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General Notice

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# MANUAL OF THE PARLIAMENTARY SERVICE

# A. STRUCTURE AND FUNCTIONS OF THE PARLIAMENTARY SERVICE

# I OFFICE OF SECRETARY TO PARLIAMENT

# Manager: Secretary to Parliament

Function:

To ensure sufficient resources to provide legislative and institutional support services to Parliament in accordance with the guidelines and directives determined by the policy-making authority.

The Secretary is the chief executive officer of the Parliamentary Service, and reports to the National Assembly, the National Council of Provinces and the Joint Houses as represented by the Presiding Officers.

# Assistant Manager: Deputy Secretary to Parliament

Functions: To monitor and ensure the implementation of operational policy decisions relating to tasks that various subcomponents of the Parliamentary Service must perform. The Deputy Secretary also oversees administrative compliance with governing policies and other implementation procedures.

# SUBCOMPONENTS OF OFFICE OF SECRETARY TO PARLIAMENT

## Manager: Operations

Function:

To provide functional and administrative support service to the Secretary's Office.

# Manager: Strategic and Business Planning

Function:

To co-ordinate implementation of strategic and business planning and strategic projects and to advise on design/updating of policy directives and implementation.

# 1. External Communications Sections

#### Manager: External Communications Sections

Function:

To coordinate external communications and relations of Parliament

# 1.1. International Relations Office

# Manager: International Relations

Function:

To provide administrative support for international participation by members, and protocol advice in furtherance of the international relations development programme of Parliament.

#### 1.2. Public Relations Unit

#### Manager: Public Relations

Function:

To present a favourable impression of Parliament.

#### 1.3. Media Relations Unit

#### Manager: Media Relations

Function:

To promote relations between Parliament and the media and to provide general information on parliamentary business.

# 2. Public Education Office

#### Manager: Public Education

Function:

To promote public understanding of democratic practice and participation in parliamentary processes.

#### 3. Legal Services Office

# Manager: Chief Parliamentary Legal Adviser

To provide a legal advisory and drafting service to Parliament and all components of the Parliamentary Service and to monitor Parliament's obligations under the Constitution and other legislation.

# 4. Office of Registrar of Members' Interests

# Manager: Registrar of Members Interests

Function:

To record members' interests and maintain a Register of Members' Interests. Also administer the Members' Code of Ethics and service the Joint Committee on Ethics and Members' Interests.

# 5. Treasury Advice and Internal Auditing Office

# Manager: Treasury Advice and Internal Auditing

To advise the Presiding Officers on, and assist them with, the effective and efficient performance of their treasury functions under the legislation and directives governing the administration of the finances of Parliament, and to co-ordinate the internal audit function.

## 6. Financial Management Office

# Manager: Chief Financial Officer

To assist the Secretary in the discharge of his or her accounting and financial reporting responsibilities by ensuring compliance with financial norms and standards determined for the Parliamentary Service and with generally recognised accounting practice.

## 6.1 Subcomponent Management Accounting

# Manager: Financial Planning

Function:

To do financial planning and exercise financial control.

# 6.2 Subcomponent Financial Accounting

#### Manager: Financial Accounting

Function:

To perform internal control of financial transactions.

## 6.3 Subcomponent Payments

## Manager: Payments

To process invoices and members' and staff service conditions claims.

# II NATIONAL ASSEMBLY PROCEDURAL DIVISION

# Manager: Secretary to the National Assembly

Function:

To provide procedural advice and related services in accordance with the guidelines and directives determined by the House and the Speaker.

# SUBCOMPONENTS OF NATIONAL ASSEMBLY PROCEDURAL DIVISION

#### 1. House Plenaries Unit

Manager: Under Secretary

Function:

To provide procedural advice and related services to the National Assembly with the object of ensuring that members in the context of House sittings can function optimally in performing their constitutional duties

# 2. Research and Parliamentary Practice Unit

Manager: Under Secretary

Function:

To provide information resources on procedure.

#### 3. Table Administration Unit

Manager: Under Secretary

Function:

To provide administrative support to procedural services, the National Assembly Chamber and the National Assembly Division.

# III NATIONAL COUNCIL OF PROVINCES DIVISION

Manager: Secretary: National Council of Provinces

Function:

To provide procedural advice and related services as well as liaison with provincial legislatures and local government in accordance with the guidelines determined by the House and the Chairperson.

# SUBCOMPONENTS OF NATIONAL COUNCIL OF PROVINCES ROCEDURAL DIVISION

# 1. Procedural Services Unit

Manager: Under Secretary

Function:

To provide procedural advice and related services to facilitate the constitutional functions of the National Council of Provinces.

# 2. Committees and Procedural Support Unit

Manager: Under Secretary

Function:

To provide a procedure-related support service to the National Council of Provinces, office-bearers and members and to co-ordinate services to National Council of Provinces committees.

# 3. Provincial and Municipal Liaison Unit

Manager: Under Secretary

Function:

To facilitate the involvement of provinces and local government in the National Council of Provinces proceedings.

# IV LEGISLATION AND OVERSIGHT DIVISION

Manager: Legislation and Oversight Division

Function:

To provide procedural, legislative and oversight support services required to enable members to perform their tasks.

#### SUBCOMPONENTS OF DIVISION

# 1. Legislation and Proceedings Section

Manager: Legislation and Legislation

Function:

To provide procedural and related support services to enable the National Assembly, the National Council of Provinces and Committees to function optimally.

# 1.1 Legislation Unit

# Manager: Legislation Unit

Function:

To edit and publish papers required for the legislative and oversight process

## 1.2 Questions Unit

# Manager: Questions Unit

Function:

To process questions put by members for oral and written reply.

#### 2. Committees Section

# Manager: Committee Section

Function:

To provide a procedural and administrative support service to parliamentary committees.

#### 2.1 Administration Unit

# Manager: Administration Unit

Function:

To provide administrative support to the Committee Section.

# 2.2 Drafting & Editing Unit

# Manager: Drafting and Editing

Function:

To provide a drafting and editing service to parliamentary committees.

#### 3. Language Services Section

# Manager: Language Service

Function:

To provide debate transcription service and general language support and development service.

#### 3.1 Hansard Reporting Unit

## Manager: Editor: Reporting

Function:

To transcribe debates and provide interpretation services.

## 3.2 Translation Unit

# Manager: Editor: Translation

Function:

To provide translation and language development services.

# 4. Information & Research Services Section

# Manager: Information Service

Function:

To service the information needs of Parliament.

# 4.1 Information Unit

#### Manager: Chief Librarian

Function:

To provide a library, information and archive service to Parliament.

#### 4.2 Research Unit

Manager: Chief Researcher

Function:

To provide a research service to Parliament.

5. Support Service: Office of Leader of Government Business

Manager: Support Service to the Office of Leader of Government Business

Function:

To provide programming support service to the Office of Leader of Government Business

# V CORPORATE SERVICES DIVISION

Manager: Corporate Services

Function:

To provide human resources administration and information technology service.

# SUBCOMPONENTS OF DIVISION

# 1. Human Resources Section

Manager: Human Resources

Function:

To render a comprehensive human resources service

## 1.1 Human Resources Development Unit

Manager: Human Resources Development

Function:

To plan and arrange human resource development and training

#### 1.2 Human Resources Administration Unit

Manger: Human Resources Administration

Function: To manage administration of human resources

## 1.3 Labour Relations Unit

Manager: Labour Relations

Function:

To manage labour relations.

# 1.4 Job Level Management Unit

Manager: Job Levels

Function:

To provide job level and performance management service.

# 1.5 Employee Assistance Office

Manager: Supervisor: Employee Assistance Programme

Function:

To provide an employee assistance and basic health and first-aid services to members and staff.

# 2. Management Information Technology Services Section

Manager: Information Technology Services

Function:

To provide the necessary technological systems to enable parliamentary structures to manage information flow.

# 2.1 Information Systems Unit

# Manager: Information Systems Support

Function:

To provide information technology systems maintenance and support

# 2.2 Sound & Vision Systems Unit

#### Manager: Sound and Vision

Function:

To provide technical support services and install and maintain video and sound systems.

# 3 Members Services Offices

#### Manager: Members Services

Function:

To co-ordinate members' support.

# VI INSTITUTIONAL SUPPORT DIVISION

#### Manager: Institutional Support Division

Function:

To provide general auxiliary support services to Parliament

# SUBCOMPONENTS OF DIVISION

#### 1. Provisioning Section

# Manager: Provisioning

Function:

To render a procurement and asset management service.

# 1.1. Procurement Unit

#### Manager: Procurement

Function:

To manage services and equipment procurement.

#### **Subcomponent Travel Arrangements**

# Manager: Controller: Transport

Function:

To provide a travel and transport arrangement service.

#### 1.2. Stores and Inventory Unit

# Manager: Stores and Inventory

Function:

To manage parliamentary stores.

# Subcomponent Parliamentary Shop

# Manager: Supervisor: Parliamentary Shop

To make parliamentary memorabilia available to the public.

#### 2. Protection Services Section

## Manager: Protection Services

Function:

To manage the security, including the caretaker function, for Parliament and the health and safety environment as required by the Occupational Health and Safety Act.

#### 3. Documentation Section

Manager: Clerk of the Papers

Function:

To manage parliamentary documentation, including the recording, arching and the management of all parliamentary correspondence.

(The Clerk of the Papers is the designated Information Officer for the Parliamentary Service)

## 3.1 Subcomponent Parliamentary Papers

Manager: Supervisor: Parliamentary Papers

Function:

To manage documents tabled in Parliament

#### 3.2 Subcomponent Parliamentary Registry

Manager: Supervisor: Registration

Function:

To manage all official correspondence

## 3.3 Subcomponent Parliamentary Printing

Manager: Supervisor: Parliamentary Printing

Function:

To provide a document reproduction service

#### 3.4 Subcomponent Parliamentary Binding

Manager: Supervisor: Parliamentary Binding

Function:

To provide a binding service.

# 3.5 Subcomponent Parliamentary Conservatory

Manager: Supervisor: Parliamentary Conservatory

Function:

To provide conservation service.

# 3.6 Telephone Management Office

Manager: Supervisor: Telephone Management Office

Function:

To provide general telephone management service

#### 4. Household Services Section

Manager: Household Services

Function:

To manage parliamentary accommodation and provide general auxiliary support services.

#### 4.1 Subcomponent Maintenance Services

Manager: Superintendent: Maintenance

Function:

To maintain the general household of Parliament.

# 4.2 Subcomponent Auxiliary Services Unit

Manager: Chief Service Officer

Function:

To provide general support service to Parliament

# 4.3 Subcomponent Mail Services

Manager: Supervisor: Mail Services

Function:

To provide a mail service

#### 5. Catering Section

Manager: Manager: Catering

Function:

To render a catering service to Parliament.

#### 6. Parliamentary Artworks Office

Manager: Administrator: Artworks

Functions:

To manage the parliamentary artworks collection.

#### B. RECORDS OF PARLIAMENT

#### 1. Papers tabled in Parliament

Papers tabled in Parliament refer to annual reports and other reports that the State departments, constitutional bodies and public entities are submitting to Parliament as means of accounting to Parliament. State departments, constitutional bodies and public entities are required by the Constitution and their enabling legislation to account to Parliament on the performance of their functions.

The kinds of records that fall under papers tabled in Parliament are:

- · Annual Reports from State departments, constitutional bodies and public entities;
- · Reports of the Auditor-General; and
- International Agreements entered into between South Africa and other countries.

#### 2. Bills before Parliament

Bills before Parliament are legislation proposals introduced in Parliament mostly by State departments that Parliament is still deliberating on to pass into Acts.

The kinds of records that fall under Bills before Parliament are:

- · Bills introduced by State departments; and
- · Bills introduced by members of Parliament.
- · Bills introduced by committees of Parliament.

#### 3. Papers on the proceedings of the Houses of Parliament

Parliament is made up of two Houses, which are the National Assembly and the National Council of Provinces. When Parliament is in session there are papers produced for the business of the Houses and those that emanate from their plenaries.

The kinds of records that fall under papers on the proceedings of the Houses of Parliament are:

- · Order Papers (agenda document);
- · Minutes of Proceedings of the House;
- · Announcements, Tablings and Committee Reports;
- · Question Paper (Questions to Ministers and the President);
- · Internal Question Paper (register of questions);
- · Hansard Book (record of debates); and
- · Questions and Replies Book.

# 4. Submissions from the public on Bills before Parliament

When a Bill is introduced in Parliament it is immediately referred to a committee for consideration. The committee may, depending on the subject matter of the Bill, request the public to submit their opinions on the subject of the Bill. The committee will consider the submissions of the public in their deliberations and may invite some of the people who submitted their opinions to come and address them. These are termed submissions from the public on Bills before Parliament.

# 5. Publications on promoting public understanding of and participation in Parliament

These publications are aimed at promoting understanding of the workings of Parliament and to promote public participation in Parliament.

The kinds of publications that fall under this category are:

- · A Day in Parliament (Educational comic book explaining parliamentary processes);
- Spotlight on Parliament ( a series of ten resource pullouts for informing learners about Parliament);
- Parliament Making Democracy Work (Folder with brochures explaining Parliament and how our democracy works);
- · Insesssion (magazine aimed at informing and educating to achieve public participation in Parliament); and
- · Participating in Parliament (facilitator's guide on how to run workshops on Parliament).
- · Your guide to the Parliament of South Africa.

# C. SERVICES AVAILABLE TO MEMBERS OF THE PUBLIC

#### 1. Guided tour of Parliament

A guided tour of Parliament gives explanation on how Parliament works and includes historical background of the institution. The tour lasts for an hour and is free of charge. Tours are conducted from Monday to Friday between 09h00 and 12h00. Tours should be booked two weeks in advance.

To book for a tour contact Visits and Tours Office, Parliament of the Republic of SA, PO Box 15, Cape Town, 8000 Tel: (021) 403-2206/8618 Fax: (021) 403 3817 E-mail: kgovenderparliament.gov.za

## 2. Attending debates of Parliament

The debates in Parliament are open to the public and members of the public can observe debates from the public galleries on any day when Parliament is sitting. To obtain a ticket to attend a debate contact Public Relations Unit Tel: (021) 403 2460/1 or 403 2197/8 Fax: (021) 461 5372 E-mail address: mtsheoli@parliament.gov.za

Meetings of committees are also open to the public. To attend a committee meeting contact Yasmin Johnson on Tel: (021) 403 8618 Fax: 403 3817 E-mail: yjohnsonparliament.gov.za

#### 3. Workshops

The workshops are offered by the Public Education Office and are aimed at promoting public understanding of and participation in parliamentary processes.

To obtain this service contact the Public Education Office, Parliament of the Republic of South Africa, P O Box 15, Cape Town, 8000. Tel: (021) 403-8200 Fax: (021) 403 8168.

# 4. Invitations to the public to comment/submit opinions on Bills before Parliament

The invitations for members of the public to submit opinions on legislation before Parliament are advertised in national newspapers. The contact details of the person to whom submissions must be sent will be provided when invitations are advertised.

# 5. Briefing on the functioning of parliamentary committees

The briefing explains how the parliamentary committees work and how the public can participate in them.

Service is available on request from Mr C Neluvhola, Parliament of the Republic of SA, PO Box 15, Cape Town, 8000 Tel: (021) 403 3736 Fax: (021) 462 2142, e-mail: cneluvholaparliament.gov.za.

# 6. Form and manner of requests for accessing records

Requests for access to records that are automatically available to the public can be made telephonically or by a facsimile, e-mail or post. There is no form to be filled as long as full particulars of the record to which access is requested are provided.

However, a requisition form as provided should accompany requests for records that are not listed as automatically available to the public. The request form can be mailed, faxed or e-mailed to Parliament.

## 7. Assistance to requesters

The Deputy Information Officer of Parliament is charged with assisting requesters to comply with the Act when requesting access to records of Parliament. When a requester does not know which institution has possession or control of the record that he/she requests, the Deputy Information Officer will transfer the request to the institution that has the record or request it from that institution on behalf of the requester.

# RECORDS AUTOMATICALLY AVAILABLE TO THE PUBLIC

(as required by section 15 of the Promotion of Access to Information Act, 2000)

# Categories of records

- 1. Papers tabled in Parliament
- 2. Bills before Parliament
- 3. Papers on proceedings of the Houses of Parliament
- 4. Reports of parliamentary committees
- 5. Submissions from the public on legislation before Parliament
- 6. Records of the debates of Parliament
- 7. Publications on promoting public understanding of and participation in Parliament

**NB!** Some documents/records will be available free of charge and that is because we have enough copies in our possession. However, due to limited stock, documents indicated as free of charge would be paid for when stock is depleted. For documents that we have to photocopy of print from a computer a fee will be asked before accessing the document/record. The cost of a document/record is R 0,60 per A4 page photocopied or R 0,40 per A4 page printed from a computer. Some of the documents are not available electronically and can only be photocopied.

# (A) Annual Reports from State departments

1.	Report of the Department of Sport and Recreation for 1998-99 [RP 200-99]	Free of charge
2.	Report of the Department of Environmental Affairs and Tourism for 1998-99 [RP 192-99].	Free of charge
3.	Report of the Department of Education for 1998-99 [RP 62-2000].	Free of charge
4.	Report of the Department of Labour for 1998-99 [RP 61-2000].	Free of charge
5.	Report of the Department of Agriculture for 1999 [RP 59 — 2000].	Free of charge
6.	Report of the Department of Land Affairs for 1998-99 [RP 51-2000].	Free of charge
7.	Review Report of the Department of Public Service and Administration for 1999- 2000	Free of charge
8.	Report of the Department of Welfare and Population and Development for 1999-2000 [RP 86-2000].	Free of charge
9.	Report of the Department of Justice for 1998-99 [RP 52-2000].	Free of charge
10.	Report and Financial Statements of the Department of Finance for 1999, including Report of the Auditor-General on the Financial Statements of Vote 14 — Finance for 1998-99 IRP 56-20001.	Free of charge
11.	Report and Financial Statements of the Department of State Expenditure for 1999, including Report of the Auditor-General on the Financial Statements of Vote 33—State expenditure for 1998-99 [RP 69-2000].	Free of charge
12.	Report of the Department of Arts, Culture, Science and Technology for 1999, Volume One.	Free of charge
13.	Report and Financial Statements of the Department of Correctional Services for 1999 [RP 50-2000].	Free of charge
14.	Report of the Department of Minerals and Energy for 1999	Free of charge
15.	Report of the Department of Home Affairs for 1999 [RP 98-2000].	Free of charge
16.	Report of the Department of Health for 1999-2000 [RP 75-2000].	Free of charge
17.	Report of the Department of Environmental Affairs and Tourism for 1999-2000 [RP 68-2000].	Free of charge
18.	Report of the Department of Housing for 1999 [RP 74-2000].	Free of charge
19.	Report of the Department of Public Works for 1999-2000 [RP 100-2000].	F ree of charge
20.	Report of the Department of Provincial and Local Government for 1999.	Free of charge
21.	Report and Financial Statements of the Department of Water Affairs and Forestry for 1999-2000 [RP 101-2000].	Free of charge
22.	Report of the Department of Justice and Constitutional Development for 1999-2000 [RP 37-2001].	Free of charge
23.	Report of the Department of Labour for 2000-2001 [RP 50-2001].	Free of charge
24.	Progress Report of the Department of Public Works for 2000-2001.	Free of charge
25.	Report and Financial Statements of the Department of Agriculture for 2000-2001, including the Report of the Auditor-General on the Financial Statements of Vote 3-Agriculture for 2000-2001 [RP 83-2001]	Free of charge
26.	Report and Financial Statements of the Department of Land Affairs for 2000-2001, including the reports of the Auditor-General on the Financial Statements of Vote 20—Land Affairs for 2000-2001 and on the Financial Statements of the Registration of deeds Trading Account for 2000-2001 [RP 180-2001].	Free of charge
27.	Annual Report and Financial Statements of the Department of Communications for 1999-2000.	Free of charge
28.	Annual Report and Financial Statements of the Department of Communications for 2000-2001, including the Report of the Auditor-General on the Financial Statements for 2000-2001.	Free of charge

29.	Preliminary Annual Report of the Department of Labour for 2001-2002 [RP 70-2002].	Free of charge
30.	Report and Financial Statements of the Department of Public Works for 2000-2001, including the Report of the Auditor-General on the Financial Statements of Vote 26—Public Works for 2000-2001.	Free of charge
31.	Annual Report of the Registrar of Unit Trust Companies for the year ended 31 December 2000.	Free of charge
32.	Annual Report of the Public Accountants and Auditors' Board for the year ended 31 December 2001.	Free of charge
33.	Management Report and Report of the Auditor-General on the Financial Statements of the Directorate of Special Operations for the period 1 December 2000 to 31 March 2001 [RP 69-2002].	Free of charge
34.	Report and Financial Statements of the National Productivity Institute for 2001-2002.	Free of charge
35.	Report and Financial Statements of the South African Special Risk Insurance Association Limited for 2001.	Free of charge
36.	Annual Report and Financial Statements of the South African Roads Agency Limited for 2000-2002, including the Report of the Auditor-General on the Financial Statements for 2000-2001 [RP 65-200]	Free of charge
37.	Annual Report and Financial Statements of the Air Traffic and Navigation Services Company limited for 2001-2002	Free of charge
38.	Annual Report and Financial Statements of the Council for Scientific and Industrial Research for 2001-2002, including the Report of the Auditor-General on the financial Statements for 2001-2002 [RP 98-2002]	Free of charge
39.	Annual Report and Financial Statements of the Independent Electoral commission regarding the Management and Administration of the Represented Political Parties' Fund for 2000-2001, including the Report of the Auditor-General on the financial Statements for 2000-2001 [RP 15-2002].	Free of charge
40.	Annual Report and Financial Statements of the Compensation Fund for 2001-2002, including the Report of the Auditor-General on the financial Statements for 2001-2002 [RP 118-2002].	Free of charge
41.	Annual Report and Financial Statements of the Independent Electoral commission regarding the Management and Administration of the Represented Political Parties' Fund for 1999-2000, including the Report of the Auditor-General on the financial Statements for 1999-2000 [RP 14-2002].	Free of charge

# (B) Annual Reports from Government and Constitutional bodies

1.	Report and Financial Statements of the Public Investment Commissioners for 1998- 99, including the Auditor-General's Report on the Financial Statements for 1998-99.	Free of charge
2.	Report of the Board for Manufacturing Development for 1998	Free of charge
3.	Report of the Board on Tariffs and Trade for 1998	Free of charge
4.	Report and Financial Statements of Ntsika Enterprise Promotion Agency for 1998- 99, including the Report of the Auditor-General on the Financial Statements.	Free of charge
5.	Report and Financial Statements of the South African Veterinary Council for 1998- 99.	Free of charge
6.	Report and Financial Statements of the Registrar of Unit Trust Companies for 1998	Free of charge
7.	First Report of the Registrar of Short-Term Insurance for 1998-99.	Free of charge
8.	First Report of the Registrar of Long-Term Insurance for 1998-99.	Free of charge
9.	Fortieth Report and Financial Statements of the Registrar of Pension Funds for 1998.	Free of charge
10.	Report and Financial Statements of Khula Enterprise Finance, Limited for 1998-99	Free of charge
11.	Report and Financial Statements of Sentech for 1997-98.	Free of charge
12.	Report and Financial Statements of the South African Human Rights Commission for 1998-99, including Report of the Auditor-General on the Financial Statements.	Free of charge
13.	Report and Financial Statements of the Special Investigating Unit for 1998-99 including Report of the Auditor-General on the Financial Statements.	Free of charge
14.	Report of the Public Service Commission for 1999 [RP 44 — 2000].	Free of charge
15.	Report and Financial Statements of the South African Management Development Institute for 1998-99, including the Report of the Auditor-General on Vote 30—South African Management Development Institute.	Free of charge
16.	Report of the Board of Control of the Woordeboek van die Afrikaanse Taal for 1998- 99.	Free of charge
17.	Report of the South African Law Commission for 1999 [RP 53-2000].	Free of charge
18.	Report of the Office of the Auditor-General on the Budget of Income and Expenditure for the financial year ending 31 March 2001 [RP 76-2000].	Free of charge
19.	Report and Financial Statements of Eskom for 1999.	Free of charge
20.	Report of Statistic South Africa for 1999 [RP 41-2000].	Free of charge
21.	Report and Financial Statements of the South African Revenue Service for 1998-99, including Report of the Auditor-General on the Financial Statements for 1998-99.	Free of charge

1998 to 1 February 2000 24. Report and Financial Statements of the Investment South Africa for 1998-99. 25. Report and Financial Statements of the National Gambling Board for 1998-99. 26. Report of the Report of the Auditor-General on the Financial Statements for 1998-99. 27. Report of the Mational Proseculing Authority for 1998-99 [RP 99-2000]. 28. Report of the Government Communication and Information System for 1999 [RP 95-2000]. 29. Report of the Government Communication and Information System for 1999 [RP 95-2000]. 20. Report and Financial Statements of the Training Board for Local Government Society 1998-99. 28. Report of the Commission on Resitution of Lend Riights for 1999-2000 [RP 104-169-99] [RP 96-2000]. 29. Report and Financial Statements of the Council for Scientific and Industrial Research for 1999-2000, including the Report of the Auditor-General on the Financial Statements for 1999-2000, including the Report of the Auditor-General on the Financial Statements for 1999-2000, including the Report of the Auditor-General on the Financial Statements for 1999-2000. 20. Report and Financial Statements of the Auditor-General on the Financial Statements for 1998-99 [RP 95-2000]. 21. Report and Financial Statements of the Auditor-General on the Financial Statements for 1999-2000. 22. Report and Financial Statements of the Independent Broadcasting Authority for 1999-2000. 23. Report and Financial Statements of the Independent Broadcasting Authority for 1999-2000. 24. Report and Financial Statements of the Corporation for Public Deposits for 1999-2000. 25. Report and Financial Statements of the Corporation for Public Deposits for 1999-2000. 26. Report and Financial Statements of the South African Cualifications Authority for 1999-2000, including Report of the Auditor-General on the Financial Statements for 1999-2000. 26. Report and Financial Statements of the South African Proposition for 1999-2000, including Report of the Auditor-General on the Financial Statements for 1999-2000. 27. Report and Financial St			
3.3 Report and Financial Statements of the National Gambling Board for 1998-99, including the Report of the Auditor-General on the Financial Statements for 1998-99, including the Report of the Auditor-General on the Financial Statements for 1998-99.     3.6 Report of the National Prosecuting Authority for 1998-99 [BP 99-2000].     3.7 Report of the Government Communication and Information System for 1999 [RP 58-2000].     3.8 Report and Financial Statements of the Training Board for Local Government Bodies for 1989-99 [RP 68-2000].     3.8 Report of the Commission on Restitution of Land Rights for 1999-2000 [RP 104-200].     3.8 Report of the Commission on Restitution of Land Rights for 1999-2000 [RP 104-200].     3.9 Report and Financial Statements of the Council for Scientific and Industrial Research for 1998-9000, including the Report of the Auditor-General on the Financial Statements of 1998-900, including the Report of the Auditor-General on the Financial Statements of 1998-99.     3.0 Report and Financial Statements of the Auditor-General on the Financial Statements of 1998-99.     3.1 Report and Financial Statements of the Auditor-General on the Financial Statements of 1998-99.     4.1 Report and Financial Statements of the Independent Broadcasting Authority for 1998-99.     5.0 Report and Financial Statements of the Independent Broadcasting Authority for 1998-99.     6.1 Report and Financial Statements of the Development Bank of Southern Africa for 1998-99.     7.1 Report and Financial Statements of the Development Bank of Southern Africa for 1999-2000.     8.1 Report and Financial Statements of the National Electricity Regulator for 1999-2000.     9.2 Report and Financial Statements of the National Electricity Regulator for 1999-2000.     9.3 Report and Financial Statements of the South African Ousilitations Authority for 1999-2000.     9.3 Report and Financial Statements of the South African Broadcasting Corporation for 1999-2000.     9.3 Report and Financial Statements of the South African Broadcas	22.	Report and Financial Statements of the Judicial Inspectorate for the period 1 June 1998 to 1 February 2000	Free of charge
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57.	Report of the Auditor-General on the Financial Statements of Vote No 24 — Public Enterprises for 1999-2000 [RP 133-2000].	Free of charge
58.	Report of the Auditor-General on the Accounts of the Transkei Electricity Supply Corporation for 1994-95, 1995-96, 1996-97 and for 1 April to 31 December 1997 [RP 184-2000].	Free of charge
59.	Report of the Auditor-General on the Financial Statements of the Refugee Relief Fund for 1999-2000 [RP 12-2001].	Free of charge
60.	Report of the Auditor-General on the Financial Statements of the High School Vorentoe Disaster Fund for 1999-2000 [RP 13-2001].	Free of charge
61.	Financial Statements of the Independent Development Trust for 1998-99 [RP 6-2001].	Free of charge
62.	Financial Statements of the Temporary Employees' Pension and Provident Fund for 1997-98 and 1998-99 [RP 9-2001]	Free of charge
63.	Financial Statements of Refsa (Pty) Ltd for the period ended 14 July 1998 [RP 22-2001].	Free of charge
64.	Report of the Auditor-General on the Financial Statements of the President's Fund for 1999-2000 [RP 7-2001]	Free of charge
65.	Report of the Auditor-General on the Financial Statements of the State President's Fund for 1997-98, 1998-99 and 1999-2000 [RP 14-2001].	Free of charge
66.	Report of the Auditor-General on the Financial Statements of Vote No 36 — Welfare for 1999-2000 [RP 145-2000].	Free of charge
67.	Report of the Auditor-General on the Financial Statements of Vote 16—Home Affairs for 1999-2000 and the Performance Audit of the Migration Process [RP 125-2000].	Free of charge
68.	Report of the Auditor-General on the Financial Statements of the Independent Electoral Commission for 1996-97 and 1997-98 [RP 188-2000].	Free of charge
69.	Report of the Auditor-General on the Financial Statements of National Cultural History Museum for 1998-99 [RP 8-2001]	Free of charge

70.	Report of the Auditor-General on the Financial Statements of the National Arts Council for South Africa for 1999-2000 [RP 35-2001]	Free of charge
71.	Report of the Auditor-General on the Financial Statements of the National Arts Council for South Africa for 1999-2000 [RP 35-2001]	Free of charge
72.	Report of the Auditor-General on the Financial Statements of Zoological Gardens of South Africa for 1999-2000 [RP 32-2001].	Free of charge
73.	Report of the Auditor-General on the Financial Statements of the Reinsurance Fund Export Credit and Foreign Investments for 1998-99 [RP 183-2000]	Free of charge
74.	Report of the Auditor-General on the Financial Statements of the National Agricultural Marketing Council for 1998-99 [RP 36-2001].	Free of charge
75.	Report of the Auditor-General on the Financial Statements of the Land Bank of South Africa for 1999 [RP 24-2001].	Free of charge
76.	Report of the Auditor-General on the Financial Statements of Vote 11 — Environmental Affairs and Tourism for 1999-2000 and a Performance Audit of the Management of Marine Resources [RP 120-2000].	Free of charge
77.	Report of the Auditor-General on the Financial Statements of the Pan South African Language Board for 1997-98 [RP 07-2002].	Free of charge
78.	Report of the Auditor-General on the Financial Statements of the Pan South African Language Board for 1998-99 [RP 06-2002].	Free of charge
79.	Report of the Auditor-General on the Financial Statements of the Pan South African Language Board for 1999-2000 [RP 08-2002].	Free of charge
80.	Report of the Auditor-General on the Financial Statements of the Reconstruction and Development Programme Fund for 1997-98 [RP 190-2001].	Free of charge
81.	Report of the Auditor-General on the Financial Statements of the Reconstruction and Development Programme Fund for 1998-99 [RP 187-2001].	Free of charge
32.	Report of the Auditor-General on the Financial Statements of the Reconstruction and Development Programme Fund for 1999-2000 [RP 188-2001].	Free of charge
83.	Report of the Auditor-General on the Financial Statements of the Reconstruction and Development Programme Fund for 2000-2001 [RP 189-2001].	Free of charge
84.	Report of the Auditor-General on the Financial Statements of the Office of the Public Protector for 1999-2000 [RP 09-2002].	Free of charge
85.	Report of the Auditor General on the Delays in the tabling of Annual Reports as required by the Public Finance Management Act, 1999 (Act No 1 of 1999) [RP 45-2002].	Free of charge
86.	Report of the Auditor-General on the Financial Statements of the Pan South African Language Board for 2000-2001 [RP 38-2002].	Free of charge
87.	Report of the Auditor-General on the Financial Statements of the Truth and Reconciliation Commission for 2000-2001 [RP 16-2002].	Free of charge
88.	Report of the Auditor-General on the Financial Statements of the South African Diamond Board for 2000-2001 [RP 29-2002].	Free of charge
89.	General Report of the Auditor-General on audit outcomes for 2000-2001 [RP 58-2002].	Free of charge
90.	Report of the Auditor-General on the Financial Statements of the Meat Board for 1999-2000 [RP 37-2002].	Free of charge
91.	Report of the Auditor-General on the Financial Statements of the Citrus Board for 1999-2000 [RP 47-2002].	Free of charge
92.	Report of the Auditor-General on the Financial Statements of the Maize Board for 2000-2001 [RP 46-2002].	Free of charge
93.	Report of the Auditor-General on the Financial Statements of the Ingonyama Trust Board for 1 April 1994 to 31 March 1999 [RP 17-2002].	Free of charge
94.	Report of the Auditor-General on the Financial Statements of the South African Wool Board for 1999-2000 [RP 74-2002].	Free of charge
95.	Report of the Auditor-General on the Reinsurance Fund for Export Credit and Foreign Investments for the period 1 April 2001 to 30 June 2001 [RP 64-2002].	Free of charge
96.	Special Report of the Public Protector on the investigation into allegations of under- payment of beneficiaries of the Venda Pension Fund, Report No 18 [RP 68-2002].	Free of charge
97.	Report of the Office of the Auditor-General on the Budget of Income and Expenditure for the year 2002-2003 [RP 63-2002].	Free of charge

# (D) Reports of Commissions, Constitutional Bodies and other Government bodies

1.	Report of the Public Service Commission on Survey of Compliance with the Batho Pele Policy [RP 168-2000].	Free of charge
2.	Report of the Public Service Commission on Investigation into Land Administration, Geographic Information System and Fleet Management in the Eastern Cape [RP 200-2000].	Free of charge
3.	Report of the Public Service Commission on Home Affairs Batho Pele and Management Audit Investigations [RP 167-2000].	Free of charge
4.	Report of the Public Service Commission on Policy on Reporting by the Public Service Commission [RP 169-2000].	Free of charge

5.	Report of the South African Law Commission on Juvenile Justice [RP 159-2000]	Free of charge
6.	Report of the Ministerial Committee on Abuse, Neglect and Ill-Treatment of Older Persons, Volume 1 (Main Report).	Free of charge
7.	Interim Report of the Special Investigating Unit for 2001.	Free of charge
8.	Report of the Independent Electoral Commission on the Municipal Elections, 5 December 2000 [RP 25-2002].	Free of charge
9.	The Road to Safety 2001-2005, "Building the foundations of a safe and secure road traffic environment in South Africa".	Free of charge
10.	Final Report of the Election Observation Mission to the 2001 Presidential, Parliamentary and Local Government Elections in the republic of Zambia:	Free of charge
11.	Interim Report of the Task Group on Sexual Abuse of Children on the progress with regard to the hearings held on the sexual abuse of children, dated	Free of charge
12.	Report of the South African Parliamentary Observer Mission (Zimbabwe Presidential Elections: 9—11 March 2002).	Free of charge
13.	Submission of the Financial and Fiscal Commission on the Division of Revenue for 2003-2004, tabled in terms of section 9 of the Intergovernmental Fiscal Relations Act, 1997 (Act No 97 of 1997).	Free of charge
14.	Report of the Public Protector on an investigation pertaining to the purchase of pieces of jewellery by the Minister of Minerals and Energy.	Free of charge
15.	Report of the Study Team on the Implementation of the National Qualifications Framework.	Free of charge
16.	A review of South Africa's National Anti-Corruption Agencies, Public Service Commission [RP 216-2001].	Free of charge
17.	Special Report of the Public Protector on the investigation into allegations of under- payment of beneficiaries of the Venda Pension Fund, Report No 18 [RP 68-2002].	Free of charge
18.	Report of the Independent Complaints Directorate in terms of section 18(5)(c) of the Domestic Violence Act, 1998 (Act No 116 of 1998)	Free of charge
19.	Special Report of the Public Protector on an Investigation into Causes of Delays in Communication in the Public Administration, Report No 19 [RP 84-2002].	Free of charge
20.	Report of the Council for Scientific and Industrial Research on the Technology Impact for 2002.	Free of charge

# (E) International Agreements tabled in terms of section 231(2) of the Constitution, 1996

1.	International Labour Conference Convention concerning the prohibition and immediate action for the elimination of the worst forms of child labour adopted by the Conference at its Eighty-Seventh Session, Geneva, 17 June 1999.	R 0,60 per page
2.	Letter of Association with the International COSPAS/SARSAT Programme as a Ground Segment Provider	R 0,60 per page
3.	Convention on the Means of Prohibition and Preventing the Illicit Import, Export and Transfer of Ownership of Cultural Property.	R 0,60 per page
4.	Convention to the International Centre for the Study of the Preservation and Restoration of Cultural Property (ICCROM).	R 0,60 per page
5.	Constitution of the United Nations Industrial Development Organisation (UNIDO).	R 0,60 per page
6.	Draft Protocol to the African Charter on Human and Peoples' Rights on the Establishment of an African Court on Human and Peoples' Rights	R 0,60 per page
7.	Protocol on Health in the Southern African Development Community.	R 0,60 per page
8.	Commission for Europe concerning the adoption of uniform technical prescription for wheeled vehicles, equipment and parts which can be fitted and/or be used on wheeled vehicles and the conditions for reciprocal recognition of approvals granted on the basis on these prescriptions [1958 Agreement].	R 0,60 per page
9.	Agreement of the United Nations Economic Commission for Europe concerning the establishment of Global Technical regulations for wheeled vehicles, equipment and parts which can be fitted and/or be used on wheeled vehicles [Global Agreement].	R 0,60 per page
10.	. Agreement between the Government of the Republic of South Africa and the Federal Republic of Nigeria for the Avoidance of Double Taxation and the Prevention of Fiscal Evasion with respect to Taxes on Income and Capital Gains.	R 0,60 per page
11.	Agreement between the Government of the Republic of South Africa and the Government of the People's Republic of China for the Avoidance of Double Taxation and the Prevention of Fiscal Evasion with respect to Taxes on Income.	R 0,60 per page
12.	Statutes of the United Nations African Institute for the Prevention of Crime and the Treatment of Offenders.	R 0,60 per page
13.	Convention for the Protection of Cultural Property in the event of Armed Conflict (the Hague Convention) with regulations for the execution and the conference resolutions, 14 May 1954.	R 0,60 per page
14.	Rome Statutes of the International Court of Justice.	R 0,60 per page
15.	Optional Protocol to the International Covenant on Civil and Political Rights.	R 0,60 per page
16.	Second Optional Protocol to the International Covenant on Civil and Political Rights.	R 0,60 per page
17.	Extradition Treaty between the Government of the Republic of South Africa and the Government of the United States of America	R 0,60 per page

18.	Treaty between the Government of the Republic of South Africa and the Government of the United States of America on Mutual Legal Assistance in Criminal Matters.	R 0,60 per page
19.	Amendment Protocol on Trade in the Southern African Development Community (SADC).	R 0,60 per page
20.	The Constitutive Act of the African Union.	R 0,60 per page
21.	Treaty between the Government of the Republic of South Africa and the Government of Canada on Extradition.	R 0,60 per page
22.	Treaty between the Government of the Republic of South Africa and the Government of Canada on Mutual Legal Assistance in Criminal Matters.	R 0,60 per page
23.	Convention on the Privileges and Immunities of the United Nations, adopted by the General Assembly of the United Nations on 13 February 1946.	R 0,60 per page
24.	Convention on the Privileges and Immunities of the Specialised Agencies, approved by the General Assembly of the United Nations on 21 November 1947	R 0,60 per page
25.	Agreement on the Privileges and Immunities of the International Atomic Energy Agency.	R 0,60 per page
26.	Convention concerning Tripartite Consultations to Promote the Implementation of International Labour Standards, 1976 (Convention No 144), tabled in terms of section 231(2) of the Constitution, 1996	R 0,60 per page
27.	Cartagena Protocol on Biosafety to the Convention on Biological Diversity, tabled in terms of section 231(2) of the Constitution, 1996. Explanatory Memorandum to the Cartagena Protocol.	R 0,60 per page
28.	Kyoto Protocol to the United Nations Framework Convention on Climate Change, tabled in terms of section 231(2) of the Constitution. Explanatory Memorandum on the Kyoto Protocol.	R 0,60 per page
29.	European Convention on Extradition, tabled in terms of section 231(2) of the Constitution, 1996.	R 0,60 per page
30.	Additional Protocol to the European Convention on Extradition, tabled in terms of section 231(2) of the Constitution, 1996.	R 0,60 per page
31.	Second Additional Protocol to the European Convention, tabled in terms of section 231(2) of the Constitution, 1996. Explanatory Memorandum to the European Convention and the Protocols.	R 0,60 per page
32.	SADC Protocol Against Corruption, tabled in terms of section 231(2) of the Constitution, 1996. Explanatory Memorandum to the Protocol.	R 0,60 per page
33.	The Convention on Protection of Children and Co-operation in respect of Inter- Country Adoption, tabled in terms of section 231(2) of the Constitution, 1996.	R0,60 per page
34.	The Convention for the Protection, Management and Development of Marine and Coastal Environment of the East African Region and Related Protocols (Nairobi Convention), tabled in terms of section 231(2) of the Constitution, 1996.	R0,60 per page
35.	The Convention for Co-operation in the Protection and Development of the Marine and Coastal Environment of the West and Central African Region and Related Protocols (Abidjan Convention), tabled in terms of section 231(2) of the Constitution, 1996.	R0,60 per page
36.	Stockholm Convention on Persistant Organic Pollutants, tabled in terms of section 231(2) of the Constitution, 1996	R0,60 per page
37.	Protocol to the Treaty Establishing the African Economic Community relating to the Pan-African Parliament, tabled in terms of section 231(2) of the Constitution, 1996.	R 0,60 per page
38.	Agreement on the Conservation of Albatrosses and Petrels, tabled in terms of section 231(2) of the Constitution, 1996.	R0,60 per page
39.	United Nations Convention on the Law of the Sea, 10 December 1982 relating to the Convention and Management of Straddling Fish Stocks and Highly Migratory Fish Stocks, tabled in terms of section 231(2) of the Constitution, 1996	R0,60 per page

# (F) International Agreements tabled in terms of section 231(3) of the Constitution, 1996.

1.	Agreement between the Government of RSA and the Government of the Federal Republic of Germany on the project "Reorientation and Development of Agricultural Advisory Services".	R 0,60 per page
2.	Agreement between the Government of RSA and the Government of the Federal Republic of Germany on the project "Reorientation and Development of Agricultural Advisory Services".	R 0,60 per page
3.	Agreement between the Government of the RSA and the Government of the Federal Republic of Germany on the project "Promotion of Participative Development Planning in the Province of the Eastern Cape".	R 0,60 per page
4.	Agreement between the Government of RSA and the Government of the Federal Republic of Germany on the project "Provincial Administration Capacity Building Programme Moumalanga".	R 0,60 per page
5.	Agreement between the Government of the RSA and the Government of the Federal Republic of Germany on the project "Small Business Promotion/Ntsika Enterprises Promotion Agency".	R 0,60 per page

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6.	Agreement between the Government of the RSA and the Government of the Federal Republic of Germany on project "Teacher Training (President's Education Initiative)".	R 0,60 per page
7.	Statutes of the International Centre for the Study of the Preservation and Restoration of Cultural Property (ICCROM).	R 0,60 per page
8.	International COSPAS-SARSAT Programme Agreement dealing with provision of distress alert and location data in support of search and rescue operations.	R 0,60 per page
9.	Specific Agreement between the Government of Sweden and the Government of South Africa regarding the establishment of the Swedish South African Business Partnership.	R 0,60 per page
10.	Specific Agreement between the Government of Sweden and the Government of South Africa regarding the establishment of a Rapid Response Fund.	R 0,60 per page
11.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Department of Trade and Industry Policy Support Programme.	R 0,60 per page
12.	Financing Agreement between the European Community and the Government of the Republic of South Africa SADC Regional Monitoring, Control and Surveillance of Fishing Activities Programme.	R 0,60 per page
13.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning technology Support for SMMEs Pilot Programme.	R 0,60 per page
14.	Specific Agreement between the Government of Sweden and the Government of the Republic of South Africa on Support for the establishment of a Furniture Technology Centre in George, South Africa.	R 0,60 per page
15.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Participation by South Africa in the SADC Regional Food Security Training Programme.	R 0,60 per page
16.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Support for the SADC Finance and Investment Protocol.	R 0,60 per page
17.	Financing Agreement between the European Union and the Government of the Republic of South Africa concerning Trade and Investment Development Programme for Small, Medium and Micro Enterprises.	R 0,60 per page
18.	Arrangement between the Government of South Africa and the Minister for Development Co-operation of the Netherlands on Sectoral Budget Support.	R 0,60 per page
19.	Arrangement between the Government of South Africa and the Minister for Development Co-operation of the Netherlands on Sectoral Budget Support 1999	R 0,60 per page
20.	Exchange of Notes between the Government of the Republic of South Africa and the Government of the United Kingdom of Great Britain and Northern Ireland concerning the Support for Economic Reform Grant.	R 0,60 per page
21.	Financial Protocol between the Government of the Republic of France and the Government of the Republic of South Africa.	R 0,60 per page
22.	Agreement between the Government of the United Kingdom of Great Britain and Northern Ireland and the Government of the Republic of South Africa on the Customs Transformation Project.	R 0,60 per page
23.	Specific Agreement between the Government of the Republic of South Africa and the Government of Sweden regarding the establishment of a Bridging Fund	R 0,60 per page
24.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Conference, Workshop and Cultural Initiatives Fund.	R 0,60 per page
25.	Financing Agreement between the European Union and the Government of the Republic of South Africa concerning Technical Assistance Team to support Planning, Implementation and Monitoring of RDP Projects.	R 0,60 per page
26.	Amendment to Arrangement on Development Co-operation between the Government of the Republic of South Africa and the Government of Australia	R 0,60 per page
27.	Addendum Number one to Framework Agreement between the Government of the Republic of South Africa and the Nordic Bank.	R 0,60 per page
28.	Agreement between the Government of the Kingdom of Denmark and the Government of the Republic of South Africa regarding Danish Assistance Programme to South Africa.	R 0,60 per page
29.	Rider Number Two to the Financing Agreement between the European Union and the Government of South Africa concerning Technical Assistance Consultancy Programme.	R 0,60 per page
30.	Financing Agreement between the European Community and the Government of the Republic of south Africa concerning Financial Management Improvement Programme.	R 0,60 per page
31.	Agreement between the Government of the Republic of South Africa and the Government of the Kingdom of Norway concerning the Promotion of the Reconstruction and Development Programme of the Republic of South Africa.	R 0,60 per page
32.	Framework Agreement between the Government of the Republic of South Africa and the European Investment Bank for Financial Co-operation.	R 0,60 per page
33.	Framework Agreement between the Government of the Republic of South Africa and the European Investment Bank for Financial Co-operation.	R 0,60 per page

34.	Framework Agreement for Financial Co-operation between the Government of the Republic of South Africa and the European Investment Bank.	R 0,60 per page
35.	Grant Agreement Amendment Number One between the Government of the United States of America acting through the United States Agency for International Development and the Government of the Republic of South Africa for the Support of Economic Growth and Analysis and Mandela Economics Scholars Program.	R 0,60 per page
6.	Project Grant Agreement Amendment Number Two between the Government of the United States of America acting through United States Agency for International Development and the Government of the Republic of South Africa for the Support for Economic Growth and Analysis and Mandela Economics Scholars Program.	R 0,60 per page
37.	Specific Agreement between the Government of Sweden and the Government of the Republic of South Africa on Support to Comprehensive Urban Planning in King William's Town, 1 June 1999 to 30 June 2001.	R 0,60 per page
88.	Financing Agreement between the European Community and the Government of the Bepublic of South Africa concerning Cato Manor Development Programme.	R 0,60 per page
39.	Specific Agreement between the Government of Sweden and the Government of the Republic of South Africa on Support to Local Economic Development in Port Flizabeth.	R 0,60 per page
10.	Specific Agreement between the Government of the Republic of South Africa and the Government of Sweden on Support to the Provincial Administration of the Eastern Cape for the period 1 July 1998 to 30 September 1999.	R 0,60 per page
11.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Strengthening Local Governments in Mournalance and Northern Province.	R 0,60 per page
12.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Community Projects Fund Support Programme in the Free State.	R 0,60 per page
13.	Project Grant Agreement Amendment Number One between the Government of the United States of America acting through the United States Agency for International Development and the Government of the Republic of South Africa for the Local Governance Support Program.	R 0,60 per page
14.	Memorandum of Understanding on Development Co-operation between the Government of the Republic of Italy and the Government of the Republic of South Africa.	R 0,60 per page
15.	Agreement regulating Technical Assistance between the Government of the Republic of Italy and the Government of the Republic of South Africa.	R 0,60 per page
46.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Young Doctors for South Africa.	R 0,60 per page
47.	Rider Number One to the Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Young Doctors for South Africa.	R 0,60 per page
48.	Bilateral Agreement between the Government of the Grand Duchy of Luxembourg and the Government of the Republic of South Africa on Development Co-operation in the Health Sector in the Eastern Cape.	R 0,60 per page
49.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning 2000 Public Health Sector Support Programme.	R 0,60 per page
50.	Rider Number Two to the Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Public Health Sector Support Programme.	R 0,60 per page
51.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Public Health Sectoral Support Programme.	R 0,60 per page
52.	Project Agreement Amendment Number Two between the Government of the Republic of South Africa acting through the Ministry of Health and the Government of the United States of America acting through the United States Agency for International Development for the Equity in Integrated Primary Health Care Project.	R 0,60 per page
53.	Project Agreement Amendment Number Three between the Government of the Republic of South Africa acting through the Ministry of Health and the Government of the United States of America acting through the United States Agency for International Development for the Equity in Integrated Primary Health Care Project.	R 0,60 per page
54.	Project Agreement Amendment Number Five between the Government of the Republic of South Africa acting through the Ministry of Health and the Government of the United States of America acting through the United States Agency for International Development for the Equity in Integrated Primary Health Care Project.	R 0,60 per page
55.	Specific Agreement between the Government of the Kingdom of Denmark and the Government of the Republic of South Africa regarding the establishment of an Environmental Rapid Response Facility.	R 0,60 per page
56.	Agreement between the Government of Sweden and the Government of the Republic of South Africa on Development Co-operation for the period 1 January 1999 to 31	
57.	Agreement between the Government of Switzerland and the Government of the Republic of South concerning Support to the Bloemdal Block 23 South Project in Port Elizabeth	
58.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Support to the National Development Agency.	R 0,60 per page

59.	Specific Agreement between the Government of the Republic of South Africa and the Government of Sweden on Education Support to the Department of Education in the Northern Cape.	R 0,60 per page
60.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning South African Qualifications Authority.	R 0,60 per page
61.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning EU-Educational Sectoral Support Programme.	R 0,60 per page
62.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Technical Support to the South African Department of Education.	R 0,60 per page
63.	Rider Number Two to the Financing Agreement between the European Community and the Republic of South Africa concerning Technical Support to the South African Department of Education.	R 0,60 per page
64.	Specific Agreement between the Government of the Republic of South Africa and the Government of Sweden on Education Sector Support to the National Department of Education.	R 0,60 per page
65.	Grant Agreement Amendment Number Two between the Government of the United States of America acting through the United States Agency for International Development and the Government of the Republic of South Africa for the Support to Tertiary Education Project.	R 0,60 per page
66.	Project Grant Agreement Amendment Number Two between the Government of the United States of America acting through the United States Agency for International Development and the Government of the Republic of South Africa for the Tertiary Education Linkages Project.	R 0,60 per page
67.	Project Grant Agreement Amendment Number Three between the Government of the United States of America acting through the United States Agency for International Development and the Government of the Republic of South Africa for the Tertiary Education Linkages Project.	R 0,60 per page
68.	Project Grant Agreement Amendment Number Four between the Government of the United States of America acting through the United States Agency for International Development and the Government of the Republic of South Africa for the Tertiary Education Linkages Project.	R 0,60 per page
69.	Project Grant Agreement Amendment Number Three between the Government of the United States of America acting through the United States Agency for International Development and the Government of the Republic of South Africa for the Primary Education Results Package (formerly the South African Basic Education Reconstruction Project.	R 0,60 per page
70.	Project Agreement Amendment Number Four between the Government of the United States of America acting through United States Agency for International Development and the Government of the Republic of South Africa for the Tertiary Linkages Project.	R 0,60 per page
71.	Project Agreement Amendment Number Three between the Government of the United States of America acting through United States Agency for International Development and the Government of the Republic of South Africa Primary Education Results Package (formerly the South African Basic Education Reconstruction Project).	R 0,60 per page
72.	Grant Agreement Amendment Number Four between the Government of the Republic of South Africa and the Government of the United States of America acting through the United States Agency for International Development for the Primary Education Results Package (formerly the South African Basic Education Reconstruction Project).	R 0,60 per page
73.	Specific Agreement between the Government of the Republic of South Africa and the Government of Sweden on Support to the Office on the Status of Disabled Persons.	R 0,60 per page
74.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Public Service Management Development Programme.	R 0,60 per page
75.	Rider Number two to the Financing Agreement between the European Union and the Government of the Republic of South Africa concerning Public Service Management Programme.	R 0,60 per page
76.	Grant Agreement between the Government of the United States of America acting through the United States Agency for International Development and the Government of the Republic of South Africa for the South African Global Climate Change Support Program under the Environmentally Sustainable Housing and Urban Development Program.	R 0,60 per page
77.	Project Grant Agreement Amendment Number One between the Government of the United States of America acting through the United States Agency for International Development and the Government of the Republic of South Africa for the South African Global Climate Change Support Program under the Environmentally Sustainable Housing and urban Development.	R 0,60 per page
78.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Support to the Wild Coast Spatial Development Initiative Pilot Programme.	R 0,60 per page

99.	Rider Number Two to the Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Land Reform Pilot Programme.	R 0,60 per page
100.	Agreement between the Government of Spain and the Government of the Republic of South on Grant Assistance for Building a Primary School in the Free State Province.	R 0,60 per page
101.	Agreement between the Government of the Republic of South Africa and the Government of the Kingdom of Denmark concerning the Promotion of the Reconstruction and Development Programme of South Africa.	R 0,60 per page
102.	Memorandum of Understanding between the Government of the Kingdom of Denmark and the Government of the Republic of South Africa for the period 1999 to 2001.	R 0,60 per page
103.	Exchange of Notes between the Government of the Republic of South Africa and the Government of Ireland regarding Technical Assistance.	R 0,60 per page
104.	Agreement between the Government of Sweden and the Government of the republic of South Africa on General Terms and Conditions for Development Co-operation.	R 0,60 per page
105.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning EPRD Information and Communication Programme.	R 0,60 per page
106.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Labour Market Skills Development Programme.	R 0,60 per page
107.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Non-Grid Electrification of Rural Schools.	R 0,60 per page
108.	Rider Number One to the Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Non-Grid Electrification of Rural Schools.	R 0,60 per page
109.	Financing Agreement between the European Community and the Government of the Republic of South Africa concerning Assistance to Policing in the Eastern Cape.	R 0,60 per page
110.	Specific Agreement between the Government of Sweden and the Government of the Republic of South Africa concerning Institutional Development Cooperation between the South African Police Service and the Swedish National Police Board.	R 0,60 per page
111.	Rider Number One to the Financing Agreement between Government of the Republic of South Africa and European Community concerning Parliamentary Support Programme.	R 0,60 per page
112.	Rider Number One to the Financing Agreement between the Government of the Republic of South Africa and the European Community concerning Policing in the Eastern Cape.	R 0,60 per page
113.	Rider Number One to the Financing Agreement between the Government of the Republic of South Africa and the European Community concerning Technical Support to the South African Department of Education.	R 0,60 per page
114.	Rider Number One to the Financing Agreement between the Government of the Republic of South Africa and the European Community concerning Truth and Reconciliation Commission.	R 0,60 per page
115.	Rider Number One to the Financing Agreement between the Government of the Republic of South Africa and the European Community concerning Public Service Management Development.	R 0,60 per page
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# NOTICE OF INTERNAL APPEAL

STATE YOUR REFERENCE NUMBER:....

NOTE: A person who lodges an internal appeal may have to pay an appeal fee. If an appeal fee is payable, the decision of the internal appeal may be deferred until the fee is paid.

- A. The Information Officer
  Parliament of the Republic of South Africa
  PO Box 15
  CAPE TOWN 8000
- B. Particulars of requester/third party who lodges the internal appeal

The particulars of the person who is lodging the internal appeal, must be be completed below. Proof of capacity in which appeal is lodged, if applicable, must be attached. If the appellant is a third person and not the person who originally requested the information, the particulars of the requester must be stated at C below.

Full names and surname:
Identity number:
Postal address:
Fax number:
Telephone Number: E-mail address:
Capacity in which an internal appeal on behalf of another person is lodged
C. Particulars of requester
This section must be completed ONLY if a third party (other than the requester) is lodging the internal appeal.
Full names and surname:
Identity number:
D. The decision against which the internal appeal is lodged

Ma	rk the decision against which the internal appeal is lodged with an "X" in the appropriate:
	Refusal of request for access
	Decision regarding fees determined in terms of section 22 of the Act
	Decision regarding the extension of the period within which request must be dealt with in terms of section 26(1) of the Act.
	Decision in terms of section 29(3) of the Act to refuse access in form as Requested by the requester.
	Decision to grant request for access.

# E. Grounds for appeal

If the sign	provided space is inadequate please continue on separate folio and attach it to this form. You must all additional pages.
	grounds upon which the internal appeal is based:
State any	y other information that may be relevant in considering the appeal:
	ee of decision on appeal
anoti	will be notified in writing of the decision on your internal appeal. If you wish to be informed thereof in her manner, please specify the manner and provide the necessary particulars to enable compliance with request.
State the	e manner:
Particula	ars of manner:
Signed a	at day of

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SIGNATURE OF APPELLANT