

THE PROVINCE OF MPUMALANGA DIE PROVINSIE MPUMALANGA

Provincial Gazette Provinsiale Koerant

EXTRAORDINARY • BUITENGEWOON

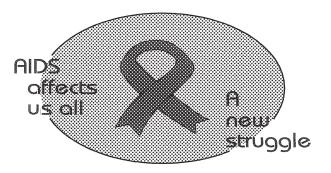
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Vol. 22

NELSPRUIT 27 OCTOBER 2015 27 OKTOBER 2015

No. 2594

We all have the power to prevent AIDS



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AIDS HEWUNE

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DEPARTMENT OF HEALTH

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Government Printing Works

Notice submission deadlines

Government Printing Works has over the last few months implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submit your notice request.

In line with these business rules, GPW has revised the notice submission deadlines for all gazettes. Please refer to the GPW website www.gpwonline.co.za to familiarise yourself with the new deadlines.

CANCELLATIONS



Cancellation of notice submissions are accepted by GPW according to the deadlines stated in the table above.

Non-compliance to these deadlines will result in your request being failed. Please pay special attention to the different deadlines for each gazette.

Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.

Requests for cancellation must be sent by the original sender of the notice and must accompanied by the relevant notice reference number (N-) in the email body.

AMENOMENTS TO NOTICES



With effect from 01 October, GPW will not longer accept amendments to notices. The cancellation process will need to be followed and a new notice submitted thereafter for the next available publication date.

CUSTOMER INQUIRIES



Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While GPW deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

GPW has a **2-working day turnaround time for processing notices** received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

PROOF OF PAYMENTS REMINDER

GPW reminds you that all notice submissions **MUST** be submitted with an accompanying proof of payment (PoP) or purchase order (PO). If any PoP's or PO's are received without a notice submission, it will be failed and your notice will not be processed.

When submitting your notice request to submit.egazette@gpw.gov.za, please ensure that a purchase order (GPW Account customer) or proof of payment (non-GPW Account customer) is included with your notice submission. All documentation relating to the notice submission must be in a single email.

A reminder that documents must be attached separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment/purchase order – 2 separate attachments – where notice content is applicable, it should also be a 3rd separate attachment).

REMINDER OF THE GPW BUSINESS RULES

- ☐ Single notice, single email with proof of payment or purchase order.
- All documents must be attached separately in your email to GPW.
- 1 notice = 1 form, i.e. each notice must be on a separate form
- ☐ Please submit your notice **ONLY ONCE.**
- Requests for information, quotations and inquiries must be sent to the Contact Centre **ONLY**.
- The notice information that you send us on the form is what we publish. Please do not put any instructions in the email body.







DISCLAIMER:

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email *info.egazette@gpw.gov.za*

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LOCAL AUTHORITY NOTICE 127 OF 2015

STEVE TSHWETE AMENDEMENT SCHEME 202 NOTICE OF APPROVAL

Notice is hereby given in terms of Section 57(1)(a) of the Town Planning and Townships Ordinance, 1986 (Ordinance 15 of 1986, as amended) that the Steve Tshwete Local Municipality, has approved the amendment of the Steve Tshwete Town Planning Scheme, 2004 by the rezoning of **Erf 12919 Township of Mhluzi** from "**Public Open Space**" to "**Institutional**".

Map 3 and the scheme clauses of the amendment scheme will lie open for inspection at all reasonable times at the office of the Director-General, Mpumalanga, Provincial Administration, Department of Human Settlements, eMalahleni, as well as at the Municipal Manager, Municipal Buildings, Wanderers Avenue, Middelburg.

This amendment is known as Steve Tshwete Amendment Scheme **202** and shall come into operation on the date of publication of this notice.

SM Mnguni Acting Municipal Manager

Municipal Offices Wanderers Avenue P.O. Box 14 MIDDELBURG 1050

DATE: 03/07/2015

LOCAL AUTHORITY NOTICE 128 OF 2015

STEVE TSHWETE AMENDEMENT SCHEME 546 NOTICE OF APPROVAL

Notice is hereby given in terms of Section 57(1)(a) of the Town Planning and Townships Ordinance, 1986 (Ordinance 15 of 1986, as amended) that the Steve Tshwete Local Municipality, has approved the amendment of the Steve Tshwete Town Planning Scheme, 2004 by the rezoning of **Portion 172 of Erf 5629 Township of Mhluzi** from "**Public Open Space**" to "**Residential 1**".

Map 3 and the scheme clauses of the amendment scheme will lie open for inspection at all reasonable times at the office of the Director-General, Mpumalanga, Provincial Administration, Department of Human Settlements, eMalahleni, as well as at the Municipal Manager, Municipal Buildings, Wanderers Avenue, Middelburg.

This amendment is known as Steve Tshwete Amendment Scheme **546** and shall come into operation on the date of publication of this notice.

SM Mnguni Acting Municipal Manager

Municipal Offices Wanderers Avenue P.O. Box 14 MIDDELBURG 1050

DATE: 03/07/2015

LOCAL AUTHORITY NOTICE 129 OF 2015

STEVE TSHWETE AMENDEMENT SCHEME 152 NOTICE OF APPROVAL

Notice is hereby given in terms of Section 57(1)(a) of the Town Planning and Townships Ordinance, 1986 (Ordinance 15 of 1986, as amended) that the Steve Tshwete Local Municipality, has approved the amendment of the Steve Tshwete Town Planning Scheme, 2004 by the rezoning of **Erf 481 Township of Hendrina** from "**Residential 1**" to "**Residential 2**".

Map 3 and the scheme clauses of the amendment scheme will lie open for inspection at all reasonable times at the office of the Director-General, Mpumalanga, Provincial Administration, Department of Human Settlements, eMalahleni, as well as at the Municipal Manager, Municipal Buildings, Wanderers Avenue, Middelburg.

This amendment is known as Steve Tshwete Amendment Scheme **152** and shall come into operation on the date of publication of this notice.

SM Mnguni Acting Municipal Manager

Municipal Offices Wanderers Avenue P.O. Box 14 MIDDELBURG 1050

DATE: 03/07/2015

LOCAL AUTHORITY NOTICE 130 OF 2015

STEVE TSHWETE AMENDEMENT SCHEME 557 NOTICE OF APPROVAL

Notice is hereby given in terms of Section 57(1)(a) of the Town Planning and Townships Ordinance, 1986 (Ordinance 15 of 1986, as amended) that the Steve Tshwete Local Municipality, has approved the amendment of the Steve Tshwete Town Planning Scheme, 2004 by the rezoning of **Erf 9871 Township of Middelburg Extension 18** from "**Public Open Space**" to "**Residential 1**".

Map 3 and the scheme clauses of the amendment scheme will lie open for inspection at all reasonable times at the office of the Director-General, Mpumalanga, Provincial Administration, Department of Human Settlements, eMalahleni, as well as at the Municipal Manager, Municipal Buildings, Wanderers Avenue, Middelburg.

This amendment is known as Steve Tshwete Amendment Scheme **557** and shall come into operation on the date of publication of this notice.

SM Mnguni Acting Municipal Manager

Municipal Offices Wanderers Avenue P.O. Box 14 MIDDELBURG 1050

DATE: 03/07/2015

LOCAL AUTHORITY NOTICE 131 OF 2015

STEVE TSHWETE AMENDEMENT SCHEME 348 NOTICE OF APPROVAL

Notice is hereby given in terms of Section 57(1)(a) of the Town Planning and Townships Ordinance, 1986 (Ordinance 15 of 1986, as amended) that the Steve Tshwete Local Municipality, has approved the amendment of the Steve Tshwete Town Planning Scheme, 2004 by the rezoning of Portions 2, 3, 4 & 5 of Erf 3474 Township of Aerorand and Erf 11417 Township of Middelburg Extension 1 from "Special" to "Institutional", "Residential 2" and "Municipal".

Map 3 and the scheme clauses of the amendment scheme will lie open for inspection at all reasonable times at the office of the Director-General, Mpumalanga, Provincial Administration, Department of Human Settlements, eMalahleni, as well as at the Municipal Manager, Municipal Buildings, Wanderers Avenue, Middelburg.

This amendment is known as Steve Tshwete Amendment Scheme **348** and shall come into operation on the date of publication of this notice.

SM Mnguni Acting Municipal Manager

Municipal Offices Wanderers Avenue P.O. Box 14 MIDDELBURG 1050

DATE: 03/07/2015

LOCAL AUTHORITY NOTICE 132 OF 2015

STEVE TSHWETE AMENDEMENT SCHEME 415 NOTICE OF APPROVAL

Notice is hereby given in terms of Section 57(1)(a) of the Town Planning and Townships Ordinance, 1986 (Ordinance 15 of 1986, as amended) that the Steve Tshwete Local Municipality, has approved the amendment of the Steve Tshwete Town Planning Scheme, 2004 by the rezoning of **Erf 12300 Township of Middelburg** from "**Residential 1**" to "**Business 3**".

Map 3 and the scheme clauses of the amendment scheme will lie open for inspection at all reasonable times at the office of the Director-General, Mpumalanga, Provincial Administration, Department of Human Settlements, eMalahleni, as well as at the Municipal Manager, Municipal Buildings, Wanderers Avenue, Middelburg.

This amendment is known as Steve Tshwete Amendment Scheme **415** and shall come into operation on the date of publication of this notice.

SM Mnguni Acting Municipal Manager

Municipal Offices Wanderers Avenue P.O. Box 14 MIDDELBURG 1050

DATE: 03/07/2015

LOCAL AUTHORITY NOTICE 133 OF 2015

STEVE TSHWETE AMENDEMENT SCHEME 477 NOTICE OF APPROVAL

Notice is hereby given in terms of Section 57(1)(a) of the Town Planning and Townships Ordinance, 1986 (Ordinance 15 of 1986, as amended) that the Steve Tshwete Local Municipality, has approved the amendment of the Steve Tshwete Town Planning Scheme, 2004 by the rezoning of **Portion 1 of Erf 819 Township of Middelburg** from "**Residential 1**" to "**Business 4**".

Map 3 and the scheme clauses of the amendment scheme will lie open for inspection at all reasonable times at the office of the Director-General, Mpumalanga, Provincial Administration, Department of Human Settlements, eMalahleni, as well as at the Municipal Manager, Municipal Buildings, Wanderers Avenue, Middelburg.

This amendment is known as Steve Tshwete Amendment Scheme **477** and shall come into operation on the date of publication of this notice.

SM Mnguni Acting Municipal Manager

Municipal Offices Wanderers Avenue P.O. Box 14 MIDDELBURG 1050

DATE: 03/07/2015

LOCAL AUTHORITY NOTICE 134 OF 2015

STEVE TSHWETE AMENDEMENT SCHEME 549 NOTICE OF APPROVAL

Notice is hereby given in terms of Section 57(1)(a) of the Town Planning and Townships Ordinance, 1986 (Ordinance 15 of 1986, as amended) that the Steve Tshwete Local Municipality, has approved the amendment of the Steve Tshwete Town Planning Scheme, 2004 by the rezoning of a portion of Portion 24 of the farm Rietkuil 491 JS from "Agricultural" to "Special".

Map 3 and the scheme clauses of the amendment scheme will lie open for inspection at all reasonable times at the office of the Director-General, Mpumalanga, Provincial Administration, Department of Human Settlements, eMalahleni, as well as at the Municipal Manager, Municipal Buildings, Wanderers Avenue, Middelburg.

This amendment is known as Steve Tshwete Amendment Scheme **549** and shall come into operation on the date of publication of this notice.

SM Mnguni Acting Municipal Manager

Municipal Offices Wanderers Avenue P.O. Box 14 MIDDELBURG 1050

DATE: 03/07/2015

LOCAL AUTHORITY NOTICE 135 OF 2015

STEVE TSHWETE AMENDEMENT SCHEME 535 NOTICE OF APPROVAL

Notice is hereby given in terms of Section 57(1)(a) of the Town Planning and Townships Ordinance, 1986 (Ordinance 15 of 1986, as amended) that the Steve Tshwete Local Municipality, has approved the amendment of the Steve Tshwete Town Planning Scheme, 2004 by the rezoning of **Remainder of Erf 663 Township of Middelburg** from "**Residential 1**" to "**Business 4**".

Map 3 and the scheme clauses of the amendment scheme will lie open for inspection at all reasonable times at the office of the Director-General, Mpumalanga, Provincial Administration, Department of Human Settlements, eMalahleni, as well as at the Municipal Manager, Municipal Buildings, Wanderers Avenue, Middelburg.

This amendment is known as Steve Tshwete Amendment Scheme **535** and shall come into operation on the date of publication of this notice.

SM Mnguni Acting Municipal Manager

Municipal Offices Wanderers Avenue P.O. Box 14 MIDDELBURG 1050

DATE: 03/07/2015

LOCAL AUTHORITY NOTICE 136 OF 2015

STEVE TSHWETE AMENDEMENT SCHEME 548 NOTICE OF APPROVAL

Notice is hereby given in terms of Section 57(1)(a) of the Town Planning and Townships Ordinance, 1986 (Ordinance 15 of 1986, as amended) that the Steve Tshwete Local Municipality, has approved the amendment of the Steve Tshwete Town Planning Scheme, 2004 by the rezoning of **Erf 3299 Township of Middelburg Extension 10** from "**Residential 1**" to "**Residential 3**".

Map 3 and the scheme clauses of the amendment scheme will lie open for inspection at all reasonable times at the office of the Director-General, Mpumalanga, Provincial Administration, Department of Human Settlements, eMalahleni, as well as at the Municipal Manager, Municipal Buildings, Wanderers Avenue, Middelburg.

This amendment is known as Steve Tshwete Amendment Scheme **548** and shall come into operation on the date of publication of this notice.

SM Mnguni Acting Municipal Manager

Municipal Offices Wanderers Avenue P.O. Box 14 MIDDELBURG 1050

DATE: 03/07/2015

LOCAL AUTHORITY NOTICE 137 OF 2015

PROCLAMATION AS AN APPROVED TOWNSHIP

IN TERMS OF SECTION 111 (1) OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986), THE STEVE TSHWETE LOCAL MUNICIPALITY HEREBY DECLARES THE TOWNSHIP, MIDDELBURG EXTENSION 42 AS AN APPROVED TOWNSHIP.

STATEMENT OF CONDITIONS UNDER WHICH THE APPLICATION MADE BY STEVE TSHWETE LOCAL MUNICIPALITY (HERE-IN AFTER REFERRED TO AS THE APPLICANT / TOWNSHIP OWNER) UNDER THE PROVISIONS OF CHAPTER 4 OF THE TOWN-PLANNING AND TOWNSHIPS ORDINANCE, 1986 (ORDINANCE 15 OF 1986) FOR PERMISSION TO ESTABLISH A TOWNSHIP ON PORTION 355 (A PORTION OF PORTION 1) OF THE FARM MIDDELBURG TOWN AND TOWNLANDS 287-JS, PROVINCE OF MPUMALANGA, HAS BEEN GRANTED.

1) Conditions to be complied with prior to the declaration of the township as an approved township:

1.1) General

- (1) The applicant/agent shall satisfy the Local Municipality that:
 - (1) any conditions of title on the farm portion which may be detrimental to the erven and/or streets in the township have been cancelled
 - (2) a satisfactory geological report has been submitted.
 - (3) issues regarding environmental legislation have been addressed
- (2) The applicant shall comply with the provisions of sections 72(1), 75(1) and 101(1) of the Town-Planning and Townships Ordinance, 1986 (Ordinance 15 of 1986).

2). Conditions of Establishment

2.1) Name

The name of the township shall be MIDDELBURG EXTENSION 42.

2.2) Design

The township shall consist of erven and streets as indicated on the general plan No. 1048/2013 dated 2014/04/23.

2.3) Conditions by the Department of Public Works, Roads & Transport

Conditions set by the Department of Public Works, Roads and Transport must be adhered to, to the satisfaction of the said Department and the Local Municipality.

2.4) Services

Appropriate internal and external services shall be installed to the satisfaction of the Steve Tshwete Local Municipality

3). Disposal of Existing Conditions of Title

None.

4). Conditions of Title

4.1) The erven mentioned here-under shall be subject to the conditions as imposed by the Steve Tshwete Local Municipality in terms of the provisions of the Town-Planning and Townships Ordinance, 1986.

Erven 12457 - 12465, 12467 - 12478, 12480 - 12509, 12511 - 12527, 12529 - 12538, 12540 - 12556, 12558 - 12572, 12575 - 12674, 12676 - 12838, 12840 - 12969, 12971 - 13014

- 4.1.1) a servitude 3 meters wide along the street boundary
- 4.1.2) a servitude 2 meters wide along the rear (mid block) boundary
- 4.1.3) a servitude along the side boundaries with an aggregate width of three meters and a minimum width of 1 meter, in favor of the Local Authority for sewage and other municipal purposes and, in case of a panhandle erf an additional servitude for municipal purpose 1 meter wide across the access portion of the erf, if and when required by the Local Authority, provided that the Local Authority might relax or grant exemption of the required servitudes.
- 4.1.4) no building or other structure shall be erected within the afore-said servitude area without the consent of the Local Authority
- 4.1.5) no large rooted trees shall be planted within the area of such servitude or within 1 meter there-of

- 4.1.6) the Local Authority shall be entitled to deposit temporarily on the land adjoining the afore-said servitude such material as may be excavated by it during the course of the construction, maintenance or removal of such sewage mains and other works as it, in its discretion, may deem necessary and shall be further entitled to reasonable access to the said land for the afore-said purpose, removal of such sewerage mains and other works being made good by the Local authority.
- 5). Conditions to be included in the Steve Tshwete Town Planning Scheme 2004, in terms of Section 125(1) of the Town-Planning and Townships Ordinance, 1986.
 - 5.1.) Erven 13015, 13016
 - 5.1.1) Use Zone: Public Open Space
 - 5.1.2) Activities shall be limited to these normally associated with and ancillary to open spaces and agriculture
 - 5.1.3) No new buildings shall be constructed within the subject properties
 - 5.2) Erven 12587, 12646, 12684, 12713, 12786, 12821, 12857, 12895
 - 5.2.1) Use Zone: Institutional
 - 5.2.2) Activities shall be limited to those normally associated with and ancillary to churches and other community facilities
 - 5.2.3) No new buildings will be constructed except with the written approval of the Local Authority
 - 5.2.4) The property shall be maintained to the satisfaction of the Local Authority

5.3) Erf 12467

Use Zone: Educational

- 5.3.2) Activities shall be limited to those normally associated with and ancillary to Educational purposes
- 5.3.3) No new buildings shall be constructed except with the written approval of the Local Authority
- 5.3.4) The property shall be maintained to the satisfaction of the Local Authority
- 5.4) Erven 12466, 12479, 12510, 12528, 12539, 12557, 12573, 12574, 12675, 12839, 12970

Use Zone: Municipal

- 5.4.1) Activities shall be limited to those normally associated with and ancillary to municipal activities
- 5.4.2) No building shall be constructed on the subject properties.

5.5) Erven 12457 - 12464, 12468 - 12478, 12480 - 12509, 12513 - 12527, 12529 - 12538, 12540 - 12556, 12558 - 12572, 12575 - 12586, 12588 - 12645, 12647 - 12674, 12676 - 12681, 12683, 12685 - 12712, 12714 - 12785, 12787 - 12818, 12822 - 12838, 12840 - 12856, 12858 - 12868, 12870 - 12878, 12880 - 12894, 12896 - 12963, 12965 - 12969, 12971 - 13014.

Use Zone: Residential 1

- 5.5.1)Activities shall be limited to those normally associated with and ancillary to Residential 1 purposes
- 5.5.2) No new buildings shall be constructed except with the written approval of the Local Authority
- 5.5.3) The property shall be maintained to the satisfaction of the Local Authority

5.6). Erven 12511, 12512, 12820

Use Zone: Residential 2

- 5.6.1)1. Activities shall be limited to those normally associated with and ancillary to Residential 2 purposes
- 5.6.2) No new buildings shall be constructed except with the written approval of the Local Authority
- 5.6.2)1. The property shall be maintained to the satisfaction of the Local Authority
- 5.6.3) The density applicable to the subject properties shall not exceed 20 dwelling units per ha.

5.7). Erven 12465, 12869, 12964

Use Zone: Residential 3

- 5.7.1. Activities shall be limited to those normally associated with and ancillary to Residential 3 purposes
- 5.7.2. No new buildings shall be constructed except with the written approval of the Local Authority
- 5.7.3. The property shall be maintained to the satisfaction of the Local Authority
- 5.7.4. The density applicable to the subject properties shall not exceed 50 dwelling units per ha.

5.8). Erf 12879

Use Zone: "Business 1"

- 5.8.1) Activities shall be limited to those normally associated with and ancillary to Business 1 activities
- 5.8.2) No new buildings shall be constructed except with the written approval of the Local Authority
- 5.8.3) The property shall be maintained to the satisfaction of the Local Authority

5.9) Erf 12819

Use Zone: Business 2

- 5.9.1) Activities shall be limited to those normally associated with and ancillary to Business 2 activities
- 5.9.2) No new buildings shall be constructed except with the written approval of the Local Authority
- 5.9.3) The property shall be maintained to the satisfaction of the Local Authority

5.10).Erf 12682

Use Zone: Business 4

- 5.10.1) Activities shall be limited to those normally associated with and ancillary to Business 4 activities
- 5.10.2) No new buildings shall be constructed except with the written approval of the Local Authority
- 5.10.3) The property shall be maintained to the satisfaction of the Local Authority

6.). Erven subject to the special conditions

In addition to the relevant conditions set out above, the under-mentioned erven shall be subject to the conditions as indicated;

6.1) Erven 12466, 12479, 12573, 12574, 12480 - 12487

Ingress to and egress from the erf shall not be permitted along the boundary thereof abutting on the R555 Road as also noted on the lay-out plan.

6.2) Erven 12488 – 12505, 12970 – 12986, 13016

Ingress to and egress from the erf shall not be permitted along the boundary thereof abutting on the road on the southern boundary of the site as also noted on the lay-out plan.

6.3) Erven 12587, 12675

Ingress to and egress from the erf shall not be permitted along the boundary thereof abutting on the road on the north-eastern boundary of the site as also noted on the lay-out plan.

6.4) Erven 12465, 12467, 12469, 12471, 12473, 12475, 12505, 12506, 12511, 12512, 12575, 12578, 12580, 12582, 12584, 12585, 12622, 12623, 12646, 12648, 12649, 12652, 12653, 12656, 12657, 12660, 12676 - 12682, 12732, 12734, 12736, 12738, 12740, 12742, 12744, 12746, 12748, 12750, 12771, 12801, 12816, 12817, 12820, 12956, 12957, 12964 - 12969

Ingress to and egress from the erf shall not be permitted along the boundary thereof abutting on the north-south 20 meter street inside the town as noted on the lay-out plan.

6.5) Erven 12465, 12466, 12573, 12608, 12610, 12612, 12614, 12616, 12618, 12620, 12622.

Ingress to and egress from the erf shall not be permitted along the boundary thereof abutting on the east-west 20 meter street inside the town as noted on the lay-out plan.

7.). Land Use Management System

The envisaged Land Use Management Scheme will supersede the Town Planning Scheme as soon as it is promulgated.

LOCAL AUTHORITY NOTICE 138 OF 2015

STEVE TSHWETE LOCAL MUNICIPALITY

PERMANENT CLOSURE OF A PORTION OF PARK ERF 2794 MIDDELBURG EXTENSION 7

Notice is hereby given in terms of Section 68 of the Local Government Ordinance 17 of 1939 and Section 21 of the Local Government: Municipal Systems Act 32 of 2000, that the Steve Tshwete Local Municipality intends to permanently close a portion of Park Erf 2794 Middelburg Extension 7.

A plan indicating the said portion of the park to be closed, is available and may be inspected during office hours at Room B218, First Floor, Legal and Administration Department, Steve Tshwete Local Municipality, for a period of 28 days from the date of publication of this notice.

Any person desirous of objecting to the proposed closure or wishing to make recommendations in this regard, should lodge such objection or recommendation, as the case may be, in writing to the Municipal Manager, Steve Tshwete Local Municipality, P.O. Box 14, Middelburg, 1050, to reach him, no later than 28 days from the date of publication of this notice.

S.M. MNGUNI Acting Municipal Manager

IMPORTANT

Information

from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.

GPW Business Rules

- 1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
- 2. Notices can only be submitted in Adobe electronic form format to the email submission address submit.egazette@gpw.gov.za. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be rejected. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
- 3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be <u>rejected</u>. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
- 4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
- 5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
- 6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines www.gpwonline.co.za)
- 7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za)
- 8. All re-submissions by customers will be subject to the above cut-off times.
- 9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
- 10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be <u>discontinued</u> from this date and customers will only be able to submit notice requests through the email address <u>submit.egazette@gpw.gov.za</u>.







Printed by and obtainable from the Government Printer, Bosman Street, Private Bag X85, Pretoria, 0001.

Contact Centre Tel: 012-748 6200. eMail: info.egazette@gpw.gov.za

Also available at the *Provincial Legislature: Mpumalanga*, Private Bag X11289, Room 114, Civic Centre Building, Nel Street, Nelspruit, 1200. Tel. (01311) 5-2133.