November 2002**



## TABLE OF CONTENTS

FIELD NO.	FIELD DESCRIPTION	PAGE NO.
	<i>INDEX</i>	12
A.	GENERAL INFORMATION	13
B	INFORMATION REQUIRED ON SAD	13
1.	CONSIGNOR / EXPORTER	13
2.	PURPOSE	13
3.	FOR OFFICIAL USE      SAD NUMBER AND DATE	13
4.	BORDER OFFICE	13
5.	CLEARANCE OFFICE	13
6.	CONSIGNEE / IMPORTER	13
7.	TOTAL NUMBER OF ITEMS	13
8.	GROSS WEIGHT	13
9.	BOND / PP NO	13
10.	BOND / PP AMOUNT (BND)	13
11.	VALUATION METHOD	14
12.	PAYMENT TERMS	14
13.	BANK REFERENCE NUMBER	14
14.	DECLARANT / AGENT	14
15.	COUNTRY OF CONSIGNMENT	14
16.	DESTINATION OFFICE	14
17.	COUNTRY OF EXPORT	14
18.	COUNTRY OF ORIGIN	14
19.	COUNTRY OF DESTINATION	14
20.	NUMBER OF PACKAGES	14
21.	SUPPLIER / EX WAREHOUSE	15
22.	REMOVER / OWNER	15
23.	NET WEIGHT	15
24.	CARGO STATUS CODE	15
25.	CARGO STATUS CODE	15
26.	SHIP & VOYAGE NUMBER OR FLIGHT NUMBER AND DATE:	15
27.	ESTIMATED DATE OF ARRIVAL / DEPARTURE	16
28.	CODE & NAME OF DEPOT / TERMINAL	16
29.	MODE OF TRANSPORT	16
30.	SECOND MODE	16
31.	NATIONAL TRANSPORT CODE	16
32.	TRANSPORT REGISTRATION NUMBER	16
33.	TRAILER 1 REGISTRATION NUMBER	16

34.	TRAILER 2 REGISTRATION NUMBER	16
35.	MANIFEST NUMBER	16
36.	TRANSPORT DOCUMENT NUMBER	16
37.	TRANSPORT DOCUMENT DATE	16
38.	ISSUED AT	17
39.	DATE OF ARRIVAL / DEPARTURE	17
40.	PORT OF EXPORT	17
41.	ORIGINAL SAD NUMBER	17
42.	DATE	17
43.	TOTAL ITEMS	17
44.	ACCEPTED AT	17
45.	ITEM	17
46.	WAREHOUSE SAD NUMBER	17
47.	DATE	17
48.	ITEM	17
49.	ACCEPTED AT	17
50.	CPC	17
51.	AGREEMENT CODE	18
52.	COUNTRY OF ORIGIN	18
53.	DESCRIPTION OF GOODS	18
54.	COMMODITY CODE A. SCH. 1 P1 B. SCH. 1P2A/B C. SCH. 2 D. SCH. 3/4/5/6	18
55.	STATISTICAL QUANTITY & CODE	18
56.	ACTUAL PRICE	18
57.	ATV	19
58.	VPB	19
59.	ADDITIONAL INFORMATION	19
60.	ADDITIONAL INFORMATION	19
61.	COR	19
62.	TO BE CODED	19
63.	CURRENCY	19
64.	EXCHANGE RATE	19
65.	GROSS MASS (KGS)	19
66.	NET MASS (KGS)	19
67.	VALUE FOR DUTY PURPOSES	19

68.	CUSTOMS DUTY	19
69.	EXCISE DUTY	19
70.	VAT	19
71.	SURTAX / OTHER CHARGES	19
72.	SCH. 1P2B	19
73.	AMOUNT DUE	20
74.	PERMIT NUMBER	20
75.	TOTALS THIS SAD	20
76.	VALUE FOR DUTY PURPOSES	20
77.	FOB VALUE	20
78.	C.I.F. & C VALUE	20
79.	CUSTOMS DUTY	20
80.	EXCISE DUTY	20
81.	AMOUNT OVERPAID ON PREVIOUS ACCOUNT	20
82.	AMOUNT UNDERPAID ON PREVIOUS ACCOUNT	20
83.	VAT	20
84.	SURTAX OR OTHER CHARGES	20
85.	SCH. 1P2B	20
86.	OTHER PAYMENT CODE / AMOUNT	20
87.	AMOUNT DUE	20
88.	MARKS, NUMBERS AND DESCRIPTION OF PACKAGES AND / OR CONTAINER NUMBER(S)	20
89.	OTHER INFORMATION / ENDORSEMENTS	20
90.	PART CLEARANCE QUANTITY	20
91.	DECLARATION	20

**A GENERAL INFORMATION**

- 1.1. The SAD form must be of a size DIN A4 (210 mm x 297 mm) and must be printed XXXXXX. A binding margin of at least 20 mm must be left on the left side of the form and must be printed in black ink on white paper.
- 1.2. Any field, which does not have to be filled in, must be left blank, except in the case of goods, which are free by tariff, when the word "FREE" must be written in the field "CUSTOMS DUTY".
- 1.3. A code indicating the purpose for which the goods are cleared is required on each SAD. It follows that if a single consignment is cleared for different purposes (e.g. parts of a consignment are cleared duty paid and part warehoused), separate SAD forms must be completed. The basis on which the codes are formulated is as follows:
  - a. The basic purpose codes consist of two or three alphabetic characters, e.g. if goods are cleared as duty paid, code "DP" must be used.
  - b. If the importer wishes to transfer liability for the goods at the time of clearance, the basic code is preceded by a "T", e.g. if liability is transferred to another firm or person entitled to receive goods under a rebate of duty, code "TGR" must be used.
  - c. If imported goods are cleared ex a customs and excise warehouse, the basic code is preceded by an "X", e.g. if imported goods are cleared ex a customs and excise warehouse for the payment of duty, the code "XDP" must be used.
  - d. If South African products are cleared ex a customs and excise warehouse, the basic code is preceded by a "Z", e.g. if South African products are cleared ex a customs and excise warehouse for the payment of duty, code "ZDP" must be used.

**Note:**  
The purpose codes must be used exactly as indicated in this manual, i.e. DP must for example not be reflected as D.P. or D/P.
- 1.4. Information entered on the SAD form must be typed or printed in block letters and must be legible.
- 1.5. In all instances where the date is required it must be completed in century, year, month and day sequence.
- 1.6. In all quantity and duty fields the figures entered must always be reflected to two decimals and the decimal position indicated by means of a comma.

**B. INFORMATION REQUIRED ON SAD**

1.	<b>CONSIGNOR / EXPORTER</b> <p>The registered name and full physical address of the consignor / exporter as well as the numerical client number allocated must be inserted in this field.</p> <p>The general code number 70707070 may only be used in respect of casual consignors / exporters (see Rule 59A). Consignors / exporters who have applied but not yet been allocated with a client code number may also use the general code number.</p>
2.	<b>PURPOSE</b> <p>The alphabetic purpose code, which indicates the purpose for which the goods are being cleared, must be inserted in this field.</p>
3.	<b>FOR OFFICIAL USE                      SAD NUMBER AND DATE</b> <p>This field is reserved for official use.</p> <p>The number and date allocated to the SAD after acceptance will be inserted here.</p>
4.	<b>BORDER OFFICE</b> <p>The office code of the office where the consignment is examined while transiting to another country must be inserted here.</p>
5.	<b>CLEARANCE OFFICE</b> <p>The three character alphabetic office code where the SAD has been lodged must be inserted here.</p>
6.	<b>CONSIGNEE / IMPORTER</b> <p>The registered name and full physical address of the importer / consignee as well as the numerical client number allocated must be inserted in this field.</p> <p>The general code number 70707070 may only be used in respect of casual importers / consignees (see Rule 59A). Importers / consignees who have applied but not yet been allocated with a client code number may also use the general code number.</p>
7.	<b>TOTAL NUMBER OF ITEMS</b> <p>The SAD items are numbered consecutively and the total number of such items on a SAD must be reflected in this field. Please note that the total number of items on one SAD may not exceed 9989.</p>
8.	<b>GROSS WEIGHT</b> <p>The gross mass of the total number of packages covered by the SAD must be entered in figures. If a consignment is cleared on more than one SAD the Gross mass of the consignment should be apportioned on a <u>pro rata</u> basis.</p>
9.	<b>BOND / PP NO</b> <p>The number allocated to the bond / provisional payment must be entered in this field.</p>
10.	<b>BOND / PP AMOUNT (BND)</b> <p>The total amount of duty and VAT to be covered by the bond / provisional payment must be entered in this field.</p>

11.	<b>VALUATION METHOD</b> Any necessary details concerning the method by which the Customs or statistical value is determined, for example, a reference to the Brussels Definition of Value or to one of the alternative methods under the GATT Valuation Code.
12.	<b>PAYMENT TERMS</b> The symbol of the monetary unit in which payment is to be made.
13.	<b>BANK REFERENCE NUMBER</b> Bank Account No. for which the transaction is being managed. For the purpose of Customs, the full information with regard to the bank is desirable since some importers or exporter would usually prefer to effect all transaction through the Bank.
14.	<b>DECLARANT / AGENT</b> The customs code number allocated to the declarant / licensed clearing agent who drafts the SAD must be inserted in this field.
15.	<b>COUNTRY OF CONSIGNMENT</b> Country and/or region of exportation/whence consigned. Country from which the goods were initially dispatched to the importing country without any commercial transaction-taking place in intermediate countries. This box is also used for declaring the region of exportation/whence consigned, as national legislation may provide.
16.	<b>DESTINATION OFFICE</b> The three character alphabetic office code allocated to the office to which the consignment is destined for must be inserted in this field.
17.	<b>COUNTRY OF EXPORT</b> The two-character alphabetic code allocated to the country from which the goods are exported to the Republic must be inserted in this field. The country of export is the country from which the goods are first despatched as a direct result of the importer's order. The country of export must not be confused with the "place" of export, as defined in Section 66(I) (e) of the Act.
18.	<b>COUNTRY OF ORIGIN</b> The applicable two-character alphabetic code allocated to the relevant country of origin must be entered in this field. The country of origin is not necessarily the same as the country of export. When it is not possible to establish the country of origin in terms of the Act, the general country code "ZNC", allocated for this purpose, must be used.
19.	<b>COUNTRY OF DESTINATION</b> The two-character alphabetic country code allocated to the country to where the consignment is destined for must be inserted in this field.
20.	<b>NUMBER OF PACKAGES</b> The total number of packages covered by the SAD must be entered in figures in this field.



21.	<b>SUPPLIER / EX WAREHOUSE</b> The registered name and full physical address of the supplier / ex warehouse as well as the numerical client number or warehouse number allocated must be inserted in this field.														
22.	<b>REMOVER / OWNER</b> The registered name and full physical address of the remover / owner as well as the numerical client number allocated must be inserted in this field.														
23.	<b>NET WEIGHT</b> The net mass of the total number of packages covered by the SAD must be entered in figures. If a consignment is cleared on more than one SAD the net mass of the consignment should be apportioned on a <u>pro rata</u> basis.														
24.	<b>CARGO STATUS CODE</b> In the case of goods exported by sea (maritime), it is necessary to indicate whether the goods will be exported as containerised cargo, in which case the container type must be indicated or if the goods will be exported as bulk or break bulk cargo. A single numeric code that indicates the type of cargo must be inserted in this field. Provision has been made for two cargo types per export consignment. The relevant codes are listed below.  <table data-bbox="355 784 982 963"> <thead> <tr> <th>Code</th><th>Cargo Status</th></tr> </thead> <tbody> <tr> <td>8</td><td>FCL (Full Container Load)</td></tr> <tr> <td>7</td><td>LCL (Less Container Load)</td></tr> <tr> <td>5</td><td>FCL Groupage (Container consigned to groupage agent)</td></tr> <tr> <td>10</td><td>Bulk</td></tr> <tr> <td>11</td><td>Break Bulk</td></tr> <tr> <td>4</td><td>Empty</td></tr> </tbody> </table>	Code	Cargo Status	8	FCL (Full Container Load)	7	LCL (Less Container Load)	5	FCL Groupage (Container consigned to groupage agent)	10	Bulk	11	Break Bulk	4	Empty
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10	Bulk														
11	Break Bulk														
4	Empty														
26.	<b>SHIP &amp; VOYAGE NUMBER OR FLIGHT NUMBER AND DATE:</b> The flight number and date; or the name and voyage number of the ship must be entered here. If the goods were over carried and returned on another ship, the particulars of the original ship must be entered in these fields and the particulars of the second ship must be reflected in the field "ENDORSEMENTS".														

27.	<b>ESTIMATED DATE OF ARRIVAL / DEPARTURE</b> The estimated date of arrival of the ship must be entered here.
28.	<b>CODE &amp; NAME OF DEPOT / TERMINAL</b> The Code and name of the Depot/Terminal, from which the consignment/container will be delivered to the importer, consignee, etc., must be indicated in these fields. If, for some or other reason, a consignment of two or more containers are located at different depots/terminals a single SAD may be passed indicating both places from which the containers will be delivered.
29.	<b>MODE OF TRANSPORT</b> The applicable single-character numeric code which indicates the mode of transport moving the goods into, out of or through the country, i.e. whether by sea, air, etc. must be inserted in this field.
30.	<b>SECOND MODE</b> The applicable single-character numeric code which indicates the second mode of transport of the goods to or from a place for warehousing or export / import, i.e. goods imported by sea and moved by road to a warehouse (mode of transport = "code for sea" and second mode = "code for road") must be inserted in this field.
31.	<b>NATIONAL TRANSPORT CODE</b> The two-character alphabetic country code allocated to the country where the means of transport is registered must be inserted in this field.
32.	<b>TRANSPORT REGISTRATION NUMBER</b> The registration number allocated to the means of transport by the authority of the national country must be inserted in this field.
33.	<b>TRAILER 1 REGISTRATION NUMBER</b> The registration number allocated to the first trailer by the authority of the national country must be inserted in this field, if applicable.
34.	<b>TRAILER 2 REGISTRATION NUMBER</b> The registration number allocated to the second trailer by the authority of the national country must be inserted in this field, if applicable.
35.	<b>MANIFEST NUMBER</b> The manifest number allocated to the manifest by the carrier must be inserted in this field.
36.	<b>TRANSPORT DOCUMENT NUMBER</b> The number of the transport document, i.e. bill of lading, non-negotiable liner waybill, rail consignment note or air waybill, must be inserted here.
37.	<b>TRANSPORT DOCUMENT DATE</b> The date of the transport document must be inserted in this field. If the goods are conveyed by ship, the date of shipment must be inserted in the date field.

38.	<b>ISSUED AT</b> The place where the transport document was issued, must be inserted here.
39.	<b>DATE OF ARRIVAL / DEPARTURE</b> The arrival date means the date (and time) of arrival of the means of transport. This date may be that of actually arriving in the Customs territory, or the date when the declaration of arrival for the means of transport is lodged with the competent Customs office, as national legislation may provide. The date of departure means the date of actually leaving the Customs territory or the date when the declaration of departure for the means of transport is lodged with the competent Customs office, as national legislation may provide.
40.	<b>PORT OF EXPORT</b> The applicable three-character alphabetic code allocated to the relevant port of export must be entered in this field.
41.	<b>ORIGINAL SAD NUMBER</b> The number allocated to the original SAD must be entered in this field.
42.	<b>DATE</b> The date allocated to the original SAD must be entered in this field.
43.	<b>TOTAL ITEMS</b> The total number of items declared on the original SAD must be entered in this field.
44.	<b>ACCEPTED AT</b> The three character alphabetic code of the office where the original SAD was accepted must be entered in this field.
45.	<b>ITEM</b> On every SAD the items must be numbered consecutively. The item numbers on the SAD will always start with 1 and the item number on the first item of the first continuation sheet will be 2.
46.	<b>WAREHOUSE SAD NUMBER</b> The number allocated to the warehouse SAD must be entered in this field.
47.	<b>DATE</b> The date allocated to the warehouse SAD must be entered in this field.
48.	<b>ITEM</b> The item number on the Sad for the goods to be taken out of the warehouse must be entered in this field.
49.	<b>ACCEPTED AT</b> The three character alphabetic code of the office where the warehouse SAD was accepted must be entered in this field.
50.	<b>CPC</b> Field for future use.

51.	<p><b>AGREEMENT CODE</b></p> <p>If goods are cleared under a reduced rate of duty in terms of the trade agreement between the RSA/Southern Rhodesia (Zimbabwe), the relevant H.S. Code and subheading number, appearing in Column II, E.G. 6104.00, and designation of goods, if any appearing in Column III, E.G. (A)(1)(a), must be inserted in this field. However, if goods are cleared in terms of the RSA/Malawi Trade Agreement the only particulars to be inserted in this field is the four-digit tariff heading, e.g. 61.04.</p>
52.	<p><b>COUNTRY OF ORIGIN</b></p> <p>The applicable two-character alphabetic code allocated to the relevant country of origin must be entered in this field. The country of origin is not necessarily the same as the country of export. When it is not possible to establish the country of origin in terms of the Act, the general country code "ZNC", allocated for this purpose, must be used.</p>
53.	<p><b>DESCRIPTION OF GOODS</b></p> <p>A description of the goods as required by Section 40(1) of the Act must be inserted here. If the space is insufficient, the description field of the next item may be used with an endorsement to the effect that the description is being continued from the previous item. If this is done, the remaining fields of the continuation item must be left blank.</p> <p>If it is required that the rebated amount of customs duty or duty i.r.o. Part 2B of Schedule No. 1 be reflected on the SAD, these amounts must be inserted in the description field of the SAD item to which they relate.</p>
54.	<p><b>COMMODITY CODE</b></p> <p><b>A. SCH. 1 P1</b> The full tariff heading, as it appears in part 1 of Schedule No.1, with the exception of cases appearing in paragraph 2.51 below must be filled in here. The check digit (the figure that appears in a separate column after the tariff heading) must be inserted in the space provided for in this field.</p> <p><b>B. SCH. 1P2A/B</b> The item and subheading as it appears in part 2B of Schedule No. 1 must be inserted in this field.</p> <p><b>C. SCH. 2</b> The item as it appears in Schedule No. 2 must be inserted in this field.</p> <p><b>D. SCH. 3/4/5/6</b> If goods are cleared under a rebate of duty in terms of Schedule 3, or Schedule 4 the relevant rebate item and rebate code must be inserted in this field as reflected in the example above. Please note that the tariff heading should not be entered as part of the rebate item or code</p>
55.	<p><b>STATISTICAL QUANTITY &amp; CODE</b></p> <p><b>FIRST 3 QUANTITY AND CODE FIELDS</b> The quantities, required in terms of the relative tariff heading/rebate item, must be entered here. These quantities must be reflected in the units specified in the tariff. Provision is made for three different quantities per item in case different quantities are required for statistical; duty calculation or classification purposes.</p> <p>The two-character alphabetic unit codes required here are those, which indicate the required quantity code, as indicated in the Tariff.</p> <p><b>4<sup>TH</sup> QUANTITY AND CODE FIELD</b> The purpose of this field is to declare a quantity specifically for stock taking purposes that is easy countable. An example will be textiles where the statistical quantity required is kilograms (KG) and a classification quantity required is area in square meters (SM).</p>
56.	<p><b>ACTUAL PRICE</b></p> <p>The actual price as defined in Rule 38.05 must be entered in this field to the nearest rand. If the goods are supplied free of charge "NC" must be entered in this field.</p>

57.	<b>ATV</b> The Added Tax Value must be entered in this field to the nearest rand.
58.	<b>VPB</b> The Value in terms of Part 2 B of schedule 1 must be entered in this field to the nearest rand.
59.	<b>ADDITIONAL INFORMATION</b> Any additional information relevant to a SAD item, which is required, must be entered here. Every other item of additional information is identified by a three-character alphabetic code.
60.	<b>ADDITIONAL INFORMATION</b> Any additional information relevant to a SAD item, which is required, must be entered here. Every other item of additional information is identified by a three-character alphabetic code.
61.	<b>COR</b> The Cost of Repair and Processing (item 409.04) must be entered in this field to the nearest rand.
62.	<b>TO BE CODED</b> The purpose of this field is to indicate if goods cleared on the applicable item must be taken up in the trade statistics for publication. The completion of this field is only compulsory when a SAD for export is submitted.
63.	<b>CURRENCY</b> The abbreviation of the monetary unit in which payment is made, or is to be made must be reflected in this field.
64.	<b>EXCHANGE RATE</b> The applicable exchange rate used for the conversion of the monetary units must be reflected in this field.
65.	<b>GROSS MASS</b> The gross mass of the goods including any packing normally going with them to a buyer in a retail sale. The gross mass should be expressed in metric units, normally in kilograms.
66.	<b>NET MASS</b> The net mass is the weight (mass) of the goods themselves without any packing. The net mass should be expressed in metric units, normally in kilograms.

67.	<b>VALUE FOR DUTY PURPOSES</b> The value for duty purposes calculated in terms of the Customs and Excise Act must be entered here. Only full rand value must be entered and fifty cents is considered to be less than half of a rand. The minimum value is one rand.
68.	<b>CUSTOMS DUTY</b> The total amount of customs duty payable in terms of Sch.1 Part 1; Part 2A; Schedule 2 or any non-rebated duty payable in terms of Schedules 3 and 4 to the Act or the duty calculated i.t.o. the Trade Agreements, in respect of goods entered on a single item of an item, must be entered in this field. The duty must be calculated to the nearest cent.
69.	<b>EXCISE DUTY</b> The excise duty payable in terms of Part 2A of Schedule No. 1 to the act or any non-rebated excise duty payable in terms of Schedule 6 to the Act must be entered here to the nearest cent.
70.	<b>VAT</b> The amount of VAT payable on a single SAD item must be entered in this field.
71.	<b>SURTAX/ OTHER CHARGES</b> Amount of surtax/other charges on imports applicable to a specific commodity or service.
72.	<b>SCH. 1P2B</b> The amount of schedule 1P2B duty payable on a single SAD item must be entered in this field.

73.	<b>AMOUNT DUE</b> The amount due on a single SAD item must be entered in this field.
74.	<b>PERMIT NUMBER</b> The permit number allocated to the commodity by any institution, declared on this SAD item, must be reflected in this field.
75.	<b>TOTALS THIS SAD</b> The total amounts due on this SAD must be entered in the related fields.
76.	<b>VALUE FOR DUTY PURPOSES</b> The total value for duty purposes on this SAD must be entered in this field.
77.	<b>FOB VALUE</b> The free on board value must be entered here to the nearest rand. Should the clearance consist of more than one SAD (e.g. purposes DP and IR), the FOB must be apportioned on a pro rata basis according to the actual price of the goods.
78.	<b>C.I.F. &amp; C VALUE</b> The total C.I.F. & C. must be entered here to the nearest rand. Should the clearance consist of more than one SAD (e.g. purposes DP and IR), the C.I.F. & C. must be apportioned on a pro rata basis according to the actual price of the goods.
79.	<b>CUSTOMS DUTY</b> The total amount of customs duty payable on this SAD must be entered in this field.
80.	<b>EXCISE DUTY</b> The total value amount of excise duty payable on this SAD must be entered in this field.
81.	<b>AMOUNT OVERPAID ON PREVIOUS ACCOUNT</b> The total amount of excise duty overpaid on the previous excise account must be entered in this field.
82.	<b>AMOUNT UNDERPAID ON PREVIOUS ACCOUNT</b> The total amount of excise duty underpaid on the previous excise account must be entered in this field.
83.	<b>VAT</b> The total amount of VAT payable on this SAD must be entered in this field.
84.	<b>SURTAX OR OTHER CHARGES</b> The total amount of surtax or other charges on this SAD must be entered in this field.
85.	<b>SCH. 1P2B</b> The total amount of duty payable in terms of Part 2B of Schedule No. 1 in respect of this SAD must be entered in this field.
86.	<b>OTHER PAYMENT CODE / AMOUNT</b> The appropriate three-character alphabetic code allocated to other payments must be entered in the first part of this field and the amount of such "other payment" must be entered in the second portion of this field.
87.	<b>AMOUNT DUE</b> The total amount of duties payable in respect of this SAD must be entered in this field.
88.	<b>MARKS, NUMBERS AND DESCRIPTION OF PACKAGES AND / OR CONTAINER NUMBER(S)</b> In the case of containerised cargo, the complete container number, including the alpha prefix and check digit or alpha end-characters must be reflected. In the case of FCL containers only the container number and the number of packages need to be reflected. In the case of LCL containers the full marks and numbers of the consignment must be reflected. If single package is involved, reference to part of one must be made opposite the number of bills of entry involved.
89.	<b>OTHER INFORMATION / ENDORSEMENTS</b> This space must be used for any rubber stamp impressions, other information or endorsements that the Customs Office may require.



90.	<p><b>PART CLEARANCE QUANTITY</b></p> <p>If a consignment is cleared on two or more SAD's, this fact must be stated by endorsing this field as follows:</p> <table border="1" data-bbox="264 324 642 481"><tr><th data-bbox="264 324 461 403">SAD particulars</th><th data-bbox="461 324 642 403">Particulars of package</th></tr><tr><td data-bbox="264 403 461 448">1 / 2</td><td data-bbox="461 403 642 448">2 / 5</td></tr><tr><td data-bbox="264 448 461 481">2 / 2</td><td data-bbox="461 448 642 481">1 / 5</td></tr></table>	SAD particulars	Particulars of package	1 / 2	2 / 5	2 / 2	1 / 5
SAD particulars	Particulars of package						
1 / 2	2 / 5						
2 / 2	1 / 5						
91.	<p><b>DECLARATION</b></p> <p>The declaration should in all instances be completed by inserting the name of the person signing the declaration and the name of the agent / exporter / importer / consignor / consignee on whose behalf the signatory acts, and the date must be inserted in the relevant spaces.</p>						

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