



# Government Gazette Staatskoerant

REPUBLIC OF SOUTH AFRICA  
REPUBLIEK VAN SUID AFRIKA

*Regulation Gazette*

**No. 11415**

*Regulasiekoerant*

Vol. 682

1

April  
April

2022

No. 46165



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ISSN 1682-5845



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**No** FUTURE QUERIES WILL BE HANDLED IN CONNECTION WITH THE ABOVE.

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government  
printing

Department:  
Government Printing Works  
REPUBLIC OF SOUTH AFRICA

## HIGH ALERT: SCAM WARNING!!!

### TO ALL SUPPLIERS AND SERVICE PROVIDERS OF THE GOVERNMENT PRINTING WORKS

It has come to the attention of the *GOVERNMENT PRINTING WORKS* that there are certain unscrupulous companies and individuals who are defrauding unsuspecting businesses disguised as representatives of the *Government Printing Works (GPW)*.

The scam involves the fraudsters using the letterhead of *GPW* to send out fake tender bids to companies and requests to supply equipment and goods.

Although the contact person's name on the letter may be of an existing official, the contact details on the letter are not the same as the *Government Printing Works*. When searching on the Internet for the address of the company that has sent the fake tender document, the address does not exist.

The banking details are in a private name and not company name. Government will never ask you to deposit any funds for any business transaction. *GPW* has alerted the relevant law enforcement authorities to investigate this scam to protect legitimate businesses as well as the name of the organisation.

Example of e-mails these fraudsters are using:

[PROCUREMENT@GPW-GOV.ORG](mailto:PROCUREMENT@GPW-GOV.ORG)

Should you suspect that you are a victim of a scam, you must urgently contact the police and inform the *GPW*.

*GPW* has an official email with the domain as [@gpw.gov.za](mailto:@gpw.gov.za)

Government e-mails DO NOT have org in their e-mail addresses. All of these fraudsters also use the same or very similar telephone numbers. Although such number with an area code 012 looks like a landline, it is not fixed to any property.

*GPW* will never send you an e-mail asking you to supply equipment and goods without a purchase/order number. *GPW* does not procure goods for another level of Government. The organisation will not be liable for actions that result in companies or individuals being resultant victims of such a scam.

*Government Printing Works* gives businesses the opportunity to supply goods and services through RFQ / Tendering process. In order to be eligible to bid to provide goods and services, suppliers must be registered on the National Treasury's Central Supplier Database (CSD). To be registered, they must meet all current legislative requirements (e.g. have a valid tax clearance certificate and be in good standing with the South African Revenue Services - SARS).

The tender process is managed through the Supply Chain Management (SCM) system of the department. SCM is highly regulated to minimise the risk of fraud, and to meet objectives which include value for money, open and effective competition, equitability, accountability, fair dealing, transparency and an ethical approach. Relevant legislation, regulations, policies, guidelines and instructions can be found on the tender's website.

## Fake Tenders

National Treasury's CSD has launched the Government Order Scam campaign to combat fraudulent requests for quotes (RFQs). Such fraudulent requests have resulted in innocent companies losing money. We work hard at preventing and fighting fraud, but criminal activity is always a risk.

### How tender scams work

There are many types of tender scams. Here are some of the more frequent scenarios:

Fraudsters use what appears to be government department stationery with fictitious logos and contact details to send a fake RFQ to a company to invite it to urgently supply goods. Shortly after the company has submitted its quote, it receives notification that it has won the tender. The company delivers the goods to someone who poses as an official or at a fake site. The Department has no idea of this transaction made in its name. The company is then never paid and suffers a loss.

OR

Fraudsters use what appears to be government department stationery with fictitious logos and contact details to send a fake RFQ to Company A to invite it to urgently supply goods. Typically, the tender specification is so unique that only Company B (a fictitious company created by the fraudster) can supply the goods in question.

Shortly after Company A has submitted its quote it receives notification that it has won the tender. Company A orders the goods and pays a deposit to the fictitious Company B. Once Company B receives the money, it disappears. Company A's money is stolen in the process.

Protect yourself from being scammed

- If you are registered on the supplier databases and you receive a request to tender or quote that seems to be from a government department, contact the department to confirm that the request is legitimate. Do not use the contact details on the tender document as these might be fraudulent.
- Compare tender details with those that appear in the Tender Bulletin, available online at [www.gpwonline.co.za](http://www.gpwonline.co.za)
- Make sure you familiarise yourself with how government procures goods and services. Visit the tender website for more information on how to tender.
- If you are uncomfortable about the request received, consider visiting the government department and/or the place of delivery and/or the service provider from whom you will be sourcing the goods.
- In the unlikely event that you are asked for a deposit to make a bid, contact the SCM unit of the department in question to ask whether this is in fact correct.

Any incidents of corruption, fraud, theft and misuse of government property in the *Government Printing Works* can be reported to:

Supply Chain Management: Ms. Anna Marie Du Toit, Tel. (012) 748 6292.  
Email: [Annamarie.DuToit@gpw.gov.za](mailto:Annamarie.DuToit@gpw.gov.za)

Marketing and Stakeholder Relations: Ms Bonakele Mbhele, at Tel. (012) 748 6193.  
Email: [Bonakele.Mbhele@gpw.gov.za](mailto:Bonakele.Mbhele@gpw.gov.za)

Security Services: Mr Daniel Legoabe, at tel. (012) 748 6176.  
Email: [Daniel.Legoabe@gpw.gov.za](mailto:Daniel.Legoabe@gpw.gov.za)

# Closing times for **ORDINARY WEEKLY** **REGULATION GAZETTE** **2022**

*The closing time is **15:00** sharp on the following days:*

- **31 December 2021**, Friday for the issue of Friday **07 January 2022**
- **07 January**, Friday for the issue of Friday **14 January 2022**
- **14 January**, Friday for the issue of Friday **21 January 2022**
- **21 January**, Friday for the issue of Friday **28 January 2022**
- **28 January**, Friday for the issue of Friday **04 February 2022**
- **04 February**, Friday for the issue of Friday **11 February 2022**
- **11 February**, Friday for the issue of Friday **18 February 2022**
- **18 February**, Friday for the issue of Friday **25 February 2022**
- **25 February**, Friday for the issue of Friday **04 March 2022**
- **04 March**, Friday for the issue of Friday **11 March 2022**
- **11 March**, Friday for the issue of Friday **18 March 2022**
- **17 March**, Thursday for the issue of Friday **25 March 2022**
- **25 March**, Friday for the issue of Friday **01 April 2022**
- **01 April**, Friday for the issue of Friday **08 April 2022**
- **07 April**, Thursday for the issue of Thursday **14 April 2022**
- **13 April**, Wednesday for the issue of Friday **22 April 2022**
- **21 April**, Thursday for the issue of Friday **29 April 2022**
- **28 April**, Thursday for the issue of Friday **06 May 2022**
- **06 May**, Friday for the issue of Friday **13 May 2022**
- **13 May**, Friday for the issue of Friday **20 May 2022**
- **20 May**, Friday for the issue of Friday **27 May 2022**
- **27 May**, Friday for the issue of Friday **03 June 2022**
- **03 June**, Friday for the issue of Friday **10 June 2022**
- **09 June**, Thursday for the issue of Friday **17 June 2022**
- **17 June**, Friday for the issue of Friday **24 June 2022**
- **24 June**, Friday for the issue of Friday **01 July 2022**
- **01 July**, Friday for the issue of Friday **08 July 2022**
- **08 July**, Friday for the issue of Friday **15 July 2022**
- **15 July**, Friday for the issue of Friday **22 July 2022**
- **22 July**, Friday for the issue of Friday **29 July 2022**
- **29 July**, Friday for the issue of Friday **05 August 2022**
- **04 August**, Thursday for the issue of Friday **12 August 2022**
- **12 August**, Friday for the issue of Friday **19 August 2022**
- **19 August**, Friday for the issue of Friday **26 August 2022**
- **26 August**, Friday for the issue of Friday **02 September 2022**
- **02 September**, Friday for the issue of Friday **09 September 2022**
- **09 September**, Friday for the issue of Friday **16 September 2022**
- **16 September**, Friday for the issue of Friday **23 September 2022**
- **23 September**, Friday for the issue of Friday **30 September 2022**
- **30 September**, Friday for the issue of Friday **07 October 2022**
- **07 October**, Friday for the issue of Friday **14 October 2022**
- **14 October**, Friday for the issue of Friday **21 October 2022**
- **21 October**, Friday for the issue of Friday **28 October 2022**
- **28 October**, Friday for the issue of Friday **04 November 2022**
- **04 November**, Friday for the issue of Friday **11 November 2022**
- **11 November**, Friday for the issue of Friday **18 November 2022**
- **18 November**, Friday for the issue of Friday **25 November 2022**
- **25 November**, Friday for the issue of Friday **02 December 2022**
- **02 December**, Friday for the issue of Friday **09 December 2022**
- **08 December**, Thursday for the issue of Thursday **15 December 2022**
- **15 December**, Thursday for the issue of Friday **23 December 2022**
- **22 December**, Thursday for the issue of Friday **30 December 2022**

## LIST OF TARIFF RATES FOR PUBLICATION OF NOTICES

**COMMENCEMENT: 1 APRIL 2018**

### NATIONAL AND PROVINCIAL

Notice sizes for National, Provincial & Tender gazettes 1/4, 2/4, 3/4, 4/4 per page. Notices submitted will be charged at R1008.80 per full page, pro-rated based on the above categories.

Pricing for National, Provincial - Variable Priced Notices		
Notice Type	Page Space	New Price (R)
Ordinary National, Provincial	1/4 - Quarter Page	252.20
Ordinary National, Provincial	2/4 - Half Page	504.40
Ordinary National, Provincial	3/4 - Three Quarter Page	756.60
Ordinary National, Provincial	4/4 - Full Page	1008.80

### EXTRA-ORDINARY

All Extra-ordinary National and Provincial gazette notices are non-standard notices and attract a variable price based on the number of pages submitted.

The pricing structure for National and Provincial notices which are submitted as **Extra ordinary submissions** will be charged at **R3026.32** per page.

## GOVERNMENT PRINTING WORKS - BUSINESS RULES

The **Government Printing Works (GPW)** has established rules for submitting notices in line with its electronic notice processing system, which requires the use of electronic *Adobe Forms*. Please ensure that you adhere to these guidelines when completing and submitting your notice submission.

### CLOSING TIMES FOR ACCEPTANCE OF NOTICES

1. The *Government Gazette* and *Government Tender Bulletin* are weekly publications that are published on Fridays and the closing time for the acceptance of notices is strictly applied according to the scheduled time for each gazette.
2. Please refer to the Submission Notice Deadline schedule in the table below. This schedule is also published online on the Government Printing works website [www.gpwonline.co.za](http://www.gpwonline.co.za)

All re-submissions will be subject to the standard cut-off times.

**All notices received after the closing time will be rejected.**

Government Gazette Type	Publication Frequency	Publication Date	Submission Deadline	Cancellations Deadline
National Gazette	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 working days prior to publication
Regulation Gazette	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 working days prior to publication
Petrol Price Gazette	Monthly	Tuesday before 1st Wednesday of the month	One day before publication	1 working day prior to publication
Road Carrier Permits	Weekly	Friday	Thursday 15h00 for next Friday	3 working days prior to publication
Unclaimed Monies (Justice, Labour or Lawyers)	January / September 2 per year	Last Friday	One week before publication	3 working days prior to publication
Parliament (Acts, White Paper, Green Paper)	As required	Any day of the week	None	3 working days prior to publication
Manuals	Bi- Monthly	2nd and last Thursday of the month	One week before publication	3 working days prior to publication
State of Budget (National Treasury)	Monthly	30th or last Friday of the month	One week before publication	3 working days prior to publication
<i>Extraordinary Gazettes</i>	As required	Any day of the week	<i>Before 10h00 on publication date</i>	<i>Before 10h00 on publication date</i>
Legal Gazettes A, B and C	Weekly	Friday	One week before publication	Tuesday, 15h00 - 3 working days prior to publication
Tender Bulletin	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 working days prior to publication
Gauteng	Weekly	Wednesday	Two weeks before publication	3 days <b>after</b> submission deadline
Eastern Cape	Weekly	Monday	One week before publication	3 working days prior to publication
Northern Cape	Weekly	Monday	One week before publication	3 working days prior to publication
North West	Weekly	Tuesday	One week before publication	3 working days prior to publication
KwaZulu-Natal	Weekly	Thursday	One week before publication	3 working days prior to publication
Limpopo	Weekly	Friday	One week before publication	3 working days prior to publication
Mpumalanga	Weekly	Friday	One week before publication	3 working days prior to publication

### GOVERNMENT PRINTING WORKS - BUSINESS RULES

Government Gazette Type	Publication Frequency	Publication Date	Submission Deadline	Cancellations Deadline
Gauteng Liquor License Gazette	Monthly	Wednesday before the First Friday of the month	Two weeks before publication	3 working days <b>after</b> submission deadline
Northern Cape Liquor License Gazette	Monthly	First Friday of the month	Two weeks before publication	3 working days <b>after</b> submission deadline
National Liquor License Gazette	Monthly	First Friday of the month	Two weeks before publication	3 working days <b>after</b> submission deadline
Mpumalanga Liquor License Gazette	Bi-Monthly	Second & Fourth Friday	One week before publication	3 working days prior to publication

### EXTRAORDINARY GAZETTES

3. *Extraordinary Gazettes* can have only one publication date. If multiple publications of an *Extraordinary Gazette* are required, a separate Z95/Z95Prov *Adobe* Forms for each publication date must be submitted.

### NOTICE SUBMISSION PROCESS

4. Download the latest *Adobe* form, for the relevant notice to be placed, from the **Government Printing Works** website [www.gpwonline.co.za](http://www.gpwonline.co.za).
5. The *Adobe* form needs to be completed electronically using *Adobe Acrobat / Acrobat Reader*. Only electronically completed *Adobe* forms will be accepted. No printed, handwritten and/or scanned *Adobe* forms will be accepted.
6. The completed electronic *Adobe* form has to be submitted via email to [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za). The form needs to be submitted in its original electronic *Adobe* format to enable the system to extract the completed information from the form for placement in the publication.
7. Every notice submitted **must** be accompanied by an official **GPW** quotation. This must be obtained from the *eGazette* Contact Centre.
8. Each notice submission should be sent as a single email. The email **must** contain **all documentation relating to a particular notice submission**.
  - 8.1. Each of the following documents must be attached to the email as a separate attachment:
    - 8.1.1. An electronically completed *Adobe* form, specific to the type of notice that is to be placed.
      - 8.1.1.1. For *National Government Gazette* or *Provincial Gazette* notices, the notices must be accompanied by an electronic Z95 or Z95Prov *Adobe* form
      - 8.1.1.2. The notice content (body copy) **MUST** be a separate attachment.
    - 8.1.2. A copy of the official **Government Printing Works** quotation you received for your notice. (*Please see Quotation section below for further details*)
    - 8.1.3. A valid and legible Proof of Payment / Purchase Order: **Government Printing Works** account customer must include a copy of their Purchase Order. **Non-Government Printing Works** account customer needs to submit the proof of payment for the notice
    - 8.1.4. Where separate notice content is applicable (Z95, Z95 Prov and TForm 3, it should **also** be attached as a separate attachment. (*Please see the Copy Section below, for the specifications*).
    - 8.1.5. Any additional notice information if applicable.



## GOVERNMENT PRINTING WORKS - BUSINESS RULES

9. The electronic *Adobe* form will be taken as the primary source for the notice information to be published. Instructions that are on the email body or covering letter that contradicts the notice form content will not be considered. The information submitted on the electronic *Adobe* form will be published as-is.
10. To avoid duplicated publication of the same notice and double billing, Please submit your notice **ONLY ONCE**.
11. Notices brought to **GPW** by "walk-in" customers on electronic media can only be submitted in *Adobe* electronic form format. All "walk-in" customers with notices that are not on electronic *Adobe* forms will be routed to the Contact Centre where they will be assisted to complete the forms in the required format.
12. Should a customer submit a bulk submission of hard copy notices delivered by a messenger on behalf of any organisation e.g. newspaper publisher, the messenger will be referred back to the sender as the submission does not adhere to the submission rules.

### QUOTATIONS

13. Quotations are valid until the next tariff change.
  - 13.1. **Take note:** **GPW's** annual tariff increase takes place on **1 April** therefore any quotations issued, accepted and submitted for publication up to **31 March** will keep the old tariff. For notices to be published from 1 April, a quotation must be obtained from **GPW** with the new tariffs. Where a tariff increase is implemented during the year, **GPW** endeavours to provide customers with 30 days' notice of such changes.
14. Each quotation has a unique number.
15. Form Content notices must be emailed to the *eGazette* Contact Centre for a quotation.
  - 15.1. The *Adobe* form supplied is uploaded by the Contact Centre Agent and the system automatically calculates the cost of your notice based on the layout/format of the content supplied.
  - 15.2. It is critical that these *Adobe* Forms are completed correctly and adhere to the guidelines as stipulated by **GPW**.
16. **APPLICABLE ONLY TO GPW ACCOUNT HOLDERS:**
  - 16.1. **GPW** Account Customers must provide a valid **GPW** account number to obtain a quotation.
  - 16.2. Accounts for **GPW** account customers **must** be active with sufficient credit to transact with **GPW** to submit notices.
    - 16.2.1. If you are unsure about or need to resolve the status of your account, please contact the **GPW** Finance Department prior to submitting your notices. (If the account status is not resolved prior to submission of your notice, the notice will be failed during the process).
17. **APPLICABLE ONLY TO CASH CUSTOMERS:**
  - 17.1. Cash customers doing **bulk payments** must use a **single email address** in order to use the **same proof of payment** for submitting multiple notices.
18. The responsibility lies with you, the customer, to ensure that the payment made for your notice(s) to be published is sufficient to cover the cost of the notice(s).
19. Each quotation will be associated with one proof of payment / purchase order / cash receipt.
  - 19.1. This means that **the quotation number can only be used once to make a payment.**

**GOVERNMENT PRINTING WORKS - BUSINESS RULES****COPY (SEPARATE NOTICE CONTENT DOCUMENT)**

20. Where the copy is part of a separate attachment document for Z95, Z95Prov and TForm03
- 20.1. Copy of notices must be supplied in a separate document and may not constitute part of any covering letter, purchase order, proof of payment or other attached documents.
- The content document should contain only one notice. (You may include the different translations of the same notice in the same document).
- 20.2. The notice should be set on an A4 page, with margins and fonts set as follows:
- Page size = A4 Portrait with page margins: Top = 40mm, LH/RH = 16mm, Bottom = 40mm;  
Use font size: Arial or Helvetica 10pt with 11pt line spacing;
- Page size = A4 Landscape with page margins: Top = 16mm, LH/RH = 40mm, Bottom = 16mm;  
Use font size: Arial or Helvetica 10pt with 11pt line spacing;

**CANCELLATIONS**

21. Cancellation of notice submissions are accepted by **GPW** according to the deadlines stated in the table above in point 2. Non-compliance to these deadlines will result in your request being failed. Please pay special attention to the different deadlines for each gazette. Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.
22. Requests for cancellation must be sent by the original sender of the notice and must be accompanied by the relevant notice reference number (N-) in the email body.

**AMENDMENTS TO NOTICES**

23. With effect from 01 October 2015, **GPW** will not longer accept amendments to notices. The cancellation process will need to be followed according to the deadline and a new notice submitted thereafter for the next available publication date.

**REJECTIONS**

24. All notices not meeting the submission rules will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za)). Reasons for rejections include the following:
- 24.1. Incorrectly completed forms and notices submitted in the wrong format, will be rejected.
- 24.2. Any notice submissions not on the correct *Adobe* electronic form, will be rejected.
- 24.3. Any notice submissions not accompanied by the proof of payment / purchase order will be rejected and the notice will not be processed.
- 24.4. Any submissions or re-submissions that miss the submission cut-off times will be rejected to the customer. The Notice needs to be re-submitted with a new publication date.

**GOVERNMENT PRINTING WORKS - BUSINESS RULES****APPROVAL OF NOTICES**

25. Any notices other than legal notices are subject to the approval of the Government Printer, who may refuse acceptance or further publication of any notice.
26. No amendments will be accepted in respect to separate notice content that was sent with a Z95 or Z95Prov notice submissions. The copy of notice in layout format (previously known as proof-out) is only provided where requested, for Advertiser to see the notice in final Gazette layout. Should they find that the information submitted was incorrect, they should request for a notice cancellation and resubmit the corrected notice, subject to standard submission deadlines. The cancellation is also subject to the stages in the publishing process, i.e. If cancellation is received when production (printing process) has commenced, then the notice cannot be cancelled.

**GOVERNMENT PRINTER INDEMNIFIED AGAINST LIABILITY**

27. The Government Printer will assume no liability in respect of—
  - 27.1. any delay in the publication of a notice or publication of such notice on any date other than that stipulated by the advertiser;
  - 27.2. erroneous classification of a notice, or the placement of such notice in any section or under any heading other than the section or heading stipulated by the advertiser;
  - 27.3. any editing, revision, omission, typographical errors or errors resulting from faint or indistinct copy.

**LIABILITY OF ADVERTISER**

28. Advertisers will be held liable for any compensation and costs arising from any action which may be instituted against the Government Printer in consequence of the publication of any notice.

**CUSTOMER INQUIRIES**

Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While **GPW** deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

**GPW** has a 2-working day turnaround time for processing notices received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

29. Requests for information, quotations and inquiries must be sent to the Contact Centre ONLY.
30. Requests for Quotations (RFQs) should be received by the Contact Centre at least **2 working days** before the submission deadline for that specific publication.

## GOVERNMENT PRINTING WORKS - BUSINESS RULES

### PAYMENT OF COST

31. The Request for Quotation for placement of the notice should be sent to the Gazette Contact Centre as indicated above, prior to submission of notice for advertising.
32. Payment should then be made, or Purchase Order prepared based on the received quotation, prior to the submission of the notice for advertising as these documents i.e. proof of payment or Purchase order will be required as part of the notice submission, as indicated earlier.
33. Every proof of payment must have a valid **GPW** quotation number as a reference on the proof of payment document.
34. Where there is any doubt about the cost of publication of a notice, and in the case of copy, an enquiry, accompanied by the relevant copy, should be addressed to the Gazette Contact Centre, **Government Printing Works**, Private Bag X85, Pretoria, 0001 email: [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za) before publication.
35. Overpayment resulting from miscalculation on the part of the advertiser of the cost of publication of a notice will not be refunded, unless the advertiser furnishes adequate reasons why such miscalculation occurred. In the event of underpayments, the difference will be recovered from the advertiser, and future notice(s) will not be published until such time as the full cost of such publication has been duly paid in cash or electronic funds transfer into the **Government Printing Works** banking account.
36. In the event of a notice being cancelled, a refund will be made only if no cost regarding the placing of the notice has been incurred by the **Government Printing Works**.
37. The **Government Printing Works** reserves the right to levy an additional charge in cases where notices, the cost of which has been calculated in accordance with the List of Fixed Tariff Rates, are subsequently found to be excessively lengthy or to contain overmuch or complicated tabulation.

### PROOF OF PUBLICATION

38. Copies of any of the *Government Gazette* or *Provincial Gazette* can be downloaded from the **Government Printing Works** website [www.gpwonline.co.za](http://www.gpwonline.co.za) free of charge, should a proof of publication be required.
39. Printed copies may be ordered from the Publications department at the ruling price. The **Government Printing Works** will assume no liability for any failure to post or for any delay in despatching of such *Government Gazette(s)*

## GOVERNMENT PRINTING WORKS CONTACT INFORMATION

#### Physical Address:

**Government Printing Works**

149 Bosman Street

Pretoria

#### Postal Address:

Private Bag X85

Pretoria

0001

#### GPW Banking Details:

**Bank:** ABSA Bosman Street

**Account No.:** 405 7114 016

**Branch Code:** 632-005

**For Gazette and Notice submissions:** Gazette Submissions:

**For queries and quotations, contact:** Gazette Contact Centre:

**E-mail:** [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za)

**E-mail:** [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za)

**Tel:** 012-748 6200

**Contact person for subscribers:** Mrs M. Toka:

**E-mail:** [subscriptions@gpw.gov.za](mailto:subscriptions@gpw.gov.za)

**Tel:** 012-748-6066 / 6060 / 6058

**Fax:** 012-323-9574

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**GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS**

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**DEPARTMENT OF AGRICULTURE, LAND REFORM AND RURAL DEVELOPMENT**

NO. R. 1978

1 April 2022

**FERTILIZERS, FARM FEEDS, AGRICULTURAL REMEDIES AND STOCK  
REMEDIES ACT, 1947 (ACT NO. 36 OF 1947)****REGULATIONS RELATING TO THE TARIFFS FOR THE REGISTRATION OF  
FERTILIZERS, FARM FEEDS, AGRICULTURAL REMEDIES, STOCK REMEDIES,  
STERILIZING PLANTS AND PEST CONTROL OPERATORS, APPEALS AND  
IMPORTS: AMENDMENT**

The Minister for Agriculture, Land Reform and Rural Development, has under Section 23 of the Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act, 1947 (Act No. 36 of 1947), made the regulations in the Schedule.

**SCHEDULE*****Definition***

1. In this Schedule “the Regulations” means the regulations published by Government notice No. R. 1449 of 1 July 1983, as amended by government Notices Nos. R. 96 of January 1984, R. 2055 of 14 September 1984, R. 1053 of 3 June 1988, R. 1242 of 9 June 1990, r. 1409 of 6 August 1993, R.1592 of 30 September 1996, r. 1017 of 14 August 1998, R. 216 of 10 March 2000, R. 964 of 5 October 2001, R. 1096 of 30 August 2002, R. 1475 of 17 October 2003, R. 3448 of 15 April 2005, R.1139 of 2 December 2005, R. 225 of 17 March 2006, R935 of 22 September 2006, R. 956 of 29 September 2006, R. 1086 of 3 November 2006, R. 1087 of 3 November 2006, R. 250 of 23 March 2007, R. 483 of 8 June 2007, R.755 of 18 July 2008, R.112 of 13 February 2009, R.72 of 12 February 2010 and R.97 of 18 February 2011, R.75 of 8 February 2013, R259 of 5 April 2013, R 207 of 1 April 2014, R 285 of 31 March 2015, R 372 of 29 March 2016, No R 310 of 31 March 2017, No R 394 of 28 March 2018, No R 471 of 29 March 2019, No.R.395 of 27 March 2020, No. R. 265 of 26 March 2021

***Substitution of Table 1 of the Regulations R 265 of 26 March 2021***

2. The Regulations are hereby amended by the substitution for Table 1 of the following table:

Table 1  
"FEES PAYABLE"

**TARIFFS, RATES AND SCALES FOR SERVICES, GOODS AND SUPPLIES PROVIDED  
BY THE DEPARTMENT OF AGRICULTURE, LAND REFORM AND RURAL DEVELOPMENT**

NATURE OF SERVICE, GOODS OR SUPPLIES PROVIDED	TARIFF APPLICABLE FROM 1 APRIL 2021	TARIFF APPLICABLE FROM 1 APRIL 2022	REMARKS / EXPLANATION
<b>AGRICULTURE INPUTS CONTROL</b>			
<b>FERTILIZERS, FARM FEEDS, AGRICULTURAL REMEDIES AND STOCK REMEDIES ACT, 1947 (Act No. 36 of 1947)</b>			
<b>1 REGISTRATIONS:</b> Application for registration of Farm Feed and Pet Food including application on lapsed registration, parallel and daughter registrations.			
<b>Kinds of Farm Feeds and Pet Food (Groups and kinds)</b>			
<b>1.1 Importers for own use</b>			
1.1 (a) Raw material of plant, animal origin and their by-products including blended raw materials of plant and animal origin and their by-products	R 1 615,00 per application/product	R 1 699,00 per application/product	Registration is valid for 3 years
<b>1.1 (b) Feed Additives</b>			
(i) Technological additives	R 2 938,00 per application/product	R 3 091,00 per application/product	Registration is valid for 3 years
(ii) Sensory additives	R 1 615,00 per application/product	R 1 699,00 per application/product	Registration is valid for 3 years
(iii) Zootechnical additives	R 2 938,00 per application/product	R 3 091,00 per application/product	
(iv) Nutritional additives	R 1 615,00 per application/product	R 1 699,00 per application/product	

NATURE OF SERVICE, GOODS OR SUPPLIES PROVIDED	TARIFF APPLICABLE FROM 1 APRIL 2021	TARIFF APPLICABLE FROM 1 APRIL 2022	REMARKS / EXPLANATION
(v) Nutritional Additives Premises (vi) Livestock feeds (complete concentrate and supplements)	R 2 938,00 per application/product R 2 938,00 per application/product	R 3 091.00 per application/product R 3 091.00 per application/product	
1.1 (c) <b>Pet foods</b> (i) Complete dog and cat foods (ii) Complete miscellaneous pet foods (iii) Complementary pet foods (iv) Pet-Neutraceuticals (v) Herbal supplements (including horses) (vi) Nutritional supplements ( including horses) (vii) Seed and Grain mixtures	R 2 938,00 per application/product R 780,00 per application/product R 1 175,00 per application/product R 2 938. 00 per application/product R 780,00 per application/product R 1 615.00 per application/product R 780.00 per application/product	R 3 091.00 per application/product R 821.00 per application/product R 1 236.00 per application/product R 3 091.00 per application/product R 821.00 per application/product R 1 699.00 per application/product R 821.00 per application/product	Registration is valid for 3 years Registration is valid for 3 years Registration is valid for 3 years Registration is valid for 3 years
1.2 <b>Importers for retail / Local trader/ Distributor/ Seller/ Manufacture for retail/ Parallel registration/ Daughter registration</b>			
1.2 (a) Raw material of plant, animal origin and their by-products including blended raw materials of plant and animal origin and their by-products	R 2 646,00 per application/product	R 2 784.00 per application/product	

NATURE OF SERVICE, GOODS OR SUPPLIES PROVIDED	TARIFF APPLICABLE FROM 1 APRIL 2021	TARIFF APPLICABLE FROM 1 APRIL 2022	REMARKS / EXPLANATION
1.2 (b) <b>Feed Additives</b> (i) Technological additives (ii) Sensory additives (iii) Zootechanical additives (iv) Nutritional additives (v) Nutritional additives premixes (vi) Livestock feeds (complete concentrate and supplements)	R 5 188,00 per application/product R 3 085,00 per application/product R 5 188,00 per application/product R 3 085,00 per application/product R 5 188,00 per application/product R 5 188,00 per application/product	R 5 458,00 per application/product R 3 245,00 per application/product R 5 458,00 per application/product R 3 245,00 per application/product R 5 458,00 per application/product R 5 458,00 per application/product	



NATURE OF SERVICE, GOODS OR SUPPLIES PROVIDED	TARIFF APPLICABLE FROM 1 APRIL 2021	TARIFF APPLICABLE FROM 1 APRIL 2022	REMARKS / EXPLANATION
<b>1.2 (c) Pet food</b> (i) Complete dog and cat foods (ii) Complete miscellaneous pet foods (iii) Complementary pet foods (iv) Pet-Neutraceuticals (v) Herbal supplements (including horses) (vi) Nutritional supplements (including horses) (vii) Seed and Grain mixtures	R 5 188.00 per application/product R 1 615.00 per application/product R 1 615.00 per application/product R 5 188.00 per application/product R 1 615.00 per application/product R 3 085.00 per application/product R 1 615.00 per application/product	R 5 458.00 per application/product R 1 699.00 per application/product R 1 699.00 per application/product R 5 458.00 per application/product R 1 699.00 per application/product R 3 245.00 per application/product R 1 699.00 per application/product	
<b>2. RENEWALS:</b> <b>Application for the renewal of the registration of a Farm Feed and Pet Food</b> <b>(Groups and kinds of farm feeds and pet food)</b> 2.1 Importers for own use 2.1 (a) Raw material of plant, animal origin and their by-products including blended raw materials of plant and animal origin and their by-products	R 613.00 per application/product	R 645.00 per application/product	

NATURE OF SERVICE, GOODS OR SUPPLIES PROVIDED	TARIFF APPLICABLE FROM 1 APRIL 2021	TARIFF APPLICABLE FROM 1 APRIL 2022	REMARKS / EXPLANATION
2.1 (b) <b>Feed Additives</b>			
(i) Technological additives	R 613,00 per application/product	R 645.00 per application/product	
(ii) Sensory additives	R 613,00 per application/product	R 645.00 per application/product	
(iii) Zootechnical additives	R 613,00 per application/product	R 645.00 per application/product	
(iv) Nutritional additives	R 613,00 per application/product	R 645.00 per application/product	
(v) Nutritional Additives Premixes	R 613,00 per application/product	R 645.00 per application/product	
(vi) Livestock feeds (complete, concentrate and supplements)	R 613,00 per application/product	R 645.00 per application/product	
2.1 (c) <b>Pet Food</b>			
(i) Complete dog and cat foods	R 613,00 per application/product	R 645.00 per application/product	-do-
(ii) Complete miscellaneous pet foods	R 613,00 per application/product	R 645.00 per application/product	-do-
(iii) Complementary pet foods	R 613,00 per application/product	R 645.00 per application/product	-do-
(iv) Pet-Neutraceuticals	R 613,00 per application/product	R 645.00 per application/product	-do-
(v) Herbal supplements (including horses)	R 613,00 per application/product	R 645.00 per application/product	
(vi) Nutritional supplements (including horses)	R 613,00 per application/product	R 645.00 per application/product	
(vii) Seed and Grain mixture	R 613,00 per application/product	R 645.00 per application/product	

NATURE OF SERVICE, GOODS OR SUPPLIES PROVIDED	TARIFF APPLICABLE FROM 1 APRIL 2021	TARIFF APPLICABLE FROM 1 APRIL 2022	REMARKS / EXPLANATION
2.2. Importers for retail/ Local trader/Distributor/ Seller/ Manufacture for retail/ Parallel registration/ Daughter registration			
2.2 (a) Raw material of plant, animal origin and their by-products including blended raw material of plant and animal origin and their by-products	R 1 373,00 per application/product	R 1 444,00 per application/product	
2.2 (b) <b>Feed Additives</b>			
(i) Technological additives	R 2 488,00 per application/product	R 2 617,00 per application/product	
(ii) Sensory additives	R 1 479,00 per application/product	R 1 556,00 per application/product	
(iii) Zootechnical additives	R 2 488,00 per application/product	R 2 617,00 per application/product	
(iv) Nutritional Additives	R 1 479,00 per application/product	R 1 556,00 per application/product	
(v) Nutritional Additives Premixes	R 2 488,00 per application/product	R 2 617,00 per application/product	
(vi) Livestock feeds (complete, concentrate and supplements)	R 2 488,00 per application/product	R 2 617,00 per application/product	

NATURE OF SERVICE, GOODS OR SUPPLIES PROVIDED	TARIFF APPLICABLE FROM 1 APRIL 2021	TARIFF APPLICABLE FROM 1 APRIL 2022	REMARKS / EXPLANATION
2.2 (c) <b>Pet Food</b>			
(i) Complete dog and cat foods	R 2 488.00 per application/product	R 2 617.00 per application/product	
(ii) Complete miscellaneous pet foods	R 776.00 per application/product	R 816.00 per application/product	
(iii) Complementary pet foods	R 776.00 per application/product	R 816.00 per application/product	
(iv) Pet-Neutraceuticals	R 2 488.00 per application/product	R 2 617.00 per application/product	
(v) Herbal supplements including horses	R 776.00 per application/product	R 816.00 per application/product	
(vi) Nutritional supplements ( including horses)	R 1 479.00 per application/product	R 1 556.00 per application/product	
(vii) Seed and Grain mixture	R 776.00 per application/product	R 816.00 per application/product	

<p><b>3 LATE RENEWAL APPLICATIONS:</b></p> <p>Payment additional to that mentioned in 2.1 (a)-(c) and 2.2 (a)-(c) above, in case of a late application for the renewal of animal feed and pet food</p> <p><b>3.1. Importers for own use</b></p> <p>(i) Raw material of plant, animal origin and their by-products including blended raw materials of plant and animal origin and their by product.</p> <p>(ii) Groups and kinds of farm feeds and pet food mentioned 2.1(b &amp; c)</p> <p><b>(Groups and kinds of farm feeds and pet food for):</b></p> <p><b>3.2. Importers for retail/ Local trader/ distributor/ Seller/ Manufacture for retail/Parallel registration/ Daughter registration</b></p> <p>3.2. (a) Raw material of plant, animal origin and their by-products including blended raw materials of plant and animal origin and their by - products</p>		<p>R 471.00 per application/product</p> <p>R 471.00 per application/product</p> <p>R 745.00 per application/product</p>	<p>R 495.00 per application/product</p> <p>R 495.00 per application/product</p> <p>R 784.00 per application/product</p>	
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NATURE OF SERVICE, GOODS OR SUPPLIES PROVIDED	TARIFF APPLICABLE FROM 1 APRIL 2021	TARIFF APPLICABLE FROM 1 APRIL 2022	REMARKS / EXPLANATION
<b>3.2 (b) Livestock Feed Additives</b>			
(i) Technological additives	R 1 464.00 per application/product	R 1 540.00 per application/product	
(ii) Sensory additives	R 871.00 per application/product	R 916.00 per application/product	
(iii) Zootechnical additives	R 1 464.00 per application/product	R 1 540.00 per application/product	
(iv) Nutritional Additives	R 871.00 per application/product	R 916.00 per application/product	
(v) Nutritional Additives Premixes	R 1 464.00 per application/product	R 1 540.00 per application/product	
(vi) Livestock feeds( complete concentrate and supplements	R 1 464.00 per application/product	R 1 540.00 per application/product	
<b>3.2 (c) Pet Food</b>			
(i) Complete dog and cat foods	R 1 464.00 per application/product	R 1 540.00 per application/product	
(ii) Complete miscellaneous pet food	R 455.00 per application/per product	R 479.00 per application/per product	
(iii) Complementary pet food	R 455.00 per application/product	R 479.00 per application/product	
(iv) Pet Nutraceuticals	R 1 464.00 per application/product	R 1 540.00 per application/product	
(v) Herbal supplements (including horses)	R 455.00 per application/product	R 479.00 per application/product	
(vi) Nutritional supplements ( including horses)	R 871.00 per application/product	R 916.00 per application/product	
(vii) Seed and Grain mixture	R 455.00 per application/product	R 479.00 per application/product	
<b>4.</b> Any other minor amendment on registered product requested by the registration holder, e.g. transfer of registration, company and	R 1 175.00 per application/product	R 1 236.00 per application/product	

NATURE OF SERVICE, GOODS OR SUPPLIES PROVIDED	TARIFF APPLICABLE FROM 1 APRIL 2021	TARIFF APPLICABLE FROM 1 APRIL 2022	REMARKS / EXPLANATION
product name change, label amendment, additional manufacturer etc.			
<b>4.1 <u>Payment for information and other services.</u></b>			
(i) Import Permit	R 675.00 per product	R 710.00 per product	
(ii) Advertisement approval	R 780.00 per request	R 821.00 per request	
(iii) Free Sale certificate	R 65.00 per certificate	R 68.00 per certificate	
(iv) Re-print of the certificate	R 65.00 per certificate	R 68.00 per certificate	
(v) Other documents	R 117 per request plus ,R1.00 per page	R 123 per request plus ,R1.00 per page	
(vi) Guideline documents	#	#	Guidelines are available for download on DAFF website for free
(vii) An appeal under section 6 of Act no 36 of 1947	R 6 657.00 per application/product	R 7 003.00 per application/product	
<b>5. <u>Application for sterilization plant</u></b>			
5.1 Application for the registration of the Sterilization plant.	R 4 875.00 per application/product	R 5 129.00 per application/product	
5.2 Application for the renewal of the sterilization plant and rendering plant	R 2 507.00 per application/product	R 2 637.00 per application/product	Renewal is valid for 3 years

NATURE OF SERVICE, GOODS OR SUPPLIES PROVIDED	TARIFF APPLICABLE FROM 1 APRIL 2021	TARIFF APPLICABLE FROM 1 APRIL 2022	REMARKS / EXPLANATION
5.3 Payment additional to that mentioned in 5.2 in case of late application for the renewal of the sterilizing plant and rendering plant	R 1 866.00 per application/plant	R 1 963.00 per application/plant	
5.4 <u>Payments for information and other services.</u>			
(i) Import Permit	R 675.00 per product	R 710.00 per product	
(ii) Advertisement approval	R 780.00 per advertisement.	R 821.00 per advertisement.	
(iii) Free Sale certificate	R 65.00 per certificate	R 68.00 per certificate	
(iv) Re- print of the certificate	R 65.00 per certificate	R 68.00 per certificate	
(v) Other documents	R 117 per request plus ,R1.00 per page	R 123 per request plus ,R1.00 per page	
(vi) Any other amendment on registered product requested by the registration holder, e.g. transfer of registration, company and product name change, etc.	R 1 175.00 per application/product.	R 1 236.00 per application/product.	
(vii) An appeal under section 6 of Act No 36 of 1947	R 6 657.00 per application/product.	R 7 003.00 per application/product.	



NATURE OF SERVICE, GOODS OR SUPPLIES PROVIDED	TARIFF APPLICABLE FROM 1 APRIL 2021	TARIFF APPLICABLE FROM 1 APRIL 2022	REMARKS / EXPLANATION
<b>6 Application for the registration of fertilizers</b>			
6.1 Application for registration of fertilizer products including lapsed registration, parallel and daughter registration	R 4 875.00 per application/product	R 5 129.00 per application/product	Registration is valid for 3 years
6.2 Application for the renewal of the Fertilizer product	R 2 507.00 per application/product	R 2 637.00 per application/product	Renewal is valid for 3 years
6.3 Payment additional to that mentioned in 6.2 in case of late application for the renewal of the fertilizer product	R 1 866.00 per application/product	R 1 963.00 per application/product	
6.4 Application for a group 3 fertilizer product including lapsed registration, parallel and daughter registration.	R 7 147.00 per application/product	R 7 517.00 per application/product	Registration is valid for 3 years
<b>6.5 Payment for information and other services.</b>			
(i) Import Permit	R 675.00 per product	R 710.00 per product	
(ii) Advertisement approval	R 780.00 per advertisement	R 821.00 per advertisement	
(iii) Free Sale certificate	R 65.00 per certificate	R 68.00 per certificate	
(iv) Re- print of the certificate	R 65.00 per certificate	R 68.00 per certificate	
(v) Other documents	R 117 per request plus ,R1.00c per page #	R 123 per request plus ,R1.00 per page #	
(vi) Guideline documents			Guidelines are available for download on DAFF website for free
(vii) Any other amendment requested by the registration holder, e.g. change	R 1 151.00 per application/product	R 1 175.00 per application/product	

NATURE OF SERVICE, GOODS OR SUPPLIES PROVIDED	TARIFF APPLICABLE FROM 1 APRIL 2021	TARIFF APPLICABLE FROM 1 APRIL 2022	REMARKS / EXPLANATION
in product name, change in company name, address, etc. (viii) An appeal in terms of section 6 of Act 36 of 1947	R 6 657.00 per application	R 7 003.00 per application	
<b>7 <u>Application for Registration of Pest Control Operator</u></b>			
7.1 Application for registration of Pest Control Operator including lapsed registration.	R 2 508.00 per application	R 2 638.00 per application/product	Registration is valid for 3 years
7.2 Application for the renewal of the Pest Control Operator.	R 1 324.00 per application	R 1 393.00 per application/product	Renewal is valid for 3 years
7.3 Payment additional to that mentioned in 7.2 in case of late application for the renewal of Pest Control Operator certificate.	R 703.00 per application	R 740.00 per application/product	
7.4 An appeal in terms of section 6 of Act No.36 of 1947	R 6 657.00 per application/product	R 7 003.00 per application/product	
7.5 Payment for information and documentation.	R 117 per request plus ,R1.00c per page	R 123 per request plus ,R1.00 per page	
7.6 Re-print of the certificate	R 65.00 per certificate	R 68.00 per certificate	
<b>8 <u>Application for Registration of an Agricultural Remedy /Stock Remedy</u></b>			
8.1 Application for the registration of an Agricultural Remedy or Stock Remedy including lapsed registration, parallel and daughter registration.	R 10 836.00 per application/product	R 11 400.00 per application/product	Registration is valid for 3 years
8.2 Application for the renewal of the registration of an Agricultural Remedy or Stock Remedy	R 5 432.00 per application/product	R 5 715.00 per application/product	Renewal is valid for 3 years

NATURE OF SERVICE, GOODS OR SUPPLIES PROVIDED	TARIFF APPLICABLE FROM 1 APRIL 2021	TARIFF APPLICABLE FROM 1 APRIL 2022	REMARKS / EXPLANATION
8.3 Payment additional to that mentioned in 8.2 in case of late application for renewal of an Agricultural Remedy or Stock Remedy.	R 3 791.00 per application/product	R 3 988.00 per application/product	
8.4 <b>Other services payments:</b>			
(a) Approval of additional or new source of active ingredient(s), for Agricultural Remedies	R 5 731.00 per application/product	R 6 029.00 per application/product	
(b) Change of active ingredient purity specification/ notification of new impurity of technical material/ manufacturing process change	R 5 731.00 per application/product	R 6 029.00 per application/product	
(c) Change of manufacturer or additional manufacturer for Stock Remedy or Agricultural Remedy.	R 5 731.00 per application/product	R 6 029.00 per application/product	
(d) Major change in the formulation	R 5 731.00 per application/product	R 6 029.00 per application/product	
(e) Minor change in the formulation	R 1 175.00 per application/product	R 1 236.00 per application/product	
(f) Amendment of shelf life/packaging material for Stock Remedy or Agricultural Remedy	R 5 731.00 per application/product	R 6 029.00 per application/product	
(g) Additional claim(s) and withdrawal period requested by the registration holder of an Agricultural Remedy or Stock Remedy	R 10 836.00 per application/product	R 11 400.00 per application/product	
(h) Amendment requested by the office of the Registrar in relation to restricted or controlled substance	Free	Free	

NATURE OF SERVICE, GOODS OR SUPPLIES PROVIDED	TARIFF APPLICABLE FROM 1 APRIL 2021	TARIFF APPLICABLE FROM 1 APRIL 2022	REMARKS / EXPLANATION
(i) Change in product name, change in company name, address, spelling mistakes, species scientific name changes excluding technical changes.	R 1 175.00 per application/product	R 1 236.00 per application/product	
(j) Any other minor amendments excluding technical on registered product requested by the registration holder e.g. manufacture name change, supplier name change, transfer of registered valid registration, administrative amendments, etc.	R 1 175.00 per application/product	R 1 236.00 per application/product	
(k) Dossier updates or notifications for Stock Remedies and Agricultural Remedies	R 1 175.00 per application/product	R 1 236.00 per application/product	
(l) Approval of change of artwork on approved label, e.g. artwork approval and minor label amendment	R 1 175.00 application/product	R 1 236.00 application/product	
(m) Protocol approval	R 3 451.00 per application/product	R 3 631.00 per application/product	
(n) Data waiver application: scientific data analysis	R 3 451.00 per application/product	R 3 631.00 per application/product	
(o) Fulfillment of conditional registration in case of emergency registration, e.g. minor crops/ minor species in Agricultural remedies and Stock remedies.	R 1 761.00 per application/product	R 1 853.00 per application/product	
(p) Technical/Data evaluation in case of application for an exemption.	R 1 761.00 per application/product	R 1 853.00 per application/product	

NATURE OF SERVICE, GOODS OR SUPPLIES PROVIDED	TARIFF APPLICABLE FROM 1 APRIL 2021	TARIFF APPLICABLE FROM 1 APRIL 2022	REMARKS / EXPLANATION
8.5 <u>Payment for information and other Services.</u>			
(i) Import Permit	R 675.00 per product	R 710.00 per product	
(ii) Advertisement approval	R 780.00 per advertisement	R 821.00 per advertisement	Correction on the incorrect calculation of 2021 tariffs
(iii) Free Sale certificate	R 65 00 per certificate	R 68.00 per certificate	
(iv) Re- print of the certificate	R 65.00 per certificate	R 68.00 per certificate	
(v) Other documents	R 117 per request plus ,R1.00 per page	R 123 per request plus ,R1.00 per page	
(vi) Guideline documents	#	#	Guidelines are available free on DAFF website.
(vii) An appeal in terms of section 6 of Act no 36 1947	R 6 657.00 per application	R 7 003.00 per application	

## DEPARTMENT OF EMPLOYMENT AND LABOUR

NO. R. 1979

1 April 2022

## LABOUR RELATIONS ACT, 1995

I, **Lehlohonolo Daniel Molefe**, Registrar of Labour Relations, hereby notify, in terms of section 109(2) of the Labour Relations Act, 1995, that I have cancelled the registration of **South African Revolutionary Allied Workers Union (SARAWU) (LR 2/6/2/2440)** with effect from 15 February 2022.



REGISTRAR OF LABOUR RELATIONS

## SOUTH AFRICAN REVENUE SERVICE

NO. R. 1980

1 April 2022

**CUSTOMS AND EXCISE ACT, 1964.**  
**IMPOSITION OF PROVISIONAL PAYMENT (PP/163)**

In terms of section 57A of the Customs and Excise Act, 1964, a provisional payment in relation to anti-dumping duty is imposed up to and including 16 September 2022, to the extent and on the goods set out in the Schedule hereto.



FRANZ TOMASEK

HEAD: LEGISLATIVE POLICY TAX, CUSTOMS AND EXCISE

## SCHEDULE

Subheading	Description	Provisional payment	Imported from or originating in
7315.82.03	The links of which are manufactured from round section iron or steel wire, bars or rods of a diameter of 4 mm or more but not exceeding 10 mm, manufactured by Rudong Chain Works	11,61%	China
7315.82.03	The links of which are manufactured from round section iron or steel wire, bars or rods of a diameter of 4 mm or more but not exceeding 10 mm, (excluding those manufactured by Rudong Chain Works)	16,13%	China
7315.82.05	The links of which are manufactured from round section iron or steel wire, bars or rods of a diameter exceeding 10 mm but not exceeding 20 mm, manufactured by Rudong Chain Works	11,61%	China
7315.82.05	The links of which are manufactured from round section iron or steel wire, bars or rods of a diameter exceeding 10 mm but not exceeding 20 mm, (excluding those manufactured by Rudong Chain Works)	16,13%	China

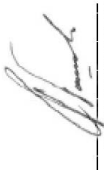
## SUID-AFRIKAANSE INKOMSTEDIENS

NO. R. 1980

1 April 2022

DOEANE- EN AKSYNSWET, 1964.  
OPLEGGING VAN VOORLOPIGE BETALING (VB/163)

Kragtens artikel 57A van die Doeane- en Aksynswet, 1964, word 'n voorlopige betaling met betrekking tot teen-stortingreg tot en met 16 September 2022 opgelê, in die mate en op die goedere in die Bylae hierby aangetoon.



FRANZ TOMASEK

HOOF: WETGEWENDE BELEID BELASTING, DOEANE- EN AKSYNS

## BYLAE

Subpos	Beskrywing	Voorlopige betaling	Ingevoer vanaf of afkomstig van
7315.82.02	Waarvan die skakels vervaardig is van ronde-deursnit yster of staal draad, stawe of stange met 'n deursnee van 4 mm of meer maar hoogstens 10 mm, vervaardig deur Rudong Chain Works	11,61%	Sjina
7315.82.05	Waarvan die skakels vervaardig is van ronde-deursnit yster of staal draad, stawe of stange met 'n deursnee van 4 mm of meer maar hoogstens 10 mm, (uitgesonderd dié vervaardig deur Rudong Chain Works)	16,13%	Sjina
7315.82.05	Waarvan die skakels vervaardig is van ronde-deursnit yster of staal draad, stawe of stange met 'n deursnee van meer as 10 mm maar hoogstens 20 mm, vervaardig deur Rudong Chain Works	11,61%	Sjina
7315.82.05	Waarvan die skakels vervaardig is van ronde-deursnit yster of staal draad, stawe of stange met 'n deursnee van meer as 10 mm maar hoogstens 20 mm, (uitgesonderd dié vervaardig deur Rudong Chain Works)	16,13%	Sjina



**SOUTH AFRICAN REVENUE SERVICE****NO. R. 1981****1 April 2022****GENERAL EXPLANATORY NOTE:**

**[       ]** Words that are between square brackets and in bold typeface, indicate deletions from the existing rules

       Words that are underlined with a solid line, indicate insertions in the existing rules

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**CUSTOMS AND EXCISE ACT, 1964****AMENDMENT OF RULES**

Under section 120 of the Customs and Excise Act, 1964 (Act No. 91 of 1964), the rules published in Government Notice R.1874 of 8 December 1995, are herewith amended to the extent set out in the Schedule hereto **with effect from 1 April 2022**.

**EDWARD CHRISTIAN KIESWETTER****COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE****SCHEDULE****Amendment of Schedule to the Rules**

**1.** Item 200.00 of Schedule to the Rules under the Customs and Excise Act is hereby amended –

- (a) by the insertion in item 200.01 of the expression “Kosi Bay” after the expression “East London”;

- (b) by the addition in item 200.03(a) of the expression “Kosi Bay” after the expression “Lebombo”;
- (b) by the deletion of “Kosi Bay border post” in item 200.03(b); and
- (c) by the insertion in item 200.03(g) of the expression “Kosi Bay” after the expression “Johannesburg”.

**2.** Item 201.00 of Schedule to the Rules under the Customs and Excise Act is hereby amended –

- (a) by the addition in item 201.10 of the following:  
“201.10.08 Kosi Bay From 07:00 to 17:00”; and
- (b) by the addition in item 201.20 after item 201.20.11 of the following:  
“201.20.11A Kosi Bay For all business From 07:00 to 17:00”.

## DEPARTMENT OF SOCIAL DEVELOPMENT

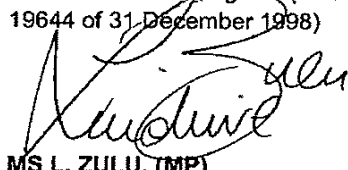
NO. R. 1982

1 April 2022

## Social Service Professions Act 110 of 1978

**AMENDED REGULATIONS RELATING TO NOMINATION AND ELECTION OF  
MEMBERS OF THE SOUTH AFRICAN COUNCIL FOR SOCIAL SERVICE  
PROFESSIONS**

I, Lindiwe Zulu, Minister of Social Development, in terms of section 28(1) of the Social Service Professions Act, 1978 (Act No. 110 of 1978) and on the recommendation of the South African Council for Social Service Professions made the regulations in the Schedule as to amend the *Regulations relating to nomination election of members of the SA Council for Social Service Professions; quorum for and procedure at the meetings of the Council and the Executive Committee; accounting records; financial statements; appeal against refusal, penalty or removal from the Register* (Government Notice No R. 1698 published in Government Gazette 19644 of 31 December 1998)



MS L. ZULU, (MP)  
MINISTER OF SOCIAL DEVELOPMENT  
DATE: 28/02/2022

## DEPARTMENT OF SOCIAL DEVELOPMENT

No. R.

[DATE]

**AMENDED REGULATIONS RELATING TO NOMINATION AND ELECTION OF  
MEMBERS OF THE SOUTH AFRICAN COUNCIL FOR SOCIAL SERVICE  
PROFESSIONS**

The Minister of Social Development has in terms of sections (3) and (5) of the Social Service Professions Act, 1978 (Act No. 110 of 1978) as amended, and on the recommendation of the South African Council for Social Service Professions, made amendments to the regulations in the Schedule hereto.

**GENERAL EXPLANATORY NOTE:**

[        ]        Words in bold type in square brackets indicate omissions from existing enactments.

\_\_\_\_\_        Words underlined with a solid line indicate insertions in existing enactments.

**Amendment of Regulation 1**

1. Regulation 1 of the Regulations is hereby amended:

(a) by the substitution of the definition of "ballot paper" for the following definition-

"**ballot paper**" means an electronic format or hardcopy of the ballot paper referred to in regulation 13;

**Amendment of Regulation 4**

2. Regulation 4 of the Regulations is hereby amended by deletion of the words "or the person deputising for him/her" as follows:

"The registrar **[or the person deputising for him/her]** shall be the returning officer for elections held in terms of these Regulations."

#### **Amendment of Regulation 5**

3. Regulation 5 of the Regulations is hereby amended by the substitution of regulation 5 for the following:

"5 (1) The returning officer shall, not more than 90 days and not less than 45 days prior to election, publish a notice in the *Gazette* in the form of Form 1A.

(2) If a member vacates his or her office prior to the expiry of the term of office of the members of the council the notice referred to in sub regulation (1) shall be published in the *Gazette* as soon as possible after the date on which such member vacates his or her office.

(3) Nominations of candidates for the election of the number of members to be elected, may be submitted to the returning officer by post, fax, email or by hand up to the date and hour specified in Form 1A which date shall not be later than 30 days after the date of publication of such notice."

#### **Amendment of Regulation 6**

4. Regulation 6 of the Regulations is hereby amended by the substitution of Regulation 6(1) and (2) for the following-

6(1) Each candidate shall be nominated on the nomination form as set out in Form 1A and Form 1B and nominations shall reach-

(a) in the case of members to be elected in terms of section 5(1)(a) and (b) the returning officer shall not later than the hour and the date indicated in Form 1A; and

(b) in case of members to be appointed by the Minister in terms of section 5 (1) (c) (i), (iii), (iv), (v) and (vii) the Minister shall no later than the date indicated by the Minister in Form 2A.

(2) Nominations shall be lodged in respect of section 5(1)(a), (b) and (c) (i) and (iii), (iv-viii) of the Act.

5. Regulation 6 of the Regulations is hereby amended by the substitution of Regulation 6(3(c) and (d) for the following-

“(c) The Minister shall for the purposes of any nominations in terms of subsections 1(c)(vi) and (viii), respectively, address a written request for such nominations to the Minister of Higher Education and Training in the national sphere of government and to the heads of the departments responsible for welfare matters in the provincial sphere of government.”

#### **Amendment of Regulation 7**

6. Regulation 7 of the Regulations is hereby amended by-

- (a) the substitution, in sub-regulation (1)(e) of the amount of “R50” for the amount of R100 as follows:

“(e) he or she deposits with the returning officer an amount of [R50] R100.00 before the expiry of the nomination time.”;

- (b) the insertion, in sub-regulation (2)(b), after the word “candidate” of the words “with the minimum number of votes” as follows:

“(b) if he or she receives a number of votes greater than or equal to at least one third of the total number of votes received by the elected candidate with the minimum number of votes.”

#### **Amendment of Regulation 12**

7. Regulation 12 of the Regulations is hereby amended by –

- (a) the substitution of sub-regulation (1) for the following sub-regulation:

“(1) If an election by ballot becomes necessary, the returning officer shall publish a ballot paper, subject to sub-regulation (2), for electronic voting, which shall also contain the directions concerning the procedure to be followed by the voter in order to vote.”

- (b) the insertion of sub-regulation (1A) after sub-regulation (1) as follows:

“(1A) The returning officer shall through a written request and by notice in the Gazette inform all eligible voters to indicate in writing if he or she is not able to participate in the electronic voting contemplated in sub-

regulation (1) no later than 30 days before the closing date of the polling, where after the returning officer shall dispatch a paper-based ballot paper in the form of Annexure C together with directions concerning the procedure to be followed by the eligible voter in order to vote and the procedure to be followed for the return of the said documents."

(c) by the substitution of sub-regulation (2) for the following:

"(2) The returning officer shall allocate a serial number to each ballot paper dispatched in terms of sub-regulation (1A) and shall record the date of dispatch thereof."

(d) the insertion, in sub-regulation (3), after the word "dispatched" of the words "as contemplated in sub-regulation (1A), as follows:

"(3) Where a letter or identification envelope so dispatched, as contemplated in sub-regulation (1A), is lost or destroyed or spoilt, the returning officer shall, if on the strength of an affidavit, he/she is satisfied of such loss or destruction or spoilage, dispatch or deliver to the voter to whom the original documents were dispatched, at his/her request, a new ballot paper or identification envelope or both."

### **Amendment of Regulation 13**

8. Regulation 13 of the Regulations is hereby amended by –

(a) the substitution of sub-regulation (3) for the following sub-regulation:

"(3) An eligible voter voting through an electronic means, as contemplated in regulation 12(1), shall insert his or her registration number in the required space on the electronic ballot paper for the vote to be valid and for the purpose of verification."

(b) the insertion of the sub-regulation (3A) after sub-regulation (3) as follows:

"(3A) An person voting through the post, subject to regulation 12(1A) shall -  
(a) place his/her ballot paper in the identification envelope and seal it,  
(b) complete and sign the declaration on the identification envelope in the presence of two witnesses who shall certify his/her signature; and

- (c) place the identification envelope in a cover envelope addressed to the returning officer and post or otherwise convey it to him/her."
- (c) the substitution, in sub-regulation (4), of the number "(2)" for the number (3A) as follows:
  - "(4) On the counterfoil of the ballot paper referred to in sub-regulation ~~[(2)]~~ (3A) only the serial number of the ballot paper concerned shall be specified."

#### **Amendment of Regulation 14**

9. Regulation 14 of the Regulations is hereby substituted for the following:

- "14. The returning officer shall -
  - (a) ensure that voting through an electronic vote are done in a manner that is secure and that no other person, except for him/herself has access to the electronic folder for receiving and storing the votes up to and/or on the end of the last day of polling;
  - (b) place each identification envelope for a vote done in terms of regulation 13(4) received by him/her unopened in a ballot box previously sealed by him/her in the presence of a candidate, agent or polling officer while it was empty, and shall keep such ballot box in safe custody up to and/or on the end of the polling day so that no person other than him/herself shall have access to it."

#### **Amendment of Regulation 15**

10. Regulation 15 of the Regulations is hereby amended by –

- (a) by the substitution of sub-regulation (1) for the following sub-regulation:
  - "(1) The returning officer shall, as soon as possible after polling day, but not later than five working days thereafter, in the presence of the candidates, agents and polling officers, commence to determine the result of the election and shall –
    - (a) examine the electronic voting records to determine whether the conditions as contemplated in regulation 14(3) were adhered to as to determine the validity of the votes.



- (b) examine the identification envelopes received through postal votes to determine whether the declarations were completed in accordance with the provisions of regulation 13(4), where after:
  - (i) open such identification envelopes which in his/her opinion meet the requirements of regulation 13(4) and place the ballot papers in a ballot box sealed in the manner referred to in regulation 14; and
  - (ii) examine the ballot papers and determine the validity of such ballot papers received."
- (b) by the substitution of sub-regulation (2) for the following sub-regulation:
  - "(2) The returning officer shall reject a ballot paper in each instance where the voter –
    - (a) who has voted through an electronic platform contemplated in regulation 13(3) –
      - (i) has not inserted his or her registration number as a form of unique identification in terms of regulation 13(3);
      - (ii) has not completed the declaration of identity included in the ballot paper similar to Form 3;
      - (iii) has submitted more than one electronic ballot paper, in which case all ballot papers will be rejected;
      - (iv) has submitted a paper ballot paper and an electronic ballot paper, in which case both ballot papers will be rejected;
      - (v) has voted for more candidates than what he or she is allowed to;
      - (vi) has voted for a category of persons he or she is not eligible to vote for based on his or her registration category.
    - (b) who has voted through the post as contemplated in regulation 13(4) -
      - (i) has not returned such ballot paper in the identification envelope;
      - (ii) has neglected to complete the declaration on the identification envelope in every particular in accordance with the provisions of regulation 13(4);
      - (iii) has not marked his/her ballot paper or his/her ballot paper is invalid owing to any uncertainty,
      - (iv) has submitted a paper and an electronic ballot paper, in which case both ballot papers will be rejected;

- (v) has voted for more than one vote per candidate or has returned more than one ballot paper; and
- (vi) has voted for a person who was not a candidate; in which case the votes cast on such ballot paper shall not be taken into account at the counting of the votes recorded at the election."
- (c) by the insertion, in sub-regulation (14) of the words "but not later than 30 calendar days after the closing date of the polling" as follows:

"(11) The returning officer shall as soon as possible, but not later than 30 calendar days after the closing date of the polling, cause the result of the election, including the number of votes recorded for each candidate, to be published in the Gazette."

#### **Amendment of Regulation 16**

11. Regulation 16 of the Regulations is hereby amended by –

- (a) the addition of paragraph (d) after sub-regulation (1)(c) as follows:

"(d) Seal a printout of all electronic votes which clearly indicates rejected ballot papers as well as valid ballot papers, marked "electronic ballot papers)."
- (b) by the addition of sub-regulation (3) after subregulation (2) as follows:

"(3) The Registrar shall destroy the unopened parcels contemplated in sub-regulation (2) in accordance with the prescribed procedures after the period contemplated in sub-regulation (2) has expired."

#### **Amendment of Regulation 18**

12. Regulation 18 of the Regulations is hereby amended by the insertion between the words "examination of" and "papers" of the word "ballot" as follows:

- "18. The returning officer and every polling officer, candidate or agent who is entitled to be present at the examination of ballot papers or the determination of the result of the election in terms of regulation 15 shall, before he or she assumes the office of returning officer or before he or she may be so present as polling

officer, candidate or agent, make a declaration on oath or affirmation in the form of Annexure F.”

#### **Amendment of Regulation 19**

13. Regulation 19 of the Regulations is hereby deleted.

#### **Amendment of Annexure A, B, C, D, E and F.**

14. The wording of Annexures A, B, C, D, E and F are substituted as per the similar numbered Forms to these regulations as follows.
- (a) Annexure A is substituted for the Form 1A and Form 1B,
  - (b) Annexure B is substituted for Form 2A, 2B, 2C, 2D, 2E
  - (c) Annexure C is substituted for Form 3
  - (d) Annexure D is substitute for Form 4A
  - (e) Annexure E is substituted for Form 4B
  - (f) Annexure F is substituted for Form 5

#### **SHORT TITLE AND COMMENCEMENT**

15. These regulations are called the *Amended Regulations relating to Nomination and Election of Members of the South African Council for Social Service Professions* and shall come into operation upon publication in the Gazette.

**[Annexure A] FORM 1A****NOMINATION FOR ELECTION OF PERSONS TO BE APPOINTED AS MEMBERS OF COUNCIL  
IN TERMS OF SECTION (5) (1) (a) OF SOCIAL SERVICE PROFESSIONS ACT, ACT 110/1978****Instruction Note:**

- (a) This is for completion by a social worker
- (b) Each candidate shall be nominated separately in one form
- (c) Each social worker may sign not more than six (6) nomination forms.

**PART 1: NOMINATION OF CANDIDATE**

I nominate (*print the full first names, surname and registration number of the candidate as they appear in the Register*):

First names: .....

Surname: .....

SACSSP Registration number: .....

for election as a member of the South African Council for Social Service Professions as contemplated in section 5(1)(a) of the Social Service Professions Act 110 of 1978.

**PART 2: DECLARATION BY PERSON WHO NOMINATES**

I, (*print the full names, surname and registration number as they appear in the register*)

Full first names and surname: .....with

SACSSP registration number: ..... ,

declare that I am a South African citizen resident in the Republic at (state full residential address):

.....

.....

.....  
**Signature of person nominating**

.....  
**Date**

**Co-signed by two witnesses**

Full names and surname: .....

ID number: .....

.....  
*Signature witness (2)*

Full names and surname:

.....

ID number: .....

**PART 3: CONSENT TO NOMINATION**

Each candidate shall lodge with the returning officer –

- (a) a curriculum vitae of not more than **150 words**, including, where possible, a telephone and/or fax number where the candidate may be reached;
- (b) a clear passport size photograph on which the candidate's name and SACSSP registration number are indicated on the back;
- (c) a deposit to the amount as indicate in regulation 7(1)(e);
- (d) his or her consent to the nomination in the following form:

I (print full first names, surname and registration number as they appear in the register)

First names: .....

Surname: .....

SACSSP Registration number: .....

declare that –

- (a) I represent the category for which I am nominated;
- (b) I am a South African citizen;
- (c) I am permanently resident in the Republic at (state full residential address)

.....  
.....

I agree to accept nomination for election as member of the South African Council for Social Service Professions

.....  
**Signature of nominee**

.....  
**Date**

**Co-signed by two witnesses**

.....  
*Signature witness (1)*

Full names and surname: .....

ID number: .....

.....  
*Signature witness (2)*

Full names and surname: .....

ID number: .....

**NOTE:** If the person nominated is unable to sign the nomination form, he or she may inform the returning officer by letter or facsimile transmission or email that he or she consents to his or her nomination and co-signed by two witnesses.

**[Annexure A] FORM 1B****NOMINATION FOR ELECTION OF PERSONS TO BE APPOINTED AS MEMBERS OF COUNCIL  
IN TERMS OF SECTION (5) (1) (b) OF SOCIAL SERVICE PROFESSIONS ACT, ACT 110/1978****Instruction Note:**

- (a) This is for completion by a Child and Youth Care Worker
- (b) Each candidate shall be nominated separately in one form
- (c) Each Child and Youth Care Worker may sign not more than six (6) nomination forms.

**PART 1: NOMINATION OF CANDIDATE**

I nominate (*print the full first names, surname and registration number of the candidate as they appear in the Register*):

First names: .....

Surname: .....

SACSSP Registration number: .....

for election as a member of the South African Council for Social Service Professions as contemplated in section 5(1)(b) of the Social Service Professions Act 110 of 1978.

**PART 2: DECLARATION BY PERSON WHO NOMINATES**

I, (*print the full names, surname and registration number as they appear in the register*)

Full first names and surname: .....with

SACSSP registration number: .....declare that I am a South African citizen resident in the Republic at (state full residential address):

.....

.....

.....  
**Signature of person nominating**

.....  
**Date**

**Co-signed by two witnesses**

.....

*Signature witness (1)*

Full names and surname: .....

ID number: .....

.....

*Signature witness (2)*

Full names and surname: .....

ID number: .....

**PART 3: CONSENT TO NOMINATION**

Each candidate shall lodge with the returning officer –

- (e) a curriculum vitae of not more than **150 words**, including, where possible, a telephone and/or fax number where the candidate may be reached;
- (f) a clear passport size photograph on which the candidate's name and SACSSP registration number are indicated on the back;
- (g) a deposit to the amount as indicate in regulation 7(1)(e);
- (h) his or her consent to the nomination in the following form:

I, (print full first names, surname and registration number as they appear in the register)

First names: .....

Surname: ..... SACSSP Registration number:.....

declare that –

- (d) I represent the category for which I am nominated;
- (e) I am a South African citizen;
- (f) I am permanently resident in the Republic at (state full residential address)

.....  
 .....

I agree to accept nomination for election as member of the South African Council for Social Service Professions.

.....  
**Signature of nominee**

.....  
**Date**

**Co-signed by two witnesses**

.....  
*Signature witness (1)*

Full names and surname: .....

ID number: .....

*Signature witness (2)*

Full names and surname: .....

ID number: .....

**NOTE:** If the person nominated is unable to sign the nomination form, he or she may inform the returning officer by letter or facsimile transmission or email that he or she consents to his or her nomination and co-signed by two witnesses.

**[Annexure B] FORM 2A****NOMINATION OF PERSONS TO BE APPOINTED AS MEMBERS OF COUNCIL IN TERMS OF  
SECTION (5) (1) (c) OF SOCIAL SERVICE PROFESSIONS ACT, ACT 110/1978****Instruction Note:**

- (a) This is for completion by persons from Training Institutions
- (b) Each candidate shall be nominated separately in one form
- (c) Each person may sign not more than six (6) nomination forms.

**PART 1: NOMINATION FORM**

I .....(full details of the person making a nomination) nominate:

First names: .....

Surname: .....Qualification.....representing,

Name of training institution: .....

for nomination as a candidate to be appointed by the Minister of Social Development as a member of the South African Council for Social Service Professions representing training institutions as contemplated in section 5(1)(c) (i).

**PART 2: DECLARATION BY PERSON WHO NOMINATES**

I declare that I am a South African citizen resident in the Republic at (state full residential address):

.....  
 .....

.....  
**Signature of person nominating**

.....  
**Date**

**Co-signed by two witnesses**

.....  
*Signature witness (1)*

Full names and surname: .....

ID number:.....

.....  
*Signature witness (2)*

Full names and surname: .....

ID number:.....



Simultaneously with the lodging of the nomination, each candidate shall lodge with the Minister –

- (a) a curriculum vitae of not more than **150 words**, including, contact details, a telephone and email address;
- (b) a clear copy of Identity document (card) or Passport including where candidate's name and ID number) are indicated on the back; and
- (c) his or her consent to the nomination.

### PART 3: CONSENT TO NOMINATION

I, (full names of person being nominated).....

Surname: .....ID number:.....

Declare that-

- (a) I represent the category for which I am nominated
- (b) I am a South African citizen;
- (c) I am permanently resident in the Republic at (state full residential address)

.....  
.....and

Consent to the nomination as a candidate to be appointed by the Minister as a member of the South African Council for Social Service Professions representing Training Institutions section 5(1)(c) (i) of the Social Service Professions Act 110 of 1978.

.....  
**Signature of nominee**

.....  
**Date**

### Co-signed by two witnesses

.....  
*Signature witness (1)*

Full names and surname: .....

ID number: .....

.....  
*Signature witness (2)*

Full names and surname: .....

ID number: .....

**NOTE:** If the person nominated is unable to sign the nomination form, he or she may inform the minister by letter or facsimile transmission or email that he or she consents to his or her nomination and co-signed by two witnesses.

**[Annexure B] FORM 2B****NOMINATION OF PERSONS TO BE APPOINTED AS MEMBERS OF COUNCIL IN TERMS OF  
SECTION (5) (1) (c) OF SOCIAL SERVICE PROFESSIONS ACT, ACT 110/1978****Instruction Note:**

- (a) This is for completion by persons from National Forums & Networks in the sector
- (b) Each candidate shall be nominated separately in one form
- (c) Each person may sign not more than six (6) nomination forms.

**PART 1: NOMINATION FORM**

I (full details of the person making a nomination) nominate:

First names: .....

Surname: ..... ID Number: .....

Name of national forum or network: .....

SACSSP Registration number: ..... (only if applicable / not required)

for nomination as a candidate to be appointed by the Minister of Social Development as contemplated in section 5(1)(c) (iii).

**PART 2: DECLARATION BY PERSON WHO NOMINATES**

I declare that I am a South African citizen resident in the Republic at (state full residential address):

.....

.....

.....  
**Signature of person nominating**

.....  
**Date**

**Co-signed by two witnesses**

.....  
**Signature witness (1)**

Full names and surname: .....

ID number: .....

.....  
**Signature witness (2)**

Full names and surname: .....

ID number: .....

Simultaneously with the lodging of the nomination, each candidate shall lodge with the Minister –

- (d) a curriculum vitae of not more than **150 words**, including, contact details, a telephone and email address;

- (e) a clear copy of Identity document (card) or Passport including where candidate's name and ID number) are indicated on the back; and
- (f) his or her consent to the nomination.

### PART 3: CONSENT TO NOMINATION

**NOTE:** If the person nominated is unable to complete and sign the nomination form, he or she may inform the minister by letter or facsimile transmission or email that he or she consents to his or her nomination and co-signed by two witnesses.

I, (full names of person being nominated)

First names: .....

Surname: .....ID number.....declare that

- (a) I represent the category for which I am nominated
- (b) I operate at leadership position in the network as.....
- (c) I am a South African citizen;
- (d) I am permanently resident in the Republic at (state full residential address)

.....

.....and

Consent to the nomination as a candidate to be appointed by the Minister as a member of the South African Council for Social Service Professions representing National Forums and networks in terms of section 5(1)(c) (iii) of the Social Service Professions Act 110 of 1978.

.....  
**Signature of nominee**

.....  
**Date**

### Co-signed by two witnesses

.....  
*Signature witness (1)*

Full names and surname: .....

ID number:.....

.....  
*Signature witness (2)*

Full names and surname: .....

ID number:.....

**NOTE:** If the person nominated is unable to sign the nomination form, he or she may inform the minister by letter or facsimile transmission or email that he or she consents to his or her nomination and co-signed by two witnesses.

**[Annexure B] FORM 2C****NOMINATION OF PERSONS TO BE APPOINTED AS MEMBERS OF COUNCIL IN TERMS OF  
SECTION (5) (1) (c) OF SOCIAL SERVICE PROFESSIONS ACT, ACT 110/1978****Instruction Note:**

- (a) This is for completion by persons representing Organised Labour
- (b) Each candidate shall be nominated separately in one form
- (c) Each person may sign not more than six (6) nomination forms.

**PART 1: NOMINATION FORM**

*I (full details of the person making a nomination) nominate:*

First names: .....

Surname: ..... ID Number ..... representing

Name of trade union: .....

as a candidate to be appointed by the Minister of Social Development as a member of the South African Council for Social Service Professions as contemplated in section 5(1)(c) (iv).

**PART 2: DECLARATION BY PERSON WHO NOMINATES**

I declare that I am a South African citizen resident in the Republic at (state full residential address):

.....  
 .....

.....  
**Signature of person nominating**

.....  
**Date**

**Co-signed by two witnesses**

.....  
 Signature witness (1)

Full names and surname: .....

ID number: .....

.....  
 Signature witness (2)

Full names and surname: .....

ID number: .....

Simultaneously with the lodging of the nomination, each candidate shall lodge with the Minister –

(d) a curriculum vitae of not more than **150 words**, including, contact details, a telephone and email address;

(e) a clear copy of Identity document (card) or Passport including where candidate's name and ID number are indicated on the back; and

- (f) his or her consent to the nomination.

### PART 3: CONSENT TO NOMINATION

I, (full names of the person being nominated)

First names: .....

Surname: .....ID number.....

(a) I represent and belong to the category for which I am nominated

(b) I am a South African citizen; and

(c) I am permanently resident in the Republic at the residential address:

.....

.....

Consent to the nomination as a candidate to be appointed by the Minister as a member of the South African Council for Social Service Professions representing Trade Unions in terms of section 5(1)(c) (iv) of the Social Service Professions Act 110 of 1978

.....

**Signature of nominee**

.....

**Date**

### Co-signed by two witnesses

.....

*Signature witness (1)*

Full names and surname: .....

ID number:.....

.....

*Signature witness (2)*

Full names and surname: .....

ID number:.....

**NOTE:** If the person nominated is unable to sign the nomination form, he or she may inform the minister by letter or facsimile transmission or email that he or she consents to his or her nomination and co-signed by two witnesses.

**[Annexure B] FORM 2D****NOMINATION OF PERSON TO BE APPOINTED AS MEMBERS OF THE COUNCIL IN  
TERMS OF SECTION (5) (1) (c)****Instruction Note:**

- (a) This is for completion by persons from the Business Sector
- (b) Each candidate shall be nominated separately in one form
- (c) Each person may sign not more than six (6) nomination forms.

**PART 1: NOMINATION FORM**

I (full details of the person making a nomination) nominate:

First names: .....

Surname: ..... ID Number.....

Name of company or business sector .....

as a candidate to be appointed by the Minister of Social Development as a member of the Council as contemplated in section 5(1)(c) (v)

**PART 2: DECLARATION BY PERSON WHO NOMINATES**

I declare that I am a South African citizen resident in the Republic at (state full residential address):

.....

.....

.....  
**Signature of person nominating**

.....  
**Date**

**Co-signed by two witnesses**

.....

*Signature witness (1)*

Full names and surname: .....

ID number: .....

.....

*Signature witness (2)*

Full names and surname: .....

ID number: .....

Simultaneously with the lodging of the nomination, each candidate shall lodge with the Minister –

- (a) a curriculum vitae of not more than **150 words**, including, contact details, a telephone and email address;
- (b) a clear copy of Identity document (card) or Passport including where candidate's name and ID number) are indicated on the back; and
- (c) his or her consent to the nomination.

### PART 3: CONSENT TO NOMINATION

**NOTE:** If the person nominated is unable to complete and sign the nomination form, he or she may inform the minister by letter or facsimile transmission or email that he or she consents to his or her nomination and co-signed by two witnesses.

*I (full details of the person making a nomination) nominate:*

First names: .....

Surname: .....ID number.....

Confirm that

- (a) I represent the category for which I am nominated
- (b) I possess financial management, strategic management and leadership skills
- (c) I am a South African citizen; and
- (d) I am permanently resident in the Republic at (state full residential address)

.....  
.....

Consent to the nomination as a candidate to be appointed by the Minister as a member of the South African Council for Social Service Professions representing Business in terms of section 5(1)(c) (v) of the Social Service Professions Act 110 of 1978 and regulation 6 (1) (b).

.....  
**Signature of nominee**

.....  
**Date**

### Co-signed by two witnesses

.....  
*Signature witness (1)*

Full names and surname: .....

ID number:.....

.....  
*Signature witness (2)*

Full names and surname: .....

ID number:.....

**NOTE:** If the person nominated is unable to sign the nomination form, he or she may inform the minister by letter or facsimile transmission or email that he or she consents to his or her nomination and co-signed by two witnesses.

**[Annexure B] FORM 2E****NOMINATION OF PERSON TO BE APPOINTED AS MEMBER OF THE COUNCIL SECTION (5) (1)  
(c) OF THE SOCIAL SERVICE PROFESSIONS ACT, ACT 110 OF 1978****Instruction Note:**

- (a) This is for completion by members of the Public
- (b) Each candidate shall be nominated separately in one form
- (c) Each person may sign not more than six (6) nomination forms.

**PART 1: NOMINATION**

I (full details of the person making a nomination) nominate:

First names: .....

Surname: ..... ID Number: .....

as a candidate to be appointed by the Minister of Social Development as a member of the Council for Social Service Professions as contemplated in section 5(1)(c) (v)

**PART 2: DECLARATION BY PERSON WHO NOMINATES**

I declare that I am a South African citizen resident in the Republic at (state full residential address):

.....

.....

.....  
**Signature of person nominating**

.....  
**Date**

**Co-signed by two witnesses**

.....  
**Signature witness (1)**

Full names and surname: .....

ID number: .....

.....  
**Signature witness (2)**

Full names and surname: .....

ID number: .....



Simultaneously with the lodging of the nomination, each candidate shall lodge with the Minister –

- (a) a curriculum vitae of not more than **150 words**, including, contact details, a telephone and email address;
- (b) a clear copy of Identity document (card) or Passport including where candidate's name and ID number) are indicated on the back; and
- (c) his or her consent to the nomination.

### PART 3: CONSENT TO NOMINATION

First names: .....

Surname: .....ID number.....

Confirm that

- (a) I represent the category for which I am nominated
- (b) I meet the set criteria for nomination in the category
- (c) I am a South African citizen; and
- (d) I am permanently resident in the Republic at (state full residential address)

.....  
 .....

Consent to the nomination as a candidate to be appointed by the Minister as a member of the South African Council for Social Service Professions representing Community in terms of section 5(1)(c) (vii) of the Social Service Professions Act 110 of 1978 and regulation 6 (1) (b) because I meet the following criteria-

Criteria for nomination	Mark X on applicable criteria
Active involvement in social development activities	
Legally qualified and practicing law	
Strategic thinking and leadership skills	
Specialised knowledge in ethics	
Specialised knowledge in marketing	
Person with disabilities	
Knowledge and understanding of social service professions and social service practices	

.....  
**Signature of nominee**

.....  
**Date**

### Co-signed by two witnesses

.....  
*Signature witness (1)*

Full names and surname: .....

ID number: .....

.....  
*Signature witness (2)*

Full names and surname: .....

ID number: .....

**NOTE:** If the person nominated is unable to sign the nomination form, he or she may inform the minister by letter or facsimile transmission or email that he or she consents to his or her nomination and co-signed by two witnesses.

**[Annexure C] FORM 3****VOTER'S DECLARATION OF IDENTITY**

Full first names as on registration certificate.....

Surname as on ID: .....

SACSSP registration number as it appears on the Register: .....

Profession registered for (must correlate with SACSSP registration number): .....

I declare that:

- (a) an electronic or paper ballot paper was issued to me and that I will only exercise my right to vote on the ballot paper issued to me.
- (b) I am a South African citizen.
- (c) I am resident at the following permanent residential address:
- (d) My permanent postal address is:

I certify the above information is correct and that I am an eligible voter in terms of the regulation 2 of the regulations relating to the appointment of members of the council made under the Social Service Professions Act 110 of 1978

Confirmation by voter in accordance with the Ballot Paper issued. (Click on the appropriate box)

Ballot Paper issued	Mark X
Electronic ballot paper	
Paper ballot paper	

.....  
**Signature of voter**

.....  
**Date**

**[Annexure D] FORM 4A****BALLOT PAPER****Issued in terms of section 5(1)(a) of the Social Service Professions Act 110 of 1978****VOTER ID:**

SACSSP registration number: .....

Please read the instruction before you vote.

Candidates nominated by social workers in accordance with section 5(1)(a) of the Act

Names of candidates in alphabetical order by surname (surname, full first names)	SACSSP registration number	Vote with X
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

**INSTRUCTION TO VOTERS**

1. Each voter shall be entitled to vote for a maximum of six (6) candidates and no more, and shall vote by placing a cross (X) opposite the name(s) of the candidate(s) for whom he/she wishes to vote.
2. A ballot paper shall be rejected if –  
**(in the case of an electronic ballot paper)**
  - (a) the electronic ballot paper is submitted after the closing date and time of the election, which is ..... (time) ..... (date).
  - (b) has not inserted his or her registration number with the South African Council for Social Service Professions as a form of unique identification in terms of regulation 13(3);
  - (c) has not completed the declaration of identity included in the ballot paper similar to Annexure C;
  - (d) has submitted more than one electronic ballot paper, in which case all ballot papers will be rejected;
  - (e) has submitted a paper ballot paper and an electronic ballot paper, in which case both ballot papers will be rejected;
  - (f) has voted for more candidates than what he or she is allowed to (more than 6 votes);
  - (g) has voted for a category of persons he or she is not eligible to vote for based on his or her registration category.

*(in the case of a paper ballot paper)*

- (a) the paper ballot paper is submitted by hand or posted (with the post offices stamp being the identifier) after the closing date and time of the election, which is ..... (time) ..... (date). Provided that posted paper ballot papers reach the returning office no later than 10 working days after the mentioned closing date. Any paper ballot paper sent by post that reaches the returning officer after the aforementioned period shall be rejected.
- (b) has not returned such ballot paper in the identification envelope;
- (c) has neglected to complete the declaration on the identification envelope in every particular in accordance with the provisions or regulation 13(4);
- (d) has not marked his/her ballot paper or his/her ballot paper is invalid owing to any uncertainty,
- (e) has submitted a paper ballot paper and an electronic ballot paper, in which case both ballot papers will be rejected;
- (f) has voted for more than one vote per candidate or has returned more than one ballot paper;
- (g) a paper ballot paper that has been scanned and emailed with be rejected; and
- (h) has voted for a person who was not a candidate; in which case the votes cast on such ballot paper shall not be taken into account at the counting of the votes recorded at the election.

A voter shall submit:

*(in the case of an electronic ballot paper)*

the electronic ballot paper by pressing the electronic button on marked as "submit" at the end.  
An electronic ballot paper must be lodged not later than ..... (time) on ..... (day) ..... (month) ..... (year).

*(in the case of a paper ballot paper)*

by folding the paper ballot paper inwards and placed it in the accompanying identification envelope which shall be sealed and then placed in a covering envelope which shall be sealed and addressed to the returning officer at the following address:

**By hand to:** SACSSP, 37 Annie Botha Avenue, Riviera, Pretoria 0001, South Africa

**By post to:** SACSSP, Private Bag X12, Gezina, 0031

No paper ballot paper may not be scanned electronically and submitted in any electronic format.

A paper ballot paper lodged by hand with the returning officer at must reach the returning officer not later than ..... (time) on ..... (day) ..... (month) ..... (year).

A paper ballot paper lodged by ordinary postal mail must be posted no later than last date of voting at ..... (time) on ..... (day) ..... (month) ..... (year), provided that such a paper ballot paper reaches the returning officer no later than ten (10) working days after the aforementioned date.

**[Annexure E] FORM 4 B****BALLOT PAPER****Issued in terms of section 5(1)(b) of the Social Service Professions Act 110 of 1978****VOTER ID:**

SACSSP registration number: .....

Please read the instruction before you vote.

Candidates nominated by child and youth care workers in accordance with section 5(1)(b) of the Act

Names of candidates in alphabetical order by surname (surname, full first names)	SACSSP registration number	Vote with X
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

**INSTRUCTION TO VOTERS**

1. Each voter shall be entitled to vote for a maximum of six (6) candidates and no more, and shall vote by placing a cross (X) opposite the name(s) of the candidate(s) for whom he/she wishes to vote.
2. A ballot paper shall be rejected if –
 

*(in the case of an electronic ballot paper)*

  - (a) the electronic ballot paper is submitted after the closing date and time of the election, which is ..... (time) ..... (date).
  - (b) has not inserted his or her registration number with the South African Council for Social Service Professions as a form of unique identification in terms of regulation 13(3);
  - (c) has not completed the declaration of identity included in the ballot paper similar to Annexure C;
  - (d) has submitted more than one electronic ballot paper, in which case all ballot papers will be rejected;
  - (e) has submitted a paper ballot paper and an electronic ballot paper, in which case both ballot papers will be rejected;
  - (f) has voted for more candidates than what he or she is allowed to (more than 6 votes);
  - (g) has voted for a category of persons he or she is not eligible to vote for based on his or her registration category.

*(in the case of a paper ballot paper)*

  - (a) the paper ballot paper is submitted by hand or posted (with the post offices stamp being the identifier) after the closing date and time of the election, which is ..... (time) ..... (date). Provided that posted paper ballot papers reach the returning office no later than 10 working days after the mentioned closing date. Any paper ballot paper sent by post that reaches the returning officer after the aforementioned period shall be rejected.
  - (b) has not returned such ballot paper in the identification envelope;
  - (c) has neglected to complete the declaration on the identification envelope in every particular in accordance with the provisions or regulation 13(4);

- (d) has not marked his/her ballot paper or his/her ballot paper is invalid owing to any uncertainty,
- (e) has submitted a paper ballot paper and an electronic ballot paper, in which case both ballot papers will be rejected;
- (f) has voted for more than one vote per candidate or has returned more than one ballot paper;
- (g) a paper ballot paper that has been scanned and emailed with be rejected; and
- (h) has voted for a person who was not a candidate; in which case the votes cast on such ballot paper shall not be taken into account at the counting of the votes recorded at the election.

A voter shall submit:

*(in the case of an electronic ballot paper)*

the electronic ballot paper by pressing the electronic button on marked as "submit" at the end.  
An electronic ballot paper must be lodged not later than ..... (time) on ..... (day)  
..... (month) ..... (year).

*(in the case of a paper ballot paper)*

by folding the paper ballot paper inwards and placed it in the accompanying identification envelope which shall be sealed and then placed in a covering envelope which shall be sealed and addressed to the returning officer at the following address:

**By hand to:** SACSSP, 37 Annie Botha Avenue, Riviera, Pretoria 0001, South Africa

**By post to:** SACSSP, Private Bag X12, Gezina, 0031

No paper ballot paper may not be scanned electronically and submitted in any electronic format.

A paper ballot paper lodged by hand with the returning officer at must reach the returning officer not later than ..... (time) on ..... (day) .....  
(month) ..... (year).

A paper ballot paper lodged by ordinary postal mail must be posted no later than last date of voting at ..... (time) on ..... (day) ..... (month)  
..... (year), provided that such a paper ballot paper reaches the returning officer no later than ten (10) working days after the aforementioned date.

**[Annexure F] FORM 5****DECLARATION ON OATH OR AFFIRMATION FOR POLLING OFFICERS OR PERSONS  
PRESENT DURING THE EXAMINATION OF BALLOT PAPERS OR THE  
DETERMINATION OF THE ELECTION**

I, .....(full names and surname), herewith declare on oath/affirm that I shall undertake to maintain and to help maintain the confidentiality of the voting at the elections of the South African Council for Social Service Professions in terms of the *Social Service Professions Act 110 of 1978* and not to, except for lawful reasons, disclose any information to anyone else who may reasonably be expected to defeat the confidentiality of such voting.

.....  
**Signature of voter**

.....  
**Date**

I certify that the deponent has acknowledged that he/she understands the contents of this declaration/affirmation. The declaration / affirmation was sworn to/affirmed before me and the deponent's signature was placed thereon in my presence.

.....  
**Commissioner of Oaths**

Office held.....

Date: .....

Place: .....









Printed by and obtainable from the Government Printer, Bosman Street, Private Bag X85, Pretoria, 0001  
Contact Centre Tel: 012-748 6200. eMail: [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za)  
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