

## Government Gazette Staatskoerant REPUBLIC OF SOUTH AFRICA REPUBLIEK VAN SUID AFRIKA

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**Regulation Gazette** 

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#### **IMPORTANT NOTICE:**

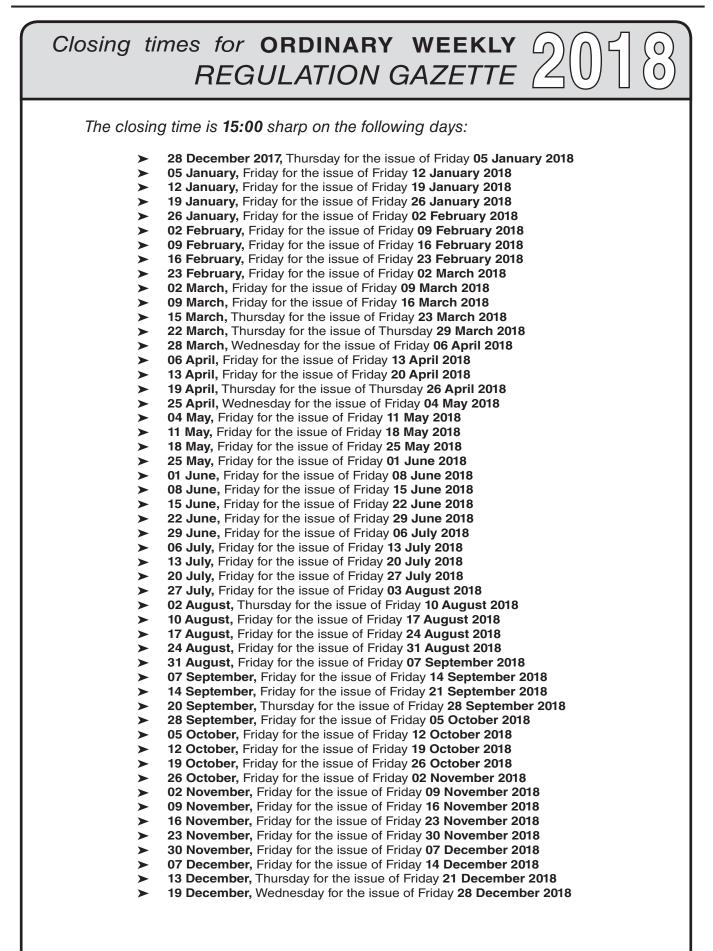
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#### Contents

| No.        |  | Gazette<br>No. | Page<br>No. |
|------------|--|----------------|-------------|
|            | GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS  |                |             |
| Social Dev | elopment, Department of/ Maatskaplike Ontwikkeling, Departement van  |                |             |
| R. 62      | Social Service Professions Act (110/1978): Call for comments on regulations relating to the registration of a spe-<br>cialisation in Health Care Social Work | 41418          | 11          |

No. 41418 3



## LIST OF TARIFF RATES FOR PUBLICATION OF NOTICES COMMENCEMENT: 1 APRIL 2016

#### NATIONAL AND PROVINCIAL

Notice sizes for National, Provincial & Tender gazettes 1/4, 2/4, 3/4, 4/4 per page. Notices submitted will be charged at R1000 per full page, pro-rated based on the above categories.

| Pricing for National, Provincial - Variable Priced Notices |                          |               |  |  |  |  |
|--|--------------------------|---------------|--|--|--|--|
| Notice Type  | Page Space               | New Price (R) |  |  |  |  |
| Ordinary National, Provincial                              | 1/4 - Quarter Page       | 250.00        |  |  |  |  |
| Ordinary National, Provincial                              | 2/4 - Half Page          | 500.00        |  |  |  |  |
| Ordinary National, Provincial                              | 3/4 - Three Quarter Page | 750.00        |  |  |  |  |
| Ordinary National, Provincial                              | 4/4 - Full Page          | 1000.00       |  |  |  |  |

#### **EXTRA-ORDINARY**

All Extra-ordinary National and Provincial gazette notices are non-standard notices and attract a variable price based on the number of pages submitted.

The pricing structure for National and Provincial notices which are submitted as **Extra ordinary submissions** will be charged at **R3000** per page.

The **Government Printing Works** (**GPW**) has established rules for submitting notices in line with its electronic notice processing system, which requires the use of electronic *Adobe* Forms. Please ensure that you adhere to these guidelines when completing and submitting your notice submission.

#### **CLOSING TIMES FOR ACCEPTANCE OF NOTICES**

- 1. The *Government Gazette* and *Government Tender Bulletin* are weekly publications that are published on Fridays and the closing time for the acceptance of notices is strictly applied according to the scheduled time for each gazette.
- 2. Please refer to the Submission Notice Deadline schedule in the table below. This schedule is also published online on the Government Printing works website <u>www.gpwonline.co.za</u>

All re-submissions will be subject to the standard cut-off times. **All notices received after the closing time will be rejected**.

| Government Gazette Type                          | Publication<br>Frequency               | Publication Date                                     | Submission Deadline                                  | Cancellations Deadline                       |
|--|--|--|--|--|
| National Gazette                                 | Weekly                                 | Friday   | Friday 15h00 for next Friday                         | Tuesday, 15h00 - 3 days prior to publication |
| Regulation Gazette                               | Weekly                                 | Friday   | Friday 15h00, to be published the following Friday   | Tuesday, 15h00 - 3 days prior to publication |
| Petrol Price Gazette                             | As required                            | First Wednesday of the month                         | One week before publication                          | 3 days prior to publication                  |
| Road Carrier Permits                             | Weekly                                 | Friday   | Thursday 15h00, to be published the following Friday | 3 days prior to publication                  |
| Unclaimed Monies (justice,<br>labour or lawyers) | January / As<br>required<br>2 per year | Any  | 15 January / As required                             | 3 days prior to publication                  |
| Parliament (acts, white paper, green paper)      | As required                            | Any  |  | 3 days prior to publication                  |
| Manuals  | As required                            | Any  | None   | None   |
| State of Budget<br>(National Treasury)           | Monthly                                | Any  | 7 days prior to publication                          | 3 days prior to publication                  |
| Legal Gazettes A, B and C                        | Weekly                                 | Friday   | One week before publication                          | Tuesday, 15h00 - 3 days prior to publication |
| Tender Bulletin                                  | Weekly                                 | Friday   | Friday 15h00 for next Friday                         | Tuesday, 15h00 - 3 days prior to publication |
| Gauteng  | Weekly                                 | Wednesday  | Two weeks before publication                         | 3 days after submission deadline             |
| Eastern Cape                                     | Weekly                                 | Monday   | One week before publication                          | 3 days prior to publication                  |
| Northern Cape                                    | Weekly                                 | Monday   | One week before publication                          | 3 days prior to<br>publication               |
| North West                                       | Weekly                                 | Tuesday  | One week before publication                          | 3 days prior to publication                  |
| KwaZulu-Natal                                    | Weekly                                 | Thursday   | One week before publication                          | 3 days prior to publication                  |
| Limpopo  | Weekly                                 | Friday   | One week before publication                          | 3 days prior to publication                  |
| Mpumalanga                                       | Weekly                                 | Friday   | One week before publication                          | 3 days prior to publication                  |
| Gauteng Liquor License<br>Gazette                | Monthly                                | Wednesday before<br>the First Friday of the<br>month | Two weeks before publication                         | 3 days after submission deadline             |
| Northern Cape Liquor License<br>Gazette          | Monthly                                | First Friday of the month                            | Two weeks before publication                         | 3 days after submission deadline             |
| National Liquor License Gazette                  | Monthly                                | First Friday of the month                            | Two weeks before publication                         | 3 days after submission deadline             |
| Mpumalanga Liquor License<br>Gazette             | 2 per month                            | Second & Fourth<br>Friday                            | One week before                                      | 3 days prior to publication                  |

#### **EXTRAORDINARY GAZETTES**

3. *Extraordinary Gazettes* can have only one publication date. If multiple publications of an *Extraordinary Gazette* are required, a separate Z95/Z95Prov *Adobe* Forms for each publication date must be submitted.

#### **NOTICE SUBMISSION PROCESS**

- 4. Download the latest *Adobe* form, for the relevant notice to be placed, from the **Government Printing Works** website <u>www.gpwonline.co.za</u>.
- 5. The *Adobe* form needs to be completed electronically using *Adobe Acrobat / Acrobat Reader*. Only electronically completed *Adobe* forms will be accepted. No printed, handwritten and/or scanned *Adobe* forms will be accepted.
- 6. The completed electronic *Adobe* form has to be submitted via email to <u>submit.egazette@gpw.gov.za</u>. The form needs to be submitted in its original electronic *Adobe* format to enable the system to extract the completed information from the form for placement in the publication.
- 7. Every notice submitted **must** be accompanied by an official **GPW** quotation. This must be obtained from the *eGazette* Contact Centre.
- 8. Each notice submission should be sent as a single email. The email **must** contain **all documentation relating to a particular notice submission**.
  - 8.1. Each of the following documents must be attached to the email as a separate attachment:
    - 8.1.1. An electronically completed *Adobe* form, specific to the type of notice that is to be placed.
      - 8.1.1.1. For National *Government Gazette* or *Provincial Gazette* notices, the notices must be accompanied by an electronic Z95 or Z95Prov *Adobe* form
      - 8.1.1.2. The notice content (body copy) **MUST** be a separate attachment.
    - 8.1.2. A copy of the official **Government Printing Works** quotation you received for your notice . (*Please see Quotation section below for further details*)
    - 8.1.3. A valid and legible Proof of Payment / Purchase Order: **Government Printing Works** account customer must include a copy of their Purchase Order. **Non-Government Printing Works** account customer needs to submit the proof of payment for the notice
    - 8.1.4. Where separate notice content is applicable (Z95, Z95 Prov and TForm 3, it should **also** be attached as a separate attachment. (*Please see the Copy Section below, for the specifications*).
    - 8.1.5. Any additional notice information if applicable.
- 9. The electronic *Adobe* form will be taken as the primary source for the notice information to be published. Instructions that are on the email body or covering letter that contradicts the notice form content will not be considered. The information submitted on the electronic *Adobe* form will be published as-is.
- 10. To avoid duplicated publication of the same notice and double billing, Please submit your notice ONLY ONCE.
- 11. Notices brought to **GPW** by "walk-in" customers on electronic media can only be submitted in *Adobe* electronic form format. All "walk-in" customers with notices that are not on electronic *Adobe* forms will be routed to the Contact Centre where they will be assisted to complete the forms in the required format.
- 12. Should a customer submit a bulk submission of hard copy notices delivered by a messenger on behalf of any organisation e.g. newspaper publisher, the messenger will be referred back to the sender as the submission does not adhere to the submission rules.

#### QUOTATIONS

- 13. Quotations are valid until the next tariff change.
  - 13.1. Take note: GPW's annual tariff increase takes place on 1 April therefore any quotations issued, accepted and submitted for publication up to 31 March will keep the old tariff. For notices to be published from 1 April, a quotation must be obtained from GPW with the new tariffs. Where a tariff increase is implemented during the year, GPW endeavours to provide customers with 30 days' notice of such changes.
- 14. Each quotation has a unique number.
- 15. Form Content notices must be emailed to the *eGazette* Contact Centre for a quotation.
  - 15.1. The *Adobe* form supplied is uploaded by the Contact Centre Agent and the system automatically calculates the cost of your notice based on the layout/format of the content supplied.
  - 15.2. It is critical that these *Adobe* Forms are completed correctly and adhere to the guidelines as stipulated by **GPW**.

#### 16. APPLICABLE ONLY TO GPW ACCOUNT HOLDERS:

- 16.1. GPW Account Customers must provide a valid GPW account number to obtain a quotation.
- 16.2. Accounts for **GPW** account customers **must** be active with sufficient credit to transact with **GPW** to submit notices.
  - 16.2.1. If you are unsure about or need to resolve the status of your account, please contact the GPW Finance Department prior to submitting your notices. (If the account status is not resolved prior to submission of your notice, the notice will be failed during the process).

#### 17. APPLICABLE ONLY TO CASH CUSTOMERS:

- 17.1. Cash customers doing **bulk payments** must use a **single email address** in order to use the **same proof of payment** for submitting multiple notices.
- 18. The responsibility lies with you, the customer, to ensure that the payment made for your notice(s) to be published is sufficient to cover the cost of the notice(s).
- 19. Each quotation will be associated with one proof of payment / purchase order / cash receipt.

#### 19.1. This means that the quotation number can only be used once to make a payment.

#### COPY (SEPARATE NOTICE CONTENT DOCUMENT)

- 20. Where the copy is part of a separate attachment document for Z95, Z95Prov and TForm03
  - 20.1. Copy of notices must be supplied in a separate document and may not constitute part of any covering letter, purchase order, proof of payment or other attached documents.

The content document should contain only one notice. (You may include the different translations of the same notice in the same document).

20.2. The notice should be set on an A4 page, with margins and fonts set as follows:

Page size = A4 Portrait with page margins: Top = 40mm, LH/RH = 16mm, Bottom = 40mm; Use font size: Arial or Helvetica 10pt with 11pt line spacing;

Page size = A4 Landscape with page margins: Top = 16mm, LH/RH = 40mm, Bottom = 16mm; Use font size: Arial or Helvetica 10pt with 11pt line spacing;

#### CANCELLATIONS

- 21. Cancellation of notice submissions are accepted by GPW according to the deadlines stated in the table above in point 2. Non-compliance to these deadlines will result in your request being failed. Please pay special attention to the different deadlines for each gazette. Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.
- 22. Requests for cancellation must be sent by the original sender of the notice and must accompanied by the relevant notice reference number (N-) in the email body.

#### **A**MENDMENTS TO NOTICES

23. With effect from 01 October 2015, **GPW** will not longer accept amendments to notices. The cancellation process will need to be followed according to the deadline and a new notice submitted thereafter for the next available publication date.

#### REJECTIONS

- 24. All notices not meeting the submission rules will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email <u>info.egazette@gpw.gov.za</u>). Reasons for rejections include the following:
  - 24.1. Incorrectly completed forms and notices submitted in the wrong format, will be rejected.
  - 24.2. Any notice submissions not on the correct Adobe electronic form, will be rejected.
  - 24.3. Any notice submissions not accompanied by the proof of payment / purchase order will be rejected and the notice will not be processed.
  - 24.4. Any submissions or re-submissions that miss the submission cut-off times will be rejected to the customer. The Notice needs to be re-submitted with a new publication date.

#### No. 41418 9

#### **GOVERNMENT PRINTING WORKS - BUSINESS RULES**

#### **A**PPROVAL OF NOTICES

- 25. Any notices other than legal notices are subject to the approval of the Government Printer, who may refuse acceptance or further publication of any notice.
- 26. No amendments will be accepted in respect to separate notice content that was sent with a Z95 or Z95Prov notice submissions. The copy of notice in layout format (previously known as proof-out) is only provided where requested, for Advertiser to see the notice in final Gazette layout. Should they find that the information submitted was incorrect, they should request for a notice cancellation and resubmit the corrected notice, subject to standard submission deadlines. The cancellation is also subject to the stages in the publishing process, i.e. If cancellation is received when production (printing process) has commenced, then the notice cannot be cancelled.

#### **GOVERNMENT PRINTER INDEMNIFIED AGAINST LIABILITY**

- 27. The Government Printer will assume no liability in respect of-
  - 27.1. any delay in the publication of a notice or publication of such notice on any date other than that stipulated by the advertiser;
  - 27.2. erroneous classification of a notice, or the placement of such notice in any section or under any heading other than the section or heading stipulated by the advertiser;
  - 27.3. any editing, revision, omission, typographical errors or errors resulting from faint or indistinct copy.

#### LIABILITY OF ADVERTISER

28. Advertisers will be held liable for any compensation and costs arising from any action which may be instituted against the Government Printer in consequence of the publication of any notice.

#### **C**USTOMER INQUIRIES

Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While **GPW** deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

**GPW** has a 2-working day turnaround time for processing notices received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

- 29. Requests for information, quotations and inquiries must be sent to the Contact Centre ONLY.
- 30. Requests for Quotations (RFQs) should be received by the Contact Centre at least **2 working days** before the submission deadline for that specific publication.

#### **PAYMENT OF COST**

- 31. The Request for Quotation for placement of the notice should be sent to the Gazette Contact Centre as indicated above, prior to submission of notice for advertising.
- 32. Payment should then be made, or Purchase Order prepared based on the received quotation, prior to the submission of the notice for advertising as these documents i.e. proof of payment or Purchase order will be required as part of the notice submission, as indicated earlier.
- 33. Every proof of payment must have a valid **GPW** quotation number as a reference on the proof of payment document.
- 34. Where there is any doubt about the cost of publication of a notice, and in the case of copy, an enquiry, accompanied by the relevant copy, should be addressed to the Gazette Contact Centre, **Government Printing Works**, Private Bag X85, Pretoria, 0001 email: <u>info.egazette@gpw.gov.za</u> before publication.
- 35. Overpayment resulting from miscalculation on the part of the advertiser of the cost of publication of a notice will not be refunded, unless the advertiser furnishes adequate reasons why such miscalculation occurred. In the event of underpayments, the difference will be recovered from the advertiser, and future notice(s) will not be published until such time as the full cost of such publication has been duly paid in cash or electronic funds transfer into the **Government Printing Works** banking account.
- 36. In the event of a notice being cancelled, a refund will be made only if no cost regarding the placing of the notice has been incurred by the **Government Printing Works**.
- 37. The **Government Printing Works** reserves the right to levy an additional charge in cases where notices, the cost of which has been calculated in accordance with the List of Fixed Tariff Rates, are subsequently found to be excessively lengthy or to contain overmuch or complicated tabulation.

#### **PROOF OF PUBLICATION**

- 38. Copies of any of the *Government Gazette* or *Provincial Gazette* can be downloaded from the **Government Printing Works** website <u>www.gpwonline.co.za</u> free of charge, should a proof of publication be required.
- 39. Printed copies may be ordered from the Publications department at the ruling price. The **Government Printing Works** will assume no liability for any failure to post or for any delay in despatching of such *Government Gazette*(s).

#### GOVERNMENT PRINTING WORKS CONTACT INFORMATION

| Physical Address:                |  |  |  |
|----------------------------------|--|--|--|
| <b>Government Printing Works</b> |  |  |  |
| 149 Bosman Street                |  |  |  |
| Pretoria                         |  |  |  |

Postal Address: Private Bag X85 Pretoria 0001

For Gazette and Notice submissions: Gazette Submissions: For queries and quotations, contact: Gazette Contact Centre:

Contact person for subscribers: Mrs M. Toka:

GPW Banking Details: Bank: ABSA Bosman Street Account No.: 405 7114 016 Branch Code: 632-005

E-mail: <u>submit.egazette@gpw.gov.za</u> E-mail: <u>info.egazette@gpw.gov.za</u> Tel: 012-748 6200

E-mail: subscriptions@gpw.gov.za Tel: 012-748-6066 / 6060 / 6058 Fax: 012-323-9574

#### GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS

#### DEPARTMENT OF SOCIAL DEVELOPMENT

#### **02 FEBRUARY 2018**

#### SOCIAL SERVICE PROFESSIONS ACT, 1978 (ACT NO. 110 OF 1978)

### CALL FOR COMMENTS ON REGULATIONS RELATING TO THE REGISTRATION OF A SPECIALISATION IN HEALTH CARE SOCIAL WORK

1, Bathabile Olive Dlamini, Minister of Social Development, intend to make the Regulations in terms of section 17C(2)(a)(ii); 28(1) (ii) and 28(1) (gA) of the Social Service Professions Act, 1978 (Act No. 110 of 1978), as set out in the schedule. Interested persons or organizations are hereby invited to submit written comments on the draft regulations within 30 calendar days from the date of publication. Comments must be forwarded for the attention of Ms Galeboe Rapoo, by:

#### Post to:

NO. R. 62

The South African Council for Social Service Professions Private Bag X12 Gezina 0031;

(b) Hand to:

The South African Council for Social Service Professions 37 Annie Botha Avenue Riviera PRETORIA 0084;

- (c) Fax to: +27 (0)12 356 8400; and
- (d) By email to: registrar@sacssp.co.za

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MS BO DLAMINI, MP MINISTER OF SOCIAL DEVELOPMENT DATE: 22. 09 - 17

#### SCHEDULE

#### Definitions

 In these regulations any expression to which a meaning has been assigned in the Act shall have such meaning unless the context otherwise indicates –

"Act" means the Social Service Professions Act, 1978 (Act 110 of 1978);

"SACSSP" means the South African Council for Social Service Professions established by Section 2 of the Social Service Professions Act, 1978 (Act No.110 of 1978);

"social work" means a practice-based profession and an academic discipline that promotes social change and development, social cohesion, and the empowerment and liberation of people with the principles of social justice, human rights, collective responsibility and respect for diversities being central to social work and underpinned by theories of social work, social sciences, humanities and indigenous knowledges, social work engages people and structures to address life challenges and enhance wellbeing;

"social work in health care means" a specialisation in social work in the field of health care, which focuses on health promotion, prevention, intervention and research regarding the psycho- social assessment of the implications of illness, disability, chemical dependence, medical treatment, care and support, hospitalisation, rehabilitation and reintegration of patients with significant others and the community from a holistic perspective; and

"social work in health care" encompasses the interface between health conditions and client systems and includes:

- Knowledge and understanding of acute and chronic medical conditions and develop specific intervention strategies;
- Psycho-social assessment of experiences and implications;

- Holistic care planning in collaboration with a multi-disciplinary team;
- Medico –legal aspects and implications of the conditions; and
- Discharge planning and /or end of life care.

#### Requirements for registration of a specialisation in health care

2. (1) The SACSSP shall on application register a specialisation in social work in health care, where a social worker has a recognised qualification in social work and is registered as a social worker with the SACSSP and has any one or more of the following-

- (a) an appropriate Master's degree approved by the SACSSP related to social work in health care, plus at least two years appropriate and evidence based practical experience within the scope of health social work services; or
- (b) five years appropriate and evidence based practical experience within the scope of health social work services; provided that the applicant demonstrates expertise in social work in health care by meeting the assessment criteria of the SACSSP for the purpose of determining whether the social worker concerned is competent to practice health social work.

(2) A social worker who has complied with the requirements referred to in 2 (1)(a) or (b) will need to register for the specialisation in health care within a period of four years of this regulations being published in Government Gazette. Failure to register within the prescribed period will require the applicant to comply with 2 (1)(a).

(3) A social worker who has registered as a specialist should adhere to the Continuing Professional Development (CPD) policy of the SACSSP and should ensure that the CPD activities that they attend include specific development related to the specialisation in social work in health care that is being practised.

#### Conditions for practising specialisation in social work in health care

**3.** (1) A social worker who has complied with the requirements referred to in regulation 2 may practise the profession of social work in respect of a specialisation in health care subject to the following conditions-

- (a) the applicant must be registered as a social worker with the SACSSP; and
- (b) the applicant must pay the prescribed registration fee relating to the registration of the specialisation.

(2) In the case of a social worker applying for the registration of a specialisation in terms of regulation 2 (1) (a) and (b), the prescribed assessment fee has to be paid.

(3) A social worker who has registered a specialisation in social work in health care is not excluded from practising social work within a generic context.

(4) A social worker who does not have the required experience in social work in health care and who wishes to obtain registration as a specialist in health care, may obtain such experience under the supervision of a social worker registered as a specialist in social work in health care with the SACSSP.

(5) The scope of practice of the specialist in social work in health care will focus mainly on the following:

- (a) functioning within a multi-disciplinary and/or interdisciplinary team context and contributing to the holistic treatment and discharge plan of the patient;
- (b) psycho social assessment of and intervention with the individual and the environment focussing on the needs of the patient system and insight in the medical terminology, diagnosed medical condition and possible implications, including the ability to adapt and adhere to treatment, rehabilitation or the reality of end of life;
- (c) implement appropriate models of intervention when intervening with individuals, and communities as health care users in line with appropriate legislation, policies and procedures;
- (d) discharge planning focussing on the psycho-social adjustment to living with the illness or disability;
- (e) education and prevention concerning the condition or illness, treatment options and rehabilitation and empowering the patients and significant others to make informed decisions and adhere to the treatment;
- (f) community based education, rehabilitation and facilitating home-based care;
- (g) advocate, facilitate, liaise, coordinate and be a catalyst between the health service provider and user regarding health service provision;
- (h) liaise and network with relevant stakeholders, facilitate the development of sustainable resources where necessary and refer inter-sectorial where appropriate; and

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(i) influence the development of policies, procedures and legislation

#### Application for registering a specialisation in social work in health care

**4.** (1) Application for the registration of a specialisation in social work in health care shall be made on a form obtainable from the SACSSP.

- (2) Such application form shall be accompanied by
  - (a) proof of registration as a social worker with the SACSSP;
  - (b) a certified copy of documentary proof of the appropriate and relevant experience referred to in regulation 2 (1) (a) and (b);
  - (c) certified copies of documentary proof of qualifications obtained referred to in regulation 2; and
  - (d) the registration fee referred to in regulation 3(1).

#### General provisions

5. (1) A social worker who has registered a specialisation in social work in health care may affix the designation "health care social work specialist" (HCSW)" after his or her name.

(2) No person may call him or herself a health care social worker without having registered a specialisation in health care with the SACSSP.

(3) A social worker who has registered a specialisation in social work in health care shall display conspicuously in his or her office the registration certificate issued to him or her in terms of the Act.

#### Short title and commencement

**6.** These regulations are called Regulations Relating to the Registration of a Specialisation in Health Care Social Work, 2017 and shall come into operation on the date of the publication in the Government Gazette.

# WARNING!!!

## To all suppliers and potential suppliers of goods to the Government Printing Works

The Government Printing Works would like to warn members of the public against an organised syndicate(s) scamming unsuspecting members of the public and claiming to act on behalf of the Government Printing Works.

One of the ways in which the syndicate operates is by requesting quotations for various goods and services on a quotation form with the logo of the Government Printing Works. Once the official order is placed the syndicate requesting upfront payment before delivery will take place. Once the upfront payment is done the syndicate do not deliver the goods and service provider then expect payment from Government Printing Works.

Government Printing Works condemns such illegal activities and encourages service providers to confirm the legitimacy of purchase orders with GPW SCM, prior to processing and delivery of goods.

To confirm the legitimacy of purchase orders, please contact:

Renny Chetty (012) 748-6375 (Renny.Chetty@gpw.gov.za),

Anna-Marie du Toit (012) 748-6292 (Anna-Marie.DuToit@gpw.gov.za) and

Siraj Rizvi (012) 748-6380 (Siraj.Rizvi@gpw.gov.za)

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