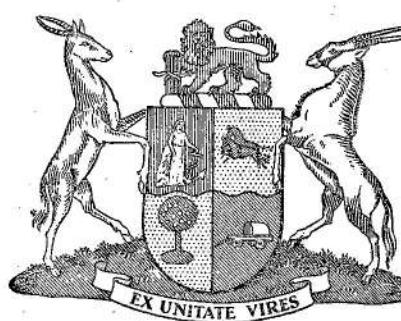


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GOEWERMENTSKENNISGEWINGS.

DEPARTEMENT VAN ARBEID.

No. 751.] [22 September 1961.

WET OP NATURELLE-ARBEID (BESLEGTING
VAN GESKILLE), 1953.

MELKERYBEDRYF, WITWATERSRAND EN
PRETORIA.

Ek, MARAIS VILJOEN, Adjunk-minister van Arbeid,
handelende namens die Minister van Arbeid—

(a) bepaal hierby kragtens subartikel (6) van artikel *elf* van die Wet op Naturelle-arbeid (Beslegting van Geskille), 1953, dat die order wat ek kragtens subartikel (4) van artikel *elf*, ten opsigte van die Melkerybedryf, Witwatersrand en Pretoria uitgereik het, waarvan die bepalings in bygaande Bylae verskyn, in die landdrosdistrikte Roodepoort, Johannesburg, Germiston, Boksburg, Benoni, Brakpan, Kempton Park en Nigel, die gebiede binne 'n straal van 10 myl van die Hoofposkantore op Krugersdorp en Springs en 'n straal van twaalf myl van die Hoofposkantoor, Pretoria, van toepassing sal wees, en vanaf 29 September 1961 en vir 'n tydperk van 3 jaar bindend is vir die persone wat daardeur geraak word; en

(b) verklaar hierby kragtens subartikel (1) van artikel *veertien* van genoemde Wet dat al die bepalings van genoemde order vanaf 29 September 1961 en vir 'n tydperk van drie jaar *mutatis mutandis* van toepassing is ten opsigte van persone wat werkneemers is soos in die Wet op Nywerheidsversoening, 1956, omskryf.

M. VILJOEN,
Adjunk-minister van Arbeid.

AANBEVELING DEUR DIE LOONRAAD KAGTENS DIE
BEPALINGS VAN DIE WET OP NATURELLEARBEID
(BESLEGTING VAN GESKILLE), 1953.

MELKERYBEDRYF, WITWATERSRAND EN PRETORIA.

Aangesien Sy Edele die Minister van Arbeid 'n versoek tot die Loonraad kragtens artikel *elf* van die Wet op Naturelle-arbeid (Beslegting van Geskille), 1953, gerig het om 'n aanbeveling aan hom voor te lê, 'n versoek wat soos volg lui:—

..... om aan hom 'n aanbeveling voor te lê insake die voorwaarde waarvolgens tot 'n skikkingsgeraak behoort te word om al die aangeleenthede wat die onderwerp van 'n geskil kan uitmaak in die melkerybedryf in die landdrosdistrikte Roodepoort, Johannesburg, Germiston, Boksburg, Benoni, Brakpan, Kempton Park en Nigel; die gebied binne 'n straal van 10 myl van die hoofposkantoor op Krugers-

GOVERNMENT NOTICES.

DEPARTMENT OF LABOUR.

No. 751.] [22 September 1961.

NATIVE LABOUR (SETTLEMENT OF DISPUTES)
ACT, 1953.

DAIRY TRADE, WITWATERSRAND AND
PRETORIA.

On behalf of the Minister of Labour, I, MARAIS VILJOEN, Deputy-Minister of Labour, do hereby—

(a) in terms of sub-section (6) of section *eleven* of the Native Labour (Settlement of Disputes) Act, 1953, determine that the order made by me in terms of sub-section (4) of section *eleven* in respect of the Dairy Trade, Witwatersrand and Pretoria, the provisions of which appear in the Schedule hereto, shall apply in the Magisterial Districts of Roodepoort, Johannesburg, Germiston, Boksburg, Benoni, Brakpan, Kempton Park and Nigel; the areas within a radius of ten miles from the General Post Offices at Krugersdorp and Springs, and a radius of twelve miles from the General Post Office, Pretoria, and shall be binding upon the persons affected thereby from the 29th September, 1961, and for a period of three years; and

(b) in terms of sub-section (1) of section *fourteen* of the said Act declare that from the 29th September, 1961, and for a period of three years, all the provisions of the said order shall *mutatis mutandis* apply in respect of persons who are employees as defined in the Industrial Conciliation Act, 1956.

M. VILJOEN,
Deputy-Minister of Labour.

RECOMMENDATION BY THE WAGE BOARD IN TERMS
OF THE NATIVE LABOUR (SETTLEMENT OF DISPUTES)
ACT, 1953.

DAIRY TRADE, WITWATERSRAND AND PRETORIA.

Whereas the Honourable the Minister of Labour made a request to the Wage Board, in terms of section *eleven* of the Native Labour (Settlement of Disputes) Act, 1953, to submit to him a recommendation, which request reads:—

..... to submit a recommendation as to the conditions in accordance with which a settlement should be effected of all matters which might form the subject of a dispute in the Dairy Trade in the Magisterial District of Roodepoort, Johannesburg, Germiston, Boksburg, Benoni, Brakpan, Kempton Park and Nigel; the areas within a radius of ten miles from the General Post Offices at Krugersdorp and Springs, and a

dorp en Springs en 'n straal van 12 myl van die hoofposkantoor, Pretoria, met betrekking tot en as gevolg van die verstryking van die diensvoorwaardes by die Order vasgestel wat by Goewermentskennisgewing No. 1416 van 26 September 1958 gepubliseer is.

Vir die doel van hierdie versoek, beteken—

, Melkerybedryf', die bedryf waarin werkgewers en werkneemers geassosieer is vir die doel van die verkoop en/of distribusie van volmelk en/of enige of al die artikels wat binne die woordomskrywing van melkeryproduksie val indien verkoop of gedistribueer, tesame met die verkoop en/of distribusie van volmelk en omvat alle bykomende werk indien dit deur sodanige werkgewers en werkneemers verrig word, met uitsluiting van die verkoop van oortollige volmelk, karringmelk, afgeroomde melk of afgeskeide melk aan melkdistribueerders deur fabriek wat melkprodukte vervaardig, maar wat wat gewoonlik nie volmelk verkoop nie; en

, melkeryproduksie', sonder enige beperking van die gewone betekenis van die uitdrukking, room, botter, kaas, karringmelk, afgeroomde melk, afgeskeide melk, plantjie-melk, suurmilk, eiers, heuning of roomys";

maak die Loonraad hierby die aanbeveling wat in die Bylae hieronder voorkom.

BYLAE.

1. BESTEK EN GEBIED VAN TOEPASSING VAN ORDER.

Hierdie Order is van toepassing op alle werkgewers en werkneemers in die melkerybedryf in die landdrosdistrikte Roodepoort, Johannesburg, Germiston, Boksburg, Benoni, Brakpan, Kempton Park en Nigel; die gebiede binne 'n straal van 10 myl van die hoofposkantoor op Krugersdorp en Springs, en 'n straal van 12 myl van die hoofposkantoor, Pretoria.

2. WOORDOMSKRYWINGS.

(1) Tensy die teenoorgestelde bedoeling blyk, het enige uitdrukking wat in hierdie Order geset word en in die Wet op Naturelle-arbeid (Beslegting van Geskille), 1953, omskryf is, dieselfde betekenis as in daardie Wet, en, tensy strydig met die samhang, beteken—

„afleweringswerkneemers”, 'n werkneemer wat goedere en/of boodskappe te voet of per fiets, driewieler, handvoertuig aflewer, of met 'n meganiese waentjie of afleweringsvoertuig wat deur 'n voetganger beheer word, en wat bestellings kan aanneem en/of kontant in die geval van k.b.a.-bestellings en wat melk vir kontant aan ongereeld klante in 'n „naturellegebied”, soos omskryf in artikel een van die Wet op Nywerheidversoenings, 1956, kan verkoop, maar dit omvat nie die bestuurder van 'n motorvoertuig of drywer van 'n dierevoertuig nie;

„arbeider”, 'n werkneemer wat een of meer van ondervermelde werkzaamhede verrig;—

- (a) persele, installasie, masjinerie, gerei, houers, diere, meubels of ander artikels skoonmaak of was;
- (b) diere voer of versorg; voertuie oppas of diere in- of uitspan;
- (c) laai of aflaai; voertuie, uitgesondert motorvoertuie, olie of smeer;
- (d) houers met die hand of met 'n vulmasjien wat met die hand bedien word, vul;
- (e) vuurmaak of vure aan die brand hou, uitgesondert in verband met 'n stoomketel, en/of afval verwijder;
- (f) dra, versit, toedraai, stapel, verpak of uitpak, kissies of pakkies oop- of toemaak;
- (g) rantsoene kook, tee of ander dranke maak;
- (h) gedrukte of kiaar geadresseerde etikette aan kissies of pakkies heg, kissies of pakkies sjablonen en/of merk;
- (i) masjiene voer en/of daarvan afneem;

„wet”, sluit die gemene reg in;

„assistent-voorman”, 'n werkneemer wat 'n voorman of opsigter help by die uitvoering van sy pligte en wat tydens sy afwesigheid vir hom kan waarneem;

„baasjong”, 'n werkneemer wat in beheer is oor arbeiders en afleweringswerkneemers en wat gegewens in verband met hul werk kan aanteken;

„bedryfsinrigting”, enige perseel waarin of in verband waarmee een of meer werkneemers in die melkerybedryf in diens is;

„bode”, 'n werkneemer wat boodskappe, brieve, geld, pakkette of goedere deur middel van 'n tweewiel-motorbromponie vervoer of aflewer;

„leëgewig”, die gewig van enige motorvoertuig en/of sleepwa soos aangeteken in 'n lisensie of sertifikaat wat vir daardie voertuig of sleepwa deur 'n lisensie-owerheid uitgereik is; met dien verstande dat, in die geval van 'n driewiel-motorbromponie of 'n motordriewieler, die leëgewig as onder 1,000 lb. beskou moet word;

„ketelbediener”, 'n werkneemer wat, onder die toesig van 'n voorman of opsigter of assistentvoorman, verantwoordelik is vir die styging en instandhouding van die waterstand en stoomdruk in 'n stoomketel in 'n bedryfsinrigting en wat die vuur in dié ketel kan maak, stook, hark of trek;

radius of twelve miles from the General Post Office, Pretoria, with reference to and in consequence of the expiration of the conditions of employment laid down in the Order for the Dairy Trade, published under Government Notice No. 1416 of the 26th September, 1958.

For the purpose of this request—

‘Dairy Trade’ means the trade in which employers and employees are associated for the purpose of the sale and/or distribution of whole milk and/or any or all of the articles included in the definition of dairy produce if sold or distributed in association with the sale and/or distribution of whole milk and includes all work incidental thereto if carried on by such employers and employees, but does not include the sale of surplus whole milk, buttermilk, skimmed milk or separated milk to milk distributors by factories at which milk products are manufactured and from which whole milk is not ordinarily sold; and

‘dairy produce’ means without limiting the ordinary meaning of the term, cream, butter, cheese, buttermilk, skimmed milk, separated milk, cultured milk, sour milk, eggs, honey and ice-cream.”;

the Wage Board hereby makes the recommendation set out in the Schedule hereto.

SCHEDULE.

1. SCOPE AND AREA OF APPLICATION OF ORDER.

This Order shall apply to all employers and employees in the Dairy Trade in the Magisterial Districts of Roodepoort, Johannesburg, Germiston, Boksburg, Benoni, Brakpan, Kempton Park and Nigel; the areas within a radius of 10 miles from the General Post Offices at Krugersdorp and Springs, and the area within a radius of 12 miles from the General Post Office, Pretoria.

2. DEFINITIONS.

(1) Unless the contrary intention appears, any expression used in this Order and defined in the Native Labour (Settlement of Disputes) Act, 1953, shall have the same meaning as in that Act and unless inconsistent with the context—

“assistant foreman” means an employee who assists a foreman or supervisor in the performance of his duties and who may act for him in his absence;

“boiler attendant” means an employee who, under the supervision of a foreman or supervisor or assistant foreman, is responsible for raising and maintaining the water level and steam pressure of a boiler in an establishment and who may make, stoke, rake or draw the fire in such boiler;

“boss boy” means an employee who exercises control over labourers and delivery employees and who may record data incidental to their work;

“casual employee” means an employee who is employed by the same employer on not more than three days in any week;

“checker” means an employee who is engaged in receiving, checking and issuing milk and who may weigh and store milk, supervise the duties of employees engaged in assisting him in the performance of any or all of his duties, and record information incidental to any or all of his duties, and for the purpose of this definition the expression milk may include any article or articles of dairy produce;

“cleaner” means a female employee who is exclusively engaged in cleaning or washing milk sub-depots or the utensils, containers or furniture in such depots;

“clerical employee” means an employee, other than a boss boy or checker, engaged in writing, typing or any other form of clerical work and includes a storeman-cashier, despatch clerk and telephone operator;

“clerical employee, female, qualified,” means a female clerical employee who has had not less than four years' experience;

“clerical employee, female, unqualified,” means a female clerical employee who has had less than four years' experience;

“clerical employee, male, qualified,” means a male clerical employee who has had not less than five years' experience;

“clerical employee, male, unqualified,” means a male clerical employee who has had less than five years' experience;

“counterhand” means an employee, other than a delivery employee, who is engaged in attending to customers in an establishment and who may receive orders and be in charge of a milk sub-depot and the employees therein;

“counterhand, female, qualified,” means a female counterhand who has had not less than four years' experience;

“counterhand, female, unqualified,” means a female counterhand who has had less than four years' experience;

“counterhand, male, qualified,” means a male counterhand who has had not less than five years' experience;

“counterhand, male, unqualified,” means a male counterhand who has had less than five years' experience;

“klerklike werknemer”, ‘n werknemer, uitgesonderd ‘n baas jong van nasiener, wat skryfwerk, tikwerk of enige ander vorm van klerklike werk verrig en omvat ‘n stoorman-kassier, versendingsklerk en telefonis;

“klerklike werknemer, manlik, gekwalifiseer,” manlike klerklike werknemer met minstens vyf jaar ondervinding;

“klerklike werknemer, manlik, ongekwalifiseer,” ‘n manlike klerklike werknemer met minder as vyf jaar ondervinding;

“klerklike werknemer, vroulik, gekwalifiseer,” ‘n vroulike klerklike werknemer met minstens vier jaar ondervinding;

“klerklike werknemer, vroulik, ongekwalifiseer,” ‘n vroulike klerklike werknemer met minder as vier jaar ondervinding;

“korttyd”, ‘n tydelike vermindering van die getal gewone werkure as gevolg van slappe in die bedryf, tekort aan grondstowwe of spoorwegtrotte, slegte weersgesteldheid of ‘n algemene onklaarraking van installasie of masjinerie of ‘n instorting of dreigende instorting van geboue as gevolg van ongeluk of ander onvoorsiene noodgeval;

“loon”, die gedeelte van die besoldiging aan ‘n werknemer in kontant betaalbaar ten opsigte van die gewone werkure in klousule 5 (1) genoem;

“los werknemer”, ‘n werknemer wat hoogstens drie dae in ‘n week by dieselfde werkgever in diens is;

“melkdepot”, enige perseel waarin werkgewers en werknemers hoofsaklik assosieer vir prosesbewerking van volmelk en vanwaar sodanige melk gebottel en/of verkoop en/of versprei word en vanwaar melkeryprodukte verkoop en/of versprei kan word;

“melkdepotbestuurder”, ‘n werknemer in beheer van ‘n melkdepot en wat kontrole uitoefen oor al die werknemers in sodanige depot;

“melkerybeampte”, ‘n werknemer, uitgesonderd ‘n melktoetser, wat ‘n graad of diploma in suiwelbereidig besit en wat algemeen verantwoordelik is vir die goeie toestand van melk, botter of room waarmee in ‘n bedryfsinrichting gehandel of wat daaruit versprei word en wat boonop die werksaamhede van toets en/of gradeer van melk, botter en/of room kan verrig, toesig kan hou oor die pasteuriseer van melk en ook die werksaamhede van ‘n voorman of opsigter kan verrig;

“melkerybeampte, gekwalifiseer,” ‘n melkerybeampte met minstens twee jaar ondervinding;

“melkerybeampte, ongekwalifiseer,” ‘n melkerybeampte met minder as twee jaar ondervinding;

“Melkbedryf”, die bedryf waarin werkgewers en werknemers geassosieer is vir die doel van die verkoop en/of verspreiding van volmelk en/of enigeen of al die artikels wat in die woordomskrywing van melkprodukte ingesluit word indien verkoop of versprei, tesame met die verkoop en/of verspreiding van volmelk, en omvat alle bykomende werk indien dit deur sodanige wergewers en werknemers verrig word, maar omvat nie die verkoop van oortollige volmelk, karringmelk, afgeroomde melk of afgeskiede melk aan melkverspreiders deur fabriek wat melkprodukte vervaardig maar gewoonlik nie volmelk verkoop nie, maar omvat nie plaasbedrywigheide nie;

“melkeryprodukte”, sonder om die gewone betekenis van die uitdrukking te beperk, room, botter, kaas, karringmelk, afgeroomde melk, afgeskiede melk, plantjie-melk, suurmelk, eiers, heuning en roomys;

“melktoetser”, ‘n werknemer aan wie ‘n sertifikaat deur die Departement van Landbou vir die toets van melk en room uitgereik is wat hom kwalifiseer om melk en room vir die bottervetgehalte daarvan te toets, wat melk of vars room toets en/of gradeer, en wat ook in beheer kan wees van of toesig kan hou oor die pasteuriseer van melk;

“motorvoertuig”, ‘n vervoermiddel, uitgesonderd ‘n tweewiel-motorbromorie wat gebruik word vir die vervoer van goedere en wat deur ander as menslike of dierlike krag voortbeweeg word, en sluit ‘n meganiese perd en/of trekker in maar nie ‘n “melkwaantjie” of afleweringsoertoeg wat meganies voortbeweeg, maar deur ‘n voetganger beheer word nie;

“motorvoertuigbestuurder”, ‘n werknemer wat ‘n motorvoertuig bestuur en vir die toepassing van hierdie woordomskrywing sluit ‘n motorvoertuig bestuur” alle tydperke en enige tyd in wat die bestuurder bestee aan werk in verband met die voertuig of die vrag en alle tydperke wat hy op sy pos moet wees, gereed om te bestuur;

“nasiener”, ‘n werknemer wat melk ontvang, nagaan en uitrek, en wat melk kan weeg en opbêre, toesig hou oor die pligte van werknemers wat hoort by die uitvoering van enigeen of al sy pligte, en inligting neerskryf wat hoort by almal of enigeen van sy pligte, en vir die toepassing van hierdie woordomskrywing kan die uitdrukking „melk” enige melkeryproduktartikel of -artikels insluit;

“noodwerk”, enige werk nodig gemaak deur ‘n onklaarraking van installasie of masjinerie of ander onvoorsiene noodgeval, of in verband met die nagaan of herstel van installasie of masjinerie, wat nie gedurende gewone werkure, voorgeskryf in klousule 5 verrig kan word nie; en enige ander werk wat

“dairyman” means an employee, other than a milk tester, who is the holder of a degree or diploma in dairying and who is generally responsible for the good condition of the milk, butter or cream dealt with at and distributed from an establishment and who may in addition perform the operations of testing and/or grading milk, butter and/or cream, may supervise the pasteurisation of milk and may also perform the duties of a foreman or supervisor;

“dairyman, qualified,” means a dairyman who has had not less than two years’ experience;

“dairyman, unqualified,” means a dairyman who has had less than two years’ experience;

“dairy produce” means, without limiting the ordinary meaning of the term, cream, butter, cheese, buttermilk, skimmed milk, separated milk, cultured milk, sour milk, eggs, honey and ice-cream;

“Dairy Trade” means the trade in which employers and employees are associated for the purpose of selling and/or distributing whole milk and/or any or all of the articles included in the definition of dairy produce if sold or distributed in association with the sale and/or distribution of whole milk and includes all work incidental thereto if carried on by such employers and employees, but does not include the sale of surplus whole milk, buttermilk, skimmed milk or separated milk to milk distributors by factories at which milk products are manufactured and from which whole milk is not ordinarily sold; but does not include farming operations;

“delivery employee” means an employee who is engaged in the delivery of goods and/or messages on foot or by means of a bicycle, tricycle, hand-propelled vehicle or a mechanically propelled but pedestrian controlled “pram” or delivery vehicle and who may accept orders and/or cash in the case of cash on delivery orders and who may sell milk for cash to casual customers in a “Native area” as defined in section one of the Industrial Conciliation Act, 1956, but does not include a motor vehicle driver or a driver of an animal-drawn vehicle;

“emergency work” means any work necessitated by a breakdown of plant or machinery or other unforeseen emergency, or in connection with the overhauling or repairing of plant or machinery which cannot be performed during the ordinary hours of work prescribed in clause 5 and any other work arising from an unforeseen occurrence due to causes such as fire, storm, accident, epidemic, act of violence, civil commotion or theft, which must be done without delay and which is necessary to ensure the maintenance and/or provision of light, water, telephone, public health, sanitary, cleaning, public transport or airport services, or for the fulfilment of orders for the supply of goods to, or the provision of service in connection with ships, hospitals or the Union Defence Forces or South African Police;

“establishment” means any premises in or in connection with which one or more employees are employed in the dairy trade;

“experience” means—

- (a) in relation to a dairyman, the total period or periods of full-time employment which an employee has had in an establishment as a dairyman;
- (b) in relation to a clerical employee, the total period or periods of full-time employment which an employee has had as a clerical employee in any trade;
- (c) in relation to a counterhand, the total period or periods of full-time employment which an employee has had as counterhand in the dairy trade or as a shop assistant in the provisions or grocery department of any shop;

“foreman or supervisor” means an employee, other than a milk depot manager or a boss boy, who is in charge of the employees in an establishment, other than a milk sub-depot, and who exercises control over such employees and is responsible for the efficient performance by them of their duties;

“labourer” means an employee engaged in one or more of the following operations:—

- (a) Cleaning or washing premises, plant, machinery, utensils, containers, animals, furniture or other articles;
- (b) feeding or tending animals, minding vehicles or harnessing or unharnessing animals;
- (c) loading or unloading; oiling or greasing vehicles, other than motor vehicles;
- (d) filling containers by hand or by hand-operated filling machines;
- (e) making or maintaining fires, other than in connection with a steam boiler, and/or removing refuse;
- (f) carrying, moving, wrapping, stacking, packing or unpacking; opening or closing boxes or packages;
- (g) cooking rations, making tea or other beverages;
- (h) affixing printed or ready addressed labels to boxes or packages; stencilling and/or making boxes or packages;
- (i) feeding into and/or taking off from machines;

uit onvoorsiene voorvalle te wyte aan oorsake soos brand, storm, ongeluk, epidemie, gewelddaad, burgerlike onluste of diefstal, ontstaan wat sonder uitstel verrig moet word en noodaanklik is vir die instandhouding en/of lewering van ligte, water, telefoondienste, openbare gesondheids-, sanitêre-, skoonmaak-, openbare vervoer- of lughawediensete, of vir die uitvoering van bestellings vir die verskaffing van goedere aan, of die lewering van dienste in verband met skepe, hospitale of die verdedigingsmag van die Republiek of die Suid-Afrikaanse Polisie;

, ondervinding"—

- (a) met betrekking tot 'n melkerybeampte, die totale voltydse dienstydeperk of -tydperke wat 'n werknemer as 'n melkerybeampte in 'n bedryfsinrigting gehad het;
- (b) met betrekking tot 'n klerklike werknemer, die totale voltydse dienstydeperk of -tydperke wat 'n werknemer as 'n klerklike werknemer in enige bedryf gehad het;
- (c) met betrekking tot 'n toonbankbediende, die totale dienstydeperk of -tydperke wat 'n werknemer as 'n toonbankbediener in die melkerybedryf of as 'n winkelbediende in die voedsel- of kruideniersafdeling van 'n winkel gehad het;

, "skoontrekker", 'n vroulike werknemer wat uitsluitend submelkdepots of die gerei, houers of meubels in sodanige depots, skoonhaak of was;

, "sleepwa", 'n vervoermiddel wat deur 'n motorvoertuig getrek word;

, "submelkdepot", enige perseel waarin of waaruit melk wat elders behandel is, verkoop en/of gedistribueer word;

, "toonbankbediende", 'n werknemer, uitgesonderd 'n afleveringswerknemer, wat klante in 'n bedryfsinrigting kan bedien en wat bestellings kan aanneem en in beheer is van 'n submelkdepot en die werknemers daarin;

, "toonbankbediende, manlik, gekwalifiseer," 'n manlike toonbankbediende met minstens vyf jaar ondervinding;

, "toonbankbediende, manlik, ongekwalifiseer," 'n manlike toonbankbediende met minder as vyf jaar ondervinding;

, "toonbankbediende, vroulik, gekwalifiseer," 'n vroulike toonbankbediende met minstens vier jaar ondervinding;

, "toonbankbediende, vroulik, ongekwalifiseer," 'n vroulike toonbankbediende met minder as vier jaar ondervinding;

, "voorman" of "opsigter", 'n werknemer, uitgesonderd 'n melkdepotbestuurder of 'n baasjong, in beheer van die werknemers in 'n bedryfsinrigting, uitgesonderd 'n submelkdepot en wat kontrole uitoefen oor dié werknemers en verantwoordelik is vir die behoorlike verrigting van hul werk;

, "wag", 'n werknemer wat persele, geboue, hekke of ander eiendom bewaak;

, "weeklikse werknemer", 'n werknemer wat by die week betaal word.

(2) Vir die toepassing van hierdie Order, word dit beskou dat 'n werknemer tot daardie klas behoort waarin hy uitsluitlik of hoofsaaklik werkzaam is.

3. BESOLDIGING.

(1) Die minimum loon wat 'n werkewer aan elkeen van sy werknemers in ondergenoemde klasse moet betaal, word hieronder uiteengesit:—

(a) *Werknemers, uitgesonderd werknemers in paragrawe (b) en (c) vermeld.*

	Per week. R.
Melkdepotbestuurder.....	28·80
Melkerybeampte, gekwalifiseer.....	23·30
Melkerybeampte, ongekwalifiseer—	
gedurende die eerste ses maande ondervinding.....	16·20
gedurende die tweede ses maande ondervinding.....	18·35
gedurende die derde ses maande ondervinding.....	20·30
gedurende die vierde ses maande ondervinding.....	21·80
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(ii)

Vanaf die inwerkingtreding van hierdie order tot en met 30 November 1961.

Daarná.

In die geval van 'n werknemer wat deur sy werkgever gratis van losies voorsien word op sy werkgever se perseel wat op so 'n plek geleë is dat die werknemer geen vorm van vervoer tussen die perseel en sy werkgever se bedryfsinrigting nodig het nie.

In die geval van alle ander werknemers.

In die geval van 'n werknemer wat deur sy werkgever gratis van losies voorsien word op sy werkgever se perseel wat op so 'n plek geleë is dat die werknemer geen vorm van vervoer tussen die perseel en sy werkgever se bedryfsinrigting nodig het nie.

In die geval van alle ander werknemers.

	Per week. R	Per week. R	Per week. R	Per week. R
Arbeider, agtien jaar of ouer.....	4·93	5·42	5·50	6·00
Arbeider, onder agtien jaar.....	3·70	4·07½	4·10	4·50
Skoonmaker.....	3·95	4·34	4·40	4·80
Afleweringswerknemer.....	5·23	5·72	5·80	6·30
Baasjong.....	5·80	6·28½	6·45	6·95
Ketelbediener.....				
Bode.....	5·42	5·91	6·05	6·55
Wag.....				
Drywer van 'n voertuig deur diere getrek.....				
Werknemers nie elders in hierdie paragraaf gespesifieer nie				
Motorvoertuigbestuurder wat 'n motorvoertuig bestuur waarvan die leëgewig tesame met die leëgewig van 'n sleepwa of sleepwaens wat deur daardie voertuig getrek word—				
(a) nie 1,000 lb. oorskry nie.....	5·42	5·91	6·05	6·55
(b) 1,000 lb. oorskry maar nie 3,500 lb. nie.....	6·97½	7·46	7·75	8·25
(c) 3,500 lb. oorskry maar nie 10,000 lb. nie.....	11·10	11·59	11·50	12·00
(d) 10,000 lb. oorskry.....	15·22½	15·72	15·52	16·02

Met dien verstande dat wanneer vereis of toegelaat word dat 'n skoonmaker nie meer gewone werkure as vier-en-twintig in 'n week of vier op 'n dag werk nie, die voorgeskrewe loon vir so 'n werknemer met veertig persent verminder mag word.

(ii)

From the date this order becomes binding to and including the 30th November, 1961.

Thereafter.

In the case of an employee who is supplied by his employer with lodging free of charge on his employer's premises so situated that the employee does not require any form of transport between such premises and his employer's establishment.

In the case of all other employees.

In the case of an employee who is supplied by his employer with lodging free of charge on his employer's premises so situated that the employee does not require any form of transport between such premises and his employer's establishment.

In the case of all other employees.

	Per Week. R	Per Week. R	Per Week. R	Per Week. R
Labourer of the age of 18 years or over.....	4·93	5·42	5·50	6·00
Labourer under the age of 18 years.....	3·70	4·07½	4·10	4·50
Cleaner.....	3·95	4·34	4·40	4·80
Delivery employee.....	5·23	5·72	5·80	6·30
Boss boy.....	5·80	6·28½	6·45	6·95
Boiler attendant.....				
Messenger.....	5·42	5·91	6·05	6·55
Watchman.....				
Driver of an animal drawn vehicle.....				
Employee not elsewhere specified in this sub-clause.....	5·34	5·83½	5·90	6·40
Motor vehicle driver, who drives a motor vehicle the unladen weight of which together with the unladen weight of any trailer or trailers drawn by such vehicle—				
(a) does not exceed 1,000 lb.....	5·42	5·91	6·05	6·55
(b) exceeds 1,000 lb. but not 3,500 lb.....	6·97½	7·46	7·75	8·25
(c) exceeds 3,500 lb. but not 10,000 lb.....	11·10	11·59	11·50	12·00
(d) exceeds 10,000 lb.....	15·22½	15·72	15·52	16·02

Provided that if a cleaner is not required or permitted to work more ordinary hours of work than twenty-four in any week or four on any day the prescribed wage for such employee may be reduced by forty per cent.

- (b) Loswerknemer—vir elke dag of gedeelte van 'n dag diens, een vyfde van die hoogste weekloon wat vir 'n werknemer van sy klas en gebied voorgeskryf is.
- (c) Die minimum loon wat betaal moet word aan 'n werknemer in diens in 'n bedryfsinrigting in 'n „Naturellegebied“ soos omskryf in artikel een van die Wet op Nywerheidsversoening, 1956, is, minstens twee derdes van die loon in paragraaf (a) of (b) hiervan voorgeskryf vir 'n werknemer van sy klas.

- (b) Casual employee, for each day or part of a day of employment, one-fifth of the highest weekly wage prescribed for an employee of his class.
- (c) The minimum wage of an employee who is employed in an establishment in a "Native area", as defined in section one of the Industrial Conciliation Act, 1956, shall not be less than two-thirds of the wage prescribed for an employee of his class in paragraph (a) or (b) hereof.

(2) *Kontrakbasis.*—Vir die toepassing van hierdie klosule is die basis van die dienskontrak van 'n werknemer, uitgesonderd 'n los werknemer, weekliks en moet 'n werknemer, behoudens soos bepaal in klosule 4 (6), ten opsigte van 'n week minstens die volle weekloon soos in subklosule (1) vir 'n werknemer van sy klas en gebied voorgeskryf, betaal word, of by daardie week die maksimum getal gewone ure voorgeskryf in klosule 5 (1) of minder gwerk het.

(3) *Differensiële loon.*—'n Werkewer wat van 'n lid van een klas van sy werknemers vereis is om op enige dag altesaam langer as een uur benewens sy eie werk of in plaas daarvan 'n ander klas werk te verrig waarvoor—

- (a) 'n hoër loon as dié vir sy eie klas; of
- (b) 'n stygende loonskaal wat op 'n hoër loon as dié vir sy eie klas eindig;

voorgeskryf is in subklosule (1), moet dié werknemer vir alle gewone werkure van die bedryfsinrigting op daardie dag gwerk, betaal—

(i) in die geval in paragraaf (a) genoem, vir elke uur teen 'n skaal gelyk aan die hoër weekloon gedeel deur die getal gewone ure deur die werknemer per week gwerk;

(ii) in die geval in paragraaf (b) genoem, vir elke uur teen 'n skaal gelyk aan die weekloon vir 'n werknemer van sy klas en gebied voorgeskryf, plus 20 persent, gedeel deur die getal gewone ure deur die werknemer per week gwerk; met dien verstande dat dié werknemer nie vir dié dag waarop die werk deur hom verrig is, geregtig is op 'n totale bedrag wat groter is as wat 'n gekwalificeerde werknemer in die hoër klas sou toegekom het teen die loonskaal wat vir hom in subklosule (1) voorgeskryf is nie;

met dien verstande dat waar die enigste verskil tussen klasse kragtens subklosule (1) gebaseer is op ondervinding, geslag of ouderdom, die bepalings van hierdie subklosule nie van toepassing is nie.

(4) *Berekening van maandloon.*—Wanneer die loon wat aan 'n werknemer verskuldig is, kragtens klosule 4 (1) maandelik betaal word, moet dit bereken word teen die skaal van vier en een derde maal die loon wat in subklosule (1) vir 'n werknemer van sy klas en gebied voorgeskryf word.

(5) Ondanks andersluidende bepalings in hierdie klosule, is dit vir 'n werkewer toelaatbaar om 'n prestasieloonskema in te voer waarin die besoldiging wat aan 'n werknemer betaalbaar is, kan wissel wanneer die hoeveelheid werk deur hom gedoen of deur 'n groep werknemers waarvan hy lid is, wissel; met dien verstande dat wanneer so 'n skema deur 'n werkewer ingevoer word—

- (a) een week of een maand skriftelik kennis, al na die geval, aan weeklikse of maandelikse werknemers gegee moet word aangaande die voorwaardes wat ingevolge genoemde skema van toepassing is;
- (b) kopieë van die kennismetting in paragraaf (a) genoem, gestuur word aan die Beheerraad en die Afdelingsinspekteur, Departement van Arbeid, Johannesburg of Pretoria, al na die geval;
- (c) elke werknemer wat deur die skema gedeck word, elke week of elke maand, al na die geval, minstens die besoldiging (mct inbegrip van die betaling vir oortyd) vir 'n werknemer van sy klas vir die tyd gwerk, moet ontvang, plus vyf persent, ongeag die feit of hy ingevolge so 'n skema tot dié besoldiging geregtig is ten opsigte van werk gedurende daardie tyd gedoen.

4. BETALING VAN BESOLDIGING.

(1) (a) *Werknemer, uitgesonderd 'n los werknemer.*—Behoudens soos bepaal in klosule 6 (3), moet enige bedrag aan 'n werknemer verskuldig, weekliks, of wanneer die werkewer en werknemer skriftelik daartoe ooreengekom het, maandeliks gedurende werkure of binne 15 minute nadat met werk opgehou is, op die betaaldag van die bedryfsinrigting in kontant betaal word, of diensbeëindiging as dit plaasvind voor die betaaldag en moet geplaas word in 'n geslotte koert of houer waarop aangeteken staan, of wat vergesel gaan van 'n staat wat daarop vermeld die name van die werkewer en dié van die werknemer, die werknemer se betrekking, die getal gewone ure en oortydure gwerk, die verskuldige besoldiging en die tydperk ten opsigte waarvan betaling gedoen word.

(b) Ondanks 'n andersluidende ooreenkoms tussen 'n werkewer en sy werknemer, moet die eerste betaling aan 'n werknemer ten opsigte van enige tydperk gwerk, deur sy werkewer aan hom gemaak word op die eerste betaaldag van die bedryfsinrigting vir 'n werknemer van sy klas na die aanvang van sy dienst, ongeag die feit of hy op daardie dag—

- (i) in die geval van 'n weeklikse besoldigde werknemer, 'n volle week;
 - (ii) in die geval van 'n maandeliks betaalde werknemer, 'n volle maand;
- diens of minder by sy werkewer voltooi het.

(2) *Basis of Contract.*—For the purpose of this clause the basis of contract of employment of an employee other than a casual employee, shall be weekly and save as provided in clause 4 (6) an employee shall be paid in respect of a week not less than the full weekly wage prescribed in sub-clause (1) for an employee of his class and area whether he has in that week worked the maximum number of ordinary hours prescribed in clause 5 (1) or less.

(3) *Differential Wage.*—An employer who requires or permits a member of one class of his employees to perform for longer than one hour in the aggregate on any day, either in addition to his own work or in substitution therefor, work of another class for which either—

- (a) a wage higher than that of his own class; or
- (b) a rising scale of wages terminating in a wage higher than that of his own class;

is prescribed in sub-clause (1), shall pay to such employee a wage for all the ordinary hours of work of the establishment on that day—

(i) in the case referred to in paragraph (a), at a rate for each hour equal to the higher weekly wage divided by the number of ordinary hours worked by such employee in a week;

(ii) in the case referred to in paragraph (b), at a rate for each hour equal to the weekly wage prescribed for an employee of his class and area, plus twenty per cent divided by the number of ordinary hours worked by such employee in a week; provided that such employee shall not be entitled to an aggregate amount in respect of the day on which he performs such work greater than the amount that would have accrued to a qualified employee in such higher class at the rate of wage prescribed for him in sub-clause (1);

provided that where the sole difference between classes is, in terms of sub-clause (1) based on experience, sex or age, the provisions of this sub-clause shall not apply.

(4) *Calculation of Monthly Wages.*—Whenever the wage due to an employee is in terms of clause 4 (1) paid monthly it shall be calculated at the rate of four and one-third times the wage prescribed in sub-clause (1) for an employee of his class and area.

(5) Notwithstanding anything to the contrary in this clause contained, it shall be permissible for an employer to introduce any incentive wage schemes in which the remuneration payable to an employee may vary whenever the amount of work done by him or by any group of employees of which he is a member varies; provided that whenever any such scheme is introduced by an employer—

(a) one week's or one month's written notice shall be given to weekly or monthly employees, as the case may be, of the conditions applicable under the said scheme;

(b) copies of the notice referred to in paragraph (a) shall be transmitted to the Management Board and the Divisional Inspector, Department of Labour, Johannesburg or Pretoria, as the case may be;

(c) each employee covered by the scheme shall receive each week or month, as the case may be, not less than the remuneration (including overtime pay) for an employee of his class for the time worked, plus five per cent, irrespective of whether he is, in terms of any such scheme, entitled to such amount of remuneration in respect of work done during that time.

4. PAYMENT OF REMUNERATION.

(1) (a) *Employee other than a Casual Employee.*—Save as provided in clause 6 (3), any amount due to an employee shall be paid in cash weekly, or if the employer and employee have agreed thereto, monthly, during the hours of work or within fifteen minutes of ceasing work on the pay-day of the establishment or on termination of employment if this takes place before the pay-day and shall be contained in a closed envelope or container on which shall be reflected, or which shall be accompanied by a statement, showing the employer's and employee's names, the employee's occupation, the number of ordinary and overtime hours worked, the remuneration due and the period in respect of which payment is made.

(b) Notwithstanding any agreement to the contrary between an employer and his employee, the first payment to any employee in respect of any period worked shall be made to him by his employer on the first pay-day of the establishment for an employee of his class after the commencement of his employment irrespective of whether he has on that day completed—

- (i) in the case of a weekly paid employee, a full week's;
- (ii) in the case of a monthly paid employee, a full month's employment or less with his employer.

(c) Vir weekliks betaalde werknemers is Vrydae, van elke week, die betaaldag van 'n bedryfsinrigting, en vir maandelikse betaalde werknemers is dit die laaste dag van elke kalendermaand; met dien verstande dat ingeval die laaste dag van 'n kalendermaand op 'n Sondag of 'n openbare vakansiedag val, die betaaldag die eerste werkdag moet wees wat onmiddellik op die Sondag of die openbare vakansiedag volg.

(d) Ondanks die bepальings van paragraaf (c) kan 'n werkgewer ten opsigte van sy bedryfsinrigting die betaaldag vir sy weekliks en maandelikse werknemers vasstel; met dien verstande—

- (i) dat hy minstens sewe dae vooraf skriftelik kennis gee om hierdie betaaldae aan die Beheerraad en aan die Afdelingsinspekteur, Departement van Arbeid, van sy gebied bekend te maak;
- (ii) dat hy op 'n opvallende plek in sy bedryfsinrigting 'n kennisgewing vertoon en vertoon hou waarin hierdie betaaldae genoem word;
- (iii) dat hy geen betaaldag aldus deur hom vasgestel, mag verander nie, tensy hy minstens 30 dae skriftelike kennis van die voorgenome wysiging gegee het aan die Beheerraad en die Afdelingsinspekteur, Departement van Arbeid, vir sy gebied, en minstens 30 dae kennis aan sy werknemers deur 'n kennisgewing, wat die voorgenome wysiging uiteensit, op 'n opvallende plek in sy bedryfsinrigting op te plak en opgeplak te hou; en
- (iv) dat enige betaaldag wat vir maandelikse werknemers vasgestel word, nie vroeër as drie dae voor en nie later as drie dae na die end van die kalendermaand val nie.

(2) *Los werknemer.*—'n Werkgewer moet die besoldiging, wat aan sy los werknemer verskuldig is, by diensbeëindiging in kontant betaal.

(3) Geen betaling mag deur 'n werkgewer, hetsy direk of indirek, ten opsigte van die indiensneming of opleiding van enige werknemer, gemaak of aangeneem word nie.

(4) *Koop van goedere.*—'n Werkgewer mag nie van sy werknemer vereis om goedere van hom of van enige winkel of persoon deur hom aangewys, te koop nie.

(5) *Losies en inwoning.*—Behoudens soos by die Naturelle (Stadsgebiede) Konsolidasiewet, 1945, of by die Naturelle-arbeid Regelingswet, 1911, bepaal, mag 'n werkgewer nie van sy werknemer vereis om by hom te losseer en/of in te woon nie, ook nie by enige persoon of op enige plek deur hom aangewys nie.

(6) *Boetes en aftrekking.*—'n Werkgewer mag sy werknemers geen boetes oplê of enige aftrekking van sy werknemer se loon maak nie, uitgesonderd onderstaande:—

- (a) Met die skriftelike toestemming van sy werknemer, 'n aftrekking vir verlof-, siekte-, versekerings-, voorsorg- of pensioenfondse;
- (b) behalwe soos andersins in hierdie Order bepaal, as 'n werknemer van die werk af wegval, 'n aftrekking in verhouding tot die tydperk van sy afwesigheid, bereken op die basis van die weekloon wat die werknemer op daardie tyd ten opsigte van sy gewone werkure ontvang het;
- (c) 'n aftrekking van enige bedrag wat 'n werkgewer kragtens 'n wet of bevel van enige bevoegde hof verplig of toege- laat word om af te trek;
- (d) ten opsigte van 'n openbare vakansiedag, uitgesonderd Nuwejaarsdag, Goeie Vrydag, Hemelvaartdag, Geloftedag en Kersdag, waarop van 'n werknemer vereis is om toe- gelaat word om nie te werk nie, 'n aftrekking van die loon wat hy sou ontvang het as hy op die dag gewerk het;
- (e) as 'n werknemer instem of kragtens die Naturelle (Stadsgebiede) Konsolidasiewet, 1945, of die Naturelle-arbeid Regelingswet, 1911, verplig is om van sy werkgewer losies en/of inwoning aan te neem, 'n aftrekking van hoogstens die bedrae wat hieronder bepaal word:—

	(i)		(ii)	
	In die geval van 'n werknemer genoem in paragrafe (a) (ii) of (c) van klousule 3 (1).	In die geval van 'n ander werknemer as 'n werknemer genoem in kolom (i).	Per week.	Per maand.
Losies (uitgesonderd melk- rantsoen).....	R 0·30	R 1·30	R 1·15	R 5·00
Inwoning.....	—	—	0·69	3·00
Losies en inwoning (uitgeson- derd melkrantsoen).....	—	—	1·84	8·00

(c) The pay-day of an establishment for weekly paid employees shall be Friday in every week and for monthly paid employees it shall be the last day of every calendar month; provided that where the last day of a calendar month falls on a Sunday or a public holiday, such pay-day shall be the first work day immediately succeeding such Sunday or public holiday.

(d) Notwithstanding the provision of paragraph (c) an employer may in respect of his establishment fix the pay-day for his weekly and monthly employees; provided—

- (i) that he gives at least seven days' prior written notice specifying such pay-day to the Management Board, and to the Divisional Inspector, Department of Labour, for his area;
- (ii) that he exhibits and maintains in a conspicuous place in his establishment a notice specifying such pay-days;
- (iii) that he may not vary any pay-day so fixed by him unless he has given at least 30 days' written notice of the intended variation to the Management Board and the Divisional Inspector, Department of Labour, for his area and at least 30 days' notice to his employees by affixing and maintaining in a conspicuous place in his establishment a notice specifying the intended variation; and
- (iv) that any pay-day fixed for monthly employees shall be not earlier than three days before, and not later than three days after, the end of a calendar month.

(2) *Casual Employee.*—An employer shall pay the remuneration due to his casual employee in cash on termination of his employment.

(3) *Premiums.*—No payment shall be made to or accepted by an employer, either directly or indirectly, in respect of the employment or training of any employee.

(4) *Purchase of Goods.*—An employer shall not require his employee to purchase any goods from him or from any shop or person nominated by him.

(5) *Board and Lodging.*—Save as provided in the Natives (Urban Areas) Consolidation Act, 1945, or in the Native Labour Regulation Act, 1911, an employer shall not require his employee to board and/or lodge with him or with any person or at any place nominated by him.

(6) *Fines and Deductions.*—An employer shall not levy any fines against his employee, nor shall he make any deductions from his employee's remuneration, other than the following:—

- (a) With the written consent of his employee a deduction for holiday, sick benefit, insurance, provident or pension funds;
- (b) except where otherwise provided in this order whenever an employee is not at work, a deduction proportionate to the period of his absence calculated on the basis of the weekly wage which such employee was receiving in respect of his ordinary hours of work at the time thereof;
- (c) a deduction of any amount which an employer by any law or any order of any competent court is required or permitted to make;
- (d) a deduction in respect of any public holiday, other than New Year's Day, Good Friday, Ascension Day, Day of the Covenant and Christmas Day, on which an employee is required or permitted not to work of the wage which he would have received had he worked on such day;
- (e) when an employee agrees or is required, in terms of the Native (Urban Areas) Consolidation Act, 1945, or the Native Labour Regulation Act, 1911, to accept board and/or lodging from his employer, a deduction not exceeding the amounts specified hereunder:—

	(i)		(ii)	
	In the case of an employee referred to in paragraphs (a) (ii) or (c) of clause 3 (1).	In the case of an employee other than an employee referred to in column (i).	Per Week.	Per Month.
Board (excluding milk ration).....	R 0·30	R 1·30	R 1·15	R 5·00
Lodging.....	—	—	0·69	3·00
Board and lodging (excluding milk ration).....	—	—	1·84	8·00

(f) as 'n werknemer toestem om van sy werkgever 'n meikrantsoen van volmilk aan te neem, 'n aftrekking van hoogstens ondervermelde bedrae:

	Vir melk aange- neem tot 30 November 1961.		Vir daarna aan- neem.	
	Per week.	Per maand.	Per week.	Per maand.
(i) Minstens een pint en minder as twee pinte per dag..	R 0·20	R 0·87	R 0·25	R 1·08
(ii) Minstens twee pinte per dag.....	R 0·40	R 1·73	R 0·50	R 2·16

(g) wanneer die gewone werkure, in klousule 5 voorgeskryf, verminder word weens korttyd, 'n aftrekking ten opsigte van elke uur van dié vermindering, van die werknemer se weekloon gedeel deur die getal gewone ure wat dié werknemer per week werk; met dien verstande dat geen aftrekking gemaak mag word nie—

- (i) in die geval van korttyd wat veroorsaak word deur 'n tydelike slappe in die bedryf of 'n tekort aan grondstowwe of spoorwegtrotte, tensy die werkgever sy werknemer minstens 24 uur kennis gegee het van sy voorname om die gewone werkure aldus te verminder;
- (ii) in die geval van korttyd wat veroorsaak word deur slegte weersgesteldheid, of 'n algemene onklaarraking van installasie of masjinerie, of 'n instorting of dreigende instorting van geboue as gevolg van ongeluk of onvoorsienige noodgeval, ten opsigte van die eerste uur wat nie gewerk word nie, tensy die werkgever sy werknemer op die vorige dag kennis gegee het dat geen werk beskikbaar sal wees nie;

(h) 'n aftrekking van die bydrae van 'n werknemer kragtens klousule 14 hiervan.

5. WERKURE, GEWONE EN OORTYD EN BETALING VIR OORTYD.

(1) *Gewone werkure.*—'n Werknemer mag nie vereis of toelaat dat 'n werknemer meer gewone werkure werk nie as—

- (a) in die geval van 'n loswerknemer, nege op 'n dag;
- (b) in die geval van 'n werknemer wat vyf dae in 'n week werk—
 - (i) ses-en-veertig in enige week van Maandag tot en met Vrydag, en
 - (ii) behoudens die bepalings van subparagraaf (i) hiervan, nege en een-vyfde op 'n dag;
- (c) in die geval van enige ander werknemer—
 - (i) ses-en-veertig in enige week van Maandag tot en met Saterdag, en
 - (ii) behoudens die bepalings van subparagraaf (i) hiervan, agt op 'n dag.

(2) *Oortyd.*—Alle tyd wat oor die maksimum getal gewone ure, voorgeskryf in subklousule (1), gewerk word moet as oortyd beskou word.

(3) *Etensonderbreking.*—'n Werkgever mag nie van 'n werknemer vereis of hom toelaat om meer as vyf opeenvolgende ure sonder 'n pause van minstens een uur te werk nie, waarin geen werk verrig mag word nie, en dié pause word nie as deel van die gewone werkure of oortyd gereken nie, met dien verstande dat—

- (i) as dié pause langer as een uur duur, enige tydperk tot 1½ uur as gewone werkure gereken moet word;
- (ii) werktydperke wat deur 'n pause van minder as een uur onderbreek word, as aaneenlopend beskou moet word.

(4) *Beperking van oortyd.*—'n Werkgever kan nie van sy werknemer vereis of hom toelaat om meer as twee uur oortyd op enige dag of tien uur in enige week te werk nie.

(5) *Betaling vir oortyd.*—'n Werkgever moet sy werknemer vir alle oortyd deur hom gewerk, besoldiging betaal teen 'n skaal van minstens 1½ maal die loon wat in klousule 3 (1) vir 'n werknemer van sy klas en gebied voorgeskryf is.

(6) *Voorbehoudbepalings.*—(a) Die bepalings van hierdie klousule is nie op 'n melkdepotbestuurder of 'n wag van toepassing nie.

(b) Die bepalings van subklousules (3) en (4) is nie van toepassing op 'n werknemer wat werk verrig wat genoodsaak is deur 'n onklaarraking van installasie of masjinerie of ander onvoorsienige noodgeval nie.

(c) Die bepalings van subklousule (3) is nie van toepassing op 'n toonbankbediende, arbeider of 'n skoonmaker (wat meer as vier gewone werkure op 'n dag werk) wat in 'n bedryfsinrichting in diens is wat gewoonlik vir meer as twee uur tussen 12-uur middag en 4-uur namiddag vir klante gesluit is nie; met dien verstande dat alle gewone werkure en enige oortyd op 'n dag binne 'n tydperk van hoogstens twaalf uur, van die tyd af waarop so 'n werknemer op daardie dag met sy werk begin gewerk moet word.

(f) when an employee agrees to accept from his employer a ration of whole milk, a deduction not exceeding the amount specified hereunder:

	For milk accepted to the 30th November, 1961.		For milk accepted thereafter.	
	Per Week.	Per Month.	Per Week.	Per Month.
(i) Not less than one pint per day and less than two pints.....	R 0·20	R 0·87	R 0·25	R 1·08
(ii) Not less than two pints per day.....	R 0·40	R 1·73	R 0·50	R 2·16

(g) whenever the ordinary hours of work prescribed in clause five are reduced on account of short-time, a deduction in respect of each hour of such reduction of the employee's weekly wage divided by the number of ordinary hours worked by such employee in a week; provided that no deduction shall be made—

- (i) in the case of short-time arising out of a temporary slackness of trade or shortage of raw materials or rail-trucks, unless the employer has given his employee not less than twenty-four hours' notice of his intention so to reduce the ordinary hours of work;
- (ii) in the case of short-time arising out of vagaries of the weather or a general breakdown of plant or machinery or a breakdown or threatened breakdown of buildings due to accident or other unforeseen emergency, in respect of the first hour not so worked, unless the employer has given his employee notice on the previous day that no work will be available;

(h) a deduction of the contribution of an employee in terms of clause 14 hereof.

5. HOURS OF WORK, ORDINARY AND OVERTIME, AND PAYMENT FOR OVERTIME.

(1) *Ordinary Hours of Work.*—An employer shall not require or permit an employee to work more ordinary hours of work than—

- (a) in the case of a casual employee, nine on any day;
- (b) in the case of an employee who works a five-day week—
 - (i) 46 in any week from Monday to Friday, inclusive, and
 - (ii) subject to sub-paragraph (i) hereof, nine and one-fifth on any day;
- (c) in the case of any other employee—
 - (i) 46 in any week from Monday to Saturday, inclusive, and
 - (ii) subject to sub-paragraph (i) hereof, eight on any day.

(2) *Overtime.*—All time worked in excess of the maximum number of ordinary hours prescribed in sub-clause (1) shall be deemed to be overtime.

(3) *Meal Breaks.*—An employer shall not require or permit an employee to work for more than five hours continuously without a meal interval of not less than one hour during which no work shall be performed, and such interval shall not be deemed to be part of the ordinary hours of work or overtime; provided that—

- (i) if such interval be for longer than one hour, any period in excess of an hour and a quarter shall be deemed to be ordinary hours of work;
- (ii) periods of work interrupted by an interval of less than one hour shall be deemed to be continuous.

(4) *Limitation of Overtime.*—An employer shall not require or permit his employee to work overtime for more than two hours in any day or ten hours in any week.

(5) *Payment for Overtime.*—An employer shall pay to his employee in respect of all overtime worked by him remuneration at a rate not less than one and one-third times the wage prescribed in clause 3 (1) for an employee of his class and area.

(6) *Savings.*—(a) The provisions of this clause shall not apply to a milk depot manager or a watchman.

(b) The provisions of sub-clauses (3) and (4) shall not apply to an employee employed on work necessitated by a breakdown of plant or machinery or other unforeseen emergency.

(c) The provisions of sub-clause (3) shall not apply to a counterhand, labourer or a cleaner (who works more than four ordinary hours of work a day) employed in an establishment which is normally closed to business for more than two hours between 12 o'clock noon and 4 o'clock p.m.; provided that all ordinary hours of work and any overtime on any day shall be worked within a period not exceeding twelve hours from the time such an employee first commences work for that day.

(d) Die bepalings van subklousule (3) geld nie vir 'n motorvoertuigbestuurder, 'n bode, 'n afleveringswerkneem of 'n drywer van 'n voertuig deur diere getrek nie.

6. JAARLIKSE VERLOF.

(1) Behoudens die bepalings van subklousule (2), moet 'n werkewer sy werkneem ten opsigte van elke voltooiende jaar diens by hom, twee agtereenvolgende weke verlof met volle besoldiging toestaan, en, op versoek van sy werkneem, 'n bykomende week se verlof sonder besoldiging, en hierdie week moet aanenlopend met die twee weke besoldigde verlof wees.

(2) Die verlof genoem in subklousule (1) moet toegestaan word op 'n tydstip wat deur die werkewer vasgestel word; met dien verstande dat—

- (i) behoudens soos bepaal in paragraaf (v), wanneer die verlof nie eerder toegestaan is nie, dit binne vier maande na die voltooiing van die betrokke diensjaar toegestaan moet word;
- (ii) die tydperk van sodanige verlof mag nie saamval met siekteverlof wat kragtens klosule 7 toegestaan is of met enige ander tydperk van afwesigheid wat nie inbreuk op die dienskontrak maak nie;
- (iii) as Nuwejaarsdag, Goeie Vrydag, Hemelvaartdag, Geloofdag of Kersdag binne die tydperk van verlof val, nog 'n dag vir elke sodanige dag as 'n verdere verloftydperk met volle besoldiging by genoemde tydperk gevoeg moet word;
- (iv) 'n werkewer enige dag geleenthedsverlof met volle besoldiging wat aan sy werkneem op sy werkneem se skriftelike versoek toegestaan is gedurende die jaar diens waarop die jaarlike verloftydperk betrekking het, van die verloftydperk kan aftrek;
- (v) 'n werkewer en sy afleveringswerkneem en sy arbeider, skriftelik ooreen kom dat jaarlike verlof oor 'n diens-tydperk van hoogstens twee opeenvolgende jare kan ooploop.

(3) *Verlofsbesoldiging.*—Die besoldiging ten opsigte van jaarlike verlof, in subklousule (1) genoem, moet uiterlik op die laaste werkdag voor die datum van die aantvang van die verlof betaal word.

(4) 'n Werkneem wie se dienskontrak binne die eerste of enige daaropvolgende jaar diens by dieselfde werkewer eindig voor die verloftydperk wat in subklousule (1) ten opsigte van dié tydperk voorgeskryf is, verskuldig geword het, moet deur sy werkewer by sodanige beëindiging en bo en behalwe enige ander besoldiging aan hom verskuldig, ten opsigte van elke voltooiende maand van dié dienstydperk minstens een sesde van die weekloon betaal word wat hy onmiddellik voor die datum van sodanige beëindiging ontvang het; met dien verstande dat 'n werkewer 'n eweredige aftrekking kan doen ten opsigte van enige verloftydperk wat kragtens die vierde voorbehoudsbepaling van subklousule (2) aan 'n werkneem toegestaan is; en voorts met dien verstande dat 'n werkneem wat sy diens verlaat sonder dat hy die tydperk wat in klosule 12 voorgeskryf is kennis gegee het of dit uitgedien het (tensy die werkewer sodanige kennisgewing prysgegee het) sonder 'n rede wat by wet as voldoende beskou word, nie op enige betaling kragtens hierdie subklousule geregtig is nie.

(5) 'n Werkneem wat geregtig geword het op 'n verloftydperk kragtens subklousule (1) en wie se dienskontrak eindig voor die verlof toegestaan is, moet by dié beëindiging ten opsigte van verlof die bedrag, genoem in subklousule (1) en (4), betaal word.

(6) Vir die toepassing van hierdie klosule moet dit beskou word dat die uitdrukking „diens“ enige tydperk of tydperke omvat wat 'n werkneem—

- (a) ingevolge subklousule (1) met verlof afwesig is;
- (b) op las of op versoek van sy werkewer van sy werk afwesig is;
- (c) ingevolge klosule 7 met siekteverlof afwesig is;
- (d) afwesig is om enige ander rede wat nie met die dienskontrak strydig is nie;

wat gesamentlik hoogstens twaalf weke in 'n jaar beloop, en, na gelang van die jongste datum, dat diens begin op die datum waarop hy die laaste keer op verlof geregtig geword het, of verlof toegestaan is, of die datum waarop hy diens by die werkewer aanvaar het.

7. SIEKTEVERLOF.

(1) 'n Werkewer moet aan sy werkneem wat na een maand diens by hom van sy werk afwesig is weens siekte of ongeluk, wat nie deur sy eie wangedrag veroorsaak is nie, behalwe 'n ongeluk waaroor skadeloosstelling ingevolge die Ongevallewet, 1941, betaalbaar is, altesaam twee weke siekteverlof toestaan gedurende enige enkele diensjaar by hom en moet hom ten opsigte van enige afwesigheidtydperk kragtens die bepalings hiervan minstens die loon betaal wat hy sou ontvange het as hy gedurende dié tydperk gewerk het; met dien verstande dat die werkewer as 'n vooropgestelde voorwaarde vir betaling deur hom van enige bedrag ten opsigte van so 'n afwesigheid bo drie dae kan eis dat ten opsigte van elke tydperk van afwesigheid waaroor betaling gevorder word, 'n sertifikaat wat deur 'n geregistreerde mediese praktisyn onderteken is, en wat die aard en duur van die werkneem se siekte vermeld, voorgelê word; voorts met dien verstande dat wanneer van 'n werkewer kragtens 'n wet vereis word om ten opsigte van enige werkneem wat in daardie wet voorgeskryf

(d) The provisions of sub-clause (3) shall not apply to a motor vehicle driver, a messenger, a delivery employee or a driver of an animal-drawn vehicle.

6. ANNUAL LEAVE.

(1) Subject to the provisions of sub-clause (2) an employer shall grant to his employee in respect of each completed year of employment with him two consecutive weeks' leave on full pay, and, at the request of his employee, an additional week's leave without pay, such week's leave to be consecutive with the two weeks' paid leave.

(2) The leave referred to in sub-clause (1) shall be granted at a time to be fixed by the employer; provided that—

- (i) save as provided in paragraph (v) if such leave has not been granted earlier it shall be granted within four months after the completion of the year of employment to which it relates;
- (ii) the period of such leave shall not be concurrent with sick leave granted in terms of clause 7 nor with any other period of absence not being in breach of the contract of employment;
- (iii) if New Year's Day, Good Friday, Ascension Day, Day of the Covenant or Christmas Day falls within the period of such leave another day shall for each such day be added to the said period as a further period of leave on full pay;
- (iv) an employer may set off against such period of leave any day of occasional leave granted on full pay to his employee at his employee's request made in writing during the year of employment to which the period of annual leave relates;
- (v) an employer and his delivery employee and his labourer, may agree, in writing, that annual leave be accumulated over a period of employment of not more than two consecutive years.

(3) *Leave Remuneration.*—The remuneration in respect of annual leave referred to in sub-clause (1) shall be paid not later than the last work day before the date of the commencing of such leave.

(4) An employee whose contract of employment terminates in the first or any subsequent year of employment with the same employer before the period of leave prescribed in sub-clause (1) in respect of that period has accrued, shall upon such termination and in addition to any other remuneration which may be due to him, be paid by his employer in respect to each completed month of such period of employment, not less than one-sixth of the weekly wage he was receiving immediately before the date of such termination; provided that an employer may make a proportionate deduction in respect of any period of leave granted to an employee in terms of the fourth proviso to sub-clause (2) and provided further that an employee, who leaves his employment without having given and served the period of notice prescribed in clause 12 (unless the employer has waived such notice) or without cause recognised by law as sufficient, shall not be entitled to any payment by virtue of this sub-clause.

(5) An employee who has become entitled to a period of leave in terms of sub-clause (1) and whose contract of employment terminates before such leave has been granted shall upon such termination be paid in respect of leave the amount provided for in sub-clauses (1) and (4).

(6) For the purpose of this clause the expression "employment" shall be deemed to include any period or periods during which an employee is—

- (a) absent on leave in terms of sub-clause (1);
- (b) absent from work on the instructions of or at the request of his employer;
- (c) absent on sick leave in terms of clause 7;
- (d) absent for any other reason not being in breach of the contract of employment;

amounting in the aggregate to not more than twelve weeks in any year and employment shall be deemed to commence from the date on which he last became entitled to or was granted leave or the date on which he entered the employer's service, whichever is the later.

7. SICK LEAVE.

(1) An employer shall grant to his employee who after one month's employment with him is absent from work through sickness or accident, not caused by his own misconduct, other than an accident compensable under the Workmen's Compensation Act, 1941, two weeks' sick leave in the aggregate during any one year of employment with him and shall pay to him in respect of any period of absence in terms hereof not less than the wage he would receive had he worked during such period; provided that an employer may require the production of a certificate signed by a registered medical practitioner showing the nature and the duration of the employee's illness in respect of each period of absence in excess of three days for which payment is claimed, as a condition precedent to the payment by him of any amount in respect of each absence; provided further that where an employer is by any law, required to pay, and pays

word, hospitaalgeld te betaal en hy dit ook betaal, die bedrag wat aldus betaal word, afgetrek kan word van die betaling wat kragtens hierdie klousule vir siekte verskuldig is, maar hoogstens die bedrag wat ten opsigte van enige tydperk van siekte waarvoor voorsiening hierin gemaak word.

(2) Die siekteverlof wat in subklousule (1) genoem word kan oor 'n tydperk van hoogstens twee jaar agtereenvolgende diens ooploop.

(3) Vir die toepassing van hierdie klousule, het die uitdrukking „diens“ dieselfde betekenis as in klousule 6 (6).

8. OPENBARE VAKANSIEDAE EN SONDAE.

(1) *Openbare vakansiedae.*—'n Werknemer is geregtig op en moet verlof toegestaan word met volle besoldiging op Nuwejaarsdag, Goeie Vrydag, Hemelvaartdag, Geloftedag en Kersdag; met dien verstaande dat van 'n werknemer vereis kan word om op enige van dié dae te werk.

(2) *Betaling vir werk op openbare vakansiedae.*—(a) As 'n werknemer, uitgesonderd 'n los werknemer, op Nuwejaarsdag, Goeie Vrydag, Hemelvaartdag, Geloftedag of Kersdag werk, moet sy werkgever hom vir elke sodanige dag minstens die besoldiging betaal waarvoor voorsiening in subklousule (1) gemaak word plus, ten opsigte van elke uur of gedeelte van 'n uur aldus gewerk, sy weekloon gedeel deur die getal gewone ure deur hom in 'n week gewerk.

(b) As 'n los werknemer op Nuwejaarsdag, Goeie Vrydag, Hemelvaartdag, Geloftedag of Kersdag werk, moet sy werkgever hom vir elkeen van dié dae minstens die dagloon, in klousule 3 (1) vir 'n los werknemer voorgeskryf, betaal, plus ten opsigte van elke uur of gedeelte van 'n uur aldus gewerk, dié loon gedeel deur nege.

(3) *Betaling vir werk op Sondae.*—As 'n werknemer, uitgesonderd 'n melkdepotbestuurder en 'n wag, op 'n Sondag werk, moet sy werkgever hom so—

- (a) 'n bedrag betaal van minstens die dubbele uurekwivalent van sy gewone loon vir elke uur aldus gewerk; met dien verstaande dat die minimum betaling aan 'n werknemer minstens dubbel die besoldiging moet wees wat aan hom betaalbaar is ten opsigte van die tydperk wat gewoonlik op 'n weekdag deur hom gewerk word; of
- (b) hom besoldiging teen minstens $1\frac{1}{2}$ maal sy gewone loonskaal betaal ten opsigte van die totale tydperk op dié Sondag gewerk en hom binne sewe dae na die Sondag een dag vakansie toestaan waaroor hy hom besoldiging moet betaal teen 'n skaal van minstens sy gewone skaal van besoldiging asof hy op dié vakansiedag sy gewone werkure vir daardie dag van die week gewerk het.

(4) As 'n los werknemer op 'n Sondag werk, moet sy werkgever hom minstens dubbel die loon betaal wat in klousule 3 (1) vir 'n los werknemer voorgeskryf word.

9. BESKERMENDE KLERE, UNIFORMS EN OORPAKKE.

(1) 'n Werkgever wat van sy werknemer vereis om oorpakke en/of beskermende klere te dra, of wat kragtens 'n wet of regulasie verplig is om oorpakke en/of beskermende klere aan sy werknemer te verskaf, moet dié oorpakke en/of beskermende klere kosteloos verskaf en in goeie toestand hou; of op versoek van sodanige werknemer, kan hy hom, benewens die besoldiging wat in klousule 3 vir 'n werknemer van sy klas en gebied voorgeskryf word, 'n maandelikse toelae van minstens vyf-en-sestig sent, agt-en-dertig sent, twintig sent en dertien sent betaal in plaas van die verskaffing en onderhoud onderskeidelik van oorpakke, rubberstewels, rubberskoene en voorskote;

(2) 'n Werkgever moet in nat weer aan sy werknemer wat aflewerdienste verrig, 'n waterdige mantel of ander vorm van beskerming verskaf, of daarby werknemer benewens die besoldiging wat in klousule 3 vir 'n werknemer van sy klas en gebied voorgeskryf is, 'n bedrag van minstens twintig sent per maand betaal. Wanneer 'n werkgever 'n waterdige mantel of ander beskerming aan sy werknemer verskaf, bly die artikel die werkgever se eiendom.

10. VERBOD OP INDIENSNEMING VAN PERSONE ONDER VYFTIEN JAAR.

'n Werkgever mag niemand onder vyftien jaar in diens neem nie.

11. DIENSSERTIFIKAAT.

By beëindiging van die dienskontrak van enigeen van sy werknemers, uitgesonderd 'n los werknemer, moet 'n werkgever op versoek van sy werknemer, laasgenoemde voorsien van 'n dienssertifiakaat waarop die naam van die werkgever en dié van die werknemer voluit, die aard van die diens, die aanvangsdatum van die dienskontrak, die beëindigingsdatum daarvan en die skaal van besoldiging op die datum van die beëindiging, aangegee word.

hospital fees in respect of any employee referred to in any such law, the amount so paid may be set off against the payment due in respect of sickness in terms of this clause, but not exceeding the amount which will be payable in respect of any period of sickness provided for herein.

(2) The sick leave referred to in sub-clause (1) shall be accumulative over a period of service of not more than two consecutive years.

(3) For the purposes of this clause the expression "employment" shall have the same meaning as in clause 6 (6).

8. PUBLIC HOLIDAYS AND SUNDAYS.

(1) *Public Holidays.*—An employee shall be entitled to and be granted leave on full pay on New Year's Day, Good Friday, Ascension Day, Day of the Covenant and Christmas Day; provided that an employee may be required to work on any such day.

(2) *Payment for Work on Public Holidays.*—(a) Whenever an employee, other than a casual employee, works on New Year's Day, Good Friday, Ascension Day, Day of the Covenant or Christmas Day, his employer shall pay to him for each such day not less than as provided for in sub-clause (1) plus in respect of each hour or part of an hour so worked, his weekly wage divided by the number of ordinary hours worked by him in a week.

(b) Whenever a casual employee works on New Year's Day, Good Friday, Ascension Day, Day of the Covenant or Christmas Day, his employer shall pay to him for each such day not less than the daily wage prescribed in clause 3 (1) for a casual employee, plus in respect of each hour or part of an hour so worked, such wage divided by nine.

(3) *Payment for Work on Sundays.*—Whenever an employee, other than a milk depot manager and a watchman, works on a Sunday, his employer shall either—

- (a) pay to him an amount not less than double the hourly equivalent of his ordinary wage for each hour so worked; provided that the minimum payment to an employee shall not be less than double the remuneration payable to him in respect of the period ordinarily worked by him on a weekday; or
- (b) pay him remuneration at a rate of not less than one and one-third times his ordinary rate of remuneration in respect of the total period worked on such Sunday and grant him within seven days of such Sunday one day's holiday and pay him in respect thereof remuneration at a rate of not less than his ordinary rate of remuneration as if he had on such holiday worked his average ordinary working hours for that day of the week.

(4) Whenever a casual employee works on a Sunday, his employer shall pay to him not less than double the wage prescribed in clause 3 (1) for a casual employee.

9. PROTECTIVE CLOTHING, UNIFORMS AND OVERALLS.

(1) An employer who requires his employee to wear any overall and/or protective clothing or who is compelled by any law or regulation to provide his employee with any overall and/or protective clothing shall supply and maintain in good condition free of charge any such overall and/or protective clothing, or, at the request of such an employee, he may pay him, in addition to the remuneration prescribed in clause 3 for an employee of his class and area a monthly allowance of not less than 65 cents, 38 cents, 20 cents and 13 cents in lieu of the supply and maintenance of overalls, gum boots, rubber shoes and aprons, respectively.

(2) An employer shall in wet weather either provide his employee engaged in delivery with a waterproof cape or other form of protection or pay to such employee in addition to the remuneration prescribed in clause 3 for an employee of his class and area, an amount of not less than 20 cents per month. Where an employer provides his employees with a waterproof cape or other form of protection the article shall remain the property of the employer.

10. PROHIBITION OF EMPLOYMENT OF ANY PERSON UNDER THE AGE OF FIFTEEN YEARS.

An employer shall not employ any person under the age of fifteen years.

11. CERTIFICATE OF SERVICE.

An employer shall upon termination of the contract of employment of any of his employees, other than a casual employee, furnish such employee at the employee's request with a certificate of service showing the full names of the employer and employee, the nature of employment, the dates of commencement and termination of the contract of employment and the rate of remuneration at the date of such termination.

12. BEËINDIGING VAN DIENSKONTRAK.

(1) 'n Werkgever, of sy werknemer, uitgesonderd 'n los werknemer, moet gedurende die eerste maand diens minstens 24 uur diensopsegging gee, en daarna—

- (a) in die geval van 'n afleweringswerknemer, minstens twee weke; en
- (b) in die geval van enige ander werknemer, minstens een week;

vir beëindiging van die dienskontrak, of 'n werkgever of 'n werknemer kan die kontrak sonder opsegging beëindig deurdat in plaas van opsegging die werkgever aan die werknemer minstens die volgende betaal of die werknemer aan die werkgever minstens die volgende betaal of verbeur, al na gelang van die omstandighede—

- (i) in die geval van 24 uur diensopsegging die weekloon wat die werknemer onmiddellik voor die datum van die beëindiging ontvang het, gedeel deur ses in die geval van 'n werknemer wat 'n sesdaagse week werk, en deur vyf in die geval van 'n werknemer wat 'n vyfdaagse week werk;
 - (ii) in die geval genoem in paragraaf (a), dubbel die weekloon;
 - (iii) in die geval genoem in paragraaf (b), die weekloon;
- wat die werknemer onmiddellik voor die datum van die beëindiging ontvang het; met dien verstande dat dit nie die onderstaande raak nie—
- (i) 'n werkgever of 'n werknemer se reg om die dienskontrak sonder opsegging te beëindig om 'n rede wat wetlik as voldoende erken word;
 - (ii) enige skriftelike ooreenkoms tussen 'n werkgever en sy werknemer wat 'n gelyke diensopseggingstermyn aan albei kante, en na gelang van die geval, vir langer tydperke as dié in paragrafe (a) en (b) genoem, bepaal;
 - (iii) die toepassing van enige verbeurings of boetes wat kragtens wet toegepas kan word op 'n werknemer wat van sy werk wegloop.

(2) As 'n ooreenkoms ingevolge paragraaf (ii) van die voorbehoude by subklousule (1) aangegaan is, moet die betaling in plaas van diensopsegging in verhouding wees tot die diensopseggingstermyn waaroor ooreengekom is.

(3) Die diensopsegging wat in subklousule (1) genoem word, moet skriftelik wees en tree in werking met ingang van die dag waarop dit gegee word; met dien verstande dat die diensopseggingstermyn nie met die werknemer se afwesigheid met jaarlikse verlof kragtens die bepalings van klosule 6, siekteleof kragtens klosule 7 of gedurende enige ander tydperk van afwesigheid wat nie op die dienskontrak inbreuk maak nie, mag saamval of gegee word nie.

13. AANTEKENINGE WAT DEUR WERKGEWERS GEHOU MOET WORD.

'n Werkgever moet te alle tye ten opsigte van sy werknemers aantekening hou van die besoldiging wat aan hulle betaal word, tyd deur hulle gewerk en ander besonderhede voorgeskryf by regulasie 5 (1) van die regulasies wat kragtens die Loonwet, 1957 (Wet No. 5 van 1957), uitgevaardig is, en dié aantekenings moet in sy bedryfsinrigting gehou word.

14. BEHEERRAAD.

(1) Daar word 'n beheerraad ingestel, hierna genoem „die Raad”, wat verantwoordelik is vir die toepassing van die bepalings van hierdie Order.

(2) (a) Die Raad bestaan uit 'n afsonderlike voorsitter, drie verteenwoordigers van werkgewers en drie verteenwoordigers van werknemers, wat almal deur die Sekretaris van Arbeid aangestel word.

(b) Een verteenwoordiger van werkgewers en een verteenwoordiger van werknemers moet uit die gebied binne 'n straal van 12 myl van die hoofposkantoor, Pretoria, en twee verteenwoordigers van werkgewers en twee verteenwoordigers van werknemers uit die orige gebiede aangestel word. Een plaasvervanger moet vir elke lid, uitgesonderd die voorsitter, deur die Sekretaris van Arbeid aangestel word.

(c) Die Sekretaris van Arbeid moet die lede en plaasvervangers vir sodanige tydperk as wat hy kan bepaal, aanstel, 'n tydperk wat nie 12 maande te bobe gaan nie, maar sulke lede en plaasvervangers moet hul ampte beklee tot tyd en wyl hul plaasvervangers aangestel is, en hulle is herkiesbaar.

(3) Enige vakature wat in die Raad of onder die plaasvervangers ontstaan, moet gevul word deur 'n persoon wat deur die Sekretaris van Arbeid aangestel is, en die persoon aldus aangestel beklee sy amp vir die onverstreke ampstermyn van sy voorganger.

(4) (a) 'n Beslissing ten gunste waarvan minstens vier aanwesige lede van die Raad by 'n behoorlik saamgestelde vergadering gestem het, moet 'n beslissing van die Raad beskou word.

(b) Plaasvervangers is daarop geregtig om vergaderings van die Raad by te woon, maar net slegs die reg om te stem wanneer hul onderskeie prinsepiale afwesig is.

12. TERMINATION OF CONTRACT OF EMPLOYMENT.

(1) An employer or his employee, other than a casual employee, shall give not less than 24 hours' notice during the first month of employment and thereafter—

- (a) in the case of a delivery employee not less than two weeks' notice; and
- (b) in the case of any other employee not less than one week's notice;

of his intention to terminate the contract of employment or an employer or employee may terminate the contract without notice by paying the employee or paying or forfeiting to the employer, as the case may be, in lieu of such notice not less than—

- (i) in the case of 24 hours' notice, the weekly wage which the employee was receiving immediately before the date of such termination divided by six in the case of an employee who works a six-day week and by five in the case of an employee who works a five-day week;
- (ii) in the case referred to in paragraph (a), double the weekly wage;
- (iii) in the case referred to in paragraph (b), the weekly wage; which the employee was receiving immediately before the date of such termination; provided that this shall not affect—
- (i) the right of an employer or an employee to terminate a contract of employment without notice for any cause recognised by law as sufficient;
- (ii) any written agreement between an employer and his employee which provides for a period of notice of equal duration on both sides and for longer than the periods referred to in paragraphs (a) and (b), as the case may be;
- (iii) the operation of any forfeiture or penalties which by law may be applicable in respect of desertion by an employee.

(2) When an agreement is entered into in terms of paragraph (ii) of the proviso to sub-clause (1), the payment in lieu of notice shall be proportionate to the period of notice agreed upon.

(3) The notice referred to in sub-clause (1) shall be in writing and shall take effect from the day on which it is given; provided that the period of notice shall not run concurrently with, nor shall notice be given during the employee's absence on annual leave in terms of clause 6, sick leave in terms of clause 7 or during any other period of absence not being in breach of the contract of employment.

13. RECORDS TO BE MAINTAINED BY EMPLOYERS.

An employer shall at all times keep in respect of his employees a record of the remuneration paid to them, time worked by them and other particulars prescribed by regulation 5 (1) of the regulations made under the Wage Act, 1957 (Act No. 5 of 1957), and such record shall be kept in his establishment.

14. MANAGEMENT BOARD.

(1) There shall be established a Management Board hereinafter referred to as "the Board", which shall be responsible for administering the provisions of this Order.

(2) (a) The Board shall consist of an independent chairman, three representatives of employers and three representatives of employees, all of whom shall be appointed by the Secretary for Labour.

(b) One representative of employers and one representative of employees shall be appointed from the area within a radius of 12 miles from the General Post Office, Pretoria, and two representatives of employers and two representatives of employees shall be appointed from the remaining areas. One alternate shall be appointed by the Secretary for Labour for each member except the Chairman.

(c) The Secretary for Labour shall appoint the members and alternates for such period, being not in excess of 12 months, as he may determine, but such members and alternates shall continue in office until their successors are appointed and shall be eligible for re-appointment.

(3) Any vacancy occurring on the Board or amongst alternates shall be filled by a person appointed by the Secretary for Labour and the person so appointed shall hold office for the unexpired period of office of his predecessor.

(4) (a) A decision in favour of which at least four members of the Board present at a properly constituted meeting have voted shall be deemed to be the decision of the Board.

(b) Alternates shall be entitled to attend meetings of the Board but shall have the right to vote only in the absence of their respective principals.

nie; of indien die toekomstige order nie gemaak is ten opsigte van al die gebiede wat deur hierdie Order gedek word nie, dan so 'n gedeelte van sodanige bates as wat hy regverdig beskou met inagneming van die gedeelte van die gebiede wat deur sodanige nuwe order gedek word; met dien verstande dat die Sekretaris van Arbeid opdrag kan gee dat sodanige bates en gelds regstreks aan 'n liggaam aldus kragtens so 'n nuwe order aangestel, oorgedra moet word.

(c) Enige bate waaroor nog nie ingevolge die bepalings van hierdie subklousule aan die einde van drie jaar na die verstryking van hierdie Order geskik is nie, moet onmiddellik gelikwidde en in die Gekonsolideerde Inkostefonds inbetaal word.

(d) Die Sekretaris van Arbeid kan van enige gelds waarmee hy kragtens hierdie subklousule gehandel het, enige noodsaklike uitgawes af trek wat deur hom aangegaan is in die uitvoering van enige werk wat as gevolg van hierdie subklousule op hom gelê is.

15. VRYSTELLINGS.

(1) Behoudens die bepalings van subklousule (2) van hierdie klousule, kan die Raad vrystelling om enige goeie of voldoende rede van enige van die bepalings van hierdie Order verleen aan, of ten opsigte van enige persoon; met dien verstande dat geen vrystelling van die bepalings van subklousule (3) van klousule 8 verleen mag word nie.

(2) Die Raad stel ten opsigte van enige persoon aan wie 'n vrystellingsertikaat verleen word, die voorwaardes vas waarop en die termyn waarvoor die vrystelling van krag is; met dien verstande dat die Raad na goeddunk en nadat een week skriflik kennis aan die betrokke persoon gegee is, enige vrystellingsertikaat kan intrek, hetsy die termyn waarvoor die vrystelling verleent was, verstryk het of nie.

(3) Die Raad moet aan elke persoon aan wie vrystelling verleent word, 'n sertifikaat uitreik deur die Raad of 'n behoorlik gemagtigde persoon onderteken, wat vermeld—

- (a) die betrokke persoon se naam voluit;
- (b) die bepaling van die Order waarvan vrystelling verleent word;
- (c) die voorwaardes waarop die vrystelling verleent word; en
- (d) die termyn waarvoor die vrystelling van krag is.

(4) Die Raad moet—

- (a) alle sertifikate wat uitgereik word, in volgorde nommer;
- (b) van elke sertifikaat, wat uitgereik word, 'n afskrif hou en 'n afskrif aan die Afdelingsinspekteur, Departement van Arbeid vir die gebied waarin die betrokke werkewer se bedryfsinrigting geleë is, stuur; en
- (c) as vrystelling aan 'n werknemer verleent word, 'n afskrif van die sertifikaat aan die betrokke werkewer stuur.

W. F. J. STEENKAMP, *Voorsitter.*

P. R. VIVIERS, *Lid.*

H. W. TINDALE, *Lid.*

J. T. LLEWELLYN, *Sekretaris.*

21 Augustus 1961.

No. 752.] [22 September 1961.

WET OP OORLOGSMAATREËLS, 1940.

OPSKORTING VAN LEWENSKOSTETOELAE-REGULASIES INGEVOLGE OORLOGSMAATREËL NO. 43 VAN 1942, SOOS GEWYSIG.

MELKERYBEDRYF, WITWATERSRAND EN PRETORIA.

Namens die Minister van Arbeid, skort ek, MARAIS VILJOEN, Adjunk-minister van Arbeid, kragtens subregulasie (1) van regulasie 4 van die regulasies wat by Oorlogsmaatreël No. 43 van 1942, soos gewysig, gepubliseer is, hierby die bepalings van genoemde regulasies op ten opsigte van alle werknemers vir wie lone voorgeskryf word in die order wat ek kragtens subartikel (4) van artikel elf van die Wet op Naturelle-arbeid (Beslegting van Geskille), 1953, ten opsigte van die Melkerybedryf, Witwatersrand en Pretoria uitgereik het en wat by Goewermentskennisgewing No. 751 van 22 September 1961 gepubliseer is.

M. VILJOEN,

Adjunk-minister van Arbeid.

complete or not, or if the future order is not made in respect of the whole of the area covered by this order, then such portion of such assets as he deems equitable having regard to the portion of the areas covered by such new order; provided that the Secretary for Labour may direct that such assets and moneys be transferred direct to any body so appointed under such new order.

(c) Any assets not disposed of in terms of this sub-clause at the end of three years from the expiration of this Order shall forthwith be liquidated and paid into the Consolidated Revenue Fund.

(d) The Secretary for Labour may deduct from any moneys dealt with by him in terms of this sub-clause, any necessary expenditure incurred by him in carrying out any function imposed on him by this sub-clause.

15. EXEMPTIONS.

(1) Subject to the provisions of sub-clause (2) of this clause, the Board may grant exemption from any of the provisions of this Order to or in respect of any person for any good or sufficient reason; provided that no exemption shall be granted from the provisions of sub-clause (3) of clause 8.

(2) The Board shall fix, in respect of any person granted a licence of exemption, the conditions subject to which such exemption shall operate; provided that the Board may, if it deems fit, after one week's notice, in writing, has been given to the person concerned, withdraw any exemption licence, whether or not the period for which exemption was granted has expired.

(3) The Board shall issue to every person granted exemption a licence, signed by it or a duly authorised person setting out—

- (a) the full name of the person concerned;
- (b) the provision of the Order from which exemption is granted;
- (c) the conditions subject to which such exemption is granted; and
- (d) the period during which the exemption shall operate.

(4) The Board shall—

- (a) number consecutively all licences issued;
- (b) retain a copy of each licence issued, and forward a copy to the Divisional Inspector, Department of Labour, for the area in which the establishment of the employer concerned is situated; and
- (c) where exemption is granted to an employee, forward a copy of the licence to the employer concerned.

W. F. J. STEENKAMP, *Chairman.*

P. R. VIVIERS, *Member.*

H. W. TINDALE, *Member.*

J. T. LLEWELLYN, *Secretary.*

21st August, 1961.

No. 752.]

[22 September 1961.

WAR MEASURES ACT, 1940.

SUSPENSION OF COST OF LIVING ALLOWANCE REGULATIONS UNDER WAR MEASURE NO. 43 OF 1942, AS AMENDED.

DAIRY TRADE, WITWATERSRAND AND PRETORIA.

On behalf of the Minister of Labour, I, MARAIS VILJOEN, Deputy-Minister of Labour, in terms of sub-regulation (1) of regulation 4 of the regulations published under War Measure No. 43 of 1942, as amended, hereby suspend the operation of the said regulations in respect of all employees for whom wages are prescribed in the order made by me in terms of sub-section (4) of section eleven of the Native Labour (Settlement of Disputes) Act, 1953, in respect of the Dairy Trade, Witwatersrand and Pretoria, and published under Government Notice No. 751 of 22nd September, 1961.

M. VILJOEN,

Deputy-Minister of Labour.

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