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Government Printing Works

Notice submission deadlines

Government Printing Works has over the last few months implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submit your notice request.

In line with these business rules, GPW has revised the notice submission deadlines for all gazettes. Please refer to the GPW website www.gpwonline.co.za to familiarise yourself with the new deadlines.

CANCELLATIONS

Don't forget!

Cancellation of notice submissions are accepted by GPW according to the deadlines stated in the table above.

Non-compliance to these deadlines will result in your request being failed. **Please pay special attention to the different deadlines for each gazette.**

Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.

Requests for cancellation must be sent by the original sender of the notice and must be accompanied by the relevant notice reference number (N-) in the email body.

AMENDMENTS TO NOTICES

take note!

With effect from 01 October, GPW will not longer accept amendments to notices. The cancellation process will need to be followed and a new notice submitted thereafter for the next available publication date.

CUSTOMER INQUIRIES



Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While GPW deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

GPW has a **2-working day turnaround time for processing notices** received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

PROOF OF PAYMENTS



GPW reminds you that all notice submissions **MUST** be submitted with an accompanying proof of payment (PoP) or purchase order (PO). If any PoP's or PO's are received without a notice submission, it will be failed and your notice will not be processed.

When submitting your notice request to submit.egazette@gpw.gov.za, please ensure that a purchase order (GPW Account customer) or proof of payment (non-GPW Account customer) is included with your notice submission. All documentation relating to the notice submission must be in a single email.

A reminder that documents must be attached separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment/purchase order – 2 separate attachments – where notice content is applicable, it should also be a 3rd separate attachment).

REMINDER OF THE GPW BUSINESS RULES

- Single notice, single email – with proof of payment or purchase order.
- All documents must be attached separately in your email to GPW.
- 1 notice = 1 form, i.e. each notice must be on a separate form
- Please submit your notice **ONLY ONCE**.
- Requests for information, quotations and inquiries must be sent to the Contact Centre **ONLY**.
- The notice information that you send us on the form is what we publish. Please do not put any instructions in the email body.

IMPORTANT NOTICE:

THE GOVERNMENT PRINTING WORKS WILL NOT BE HELD RESPONSIBLE FOR ANY ERRORS THAT MIGHT OCCUR DUE TO THE SUBMISSION OF INCOMPLETE / INCORRECT / ILLEGIBLE COPY.

No FUTURE QUERIES WILL BE HANDLED IN CONNECTION WITH THE ABOVE.

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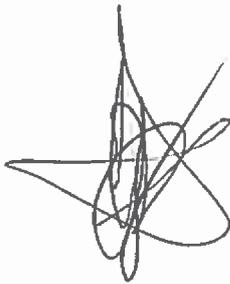
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NO. 562

23 MAY 2016

MINISTRY FOR COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS**CALLING AND SETTING A DATE FOR LOCAL GOVERNMENT ELECTIONS**

In terms of section 24(2) of the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998), I David Douglas Des Van Rooyen, Minister for Cooperative Governance and Traditional Affairs, hereby call an election of all municipal councils and set 3 August 2016 as the date for such local government election.

**MR D VAN ROOYEN, MP****MINISTER FOR COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS**

DATE: 22/05/2016

DEPARTEMENT VAN SAMEWERKENDE REGERING

NO. 562

23 MEI 2016

MINISTER VAN SAMEWERKENDE REGERING EN TRADISIONELE SAKE**UITSKRYF VAN EN BEPALING VAN DATUM VIR PLAASLIKE
REGERINGSVERSKIESINGS**

Ingevolge artikel 24(2) van die Wet op Plaaslike Regering: Munisipale Strukture, 1998 (Wet No. 117 van 1998), skryf ek, David Douglas Des van Rooyen, Minister van Samewerkende Regering en Tradisionele Sake, hierby 'n verkiesing van alle munisipale rade uit en bepaal 3 Augustus 2016 as die datum vir sodanige plaaslike regeringsverkiesing.

MNR D VAN ROOYEN, LP**MINISTER VAN SAMEWERKENDE REGERING EN TRADISIONELE SAKE****DATUM:**

NDIVHADZO YAMUVHUSO

MINISTĀ WA MUHASHO WA TSHUMISANO NA MAVHUSELE NA SIALA

23 Shundunthule 2016

KHUWELELO YA U TA ĐUVHA ĽA KHETHO DZA MUVHUSO WAPO

U ya nga khethekanyo ya 24(2) ya Muvhuso wapo: Mulayo wa zwiimiswa zwa Masipala wa, 1998 (Mulayo wa nomboro ya. 117 wa 1998), Nĕe David Douglas Des Van Rooyen, MinistĀ wa Muhasho wa Tshumisano na Mavhusele na Sialala, ndi khou ita khuwelelo ya zwa khetho dza khoro dzoĥe dza masipala na u ta đuvha Ľa dzi 3 Ĥhangule 2016 sa Ľone đuvha Ľa idzo khetho dza muvhuso wapo (khetho dza masipala).

MR D VAN ROOYEN, MP

MINISTĀ WA MUHASHO WA TSHUMISANO NA MAVHUSELE NA SIALALA

DATUMU:

TSEBISO YA MMUSO

LETONA LA PUSO YA TSHEBEDISANO LE MERERO YA BOTJHABA**23 Motsheanong 2016****HO BEHA LETSATSI LA DIKGETHO TSA MMUSO WA SELEHAE**

Ho latela karolo 24(2) ya Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998), Nna, David Douglas Des Van Rooyen, Letona la Puso ya Tshebedisano le Merero ya Botjhaba ke bitsa dikgetho tsa makgotla a masepala mme ke beha 3 Phato 2016 e le letsatsi la dikgetho tsa mmuso wa selehae.

MONGHADI D VAN ROOYEN, SETHO SA PALAMENTE**LETONA LA PUSO YA TSHEBEDISANO LE MERERO YA BOTJHABA****LETSATSI:**

KITSISO YA PUSO

TONA YA TIRISANOMMOGO YA PUSO LE MERERO YA SETSO

23 Motsheganong 2016

KGOELETSO LE PEOLETLHA YA DITLHOPHO TSA PUSOSELEGAE

Go ya ka karolo 24(2) ya Local Government: Municipal Structures Act, 1998 (Molao 117 wa 1998), Nna, David Douglas Des Van Rooyen, Tona ya Tirisanommogo ya Puso le Merero ya Setso, ke goeletsa tlhopho ya dikhansela tsothe tsa masepala le go baya 3 Phatwe 2016 jaaka letlha la ditlhopho tseo tsa pusoselegae.

RRE D VAN ROOYEN, LELOKO LA PALAMENTE

TONA YA TIRISANOMMOGO YA PUSO LE MERERO YA SETSO

LETLHA:

WARNING!!!

To all suppliers and potential suppliers of goods to the Government Printing Works

The Government Printing Works would like to warn members of the public against an organised syndicate(s) scamming unsuspecting members of the public and claiming to act on behalf of the Government Printing Works.

One of the ways in which the syndicate operates is by requesting quotations for various goods and services on a quotation form with the logo of the Government Printing Works. Once the official order is placed the syndicate requesting upfront payment before delivery will take place. Once the upfront payment is done the syndicate do not deliver the goods and service provider then expect payment from Government Printing Works.

Government Printing Works condemns such illegal activities and encourages service providers to confirm the legitimacy of purchase orders with GPW SCM, prior to processing and delivery of goods.

To confirm the legitimacy of purchase orders, please contact:

Renny Chetty (012) 748-6375 (Renny.Chetty@gpw.gov.za),

Anna-Marie du Toit (012) 748-6292 (Anna-Marie.DuToit@gpw.gov.za) and

Siraj Rizvi (012) 748-6380 (Siraj.Rizvi@gpw.gov.za)

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