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IMPORTANT

Information

from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.



GPW Business Rules

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
2. Notices can only be submitted in Adobe electronic form format to the email submission address submit.egazette@gpw.gov.za. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – www.gpwnline.co.za)
7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za)
8. All re-submissions by customers will be subject to the above cut-off times.
9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address submit.egazette@gpw.gov.za.





DO use the new Adobe Forms for your notice request.

These new forms can be found on our website: www.gpwonline.co.za under the Gazette Services page.

DO attach documents separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment – 2 separate attachments – where notice content is applicable, it should also be a 3rd separate attachment)

DO specify your requested publication date.

DO send us the electronic Adobe form. (There is no need to print and scan it).

DON'T submit request as a single PDF containing all other documents, i.e. form, proof of payment & notice content, it will be **FAILED** by our new system.

DON'T print and scan the electronic Adobe form.

DON'T send queries or RFQ's to the submit.egazette mailbox.

DON'T send bad quality documents to GPW. (Check that documents are clear and can be read)



Form Completion Rules

No.	Rule Description	Explanation/example
1.	All forms must be completed in the chosen language.	GPW does not take responsibility for translation of notice content.
2.	All forms must be completed in sentence case, i.e. No fields should be completed in all uppercase.	e.g. "The company is called XYZ Production Works"
3.	No single line text fields should end with any punctuation, unless the last word is an abbreviation.	e.g. "Pty Ltd.", e.g. Do not end an address field, company name, etc. with a period (.) comma (,) etc.
4.	Multi line fields should not have additional hard returns at the end of lines or the field itself.	This causes unwanted line breaks in the final output, e.g. <ul style="list-style-type: none"> Do not type as: 43 Bloubokrand Street Putsonderwater 1923 Text should be entered as: 43 Bloubokrand Street, Putsonderwater, 1923
5.	Grid fields (Used for dates, ID Numbers, Telephone No., etc.)	<ul style="list-style-type: none"> Date fields are verified against format CCYY-MM-DD Time fields are verified against format HH:MM Telephone/Fax Numbers are not verified and allow for any of the following formats limited to 13 characters: including brackets, hyphens, and spaces <ul style="list-style-type: none"> 0123679089 (012) 3679089 (012)367-9089
6.	Copy/Paste from other documents/text editors into the text blocks on forms.	<ul style="list-style-type: none"> Avoid using this option as it carries the original formatting, i.e. font type, size, line spacing, etc. Do not include company letterheads, logos, headers, footers, etc. in text block fields.



No.	Rule Description	Explanation/example
7.	Rich text fields (fields that allow for text formatting)	<ul style="list-style-type: none"> • Font type should remain as Arial • Font size should remain unchanged at 9pt • Line spacing should remain at the default of 1.0 • The following formatting is allowed: <ul style="list-style-type: none"> ○ Bold ○ Italic ○ Underline ○ Superscript ○ Subscript • Do not use tabs and bullets, or repeated spaces in lieu of tabs and indents • Text justification is allowed: <ul style="list-style-type: none"> ○ Left ○ Right ○ Center ○ Full • Do not use additional hard or soft returns at the end of line/paragraphs. The paragraph breaks are automatically applied by the output software <ul style="list-style-type: none"> ○ Allow the text to wrap automatically to the next line only use single hard return to indicate the next paragraph ○ Numbered lists are allowed, but no special formatting is applied. It maintains the standard paragraph styling of the gazette, i.e. first line is indented.
	e.g. 1. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river. 2. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river.	



You can find the **new electronic Adobe Forms** on the website www.gpwonline.co.za under the Gazette Services page.

For any **queries or quotations**, please contact the **eGazette Contact Centre** on 012-748 6200 or email info.egazette@gpw.gov.za

Disclaimer

Government Printing Works does not accept responsibility for notice requests submitted through the discontinued channels as well as for the quality and accuracy of information, or incorrectly captured information and will not amend information supplied.

GPW will not be held responsible for notices not published due to non-compliance and/or late submission.



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GOVERNMENT NOTICES

DEPARTMENT OF LABOUR

No. R. 527

19 June 2015

OCCUPATIONAL HEALTH AND SAFETY ACT, 1993

DRIVEN MACHINERY REGULATIONS, 2015

The Minister of Labour has, under section 43 of the Occupational Health and Safety Act, 1993 (Act No. 85 of 1993), after consultation with the Advisory Council for Occupational Health and Safety, made the regulations in the Schedule.

SCHEDULE

Definitions

1. In these Regulations, "the Act" means the Occupational Health and Safety Act, 1993 (Act No. 85 of 1993), and any word or expression to which a meaning has been assigned in the Act shall have the meaning so assigned, and, unless the context otherwise indicates —

"**bench saw**" means a circular saw working in a bench (including a rack-bench) for the purpose of ripping, deep cutting or cross cutting, but does not include a swing-saw or other saw that is moved towards the wood;

"**block and tackle**" means a lifting device consisting of one or more pulley blocks reeved with fibre ropes, used solely for the raising and lowering of a load or for moving it horizontally, but does not include chain blocks, lever hoists or steel-wire rope pullers;

"**calender rolls**" means a series of counter-rotating rollers at the end of a rolling process;

"capstan-type hoist" means a rotating machine used to control or to apply force to move or raise loads by traction on a rope or cable;

"competent person" means a person who has the knowledge, training, experience and qualifications specific to the work performed: provided that where appropriate qualifications and training are registered in terms of the provisions of the South African Qualifications Authority Act, 1995, those qualifications and that training shall be deemed to be the required qualifications and training;

"hand-powered lifting device" means a lifting device consisting of one or more sheave components reeved with chains, steel rope or fibre ropes, used solely for the raising and lowering of a load or for moving it horizontally and includes chain blocks, lever hoists, hand chain hoists, steel-wire rope pullers and winches, but does not include hand-powered hydraulic lifting devices;

"lifting machine" means a power-driven machine that is designed and constructed for the purpose of raising or lowering a load or moving it in suspension, but does not include an elevator, escalator or hand-powered lifting device;

"lift truck" means a mobile lifting machine, but does not include —

- (a) a vehicle designed solely for the purpose of lifting or towing another vehicle;
- (b) a mobile earth-moving machine; or
- (c) a vehicle designed solely for the removal of a waste bin;

"lifting machinery entity" means a legal entity approved and registered by the chief inspector in terms of regulation 19;

"lifting machinery inspector" means a person who is employed by a Lifting Machinery Entity and who is registered by the Engineering Council of South Africa in terms of the Engineering Profession Act, 2000 (Act No. 46 of 2000);

"lifting tackle" means chain slings, wire rope slings, woven webbing slings, master links, hooks, shackles and swivels, eye bolts, lifting or spreader beams, tongs,

ladles, coil lifters, plate lifting clamps and drum lifting clamps used to attach a load to a lifting machine;

"load path" means all the parts of the lifting machine under stress during the lifting operation;

"man-cage" means a platform enclosed on all sides, whether closed or open at the top, designed for the purpose of raising and lowering persons by means of a lifting machine, but does not include mobile elevated work platforms and suspended access platforms;

"point of operation" means that place in a machine where material is positioned and where the actual work is performed;

"press" means a driven machine that shears, punches, forms or assembles metal or other material by means of cutting, shaping or combination dies attached to slides having a controlled reciprocating motion, but does not include bending brake presses, hot bending or hot metal presses, forging hammers and riveting machines or similar types of fastener applicators;

"safe working load" means the mass load applicable to a piece of equipment or system as determined by a competent person taking into account the environment and operating conditions;

"thorough examination" means examination or inspection to determine whether the equipment is safe to use;

"training provider" means a training provider for lifting machinery operators approved and registered by the chief inspector in terms of regulation 20;

"transportation plant" means apparatus used for the transportation of material by means of an elevated conveyance suspended from and travelling along a catenary rope or chain where persons may pass or work below the path of the conveyance, or any such apparatus used for the transportation of persons.

Scope of application

2. These Regulations shall apply to the design, manufacture, operation, repair, modification, maintenance, inspection, testing and commissioning of driven machinery.

Revolving machinery

3. Unless moving or revolving components of machinery are in such a position or of such construction that they are as safe as they would be if they were securely fenced or guarded, the user shall cause —

- (a) every shaft, pulley, wheel, gear, sprocket, coupling, collar, clutch, friction drum or similar object to be securely fenced or guarded;
- (b) every set screw, key or bolt on revolving shafts, couplings, collars, friction drums, clutches, wheels, pulleys, gears and the like to be countersunk, enclosed or otherwise guarded;
- (c) every square projecting shaft or spindle end and every other shaft or spindle end that projects for more than a quarter of its diameter to be guarded by a cap or shroud;
- (d) every driving belt, rope or chain to be guarded; and
- (e) the underside of every overhead driving belt, rope or chain above passages or workplaces to be so guarded as to prevent a broken belt, rope or chain from falling and so injuring persons: provided that the provisions of this paragraph shall not apply where, in the opinion of an inspector, no danger exists in the case of light belts owing to the nature thereof and the speed of operation.

Circular saws

4.(1) No user may require or permit any person to operate a power-driven circular saw —

- (a) at a speed in excess of the manufacturer's rated maximum speed for the saw blade; or

- (b) the saw blade of which is damaged in any way or that is dull or not regular or not correctly sharpened and set.
- (2) The user of a power-driven bench saw shall cause —
 - (a) the saw blade to be effectively guarded below the table; and
 - (b) the part of the saw blade above the table to be covered by a substantial guard that shall cover the saw at all times to at least the depth of the teeth and that shall automatically adjust itself to the thickness of and remain in contact with the material being cut: provided that where such a guard is impracticable, the top of the saw shall be covered by a strong manually-adjustable guard that shall be adjusted to extend downwards to a point as near as practicable to the cutting point of the saw: provided further that in the case of a breakdown saw, the guard shall effectively cover the top of the saw blade.
- (3) The user shall cause every power-driven circular saw that is used for ripping wood to be provided with a riving knife, which shall —
 - (a) be placed as close as practicable to the saw blade, but not more than 12 mm behind it, and in a direct line with the saw teeth at the level of the bench table;
 - (b) have the edge nearest the saw in the form of an arc of a circle that shall have a radius not exceeding the radius of the largest saw blade that can be used on the bench by more than 3 mm;
 - (c) extend to a height above the table to within 5 mm of the top of the saw blade; and
 - (d) have a smooth surface and be strong, rigid and easily adjustable.
- (4) The user shall cause every tilting saw or tilting table saw to be so arranged that the adjustment of the riving knife and the guard remains effective with any position of the saw or table.
- (5) The user shall —
 - (a) cause a suitable push stick to be kept available at every bench saw that is fed by hand, to enable work to be carried out without danger to persons;

- (b) provide suitable mechanical means for holding rough timber that is to be slabbed on a bench saw; and
 - (c) provide an effective guard for the automatic feed rollers of every bench saw equipped with such rollers.
- (6) The user shall cause every swing or radial saw that is moved towards the material —
 - (a) to be guarded so that only the cutting portion of the saw blade is exposed;
 - (b) to be arranged in such a manner that the saw will automatically move away from the cutting position when it is released; and
 - (c) to be fitted with a device that will oppose the thrust or tendency of the saw to pick up the timber or to throw the timber back at the operator when such saw is used for ripping timber.
- (7) The user of a portable power-driven circular saw shall provide —
 - (a) a fixed guard above the slide or shoe, which shall cover the saw blade to at least the depth of the teeth; and
 - (b) a guard that shall automatically cover the portion of the saw blade below the slide or shoe while sawing is not actually being done.

Band saws and band knives

- 5. The user shall —
 - (a) cause all moving parts, except the working portion of the blade at the point of operation, of every band saw or band knife to be effectively guarded; and
 - (b) ensure that the machine is operated by a person trained for that particular machine.

Wood-planing machines

- 6.(1) The user shall cause every wood-planing machine that is used for overhand planing and that is not mechanically fed, to be fitted with a cylindrical cutter block.
- (2) The user shall cause every planing machine used for overhand planing to be provided with a bridge guard that is capable of covering the full length and breadth of

the cutting slot in the table and that can be adjusted easily in a vertical and horizontal direction.

(3) No user may require or permit any planing machine that is not mechanically fed to be used for the overhand planing of any piece of wood that is less than 300 mm long, unless a safe holder is used for such a piece of wood: provided that this subregulation shall not apply to the planing of the edges of flat pieces of wood.

(4) The user shall provide an effective guard for the feed-roller of every planing machine used for thicknessing, except in the case of a combined machine for overhand planing and thicknessing.

Wood-moulding and mortising machines

7.(1) Having regard to the nature of the work that is performed, the user shall cause the cutter or chain of every wood-moulding or mortising machine to be effectively guarded.

(2) If work cannot be performed when the cutter of a moulding machine is guarded, the user shall cause the wood being moulded to be held in a jig or holder that is so constructed that it will ensure safe working of the machine: provided that where a jig or holder cannot be used, the user shall provide a suitable spike or push stick and shall require persons who operate the machine to use such spike or push stick when necessary.

Sanding machines

8. The user shall cause every —

- (a) drum sanding-machine to be provided with effective guards so arranged as to completely enclose the revolving drum except such portion as is necessary for the performance of the work;
- (b) disc sanding-machine to be provided with suitable guards that shall completely enclose the periphery and back of the sanding disc and that portion of the working face of the disc under the table; and
- (c) belt sanding-machine to be provided with guards at the trap points where the sanding belt runs onto its pulleys and cause any section of the belt not used for sanding to be effectively enclosed.

Grinding machines

9.(1) The user of a power-driven grinding machine shall cause such machine to be marked in a conspicuous place with the manufacturer's rated speed or speeds of the spindle in revolutions per minute.

(2) No user may require or permit a grinding wheel of a power-driven grinding machine to be operated at a speed exceeding that stipulated by the manufacturer of such wheel: provided that a grinding wheel larger than 100 mm in diameter shall only be used if the recommended operating speeds therefor are distinctly marked on such machine.

(3) The user shall cause every grinding wheel of a power-driven grinding machine to be mounted concentrically on the spindle by means of robust metal flanges with annular peripheral bearing surfaces of adequate breadth, which shall bear upon the wheel, and a layer of suitable compressible material to be fitted between the flanges and the wheel: provided that grinding wheels for specialized application that cannot be fixed by flanges shall be so secured that displacement or rupture of the wheel in motion is eliminated as far as possible.

(4) Having regard to the nature of the work that is performed, the user shall cause every power-driven grinding machine to be provided with a substantial guard, which shall enclose the grinding wheel as far as practicable and shall be of sufficient strength to withstand the force of impact of a rupturing wheel.

(5) Having regard to the nature of the work that is performed, the user shall cause a power-driven grinding machine where the work piece is applied to the wheel by hand, to be provided with a substantial adjustable work rest, which shall be securely fixed in position and adjusted to within 3 mm from the grinding face of the wheel.

(6) The user shall cause every power-driven grinding machine to be provided with a strong transparent shield, which shall be kept adjusted so as to protect the operator's eyes: provided that such shield may be omitted if every operator of the machine is personally issued with suitable eye protection and is obliged to wear it.

(7) The user shall cause a notice to be posted in a conspicuous place at every power-driven grinding machine prohibiting persons from carrying out, inspecting or observing grinding work without using suitable eye protection.

(8) The user shall ensure that the operators of machinery used for the purpose of grinding, cutting, fettling, polishing or similar applications are specifically trained for that particular machinery.

Shears, guillotines and presses

10.(1) Where the opening at the point of operation of shears, a guillotine or a press is greater than 10 mm, the user shall cause such machine to be provided with —

- (a) a fixed guard that prevents hands or fingers reaching through, over, under or around the guard into the point of operation;
- (b) a self-adjusting guard that automatically adjusts itself to the thickness of the material being worked and that prevents hands or fingers reaching through, over, under or around the guard into the point of operation;
- (c) a manually or automatically operated moving guard that completely encloses the point of operation of such machine, is so arranged that the working stroke cannot be commenced unless the guard is closed, and cannot be opened unless the ram or blade is stationary;
- (d) an automatic sweep-away or push-away that pushes any part of the operator's body out of the danger zone when the working stroke commences; or
- (e) an electronic presence-sensing device that prevents or arrests a working stroke if it senses that any part of a person's body or any other foreign object is in the danger zone:

provided that any guarding provided in terms of this subregulation shall not in itself create any threat to the safety of persons.

(2) The user may use or permit the use of shears, a guillotine or a press without the guarding referred to in subregulation (1) if the operating controls to set it in motion require the simultaneous engagement of both hands of all the operators involved in the operation of the machine, and those operating controls —

- (a) are situated at such distance from the point of operation that none of the operators has enough time to reach the danger zone with any part of their body before the working stroke is completed; or

- (b) are so designed that the working stroke will be arrested if any one of the operators removes one of their hands from the controls:

provided that the operating controls shall be so arranged that they cannot be bypassed.

(3) A user shall cause any full-revolution clutch shear, guillotine or press that is fed by hand to be provided with an anti-repeat device that incorporates a control system designed to limit the press to a single stroke every time even if the control that is actuating the press is held in the operating position, and that requires the actuating controls to be returned to the neutral position before another stroke can be initiated.

Slitting machines

11.(1) Having regard to the nature of the work that is performed, the user of a slitting machine shall cause –

- (a) the cutting edge of the disc cutter to be effectively guarded;
- (b) fixed guarding or enclosures to prevent access to a slitting machine; and
- (c) access points to be controlled by an interlocked safety device, which must prevent or arrest the motion of the machine when activated by unauthorised entry.

Mixing, agitating and similar machines

12.(1) The user shall cause all dangerous moving parts of a mixing, agitating or similar machine to be placed beyond the reach of persons by means of doors, covers, guards or any other means.

(2) The user shall, wherever practicable, cause every mixing, agitating or similar machine to be so arranged that it cannot be set in motion unless the doors, covers, guards or other means referred to in subregulation (1) are in position and that the machine will come to a stop if any one of them is opened, unlocked or removed, or if the dangerous moving parts of the machine are exposed for any reason whatsoever: provided that the provisions of this subregulation shall not apply to doors, covers or

guards that are bolted in position or to an inspection hatch that is provided for controlling a process while the machine is in operation.

Rolls and calender rolls

13. The user shall, where practicable, cause every power-driven machine consisting of calender rolls or incorporating two or more rolls rotating in opposite directions that are less than 75 mm apart and where the in-running side or nip of the rolls is within the reach of persons, to be guarded for the full length of such nip with —

- (a) a fixed guard; or
- (b) a trip bar, a cable or an electronic sensing device not more than 300 mm from the nip that will stop or reverse the rotation of the rolls if the bar or cable is touched or if the danger area is invaded by any foreign object:

provided that where it is not practicable to install any of the specified devices an inspector may require or permit any other means of protection at the intake of the rolls.

Washing machines, centrifugal extractors, etc.

14. The user shall, wherever practicable, cause every power-driven washing machine, centrifugal extractor or similar machine of double cylinder construction in which the inner cylinder, drum or basket rotates, to be provided with a door or lid on the outer cylinder, so interlocked that —

- (a) the inner cylinder cannot be put into motion unless the door or lid is closed; and
- (b) the door or lid cannot be opened unless the inner cylinder is stationary.

Air compressors

15. The user of a positive displacement-type air compressor that is not provided with automatic means for limiting the operating temperature to a safe level shall provide a fusible plug fitted close to the outlet valves or discharge ports of every stage of compression: provided that the provisions of this regulation shall not apply

to air compressors with a free air delivery of less than 8,5 cubic metres per minute or in which compression does not take place in the presence of lubricating oil.

Refrigeration and air-conditioning installations

16. No user may use or permit the use of a refrigeration or an air-conditioning installation unless it complies with a safety standard with respect to its construction, installation, operation and inspection incorporated for this purpose into these Regulations under section 44 of the Act.

Transportation plants

17.(1) No user may use or permit the use of a transportation plant unless —

- (a) it complies with a safety standard with respect to the design, construction, installation, operation and inspection thereof incorporated for this purpose into these Regulations under section 44 of the Act; and
- (b) the user is in possession of written authorization for the use thereof from an inspector.

(2) Any person who wishes to use a transportation plant shall apply in writing to the head of the relevant provincial office of the Department of Labour for permission for such use and shall, together with such application, submit —

- (a) a complete set of design calculations and drawings of the proposed installation; and
- (b) a certificate issued by a registered professional engineer certifying that they have checked the design of the installation and that such design will ensure the safe operation of the installation under all permitted loadings.

(3) An inspector may, if they are satisfied that the provisions of this subregulation have been complied with and that the transportation plant may be safely used, grant permission in writing for the use thereof, subject to the conditions that they may determine.

(4) An inspector may withdraw the permission granted in terms of subregulation (3) if they deem it necessary in the interests of safety.

(5) The user shall cause the entire installation and all working parts of a transportation plant to be subjected to a thorough examination and a performance test, as prescribed by the standard to which the transportation plant was manufactured, by a person who has knowledge and experience of the erection and maintenance of transportation plants or similar machinery and who shall determine the serviceability of the structures, ropes, machinery and safety devices before they are put into use and every time after they are erected, and thereafter at intervals not exceeding 12 months: provided that in the absence of such prescribed performance test the entire installation of the transportation plant shall be subjected to a load of 120% of the rated mass load, applied over the complete operation range of such plant and in such a manner that every part of the installation is stressed accordingly.

(6) Notwithstanding the provisions of subregulation (5), the user shall cause every hoisting rope and every hook or other load-attaching device that forms part of the transportation plant to be thoroughly examined by a person referred to in subregulation (5) at intervals not exceeding six months.

(7) The user shall cause the results of the examinations and tests prescribed by subregulations (5) and (6) to be entered and signed by the person carrying out such examinations and tests, in a record book that shall be kept on the premises at all times.

Lifting machines, hand-powered lifting devices and lifting tackle

18.(1) No user may use or permit the use of a lifting machine or hand-powered lifting device unless —

- (a) it has been designed and constructed in accordance with a generally accepted technical standard;
- (b) it is conspicuously and clearly marked with the safe working load: provided that when such safe working load varies with the conditions of use of the manufacturer, a table showing the safe working load with regard to every variable condition shall be posted by the user in a conspicuous place easily visible to the operator;

- (c) the manufacturer's identification plate displaying the name of the manufacturer, the design standard, the serial or reference number and the country of origin is affixed to such machine; and
- (d) it has at all times at least three full turns of rope on the drum of each winch that forms part of such a machine when such winch has been run to its lowest limit, and that is controlled by an automatic cut-out device:

provided that paragraphs (b) and (d) above shall not apply to capstan-type hoists.

(2) The user shall ensure that every power-driven lifting machine is fitted with a brake or other device capable of holding the safe working load should -

- (a) the power supply or lifting effort fail;
- (b) the load attachment point of the power-driven lifting machine reach its highest and lowest safe position; or
- (c) the load condition be greater than the rated load condition of that machine.

(3) The user shall cause every chain or rope that forms part of the load path of a lifting machine or hand-powered lifting device to have the factor of safety prescribed by the standard to which that machine was manufactured: provided that in the absence of such prescribed factor of safety, chains, steel-wire ropes and fibre ropes shall have a factor of safety of at least four, five and 10, respectively, with regard to the safe working load of that machine.

(4) The user shall cause every hook or any other load-attaching device that forms part of the load path of a lifting machine or hand-powered lifting device to be so designed or proportioned that accidental disconnection of the load under working conditions cannot take place.

(5) (a) The user shall cause the entire installation and all working parts of every lifting machine or hand-powered lifting device, as well as ancillary lifting equipment used with the machine or device, excluding lifting tackle, to be subjected to a thorough examination and a performance test, as prescribed by the standard to which the lifting machine was manufactured, by a lifting machinery inspector of a lifting machinery entity, which shall determine the serviceability of the structures, ropes,

machinery and safety devices before they are put into use and every time they are dismantled and re-erected, and thereafter at intervals not exceeding 12 months: provided that, in the absence of a manufacturing standard or a standard incorporated under section 44(1) of the Act, the whole installation of the lifting machine shall be tested with 110% of the safe working load applied over the complete lifting range of such machine and in such a manner that every part of the installation is stressed accordingly.

- (b) The lifting machinery inspector of the lifting machinery entity referred to in paragraph (a) must have knowledge of the erection, load-testing and maintenance of the type of lifting machine or similar machinery involved.
 - (c) Notwithstanding paragraph (a), mobile cranes, self-erecting cranes and mobile elevated work platforms shall be excluded from the performance test after each re-deployment within the 12-month period referred to in that paragraph.
- (6) Notwithstanding subregulation (5), the user shall cause all ropes, chains, hooks or other attaching devices, sheaves, brakes and safety devices forming an integral part of a lifting machine or hand-powered lifting device to be subjected to a thorough examination by a competent person at intervals not exceeding six months.
- (7) (a) Every user of a lifting machine or hand-powered lifting device shall at all times keep on their premises a register in which the user shall record or cause to be recorded full particulars of any performance test and examination referred to in subregulations (5) and (6) and any modification or repair to such lifting machine or hand-powered lifting device, and shall ensure that the register is available on request for inspection by an inspector.
- (b) Every user of a leased lifting machine or hand-powered lifting device shall at all times keep on their premises a register in which the user shall have the latest applicable performance test and service records not older than 12 months.
- (c) The owner and the lessor of leased equipment shall keep and maintain full service history records on their premises for at least 10 years.

(8) No user shall require or permit any person to be moved or supported by means of a lifting machine unless that machine is fitted with a man-cage designed and manufactured according to an approved SANS standard approved for that purpose by an inspector and after a risk assessment has been done.

(9) No user shall use or permit any person to use any power-driven lifting machine unless it is provided with —

(a) in the case of a power-driven lifting machine with a lifting capacity of greater than 5 000 kg, a load indicator capable of indicating to the operator of the machine the mass of the load being lifted: provided that such device shall not require manual adjustment, from the application of the load to the power-driven lifting machine until the release of that load, using any motion or combination of motions permitted by the crane manufacturer to ensure safe lifting; and/or

(b) a load-limiting device that will automatically arrest the driving effort whenever the load being lifted is greater than the safe working load of the power-driven lifting machine at that particular radius, using any motion or combination of motions permitted by the crane manufacturer to ensure safe lifting: provided that such device shall not arrest the driving effort when the power-driven lifting machine is being operated into a safer position:

provided that power-driven lifting machines manufactured or refurbished prior to the commencement of these Regulations shall be deemed to comply with these Regulations.

(10) No user may use or allow the use of any lifting tackle unless —

(a) every item of lifting tackle is well constructed of sound material, is strong enough, is free from defects and is constructed in accordance with a generally accepted technical standard;

(b) every lifting assembly consisting of different items of lifting tackle is conspicuously and clearly marked with traceable identification particulars and the safe working load that it is designed to lift with safety;

- (c) the ropes, chains or woven webbing have a factor of safety with respect to the safe working load they are designed to lift; the safety factor being —
- (i) 10 for natural-fibre ropes;
 - (ii) seven for man-made fibre ropes or woven webbing;
 - (iii) six for steel-wire ropes, except for double-part spliced endless sling legs and double-part endless grommet sling legs made from steel-wire rope, in which case the factor of safety shall be at least eight;
 - (iv) five for steel chains; and
 - (v) four for high-tensile or alloy steel chains:
- provided that when the load is equally shared by two or more ropes or chains the factor of safety may be calculated in accordance with the sum of the breaking strengths taking into consideration the angle of loading;
- (d) all lifting tackle is inspected and discarded if such items show any sign of damage, defect, wear or distortion that would make them unsafe for use, as per manufacturer's specification; and
- (e) such lifting tackle is examined at intervals not exceeding three months by a competent person, appointed by the user in writing for this purpose, who shall record and sign results of such examination.

(11) The user shall ensure that every lifting machine is operated by an operator specifically trained for that particular type of lifting machine: provided that in the case of a lifting machine listed in the National Code of Practice for Training Providers of Lifting Machine Operators, the user shall not require or permit any person to operate such a lifting machine unless the operator is in possession of a certificate of training, issued by a training provider accredited by the Transport Seta approved for the purpose by the chief inspector.

Approval and registration of lifting machinery entity

19.(1) The chief inspector may approve any legal entity that has the competency and operational ability and that is involved in the examination and performance-testing of

lifting machines, hand-powered lifting devices and ancillary lifting equipment used with the machine or devices.

(2) An application for approval and registration as a lifting machinery entity shall be made to the chief inspector in the form of Annexure A.

(3) The chief inspector shall furnish an approved lifting machinery entity with the appropriate certificate of registration and shall enter such registration into the national database.

(4) An approved lifting machinery entity shall on request produce a certificate of registration to an inspector or to any person to whom it intends to render an examination or performance test.

(5) An approved lifting machinery entity shall inform the chief inspector of any change affecting its approval and registration under these Regulations within 14 days of such change.

Approval and registration of training providers

20. (1) The chief inspector may approve and register any training provider that has been accredited by the Transport Education and Training Authority as an approved training provider.

(2) An application for approval and registration as a training provider must be made to the chief inspector in writing and must be accompanied by -

- (a) a certified copy of the accreditation letter issued by the Transport Education and Training Authority; and
- (b) a cancelled company letterhead.

(3) The chief inspector shall furnish an approved training provider with the appropriate certificate of registration and enter such registration into the national database.

(4) An approved training provider shall inform the chief inspector of any change affecting its approval and registration under these Regulations within 14 days of such change.

Withdrawal of approval and registration of lifting machinery entity or training provider

21.(1) Subject to subregulation (2), the approval and registration of a lifting machinery entity or training provider may be withdrawn if –

- (a) a lifting machinery entity no longer has the necessary competency or operational ability;
- (b) a training provider is no longer accredited by the Transport Education and Training Authority; or
- (c) they are convicted of an offence referred to in regulation 22.

(2) The chief inspector may not withdraw an approval and registration unless –

- (a) the holder of such approval and registration has been informed of the intended withdrawal and of the grounds upon which it is based; and
- (b) such holder has been afforded a reasonable opportunity to make representations.

(3) The chief inspector shall inform the holder concerned in writing of the reasons for the decision.

(4) Any holder adversely affected by a decision of the chief inspector may appeal in writing to the Director-General: Labour against such decision.

(5) An appeal referred to in subregulation (4) shall –

- (a) be lodged within 60 days from the date on which the decision was made known; and
- (b) set out the grounds for appeal.

(6) After considering the grounds for appeal and the chief inspector's reasons for their decision, the Director-General: Labour shall confirm, set aside or amend the decision as soon as practicable.

Offences and penalties

22. Any person who contravenes or fails to comply with any of the provisions of regulations 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17(1), 17(2), 17(5), 17(6), 17(7), 18, 19(4), 19(5), 20(4) and 20(5) shall be guilty of an offence and liable upon conviction to a fine or to imprisonment for a maximum of 12 months and, in case of a continuous offence, to an additional fine not exceeding R200,00 or to additional imprisonment of one day for each day on which the offence continues: provided that the period of such additional imprisonment shall not exceed 90 days.

Repeal of regulations and transitional provisions

23. (1) The Driven Machinery Regulations, 1988, and subsequent amendments are hereby repealed.

(2) A user of a goods hoist as provided for in regulation 17 of the Regulations referred to in subregulation (1) above shall within five years of the publication of these Driven Machinery Regulations comply with the provisions of the Lift, Escalator and Passenger Conveyor Regulations, 2010, in which "Access Goods only Lift" is defined.

Short title and commencement

24. These Regulations shall be called the Driven Machinery Regulations, 2015, and shall come into effect on 30 September 2015

Annexure A

APPLICATION FORM FOR REGISTRATION AS A LIFTING MACHINERY ENTITY

Section 1 to be completed by Chief Executive Officer/Managing Director/Member of Entity

1. ENTITY DETAILS

Company name:

Name of CEO/MD/member:

Contact person:

Postal address:

Physical address:

Company registration number:

VAT number:

Telephone No.:

Fax No.:

Cell No.:

Email address:

2. COMPETENCY AND PROFICIENCY OF TECHNICAL STAFF

Section 2 to be completed by lifting machinery inspector directly responsible for the testing of lifting machines.

2(a) Personal details

Surname:	First names:
Date of birth:	Identity number:
Nationality:	Passport No. and country:
Email	Country of normal residence:
ECSA registration:	Position held:
LMI No.:	

Signature of person nominated:

Date:

2(b) Relevant qualifications and experience of nominated lifting machinery inspector**2(b)(i) Summary of experience in relation to erection and maintenance of the type of lifting machines**

Period No.	Dates (inclusive)		No. of years and months	Employer	Post held	Type of work
	From	To				
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
Total number of years and months:						
Note: additional training beyond period 9 may be submitted on a separate sheet.						

2(b)(ii) Summary of training in relation to erection and maintenance of the type of lifting machines

Period No.	Dates (inclusive)		No. of years and months	Employer	Post held	Subjects and type of work
	From	To				
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
Total number of years and months:						
Note: additional training beyond period 9 may be submitted on a separate sheet.						

2(b)(iii) Qualifications

Highest qualification	Date obtained	Educational institution

I,, (full name) hereby accept the nomination as lifting machinery inspector for this company. I solemnly swear/declare that, to the best of my knowledge, all the information contained herein is true.

Name:

Signature:

Date:

3. Scope of application

List all lifting machines tested by the entity/your company:

- a)
- b)
- c)
- d)
- e)
- f)

4. Equipment/Instruments

Indicate minimum equipment/instruments available:

- a)
- b)
- c)
- d)
- e)
- f)

5. Additional information required:

- a) Certified copies of qualifications
- b) Calibration certificates of testing equipment and/or instruments
- c) Copy of test certificate for each type of lifting machine
- d) Copy of company code of conduct for technical staff in relation to OHS Act
- e) Summary of auditable system of tests carried out
- f) Copy of training program for technical staff
- g) Summary of inspection method for each type of lifting machine including relevant national standards

6. Declaration by Chief Executive Officer/Managing Director/Member of Entity

I,, (full name) hereby apply for registration of (company name) as a lifting machinery entity. I solemnly swear/declare that, to the best of my knowledge, all the information contained herein is true.

Signature:

Sworn to/Affirmed before me at on this day
of 20.....

.....
Commissioner of Oaths

(Commissioner's stamp)

Please post your application form to: Chief Inspector, Department of Labour, Private Bag X117, Pretoria, 0001

Physical address: Laboria House, 215 Francis Baard Street, Pretoria, 0001

For office use only

Application APPROVED/NOT APPROVED

Reasons for refusal:

Signature:	Designation:
Registration No.:	
Date:	

No. R. 528

19 June 2015

DEPARTMENT OF LABOUR**OCCUPATIONAL HEALTH AND SAFETY ACT, 1993****INCORPORATION OF SAFETY STANDARDS**

I, Nelisiwe Mildred Oliphant, Minister of Labour, after consultation with the Advisory Council for Occupational Health and Safety, hereby, under section 44(1) of the Occupational Health and Safety Act, 1993 (Act No. 85 of 1993), incorporate into the Driven Machinery Regulations, 2015, the safety specifications specified in the Schedule hereto.

Nelisiwe Mildred Oliphant, MP

Minister of Labour

SCHEDULE**Safety standards of South Africa:**

"EN 14502-1", Cranes: equipment for lifting of persons, Part 1: Suspended baskets.

"ISO9927-1", Crane inspections - Part 1: General.

"National Code of Practice for Training Providers of Lifting Machine Operators" published under Government Notice No. R. of 2015.

"SANS 19", Inspection, testing and examination of mobile cranes.

"SANS 71", Inspection, testing and examination of vehicle hoists in use.

"SANS 500", Inspection, testing and examination of hand-operated chain blocks and lever hoists in use.

"SANS 522", Inspection, testing and examination of tower cranes in use.

"SANS 2972", Lifting tackle inspection.

"SANS 10147", Code of Practice: Refrigeration systems, including plants associated with air-conditioning systems.

"SANS 10148", Code of Practice: The installation and operation of cable cranes and aerial ropeways.

"SANS 10295", Parts 1 and 2: Inspection, test and examination of lifting platforms in use.

"SANS 10375", Inspection, testing and examination of overhead cranes (including gantries, electric wire rope hoists & chain hoists).

"SANS 10388", Inspection, testing and examination of lift trucks.

"SANS 18893", Mobile elevated work-platform safety principles, inspection, maintenance and operation.

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